The *Project Release Notes* provide an informational view as to what projects are expected to be present in the September 18, 2016 Build. Since testing is still in progress, there may be updates or modifications to these *Project Release Notes*, which will be reflected in yellow highlights.

Note: Technical projects, which are not visible to the user, are shown in gray highlights. Only high-level descriptions are provided for these projects.

Column	Description	
#	Displays CBMS/PEAK Project #.	
Title	Displays Project Title.	
SP	Provides the abbreviaition for the Program Area or Agency sponsoring the Project.	
TRN	Provides abbreviation for group providing training (SDC, PEAK Outreach, HCPF, FA, EBD, etc.), if available.	
Description	Provides an overview of the Project.	
Context	Explains why the Project will be implemented (change in a specific policy, need to correct an issue, etc.).	
Changes	Explains the specific changes being made to CBMS or PEAK.	
Impacts	CBMS User	Explains how the Project will impact the CBMS user's data entry or results.
	PEAK Client	Explains what the PEAK client will see when he or she uses PEAK.
Example(s)	Provides scenarios for CBMS or PEAK processes following implementation.	

#	Title	SP	TRN	Description	Context	Changes	Impacts User	Client	Example(s)/Notes
9584	MA CBMS Updates -- interChange	HPCF	SDC	This project will include all CBMS updates necessary to support the eligibility interface functionality, including new data elements required for claims processing and reconciliation of eligibility data with the new interChange system that will be required as part of this transition.	As part of the Colorado Medicaid Management Innovation and Transformation (COMMIT) Project, the Colorado Department of Health Care Policy and Financing (HCPF) will be transitioning to a new claims system – interChange to replace the current claims system – MMIS.	▪The existing Medical Assistance Eligibility Span process will be updated to no longer include the determination of legacy "Med Span Codes" based on the member's eligibility determination results. The determination of these existing codes will be replaced with the determination of demographic data elements and Y/N indicators that will be transferred daily to the interChange to be used to place the member in the appropriate Medical Assistance benefit package. ▪The existing file layout used to transfer Medical Assistance Eligibility Span records will be updated to accommodate the new data elements and indicators. ▪The existing Medical Assistance	▪CBMS Users will access a new CBMS page to view the member's Medical Assistance Eligibility Span summary and details. ▪CBMS Users will access a new Cognos report that will display any errors with the Medical Assistance Eligibility Span records that were sent to the interChange the day prior. These errors may require user intervention to correct any data entry discrepancies.	▪Medical Assistance Members will be able to access medical services based on their active benefit category(s)	

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							User	Client	
						Eligibility Span Summary and Detail CBMS pages will no longer be populated with member's benefit category information. These pages will be used for archived spans (closed spans) that are not converted at the time of implementation. ▪All Medical Assistance Eligibility Spans that are active at the time of transition (Date TBD) will be converted to the new format and populated within the new Medical Assistance Eligibility Span page. ▪CBMS will receive a daily *Error Response* report following the submission of the Medical Assistance Eligibility Span file to the interChange. This file will be filtered by error code/type and transferred to either a *State* or *County Error Report* in Cognos.			
9585	MA PEAK*Pro* Updates -- VITAL	HCPF	SDC	This project will include all PEAK*Pro* updates that will be required as part of this transition to VITAL.	As part of the Colorado Medicaid Management Innovation and Transformation (COMMIT) Project, the Colorado Department of Health Care Policy and Financing (HCPF) will be transitioning to a new Long-Term Services and Supports Case and Care Management System – VITAL.	▪The current PEAKPro functionality used by for Single Entry Point (SEP) case managers will be activated for Community Center Board (CCB) case managers to be able to access Long-Term Services and Supports member self-assessments submitted in PEAK and to be able to enter their determination for Level of Care (LOC) that will be sent to CBMS. ▪An interface will be created for VITAL to PEAKPro. A daily file will be sent that contains LOC determinations for both Medical Assistance and Adult Financial benefit categories. If the case manager is aware of a mailing address change, this will be included in the file as well.	▪CBMS users will receive additional LOC Determinations within the PEAK Inbox for processing for both Medical Assistance and Adult Financial benefit categories. ▪CBMS users will receive additional mailing address *Change Report* forms within the PEAK Inbox for processing. ▪This automated process should expedite the receipt of LOC Determinations and the eligibility determination process for Long-Term Services and Supports	▪Medical Assistance Members may be able to have their eligibility determination for Long-Term Services and Supports sooner.	

