Direct Certification CBMS Project 2586

Implementation February 24, 2013



Objective

- Express Lane Eligibility (ELE) will make sure all children who are currently receiving Colorado Work (CW) and/or Food Assistance (FA) will potentially be eligible to receive Family Medicaid(FM) or Child Health Plan *Plus* (CHP+)
- The same criteria will be applied to all the children who will be approved for CW and/or FA in the future
- All the households who have a child(ren) who will be eligible for FM or CHP+ will get a ELE Speed letter to opt-in for receiving Medical Assistance benefits for their child(ren)
 - A household must choose to opt-in for potential FM and CHP+ eligibility determination to be made.



Direct Certification Selection Criteria



Selection Criteria

One or more children who are

- Approved for CW and/or FA
- Under the age of 19 years old and NOT the head of household
- Currently not receiving Medical Assistance
- Did not opt-in within 180 days for medical assistance



System Generated FM/CHP+ Application

If selection criteria IS met

- A new application will be created in CBMS with an application date of the CW and/or FA approval date
- If case is active CW and FA, the application date will be the FA approval date
- Application source will be FAELE (Food Assistance Express Lane Eligibility) or CWELE (Colorado Works Express Lane Eligibility)
- FM/CHP+ case will be set to pend for the opt-in period (10 + 5 Days)



New Application Source

Detail				8
Application				
*Date: 01/29/2013	*Type: Initial/New		put Date: 1/29/2013	
*Source:	Location			
Applicant Details				
*Last Hame:	*First Name:	Middle Name:	Suffix:	~
<mark>*Gender:</mark> Male ✓	DOB:	SSII:		
Language				
*Primary:	*Written:		terpreter: Yes O No	
			yres () No	
Contact Information Primary:	Secondary.	E-	mail Address:	
	x			

System Generated FM/CHP+ Application

- An opt-in speed letter will be sent to the head of household for child(ren) that meets the selection criteria
- The pending FM/CHP+ case will be assigned to the County Transfer Caseload
 - Pending reason in Display Individual Eligibility Summary will be "Pending ELE Notification"



Pending Reason

age Actions					
2013					
I Stamps Family Medica	CHP+				
mmary		Loading			2
Individual	Participa Status	Result -	Program	Limited to EMS	Ft A
	Ineligible -	DENIED	1931	Lind	
	Ineligible -	PENDING	1931		
	Ineligible -	PENDING	1931		
MS - Display Reasons V	Vebpage Dialog				
ps://cbmssit02.state.co.us/CBM		pPage, isp			
Display Reasons	internet, to see op a	b. ellerith	S 🚖 🗈 🕯		
	(000	-01/30/2013, Alerts-5) -			
	(Open	-01/30/2013, Alents-3/ -	Programs		
mmary					
		Reason			<u> </u>
nding ELE Notification					

Newly Added Children to Approved FA and/or CW Cases

- When a child is added and approved for CW and/or FA
 - The same selection criteria and process will be applied for a system generated FM/CHP+ application
 - A new FM/CHP+ application will be created



Case Individual



Case Individual

- New fields have been added to Case Individual
 - ELE (Express Lane Eligibility)
 - ELE Opt In
 - ELE Opt In Date



Case Individual

		~				
		×				
Program Requeste	d Summary					
Effective Begin Date	Effective End Date	Program Group	Request Date	Requesting	Ancillary Member	
01/23/2013		Childrens Health	01/23/2013	Yes	No	
01/22/2013		Colorado Works	01/22/2013	Yes		
01/23/2013		Family Medical	01/23/2013	Yes		
01/22/2013		Food Stamps	01/22/2013	Yes		
						~
Program Requested [)etail					3
*Effective Begin Date:		Effective End Date:		*FA Use Month:		
01/23/2013 📑		MM/DD/YYYY		01/2013		
ELE field will a	automatically	be set to Yes fo	or individual	*Reason: Needs Medical A	ssist. 🕶	
ELE:		ELE Opt In: Yes O No		*ELE Opt In Date: 01/23/2013		
AwDC Benchmark II:	1	*Date Reported				
AWDC Benchmark II:		01/23/2013 🛛 🛅]			
Ves O No						

