



INFORMATIONAL MEMO

INFORMATIONAL MEMO NUMBER: HCPF IM 19-003

**TITLE: HOME AND COMMUNITY-BASED SERVICES WAIVER PROGRAM
POST PAYMENT REVIEWS**

SUPERCEDES NUMBER: N/A

ISSUE DATE: JANUARY 14, 2019

EFFECTIVE DATE: DECEMBER 19, 2018

**DIVISION AND OFFICE: AUDITS AND COMPLIANCE DIVISION,
FINANCE OFFICE**

**PROGRAM AREA: HOME AND COMMUNITY BASED SERVICES WAIVER
PROGRAM**

APPROVED BY: KIM NGUYEN

**KEY WORDS: AUDIT, HCBS, HOME AND COMMUNITY BASED SERVICES, POST
PAYMENT REVIEW, PROVIDER, WAIVER**

HCPF Memo Series can be accessed online: <https://www.colorado.gov/hcpf/memo-series>

Purpose and Audience:

The purpose of this Memo is to inform providers of the Home and Community Based Services (HCBS) Waiver Program Post Payment Review Contract, which was awarded to Public Consulting Group (PCG). This Memo and contract specifically concerns providers who furnish services to clients under the HCBS Waiver Program.

Information:

The purpose of the contract is to ensure provider compliance with the requirements of the Provider Participation Agreement and the Health First Colorado Program, specifically the HCBS Waiver Program. The Department is required to conduct provider reviews under §1915(c) of the Social Security Act.

PCG will audit a random sample of HCBS Waiver Program services submitted to the Department. The audit will evaluate provider submitted claims to determine whether services were provided, medically necessary, coded correctly, and properly paid or denied. The audit will examine claims that were rendered or billed from July 1, 2015 on.

PCG will notify Providers who deliver HCBS Waiver Program services via mail if their services will be audited through a review of medical records. Under 10 CCR 2505-10, Section 8.130, providers are required by to:

- Retain records necessary to disclose the nature and extent of services provided to recipients.

- Maintain records which fully substantiate or verify claims submitted for payment.
- Submit records to federal and state government, including its contractors, upon request.

Any claims for which documentation is not received upon request shall be deemed to be overpayments subject to recovery regardless of whether or not services were provided. The Department will recover the overpayments.

Attachments:

None

Department Contact:

Brittney Lomond
Waiver Claims Payment Review Compliance Specialist
(303) 866-6172
brittney.lomond@state.co.us