#	Title	SP	TRN	Description	Context	Changes	Impacts		Example(s)/Notes
							User	Client	
							members.		
9586	MA Business Intelligence and Data Management (BIDM) System	HCPF	SDC	This project will include all CBMS updates that will be required as part of the BIDM implementation.	As part of the Colorado Medicaid Management Innovation and Transformation (COMMIT) Project, the Colorado Department of Health Care Policy and Financing (HCPF) will be implementing a new Business Intelligence and Data Management System – BIDM.	▪CBMS will send daily files to the BIDM that will contain specific tables within CBMS. The information included within the tables will be used for HCPF data analysis and reporting.	▪There will be no impact to CBMS Users.	▪There will be no impact to Medical Assistance members.	
9590	Simplifying the IAR Process	EBD	SDC	This project will ensure that the state and counties are successfully and consistently reimbursed the AND benefits when an AND recipient is approved for federal disability benefits. This will be achieved by simplifying the steps, automating data entry where possible, and correcting some known problems.	When an Aid to the Needy Disabled (AND) participant is approved for federal disability benefits, the state and county share the Interim Assistance Reimbursement (IAR), a federal reimbursement of AND benefits paid while the federal application is pending. Today, the state and counties collect only a portion of what it could due to problems with the federal interface and challenges associated with many manual steps. This project will increase collections by streamlining the county process, automating some data entry, and correcting some known problems. In addition, a federal audit in 2015 had several negative findings that will be addressed through this project, bringing the State back into compliance.	▪Minor changes will be made to Interim Assistance Reimbursement (IAR) Summary page to rename fields and simplify the search functionality. ▪The IAR Breakdown page will now display all AND payments (AND-SO, AND-PNA, AND-HCA) based on SSN. History will be added, and some fields will be renamed. ▪The *IM-19* form will auto-populate and generate to the customer based on the authorization of an IAR claim. ▪The *IM-14* form will pre-populate the customer's information and the **GR-Code**. ▪The *IM-14* and a speed letter will be mailed for each ICT. A new authorization will be needed for each county. ▪A new IAR Interface Transaction page will be created to collect the GR Code interface transactions and results between CBMS and SSA. ▪Issues with the *IAR Rejection* report will be fixed.	▪This project will clarify, simplify, and reduce data entry for completing an IAR claim. ▪The required *IM-19* form will be auto-generated. The *IAR Rejection* report will be modified to ease research and resolution to ensure SSA is notified. ▪The project will reduce the number of audit findings for the IAR program.	▪The customer will be required to complete a new *IM-14* authorization form for each county from which he or she receives benefits. The form and a speed letter will be provided to the customer.	
9657	Change to PARIS Interface from Owl Server to Flint Server	OIT		This project will change the PARIS transmission method from the OWL server to the Flint server.	The Paris Interface transmission method is being changed by the federal Administration for Families and Children (ACF) agency from the OWL server that was implemented in September 2015 to a Flint server.				
9697	HDT Build – September	OIT		This project will move the Help Desk Ticket (HDT) fixes for the month of					

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#	Title	SP	TRN	Description	Context	Changes	Impacts		Example(s)/Notes
							User	Client	
	2016			September into Production.					
9709	**Rewrite All Code to Generate NOAs in Java (Part 3)**	**OIT**		This project will rewrite all code to generate *Notices of Action* in Java. This is Phase III of what is currently a four phase program to redesign Client Correspondence (CC).					
9820	**PEAK RRR Updates**	**CCUG**	**SDC**	This project will improve the client experience by clarifying which program(s) a client is submitting an RRR for via PEAK and will allow for easier work in the PEAK Inbox for county workers, increasing their ability to view the program(s) for which the RRR has been submitted.		▪An **RRR Program(s)** column will be added to the **Search Results** section on the PEAK Inbox Search page. ▪Language on the PEAK Complete Your Redetermination/ Recertification page will be modified to be more understandable.	▪The user will be able to see for which programs an RRR has been submitted in the PEAK Inbox.	▪The client will be able to more easily understand for which programs he or she can submit an RRR.	
9837	**MA Incarceration Updates**	**HCPF**	**SDC**	This project will make changes to the eligibility determination in CBMS to keep an incarcerated individual eligible for certain Medical Assistance categories with limited benefits.	Currently, individuals are terminated from Medical Assistance when they are incarcerated. With this implementation of this project, individuals within certain Medical Assistance programs will remain eligible for Medical Assistance with benefits that are limited to inpatient claims when hospitalized for at least 24 hours. In addition, individuals that are residing in a Community Corrections Facility (Halfway House) will no longer be considered to be incarcerated.	▪CBMS will be updated to no longer consider the Living Arrangement values for Halfway Houses as incarcerated. ▪CBMS will be updated to no longer terminate Medical Assistance members due to incarceration for certain Medical Assistance categories. The member will remain active with limited benefits as long as he or she continues to meet all other eligibility criteria. ▪CBMS will flag limited benefits for these members by use of a new Y/N indicator for Incarceration within the member's Medical Assistance Span record. ▪Client Correspondence will be modified to include language to notify an intake or ongoing member when his or her benefits have been limited due to incarceration and when his or her benefits are no longer limited upon release.	▪CBMS users may receive inquiries regarding the correspondence sent to the member.	▪Medical Assistance Members will remain eligible for coverage of inpatient claims when hospitalized for at least 24 hours while incarcerated.	
9838	**MA Client Correspondence Updates**	**HCPF**	**SDC**	This project will update the appeals language contained within Medical Assistance *Notice of Action* Client Correspondence. In addition, this	These changes will help more clearly communicate who customers should contact to file an appeal.	▪New Variables will be added to the appeals language on the *NOA* in the **County or Medical Assistance Conference** section.	None	▪These changes will help more clearly communicate who members should	