*Name:			*			
Program Requeste	d Summar	у				
Effective Begin Date	Effective	End Date	Program Group	Request Date	Requesting	Ancillary Member
01/23/2013 01/22/2013			Childrens Health Colorado Works	01/23/2013	Yes	No
01/22/2013						
01/23/2013		The Op	ot in field will o	only be availab	ble for 16	
011212010		hucino	ss davs after t	he Opt-in Spee	ad Lattar is	
Program Requested [,	ne opt-in spec	EU LELLEI 13	
•		generat	ted.			ŧ
*Effective Begin Date:		- It will b	ocomo disabl	ed the night o	ftho 16th	
01/23/2013 📑				eu the flight o	T LITE TO	
Program Group:		busines	ss day OR if it	is updated by	the worker	
Family Medical Assi	sta 🗸		•	• •		ssist. 🕶
*Requesting Assista	nce:	within	the 16 busine	ss udys.		
💿 Yes 🔘 No		_	🔘 Yes 💽 No			
ELE:		[ELE Opt in:		*ELE Opt in Date:	
💿 Yes 🔘 No			💿 Yes 🔘 No		01/23/2013	
AwDC Benchmark II:		L	* Date Reported			
○ Yes ○ No			01/23/2013			

Case Individual

		~				
Program Requeste	d Summary					
Effective Begin Date	Effective End Date	Program Group	Request Date	Requesting	Ancillary Member	
01/23/2013		Childrens Health	01/23/2013	Yes	No	
01/22/2013		Colorado Works	01/22/2013	Yes		
01/23/2013		Family Medical	01/23/2013	Yes		
01/22/2013		Food Stamps	01/22/2013	Yes		
Program Requested I *Effective Begin Date: 01/23/2013 Program Group: Family Medical Assi		Effective -	t to Yes. Popu	mes enabled o lated and save	once ELE Opt Ir ed, it will be	I
*Effective Begin Date: 01/23/2013 Program Group: Family Medical Assi *Requesting Assistan	stiv	MM/C field set	t to Yes. Popu		•	1
Heffective Begin Date: 01/23/2013 Program Group: Family Medical Assi Requesting Assistan Yes \rightarrow No	stiv	MM/C field set *Req 01/23 *Anct Yes • No	t to Yes. Popu	lated and save	•	1
*Effective Begin Date: 01/23/2013 Program Group: Family Medical Assi *Requesting Assistan	stiv	MM/C field set	t to Yes. Popu	lated and save	•	1
*Effective Begin Date: 01/23/2013 Program Group: Family Medical Assi *Requesting Assistan • Yes No ELE:	stiv	MM/C field set *Req 01/23 *And Ves No ELE Opt In:	t to Yes. Popu	lated and save	ed, it will be	1
Effective Begin Date: 01/23/2013 Program Group: Family Medical Assis Requesting Assistan @ Yes No ELE: Yes No	stiv	MM/L field set *Req 01/23 *Anet Ves * No ELE Opt In: • Yes No	t to Yes. Popu isabled	lated and save	ed, it will be	1
*Effective Begin Date: 01/23/2013 Program Group: Family Medical Assi *Requesting Assistan (* Yes No ELE: (* Yes No AwDC Benchmark II:	stiv	MMULT field set *Req 01/23 *Anel Ves © No ELE Opt In: © Yes © No *Date Reported	t to Yes. Popu isabled	lated and save	ed, it will be)

ELE Opt-In Field and Date

- Updating the ELE Opt In field and date after the 16 business days if client's opt-in request was not processed prior to the 16th business day
 - Special update access will be given to county/Medical Assistance (MA) Site Supervisors
 - FM/CHP+ programs will need to be rescinded
 - Recession Reason = Reopen
 - ELE Opt-In field will need to be updated to Yes
 - ELE Opt-In Date = the date client submitted their request to opt-in



System Generated FM/CHP+ Applications

- The following information will be system generated for the FM/CHP+ application
 - Effective Begin Dates (application date)
 - All pages that require an entry for Date Reported and Date Verified
 - Type=Initial/New
 - State ID request will be run if not already assigned
 - If Sidmod error is received, the worker will need to manually go into the case to request the State ID
 - Requesting Aid=Yes

System Generated FM/CHP+ Applications

- Programs Requested as FM/CHP+ = Yes
- In the Home=Yes
- Question for 50% Support = Yes
- US Citizenship (if US Citizen=Yes, Acceptable Document=No)
- Data Entry Complete=Yes for FM/CHP+



Client Correspondence



Opt-In Speed Letter

- The head of household will have 10 business days to Opt-In (if a response is not received, case will close on the 16th business day)
 - Return the Opt-In speed letter to their county
 - By phone
 - Verbally
 - Electronic Signature (PEAK)
 - Not currently available but will be in a future build



