



OPERATIONAL MEMO

TITLE:	CRITICAL INCIDENT REPORTING FOR OBRA-SPECIALIZED SERVICES
SUPERSEDES NUMBER:	N/A
EFFECTIVE DATE:	AUGUST 6, 2020
DIVISION AND OFFICE:	CASE MANAGEMENT AND QUALITY PERFORMANCE DIVISION, OFFICE OF COMMUNITY LIVING
PROGRAM AREA:	CASE MANAGEMENT, PASRR, OBRA-SS, PROVIDERS
KEY WORDS:	CRITICAL INCIDENT REPORTING, STATE GENERAL FUND PROGRAMS, OBRA SS, PROVIDER
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APPROVED BY: AMANDA LOFGREN	

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Purpose and Audience:

The purpose of this memo is to inform case managers at Community Centered Boards (CCBs) of the Critical Incident Report (CIR) requirements for the Omnibus Budget Reconciliation Act of 1987 Specialized Services (OBRA-SS) State General Fund program as required by Section 4.3 of the administrative contract between the CCBs and the State of Colorado.

Information:

The Department of Health Care Policy & Financing (Department) requires case managers at CCBs to report CIRs to the Department for all Home and Community-Based Services (HCBS) waivers and State General Fund programs. A CIR is defined as an actual or alleged event that creates a serious risk of harm to the health and welfare of an individual receiving services; and it may endanger or negatively impact the mental and/or physical well-being of an individual.

Case managers **are not** required to report CIRs for members who receive Medicaid services and reside in a nursing facility.

Case managers **are** required to report CIRs that occur while a member is receiving OBRA-SS services in the community which have been authorized through the Pre-Admission Screening and Resident Review (PASRR) Level II evaluation.

- OBRA-SS authorized service providers are to notify the case manager within one (1) business day of a member reported critical incident.
- The case manager must report CIRs into the DDDWeb within one (1) business day of notification of the incident.
- The Department will review CIRs entered into the DDDWeb and identify potential follow up action that may be required by the Case Manager.

Nursing facilities will report incidents occurring at a nursing facility to the appropriate oversight agency based on the incident reported and mandatory reporting laws, this includes law enforcement, [Colorado Adult Protective Services](#), [Colorado Department of Public Health & Environment](#), and the [facility ombudsman](#).

Any CIR entered into the DDDWeb that does not meet the above requirements for the OBRA-SS program will be rejected and will not qualify for CCB payment.

Attachments:

None

Department Contact:

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