#	Title	SP	TRN	Description	Context	Changes	Impacts		Example(s)/Notes
							User	**Client**	
				project will include updates to the process that triggers notices to individuals who are denied/terminated for Medical Assistance for not in the home and/or not requesting Medical Assistance.		▪ New Variable will be added in the **CHP+ Appeals** section to display (Authorization date+30 days). ▪ General language revisions will be made to appeals sections for Medical.		contact to file an appeal.	
9839	**MA COLA Disregard – Update Applicable Categories**	HCPF	SDC	This project will remove the COLA disregard for all MAGI categories and certain Non-MAGI categories to be in compliance with the CMS audit corrective action plan.	The current Cost of Living Adjustment (COLA) disregard is applied to all Medical Assistance (MA) categories (MAGI and Non-MAGI) that use Federal Poverty Level (FPL) income limits. It was determined in a recent audit with the Centers for Medicaid and Medicare Services (CMS) that this disregard should not be applied to all MAGI categories and certain Non-MAGI categories.	▪ CBMS will be updated to no longer apply the COLA for all categories with the exception of QMB, SLMB, QI-1, and QDWI.	▪ There will be no impact to CBMS users.	▪ Medical Assistance members' eligibility may be impacted when their income is increased due to a COLA.	
9840	**MA PACE and HCBS SCI Update – Remove County of Residence Restriction**	HCPF	SDC	This project will remove the county of residence restriction for both the PACE and the HCBS SCI categories.	Currently, there is a county restriction included as part of the eligibility determination for both the Program for All-inclusive Care for the Elderly (PACE) and for the Home and Community Based Services Spinal Cord Injury Medical Assistance (MA) categories. If an applicant/recipient's county of residence is not one of the acceptable counties, CBMS will not consider the client for the PAC or HCBS SCI category.	▪ CBMS will be updated to no longer include a county check as part of the eligibility determination for PACE and HCBS SCI benefit categories.	▪ CBMS Users will be able to process eligibility determinations correctly when a Level of Care (LOC) determination is received for either PACE or HCBS SCI.	▪ Medical Assistance members will be to access PACE and SCI HCBS services when their Long-Term Services and Supports case manager has determined that they meet the LOC to receive these additional services.	
9851	**Wiping Out ABAWD Tickets and Closing ABAWD/ Regain Sanctions**	EBD		The most recent ABAWD 36-month clock reset was September 30, 2013. If we do not remove the tickets every three years and allow ABAWDs to have another three months in which they can get benefits without meeting the work requirement, we will be out of compliance with federal law.	The Welfare Reform Act of 1995 created a special category of Food Assistance recipients called Able-Bodied Adults Without Dependents (ABAWD). ABAWDs are only allowed three months of Food Assistance benefits in a 36-month period without meeting a work requirement (in Colorado we call these months "tickets").				
9868	**MA Pending VLP Step One Verification Analysis – CMS Request**	HCPF	SDC	To ensure that these VLP (Verify Lawful Presence) cases are closed timely, CBMS will initiate a close case service call to VLP via the CloseCase hub call.	Centers for Medicaid and Medicate Services (CMS) recently provided a spreadsheet with 799 Verify Lawful Presence (LVP) Step 1 cases that are open due to a return code 32 or 37,	▪ The VLP "closed case" service will be updated to ensure that completed calls to the Federal Hub are closed timely. ▪ The VLP Step 1 call to the federal hub	None	None	