Opt-In Speed Letter

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					Se	arch
nmary						
Case #	Program	Туре	Action	Reason Description	Elig Month	Corr 🔨
		Speed Letter		send job followup letter		CL-(
	Colorado Works	Notice Of Action	Approval	Approval - Colorado Works BCA	01/01/2013	NOA
	Food Stamps	Notice Of Action	Approval	Food Stamp benefits approved	01/01/2013	NOA
	Food Stamps	Forms		Simplified Reporting Change	01/01/2013	F83
	Family Medical	Forms		ELE Opt In Notification		ELE
	101					>

Opt-In Speed Letter

State of Colorado	The children may be eligible for either Medical or CHP+, if they are eligible for CHP+, se will need note information. Just in case they are eligible for CHP+, plase answer the
	toroning queenous.
Department of Health Care Policy and Financing	Does anyone who is applying have any other type of medical insurance? If yes, tell us who has medical insurance and tell us about it (company, policy holder, policy/group #, contact information for company, etc.)
Express Care Englority Letter	Yes No
Date - 02/07/2013	
Dear . Reference or Case Number	Has anyone who is applying had group Health insurance through an employer within the last 3 months? If yes, who and why did the insurance end?
The children in your household may be eligible for Medicald or CHP+. These programs can pay for health care. We found this out because you are getting Food Assistance or Colorado Works.	Other members in the household may also be eligible for Medicald or CHP+ but will need to
We can use this information to check and see if they are eligible for Medicald or CHP+.	Other memorers in the nousenois may also be eligible for Medical of Christ put will need to send in an application. If you would like to apply for other memores of your household, please log on to Colorado PEAK at https://peak.state.co.usivefitervice/ or contact us for an application.
If you want us to check to see if the children in your household are eligible for Medical Assistance, leil us by 02/12/2013 by signing below and sending the letter back to us.	You will still get your benefits from the other programs if you decide you do not want Medicaid or CHP+ for the children in your household.
Please check to see if the following children in my household are eligible for Medicaid or CHP+.	
Sgrature	
SPCID-MODIFICIE Notification of Feeding Medical Assistance ILLS Application, SN	a province and an and a province for
	21
	Colorado Department of Health Care Policy and Financing

Opt-In Speed Letter

- A trigger will be set to run on the 16th business day to deny clients that do not opt-in
- An Informational NOA will be generated for the user, the client will not receive a notice



*Name:		~				
Program Requeste	-					
Effective Begin Date	Effective End Date	Program Group	Request Date	Requesting	Ancillary Member	
02/01/2013		Childrens Health	02/01/2013	Yes		_
12/01/2012 02/01/2013		Colorado Works Family Medical	12/01/2012 02/01/2013	Yes	_	- 1
02/01/2013 👘 Program Group: Family Medical Assi: *Requesting Assistar		MM/DD/YYYY *Request Date: 02/01/2013 •	_	02/2013 *Reason: Needs Medical A	ssist. 🕶	
💿 Yes 🔘 No		🔘 Yes 💽 No				
ELE: Yes O No		ELE Opt In: O Yes O No		*ELE Opt In Date: 02/01/2013		
AwDC Benchmark II: Ves No		*Date Reported: 02/01/2013	1			

Opt Out

2/2013						
lorado Works Family Medical	CHP+					
Summary	Participa	Loading	I		Limited to	to FL
Individual	Status	Result	-	Program	EMS	s
	Exclude	DENIED		1931		
	Ineligible -	DENIED		1931		
	Exclude	DENIED		1931		
CBMS - Display Reasons Webp						
https://cbmssit02.state.co.us/CBMSIDE	ESit02/ModalPopu	pPage.jsp				
Display Reasons				S 🚖 🗈		1 💎 😅
a	(0	pen-01/31/2013	, Alerts-3) –	Programs		
Summary						
		Reas	on			
No Opt In Notification						
No Opt in Notification						

Batch Process

 Batch will run everyday after 12AM and will create FM/CHP+ cases that meet the selection criteria



Eligibility Determination Benefit Calculation (EDBC)

- If EDBC is run prior to the 16th business day of the Opt-In speed letter generated date
 - FM/CHP+ will remain in a pending status if the opt-in period is not past due
- If EDBC is run after the 16th business day of the Opt-In speed letter generated date
 - If ELE Opt In=Blank or No, FM/CHP+ will deny
 - If ELE Opt In=Yes, FM/CHP+ eligibility will be determined



