



OPERATIONAL MEMO

TITLE:	IMPLEMENTATION OF THE FY 2020 –21 CONTINUOUS ELIGIBILITY PERFORMANCE INCENTIVE
SUPERSEDES NUMBER:	N/A
EFFECTIVE DATE:	JULY 1, 2020
DIVISION AND OFFICE:	COMMUNICATIONS AND GOVERNMENT RELATIONS, POLICY, COMMUNICATIONS & ADMINISTRATION OFFICE
PROGRAM AREA:	COUNTY RELATIONS AND ADMINISTRATION
KEY WORDS:	90 CALENDAR DAYS, COVID-19 PUBLIC HEALTH EMERGENCY, REDETERMINATION, ELIGIBILITY
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APPROVED BY: RACHEL REITER	

HCPF Memo Series can be accessed online: <https://www.colorado.gov/hcpf/memo-series>

Purpose and Audience:

The purpose of this Operational Memo is to provide guidance to county departments of human/social services (county) on implementation of the Continuous Eligibility Incentive as part of the FY 2020-21 County Incentives Program.

Background:

Continuous eligibility is a condition of federal funding and ensures that Medical Assistance members are not disenrolled due to changes in circumstance during the COVID-19 public health emergency (PHE). At the conclusion of the PHE, all members will require a redetermination of eligibility, some of which may be processed by the Colorado Benefits Management System (CBMS), while some will require processing by the county.

The Continuous Eligibility Incentive sets processing benchmarks for counties with the purpose of ensuring all members impacted by the continuous eligibility requirement will have a timely completion of redetermination of eligibility within 90 calendar days of the

end of the PHE. This also ensures members who are no longer eligible are disenrolled timely from the Medical Assistance Program.

The Continuous Eligibility Incentive is weighted at 20 percent of total County Incentives funding if the county achieves two of the following benchmarks:

Each county shall redetermine eligibility within 90 calendar days for at least ninety percent (90.00%) of members who require a redetermination at the end of the COVID-19 public health emergency.

1. Health First Colorado and Child Health Plan *Plus* members
2. Long-Term Services and Supports (LTSS) members

Benchmarks are measured within 90 calendar days of the end of the COVID-19 public health emergency.

Information/Procedure:

Determining Compliance with the Continuous Eligibility Benchmarks

Upon notification from the federal government that the continuous eligibility requirement for Medical Assistance members has ended, the county will be notified through the HCPF Memo Series. The continuous eligibility requirement ends on the last day of the month in which the PHE ends. The 90 calendar day period will start on the first day of the month after the month in which the PHE ends. Therefore, the communication will include the starting date of the 90 calendar day period to redetermine eligibility for those members impacted by the continuous eligibility requirement.

The formulas used to determine compliance with the Continuous Eligibility Incentive are described below.

1. The number of Health First Colorado and CHP+ members that the county completed a redetermination of eligibility within 90 calendar days of the end of the COVID-19 public health emergency **divided by** the total number of all Health First Colorado and CHP+ members who required a redetermination of eligibility at the end of the COVID-19 public health emergency in the county.
2. The total number of LTSS members that the county completed a redetermination of eligibility for within 90 calendar days of the end of the COVID-19 public health emergency **divided by** the total number of all LTSS

members who required a redetermination of eligibility at the end of the COVID-19 public health emergency in the county.

Monitoring Workload and Reports

The Department will use a dashboard to track the progress percentage (%) of the number of Health First Colorado, CHP+, and LTSS members that the county processed during the 90 days. The dashboard will be shared with Directors/Secondary Directors through existing processes.

- The below case-specific data will be used to outreach and drop off cases when worked on.
 - CBMS Case #
 - State ID
 - Username
 - User Supervisor Name
 - First/Last Name
 - Office/Caseload Name
 - Aid Code and Aid Code Description
 - Termination reason, if applicable
 - RRR Due Date
 - Verifications Due
 - Phone/email

The Department will issue an additional Operational Memo with guidance when the public health emergency ends.

Contract Language

Contract Language for the Continuous Eligibility Performance Incentive can be found in the [FY 2020 –21 County Incentives Contract](#) in section 4.6. If conflict arises between contract language and guidance issued through the HCPF Memo Series, contract language supersedes the guidance provided through the HCPF Memo Series.

Attachment(s):

None

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