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							User	**Client**	
					indicating the initial verification failed due to incomplete data.	will be updated to add the Grant Date (Entry Date) indicator for qualified aliens who entered the US on or after 8/22/1996			
9877	**MA MAGI Updates to CHP+ Parent/ Caretaker and Work Study Incomes**	HCPF	SDC	This project will update PEAK and CBMS for certain Medical Assistance programs to ensure that the individual is determined eligible for assistance correctly and that the individual has access to the benefits to which he or she is entitled. This project will also update PEAK and CBMS to capture data regarding Rental income and Work Study income.	The MAGI Adult category of Med will be updated to include a check for Minimum Essential Coverage (MEC) for any dependents that the adult reports. Work-study income will be added to the Grants/Scholarships Gateway question in PEAK to distinguish income that is taxable and what is used for living expenses in relation to the MA income calculation. The pend logic for individuals who do not provide an SSN and those whose **Citizenship Status** is **Unknown** will change to 10+5 days instead of providing the former 90 day ROP to provide this missing information. Finally, a trigger will be added for CHP+ and CHP+ Newborns to automatically run their eligibility when they are turning 19 and one year of age, respectively, to place them in a new category of MA if found eligible.	▪If the adult does not have MEC for his or her dependent child, the adult will not be eligible for MAGI Adult and will be denied with reason **Dependent Child with no MEC**. If they do not answer the question, the adult will pend for verification of **Dependent Child with no MEC** for 10+5 days. If the adult answers **Yes** to having coverage for his or her dependent child, the adult will be eligible for MAGI Adult. ▪Individuals who are requesting MA who do not provide an SSN and who would otherwise be eligible for MA will pend for 10+5 days (formally 90 day ROP). ▪Individuals who are requesting MA whose **Citizenship Status** is **Unknown** and who would otherwise be eligible for MA will pend for 10+5 days (formally 90 day ROP). ▪A trigger will be added to run on cases that include an individual eligible for CHP+ in the month the child turns 19 years of age and for CHP+ Newborns in the month the child turns one year of age.	▪Users will need to ask clients if they have medical coverage for their dependent child(ren) reported on their application and/or at RRR if they are eligible for MAGI Adult. ▪A new field will be added on the Financial Aid page in CBMS to capture the Taxable Amount of Work Study. ▪Users will not need to run EDBC manually for CHP+ and CHP+ Newborns who are transitioning out of those categories of MA.	▪Clients will be prompted to answer the new 'MEC Question' to identify if the child(ren) they reported on the Medical Assistance application have Minimum Essential Coverage. ▪Clients will be prompted to distinguish between work study used for living expenses and the taxable amount of work study income. ▪Clients will not receive MA when they do not provide an SSN or their **Citizenship Status** is **Unknown** until they provide the missing information.	
9882	**PEAK Manage My Account Process Security Updates**	OIT	SDC	This project will add and update a number of different Security measures for the PEAK Manage My Account (MMA) process.	Enhancements will be made to PEAK Security.	PEAK clients will need to verify their email with this change. The process will send a verification code to the user's email. Once the user receives the confirmation code, he or she will have to enter it in PEAK to confirm his or her email address. In addition, PEAK will be updated to no longer automatically send a new temporary password to a user when the user has		PEAK Clients will need to verify their email with this change. The process will send a verification code to the user's email. Once the user receives the confirmation code, he or she will have to enter it in PEAK to	