Reports



Reports

- Three different monthly (12th of month) reports available in Cognos
 - CBMS Medical Assistance Direct Certification ELE Source Application Detail List
 - Creates a listing CBMS Medical Assistance Direct Certification ELE Source individuals that have been created
 - CBMS Medical Assistance Direct Certification ELE Source Application County – Med Site Summary
 - Creates a Summary of the Detail listing of CBMS Medical Assistance Direct Certification ELE Source individuals for each county/med site
 - CBMS Medical Assistance Direct Certification ELE Source State Summary
 - Creates a monthly State Summary of the Detail Listing of CBMS Medical Assistance Direct Certification ELE Source individuals for each County/Med Site

Colorado Depa

Reports

- Security Access
 - County/Med Sites will have access to their county only
 - State workers will have access to entire report



CBMS Medical Assistance Direct Certification ELE Source Application Detail List

county:						Report Month: 08/2012							
Primary Medical Worker:													
ILPG	Application Source	Case #	Application #	Case Name	Individual Name	Application Date	Client Status						
			1			06/14/2012							
CH	Walk In			1		07/24/2012	Denied						
						08/01/2012	Pass						
	Mail In					08/07/2012							
						08/02/2012							
FM	Peak					08/02/2012	Pending						
Summary KLPG	Application Source	Total Pending Individuals	Total Active Individuals	Total Denied/ Cancelled/	Total Individuals	1							
				Withdrawn Individuals									
ЮН	Walk in		0		1								
	Totals for Program		0		1 :	4							
RM	Mail In		0		1	1							
RM	Mail In Peak		0 :		1								
Grand totals for User Page break County:	Mail In		0 0 1 1 1 1		1 3 0 3 1 3 2 6								
Grand totals for User Dege break County: Office: Primary Medical Worker:	Hall In Peak Totals for Program		1										
Grand totals for User Page break County: Office: Primary Medical Worker:	Mail In Peak	Case #	Application #		1		Client Status						
Grand totals for User Page break County: Office: Primary Medical Worker: HPG	Hail In Peak Totals for Program	Case #	1		1 :	06/14/2012	Pass						
Grand totals for User Page break County: Offices Primary Medical Worker: NEPG	Hall In Peak Totals for Program	Case #	1		1 :	06/14/2012 07/24/2012	Pass Denied						
	Hat In Peak Totals for Program Application Source Work In	Case #	1		1 : : : : : : : : : : : : : : : : : : :	06/14/2012 07/24/2012 08/01/2012	Pass Denied Pass						
Grand totals for User Page break County: Offices Primary Medical Worker: NEPG	Hail In Peak Totals for Program		1		1 :	06/14/2012 07/24/2012 08/01/2012 08/07/2012	Pass Denied Pass Cancelled						
Grand totals for User Page break County: Office: Primary Medical Worker: HUG Cl	Nat In Post Totals for Program Totals for Program Volt for Volt for Application Source	Case #	1		1 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	06/14/2012 07/24/2012 08/01/2012 08/07/2012 08/02/2012	Pass Denied Pass Cancelled Pass						
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Grand totals for User Page break County: Offices Primary Medical Worker: NEPG	Nat In Post Totals for Program Totals for Program Volt for Volt for Application Source	Case #	Application #	Case Name	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	06/14/2012 07/24/2012 08/01/2012 08/07/2012 08/02/2012	Pass Denied Pass Cancelled Pass						
Grand bidah for User Page break Country: Physical Workers INTEG Of 201 291	Nut In Pout Totals for Program Application Source Wat jn Poak	Total Pending	Application #	Case Name		06/14/2012 07/24/2012 08/01/2012 08/07/2012 08/02/2012	Pass Denied Pass Cancelled Pass						
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CBMS Medical Assistance Direct Certification ELE Source Application County – Med Site Summary

