



INFORMATIONAL MEMO

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| TITLE: | PERSON-CENTERED BUDGET ALGORITHM TECHNICAL ADVISORY GROUPS |
| SUPERSEDES NUMBER: | N/A |
| EFFECTIVE DATE: | JUNE 26, 2020 |
| DIVISION AND OFFICE: | CASE MANAGEMENT AND QUALITY PERFORMANCE, OFFICE OF COMMUNITY LIVING |
| PROGRAM AREA: | LTSS ASSESSMENT AND SUPPORT PLAN |
| KEY WORDS: | PERSON-CENTERED BUDGET ALGORITHM, PCBA, ASSESSMENT, SUPPORT PLAN |
| INFORMATIONAL MEMO NUMBER: HCPF IM 20-028 | |
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HCPF Memo Series can be accessed online: <https://www.colorado.gov/hcpf/memo-series>

Purpose and Audience:

The Colorado Department of Health Care Policy & Financing (Department) is working with Schramm Health Partners, LLC dba 'Optumas' to develop a Person-Centered Budget Algorithm (PCBA) for Health First Colorado Home and Community-Based Services (HCBS) waiver programs. The Department is seeking applications for Technical Advisory Groups to work with Optumas on the development of the PCBA. In addition to the Technical Advisory Groups, the Department and Optumas will be holding Statewide Stakeholder Meetings to inform and gather feedback from the broader stakeholder community.

Information:

The Department is working with Optumas to develop a Person-Centered Budget Algorithm (PCBA) for Health First Colorado Home and Community-Based Services (HCBS) waiver programs.

The Department has collaborated with stakeholders to develop new processes for eligibility determinations, needs assessments, and support planning for all individuals

seeking or receiving Long-Term Services and Supports¹. As part of the new assessment and person-centered support planning process, the Department would like to engage stakeholders in the next component of this work. The Department is seeking applicants that can commit to attending and contributing to a series of Technical Advisory Group meetings facilitated by Optumas and relating to the development of the PCBA.

The PCBA is intended to help identify the right amount of support for individuals based on assessed need, preferences, and strengths. The PCBA will be an important component of the person-centered support planning process to ensure a consistent, objective, and transparent method for assigning budgets for all individuals receiving HCBS.

The Department and Optumas recognize that transparency and stakeholder feedback are essential to developing the PCBA. Stakeholder feedback will be gathered through a series of Technical Advisory Group Meetings and Statewide Stakeholder Meetings.

- Statewide Stakeholder Meetings will cover similar information to the Technical Advisory Groups and will be more accessible to the wider stakeholder community with less technical experience.
 - Statewide Stakeholder meetings will be held at least quarterly. The meetings will be widely publicized and open to everyone.
- Technical Advisory Groups will work closely with Optumas on the technical aspects of the PCBA. The Department is asking that individuals apply to participate in Technical Advisory Groups.
 - Individuals who are interested in the conceptual algorithmic background (e.g. ordinary least square regression, generalized linear model, variable distributions) are encouraged to apply. No previous experience in statistics is required, but due to the nature of these meetings, consistent attendance will be critical.
 - Individuals who apply and are selected to participate in the Technical Advisory Groups will be expected to attend, at a minimum, four meetings concerning the development of the PCBA starting at the end of July 2020 through June 2021. These meetings will include 1) an introduction to the statistical methods used in project; 2) a review of a draft PCBA; 3) a review

¹ See more information at <https://www.colorado.gov/pacific/hcpf/colorados-ltss-assessment-and-support-plan>.

of the confirmation studies associated with the project, and 4) a review of the final PCBA.

- **To apply, fill out this Google Form by July 15, 2020:**
<https://forms.gle/R8k6TDiFMzDnZhua6>
- If you have questions about the role of the Technical Advisory Groups, please email copcbahelp@optumas.com.
- Thank you in advance for your interest in contributing to the PCBA Technical Advisory Groups. You will be contacted by the Department if selected to participate.

Attachment(s):

[PCBA Technical Advisory Group Application](#)

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