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							User	Client	
						three (3) or more failed login attempts. The user will have to enter in his or her email to be sent the temporary password to gain access.		confirm his or her email address. In addition, PEAK will be updated to no longer automatically send a new temporary password to a user when the user has three (3) or more failed login attempts. The user will have to enter in his or her email to be sent the temporary password to gain access.	
9926	PEAK*Health* App – Add Voter Registration	HCPF	SDC	This project will update the PEAK*Health* app to ask Medical Assistance (MA) recipients if they want to register to vote and provide the opportunity to register to vote. This is in compliance with the National Voter Registration Act (NVRA) and aligns the app with current functionality in PEAK.	At the time an individual or individuals submit a change of address via the PEAK*Health* App, the individuals are to be provided the opportunity to register to vote.	At the time an individual or individuals submit a change of address via the PEAK*Health* App, the individuals are to be provided the opportunity to register to vote.	None	At the time an individual or individuals submit a change of address via the PEAK*Health* App, the individuals are to be provided the opportunity to register to vote.	
9932	Updates to Discrepancy Creation when Case Fails for Dual Participation	FA	FA	This project will prevent invalid Food Assistance discrepancies from creating when benefits are denied for dual participation in the application month. Additionally, an error message has been created encouraging CBMS users to instead rescind if they are attempting to attach the Food application to a case which has already received FA benefits in Colorado for the application month.	When an FA application is received during a month in which the HH already received benefits in Colorado, the application is denied for dual participation for the initial month and a discrepancy is created. While the denial reason is valid, the discrepancy is not. Furthermore, the receipt of a new application/new verification in a month where FA benefits were paid but the case subsequently closed should result in a decision to rescind the case instead of AI'ing. This project will help reduce noticing errors and case processing confusion by guiding users down a particular data entry path.	▪ FA discrepancies will no longer create when clients/households are denied for dual participation for a month in which benefits were previously issued. ▪ A new error message will instruct CBMS users to rescind instead of AI'ing if the selected case number received benefits for the same time period. ▪ The PEAK message in AFB that routes existing clients to **Report My Changes** (RMC) is being updated to provide more detail. ▪ Clients will be able to upload documents in PEAK through the month the case is scheduled to close.	When attempting to upload an application for FA from the PEAK Inbox, or when attempting to attach an application to an existing case in AI, users will receive an error message if the household previously received FA during the application month. The new error message will read: ***Household was already active for FA in the application month. To prevent discrepancies and possible claims,***	When a client attempts to apply for FA through **Apply for Benefits** (AFB) and PEAK recognizes the HH is already active on FA in the application month, the client will be redirected to RMC. The revised message in PEAK will read: ***We have found that you are already on an active food, cash, or medical assistance case.*** ***Food Assistance is still active on your case***	

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							User	**Client**	
							please review the case and rescind to continue benefits. CBMS users will then have the option of attaching the application to a different Case Number or canceling the application and rescinding the existing case.	*until [discontinuance date].*	
9933	**EX FA Timely Processing Hierarchy**	FA	FA	Data analysis of Expedited Food Assistance timeliness reports uncovered a discrepancy in CBMS. Certain cases which were processed timely according to policy standards were showing as untimely processed. This project is updating the rules engine logic to ensure court report data regarding Expedited timeliness is accurate.	This project will assist with C-STAT action items to address untimely processing related to Expedited Food Assistance by correcting CBMS logic to prevent timely processed cases from erroneously showing as untimely processed.	Code is being revised so that correct parameters will be used to measure the time frame between when an application for assistance is received and when the authorization occurs.	None	None	
9934	**FA Retain Eligibility for Qualified Non-Citizens**	FA	FA	This project will add logic in CBMS so that non-citizens who were initially recognized as being in a qualified non-citizen status will retain their eligibility for Food Assistance when their status is subsequently updated.	Qualified non-citizens, such as refugees, asylees, and victims of trafficking, are eligible to participate in the Food Assistance Program without having to meet an additional condition. When a non-citizen who is eligible under one of these protected statuses applies to become a Legal Permanent Resident, CBMS incorrectly imposes the 5-year bar when the individual's status is changed.	CBMS rules engines are being modified so that non-citizen individuals with a non-citizen record established on or after 01/01/2014 will continue to pass for Food Assistance if their former **Non-Citizen Status** was one of the following: **Afghani Special Immigrant, Amerasian, Asylee, CRSP Refugee, Cuban-Haitian, Deportation Withheld, Iraqi Special Immigrant, Refugee, Victim of Trafficking, Dependent Child of Hmong/Lao, Disabled Child of Hmong/Lao, Hmong/Laotian, Spouse of Hmong/Laotian, Un-remarried Spouse of Hmong/Laotian,** or **Cross Border Native American.** A mass update will run when the	A new informational notice will display in Wrap Up when an individual is highlighted on the Individual Eligibility Summary page. The new message will read: *Previous qualified non-citizen status retained* when an individual with a former qualified non-citizen status record continues to pass in spite of a record update. ▪If a non-citizen record containing one of the protected/qualified statuses was previously entered in error, the	Some non-citizen individuals who were previously terminated due to a change in their non-citizen status will regain their Food Assistance eligibility if they are currently part of an active Food Assistance case. This may result in restorations and or supplements, both of which would be valid per policy.	**Example:** ▪HH of three applies for benefits on 04/21/14. A non-citizen record is created for one HH member with a **Status** of **Asylee**. All three members pass for FA. ▪On 11/17/15, the **Non-Citizen Status** is updated from **Asylee** to **LPR**, and the non-citizen individual is terminated for failing to meet the 5-year bar. The remaining two HH members continue to pass. On 09/18/16, the project is deployed and a Mass