Primary Medical Worker	HLPG	Application Source	Total Pending Individuals	Total Active Individuals	Total Closed Individuals	Total Individuals	
	CH	Walk in		0	1	1 2	1
	Totals for Program			0 :		1 2	[
		Mail In		0	1	1 2	[
	EM	Peak		1 :	1	0 2	L L
	Totals for Program Totals for Medical Worker			1	2	4 4	
	CH	Walk in		1	3	2 0	
	Totals for Program			0		1	ł
	Teams for Program	Mail In				1 2	
	FM	Peak		1	1	0 2	t
	Totals for Program			1	2	1 4	1
	Totals for Medical Worker			1	3	2 6	1
County/Med Site Totals				2 (5	4 12	[
Summary						-	
HLPG	Application Source	Total Pending Individuals	Total Active Individuals	Total Closed Individuals	Total Individuals	-	
СН	Walk in Mail In	_	0	2	2	4	
FM	Peak	_		4	2		
County/Med Site Totals	P Gak		2	2		3	
County: MEDICAL ASSIST	ANCE SITES						
County: MEDICAL ASSIST	ANCE SITES	Application Source	Total Pending Individuals	Total Active Individuals	Total Closed Individuals	Total Individuals	
County: MEDICAL ASSIST	ANCE SITES [HLPG OH	Application Source	Total Pending Individuals	Total Active Individuals	Total Closed Individuals	Total Individuals	I
County: MEDICAL ASSIST	HLPG	Walk in			Total Closed Individuals	Total Individuals	
County: MEDICAL ASSIST: Primary Medical Worker	HLPG CH Totals for Program	Walk in Mail In		0	Total Closed Individuals	Total Individuals	I
Primary Medical Worker	HLPG CH Totals for Program FM	Walk in		0 9 0 1	Total Closed Individuals	Total Individuals	
Primary Medical Worker	HLPG CH Totals for Program FM Totals for Program	Walk in Mail In		0 9 0 1 1	Total Closed Individuals	Total Individuals 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 4 1 1 2 1 4 1 1 4 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
Primary Medical Worker	HLPG CH Totals for Program FM	Walk in Mail In		0 0 1 1 1 1	Total Closed Individuals	Total Individuals 1 2 1 2 1 2 2 2 3 4 2 6	
Primary Medical Worker CBMS, County/Med Site Yotals	HLPG CH Totals for Program FM Totals for Program	Walk in Mail In		0 9 0 1 1	Total Closed Individuals	Total Individuals	
Primary Medical Worker CBMS, County/Med Site Totals Summary	HEPG CH Totals for Program FM Totals for Program Totals for Medical Worker	Walk in Mail In Peak		0 0 1 1 1 1	Total Closed Individuals	Total Individuals 1 2 1 2 1 2 1 2 1 2 1 2 1 4 2 6 2 6 1	
Primary Medical Worker	HLPG CH Totals for Program FM Totals for Program	Walk in Mail In				Total Endividuals 1 2 2 2 2 2 2 2 2 2 2 2 2 3 2 3 3 3 3 3 3	
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CBMS Medical Assistance Direct Certification ELE Source State Summary

County Med/Site	HLPG	Application Source	Total Pending Individuals	Total Active Individuals	Total Closed Individuals	Total Individuals	1
	СН	Walk in	(2		2 4	
		Mail In	(2		2 4	
	FM	Peak		2 2) 4	
	County/Med Site Totals			2 (12	
	CH	Walk in	(2	
		Mail In	(1		. 2	
MEDICAL ASSISTANCE SITES	FM	Peak		1 1	. (2	
	County/Med Site Totals			1 3		2 6	
State Totals				3		5 18	
Page Break							•
Summary							
HLPG	Application Source	Total Pending Individuals	Total Active Individuals	Total Closed Individuals	Total Individuals		
СН	Walk in	()	3	(5	
	Mail In	()	3	(5	
FM	Peak			3 ((5	
State Totals		3	3) (1	8	
						-	
***	Mail In		i	1	2		
FM County/Med Site Totals	Peak		1	0	2		
Page break					-		
1	Totals for P	rogram	1 2	1	3		
		ogram	1 2	1	3		

Reminders

- Review all training materials and reference documents located on the HCPF website
- Submit help desk tickets through the Service Desk Portal at <u>https://ondemand.ca.com</u>
 - You do not have to call and wait on hold
 - You will create a ticket number immediately
 - You can track the status of your ticket
- Read all CBMS Communications
 - If you are not signed up for communications, contact cdhs pc helpdesk@state.co.us



Where to Get More Information

- HCPF Website -<u>Colorado.gov/hcpf</u>
- Medicaid Eligibility Email Address -Medicaid.eligibility@hcpf.state.co.us
- CHP+ Eligibility Email Address <u>CHP+.eligibility@hcpf.state.co.us</u>



How to Request Additional Training

• Complete training request form located:

<u>Colorado.gov/hcpf</u> Partners and Researchers->County and Medical Assistance Site>Training and Reference Documents

• Submit to:

HCPF.EligibilityTrainingRequest@hcpf.state.co. us