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							User	**Client**	
						project is deployed so that any non-citizen clients who meet the criteria above and who are part of an active FA case will have their benefits reinstated. ▪If cases are manually run back prior to the build date, CBMS will recognize non-citizen eligibility based on the date of the non-citizen record, the time frame of the EDBC run, and any other relevant FA eligibility criteria. ▪**Reminder:** Restorations are only valid up to 12 months.	user **MUST** overwrite the record with the CORRECT status using the same Effective Begin Date initially used. **Example:** A non-citizen record was created on 03/09/15 with at **Status** of **Refugee**. On 07/22/16, the CBMS user discovers the **Status** was incorrectly entered and should have been **Undocumented**. To prevent CBMS from persisting eligibility, the **Status** must be changed to **Undocumented** using 03/09/15 as the Effective Begin Date.		Update is triggered. The non-citizen individual now shows as passing and a supplement is issued for September 2016 benefits.
9935	**CDHS Adding Extra Days to ACP Notices**	FA	FA	Currently, DHS provides households with 10+1 days' mailing time when sending a *Request for Verification* or *Notice of Adverse Action*. Participants in the ACP program, however, must be granted additional mailing time per state statute. This project will provide individuals whose cases have been flagged with the ACP special indicator with 10+5 days' notice.	Individuals participating in the Address Confidentiality Program have their mail rerouted to a safe address in an attempt to prevent further escalations of domestic violence. These individuals must be afforded extra time on their public benefits notices in order to retrieve their mail from the designated safe address. CBMS functionality is being updated to account for this additional mailing time before any action can be taken to reduce, deny, or terminate benefits.	When the ACP special indicator has been enabled on a CBMS case, VCL Due Dates and adverse action time frames will be adjusted to account for the revised mailing times outlined below: **Intake:** **AF** = 10+ 5 days **CW** = 10+5 days (case level) or 30+5 days (individual level) **FA** = 10+ 5 days **RRR/Ongoing:** **AF** = 10+5 days **CW** = 11+5 days (case level) or 30+5 days (individual level) **FA** = 10+5 days	Because adverse action time frames are being adjusted for ACP clients, case data changes will potentially affect households one month later than non ACP households. **Example:** FA HH reports excess gross income above 130% on 08/10/16. ▪With adverse action, a **non ACP** household's benefits will end 08/31/16. (08/10/16 + 10 days to act + 11 days to notice = 08/31/16).	Following the September build, *Verification Checklists* and *Notices of Adverse Action* will afford extra mailing time when generated for ACP clients.	

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							User	Client	
						If the Head of Household's address is changed from the standard ACP address, the ACP special indicator will be automatically effective end dated, so additional mailing time is no longer provided.	▪ For **ACP households**, benefits will end 09/30/16. (08/10/16 + 10 days to act + 15 days to notice = 09/04/16. AA ends 09/30/16).		
9949	**CDHS Exempt Financial Aid Income**	FA	FA	Adult Financial, Colorado Works, and Food Assistance policies are aligning to begin excluding financial aid income from eligibility calculations effective November 1, 2016.	DHS rule manuals will be updated so that AF, CW, and FA will consider financial aid as exempt income as of November 1, 2016. CBMS updates will be made in accordance with these policy revisions so that financial aid income will no longer be considered when evaluating the household's total available income.	A Mass Update will run prior to November benefit issuance so that any active AF, CW, or FA case on which financial aid income is currently counting will begin exempting this income as of 11/01/2016.	The following data conflict message will no longer display on the Student Detail page: ***Data Conflict: Student Income information has not been entered.***	▪For CDHS programs, financial aid verification will no longer be required to determine eligibility for students. ▪For ongoing Food and Cash clients with financial aid income that is currently countable, November benefits will be adjusted as a result of the build and will likely result in an increase to the grant.	
9988	**Update the OWRA Tool**	EBD	SDC	The new OWRA version will increase security levels to protect access to the OWRA database. Version 4.0 will eliminate the need for a significant data conversion from version 2.0 to version 4.0.	Currently, the OWRA tool installed is version 2.0. OWRA version 4.0 is available for installation. With the new version, there are increased security levels to protect access to OWRA database. There are additional features critical to the Colorado Works programs that do not exist in the current version of OWRA.		There is potential for the user to have to enter data that was not in version 2.0 but is in version 4.0, resulting in a significant lift for the users		
9998	**Online Help – September 2016**	OIT		Various pages in CBMS Online Help will be added or updated.					
10059	**FA Verification Process**	FA	FA	This project will make necessary updates in CBMS to allow **Client Statement** to be an acceptable **Verification Source** for items that do not require a higher burden of proof or are unrelated to eligibility criteria. Additionally, changes will be made to verification requests for individuals	Food Assistance generates a *Verification Checklist* (VCL) more often than any other program in CBMS. The **Verification Source** of **Client Statement** typically causes Food Assistance cases to pend until a valid **Verification Source** is received. Over time, rule updates and new policy interpretations have	CBMS will evaluate data entry on the Case Individual page to determine if it is appropriate to request verification for that HH member relative to the selected case. ▪ If the HH member is marked as **In Home = N** and the individual is not the sponsor of another HH member,	▪ When adding/removing a HH member or updating the **Requesting Assistance Status**, a new pop-up message will display reminding users to update the Purchase	None	

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#	Title	SP	TRN	Description	Context	Changes	Impacts User	Client	Example(s)/Notes
				within the Food Assistance household (excluding members not in the home or members who are not required to verify information). Clients who have requested to receive notices in Spanish currently receive a Spanish VCL with an English note section if the user types the notes in English. Changes in CBMS made with this project will notify a user at the time of VCL notes completion that the case is a Spanish case and the notes need to be typed in Spanish.	reduced the type and scope of documents clients are required to provide in order to have their eligibility properly determined. As such, CBMS updates are will be to align with policy and prevent invalid mid-certification case closures or requests for unnecessary verification.	a **VCL will NOT be sent.** ▪ If the HH member is marked as **In Home = Y**, a **VCL will ONLY be sent** if the individual is also marked as **Requesting Assistance = Y**, is a **mandatory HH member**, or is the **sponsor** of another HH member. All mid-certification requests for verification will have a VCL Due Date pushed out to the RRR/PR due month. Cases will no longer pend and close mid-certification for missing verification. The Purchase and Prepare page in CBMS will be reordered in the Interactive Interview queue to follow Case Individual.	and Prepare group accordingly: ***Please add this individual to the applicable Purchase and Prepare group.*** or ***Please remove this individual from the Purchase and Prepare group*** ▪ VCLs will no longer generate for student information if the HH member is under the age of 18. ▪ ALL verification sources (when **Verification = Received**) for Resources and Disposition of Resources, including **Client Statement**, will now be acceptable for FA. ▪ A new pop-up message will display on the Verification Checklist page if the HH has requested to receive correspondence in Spanish. The message will read: ***This household has requested to receive communications in Spanish. Please update user notes accordingly.***		
10125	2016 HCA	EBD	SDC	In order to meet the MOE	Colorado has a Maintenance of Effort	▪ HCA grant will increase **$55** for each	▪ User will see HCA grant	▪ Customer will receive	

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	Grant Increase			requirement in 2016 and going forward, an increase will be made to the monthly benefit amounts paid to Home Care Allowance (HCA). The Personal Needs Allowance (PNA) amount will also be increased.	(MOE) agreement with the Social Security Administration (SSA).	tier.	amounts increase.	correspondence alerting them of the grant increase to HCA.	
10147	PEAK Add Former Foster Care Etc.	HCPF	SDC	This project will make necessary, miscellaneous updates to PEAK to enhance the user experience.	This project will make necessary, miscellaneous updates to PEAK to enhance the user experience.	The PEAK user will be able to report name and date of birth changes in PEAK

Instructions will be added for Former Foster Care recipients who are trying to apply through PEAK. | *Change Reports* for name, date of birth, and Social Security Number (SSN) changes reported in PEAK will be sent to the PEAK Inbox for processing. In depth training will be provided by the SDC. | Members will be able to update/correct their names and date of birth in PEAK. | |
| 10148 | PEAK Show CHP+ in Benefit Summary | HCPF | SDC | This project will add CHP+ detail to pages in PEAK, as well as miscellaneous updates to PEAK, to enhance the user experience. | This project will add CHP+ detail to pages in PEAK, as well as miscellaneous updates to PEAK, to enhance the user experience. | PEAK users will be allowed to see CHP+ eligibility in PEAK. Currently, they only see Medical Assistance with no differentiation between the two programs.

A PDF of a the new CHP+ card will be provided.

PEAK will be updated, so the page to request Health First Colorado Cards and CHP+ Cards (print only) is easily located.

PEAK and CBMS will be updated, so the electronic signature and dates (applications only) are mapped into CBMS directly. | Electronic signature and dates (applications only) will be mapped into CBMS directly. In depth training will be provided by the SDC. | Members will be able to see CHP+ eligibility and a PDF of a CHP+ card in PEAK.

Access to the page to print Health First Colorado Cards and CHP+ cards through PEAK will be easier to find. | |
| 10149 | PEAK Chat Feature Enhancements | HCPF | SDC | This project will update PEAK and the HCPF Member Contact Center CRM to enhance the user experience and provide more information to the Member Contact Center chat agents. | Currently, the PEAK chat feature does not provide the chat agent with an identifier that indicates whether the member is chatting from his or her secured individual account or not. This limits the information that can be discussed. | An indicator will be added for the chat agent on the CRM side.

Minor changes will be made to the format of the online question forms that the PEAK user sees when submitting MA questions online.

Web services will be redirected in | None | None | |

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						order to enhance security.			
10152	**FA PEAK Inbox Updates**	**FA**	**FA**	Due to an audit by Food and Nutrition Services (FNS), data tracking in the CBMS PEAK Inbox will be updated for Food Assistance applications.	Audit findings revealed that PEAK Submit Dates and FA Application Dates are often mismatched. This project will ensure that dates correspond appropriately to resolve this compliance issue. Additionally, a **Case Comment** field will be added to the Process Summary page in the PEAK Inbox, so users can provide more information if there is a discrepancy between when the FA portion of the case is processed and when other programs are processed to completion.	Error/warning messages are will be added to the PEAK Inbox and to Application Initiation to better assist users when uploading or data entering PEAK applications. Additionally, a pop-up message will be added to the Authorize Eligibility Program Benefit page to alert CBMS users that there is a pending RMC/RRR for the case still waiting in the PEAK Inbox. Finally, the PEAK Application Process Summary is being modified to add a message indicating the current status of the PEAK application (e.g., ***PEAK Application Status is EDBC Pending***).	When PEAK Tracking Numbers are entered on the Applicant Information page in AI, CBMS will display an error message if the entered Tracking Number cannot be validated. The message will state: ***Entered PEAK Tracking # not found in PEAK Inbox. Please enter a valid PEAK Tracking number.*** A warning message will also display when Food Stamps is selected on the Programs Requested page in AI if the Application Date entered on the Applicant Information page does not match the PEAK Application Date. The new message will read: ***Application Date must equal PEAK Application Date to proceed***. When a CBMS user attempts to authorize a case that has an unprocessed RMC/RRR in the PEAK Inbox, a pop-up message will display stating: ***This case has pending RMC/RRR application in PEAK Inbox. Do you want to process it***	None	

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							before authorizing the case? Yes will stop the authorization and clicking No will continue with the authorization.		
10156	**PEAK Logo Replacement – Registered Trademark**	**OIT**		Upon approval of registered trademarks for the PEAK suite of logos and word marks, the PEAK site will be updated with the PEAK logo containing a registered trademark symbol "®". Additionally, any mention of Colorado PEAK in text will be updated to include the registered trademark symbol ® directly after the word mark.	The State of Colorado will be granted registered trademarks for the PEAK suite of logos and word marks in the coming months. In September, the PEAK home page will be updated to include registered trademarks "®" on the following three marks: ▪ Colorado PEAK® ▪ PEAK*Pro*® ▪ PEAK logo Projects in December and March will address additional PEAK screens/pages.	The PEAK home page (**Colorado.gov/PEAK**) will be updated to include registered trademarks (®) for the following: ▪ PEAK logo in upper right hand corner ▪ PEAK*Pro* word mark in drop-down menu ▪ Colorado PEAK word mark in page headline "Welcome to Colorado PEAK®"	None	The State of Colorado will be granted registered trademarks for the PEAK suite of logos and word marks in the coming months. In September, the PEAK homepage will be updated to include registered trademarks "®" on the following three marks: ▪ Colorado PEAK® ▪ PEAK*Pro*® ▪ PEAK logo	
10158	**PEAK*Pro* Admin Updates**	**HCPF**	**SDC**	The project will update PEAK*Pro* to streamline the Admin process, so PEAK*Pro* Admins are able to process and track PEAK*Pro* users more efficiently.	The project will update PEAK*Pro* to streamline the Admin process, so PEAK*Pro* Admins are able to process and track PEAK*Pro* users more efficiently.	The project will update PEAK*Pro* to streamline the Admin process, so PEAK*Pro* Admins are able to process and track PEAK*Pro* users more efficiently.	None	None	
10249	**C4HCO Case Assignment COGNOS Reporting**	**HCPF**		This project will give Connect for Health Colorado the ability to accurately monitor its caseload to help determine resourcing and business processing.	A new Cognos report will be created for Connect for Health Colorado to monitor its caseload, which will only be accessed by designated HCPF and C4HCO staff.	None	None	None	