

**BOARD OF TRUSTEES  
TOWN OF WESTCLIFFE  
TUESDAY, MAY 7<sup>th</sup>, 2019  
REGULAR MEETING**

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**CALL TO ORDER**

Mayor Wenke called the meeting to order at 5:30 PM.

**ROLL CALL**

**The following members were present:** Mayor Wenke, Ms. Gluschke, Ms. Parkes, Mr. Frickell, Mr. Nordyke, Mr. Bistodeau and Ms. Cole

**ABSENT:** NONE

**PLEDGE OF ALLEGIANCE**

Mayor Wenke led the Pledge of Allegiance

**OTHERS PRESENT**

Tracy Ballard-Tribune, Bob Thomason-Westcliffe, Patricia Perkinson, Travis Roundtree-4490 Dilley Road, Janet Pivarivick-701 Quinta Luz-El Paso, TX, Aleah Dianne Behrenett-Silver Cliff, Bob Krug-CSafe, Jesse Sousa-Fire, Bob Fulton-303 S. 2<sup>nd</sup>-Westcliffe, Rob Phelps-109 S. 4<sup>th</sup> Street-Westcliffe, Kevin Nimeir-Lowe's

**TREASURER'S REPORT**

**REVENUE RECEIVED IN APRIL 2019:**

<b>GENERAL FUND CHECKING:</b>	<b>\$ 69,678.59</b>
<b>CONSERVATION TRUST FUND:</b>	<b>\$ 13.10</b>
<b>MUNICIPAL COURT CHECKING:</b>	<b>\$ 0.00</b>
<b>CAPITAL FUND CHECKING:</b>	<b>\$ 124.49</b>
<b>TENNIS COURT CHECKING:</b>	<b>\$ 0.00</b>

**EXPENDITURES FOR APRIL 2019:**

<b>GENERAL FUND CHECKING:</b>	<b>\$ 127,193.41</b>
<b>CAPITAL FUND CHECKING:</b>	<b>\$ 2,920.49</b>

**BALANCE IN ALL ACCOUNTS:**

<b>GENERAL FUND CHECKING:</b>	<b>\$ 279,657.87</b>
<b>CAPITAL FUND CHECKING:</b>	<b>\$ 97,122.62</b>
<b>MUNICIPAL COURT CHECKING:</b>	<b>\$ 3,053.00</b>
<b>CONSERVATION TRUST FUND:</b>	<b>\$ 30,871.99</b>
<b>TOTAL C.D's PLUS INTEREST:</b>	<b>\$ 392,104.13</b>
<b>TENNIS COURT PROJECT CHECKING:</b>	<b>\$ 6,720.25</b>

**APPROVAL OF CONSENT AGENDA**

- a. Approval of minute's
- b. Treasurer's Report
- c. Approval of Bills

**Mr. Bistodeau** moved and **Ms. Cole** seconded to allow and pay all bills. Motion carried.

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**OLD BUSINESS**

NONE

**NEW BUSINESS**

**a. Presentation by CSafe-Government Investment Fund.**

Mr. Bob Krug with CSafe-GIF gave a history of CSafe which is a Government Investment Fund. Going with CSafe would give the town high yields, no minimum, No penalty's, 6 withdraws per month for the CSAFE Cash and up to 3 withdraws per month for the CSAFE Colorado Core. Mr. Krug encourage the board to go with the CSafe Core, which is a true investment account, at a rate of 2.56%.

**ACTION:** Ms. Gluschke moved and Ms. Cole seconded approving to investing and engaging with CSafe.

**b. Consideration of request to recommend a Use by Special Review for Airbnb at 608 Main Street.**

Mayor Wenke reminded the board of trustees that this request has been through the Planning Committee and approved.

Ms. Perkinson said that the rental is away from the house and will accommodate 1-2 people with a futon couch.

Mr. Carter said that all vacation rentals must have a Special Use Permit in order to operate the business in town. There may be several in town, vacation rentals, that may be operating without a permit that we don't know about.

Mr. Carter also let the board know the request for this Airbnb is an extra building on the property and cannot be used as a home. It has off street parking and it is safe. This doesn't take away from affordable housing in town.

Mayor Wenke asked the town attorney if there should be an ordinance to govern this (vacation rental) for people who don't come in and apply for a permit. There needs to be some type of penalty. Attorney will write up a Ordinance.

**ACTION:** Ms. Gluschke moved and Mr. Nordyke seconded a request to recommend a Use by Special Review for Airbnb at 608 Main Street. Motion carried.

**c. Consideration of request to approve a Modification of Premises at Pay and Save, Inc. dba Lowe's #109**

There were 3 representatives here from Lowe's, Manager, Project Manager and Director of Alcohol. Each spoke about extending the cooler for 12 feet to 3 times longer for the 3.2% beer to the full-strength beer but didn't register with the town for the modification. Lowe's staff has been trained for the alcohol, ID check and the director of alcohol for Lowe's has been in touch with Liquor Enforcement Division (LED).

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**NEW BUSINESS CONTINUED**

The concerns with the board were the over concentration of alcohol stores here in the Community. The safety and welfare of the citizens. Increase in DUI (driving under the influence), the burden on our law enforcement and the death's that have occurred.

**Mayor Wenke called for a Roll Call:**

**Roll Call:**

Mayor Wenke: YES

Ms. Gluschke: OBSTAINS

Mr. Frickell: YES

Ms. Cole: NO

Mr. Nordyke: YES

Ms. Parkes: YES

Mr. Bistodeau: YES

**ACTION:** **Mr. Bistodeau** moved and **Mr. Frickell** seconded to deny the application to include more floor space to sell beer at Lowe's facility. Motion carries.

Attorney Printz read the Colorado Revised Statue 44-3-301(2)(b). A copy is attached with the minutes.

It was decided that Lowe's will keep ONLY 12 feet of beer cooler. Lowe's may have displays throughout the store but customers can only buy beer from the coolers not the displays. Lowe's can reapply at a later time.

**d. Consideration of request to approve a maintenance contract with Morning Star Elevator, LLC.**

**ACTION:** **Ms. Gluschke** moved and **Mr. Bistodeau** seconded to approve a maintenance contract with Morning Star Elevator, LLC. Motion carried.

**e. Consideration of approving bid for purchasing and installing blinds at 1000 Main.**

Clerk Reis received two bids for the blinds in the offices of town hall. One was Ravenwood's Home Gallery (Westcliffe) the other City Center Interiors (Pueblo). They both bid for the same products.

**ACTION:** **Ms. Gluschke** moved to accept #3 with City Center Interiors (Pueblo). Motion dies

**ACTION:** **Mr. Frickell** moved to accept option #1 Ravenwood. Motion dies.

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**NEW BUSINESS CONTINUED**

**ACTION:** Ms. Gluschke moved and Mayor Wenke seconded for approving bid for purchasing and installing blinds at 1000 Main to Ravenwood's, option #3 with the understanding that she would need to match the bid that was given from CCI for the amount of \$2,407.56. Motion carried.

**f. Consideration of appointing a Westcliffe representative to the UAACOG board and E-911.**

Mayor Wenke will be the representative for UAACOG with Clerk Reis as alternate. Deputy Clerk Jennings will be the board member for E-911 with Clerk Reis as alternate.

**g. Consideration of request to approve a bid for security cameras.**

Mr. Travis Roundtree who is a government contractor, gave the board a presentation on the security cameras that the town wants to place in the parks, observatory, that covers the area and identifies the person. The equipment should last about 7-15 years out depending on the elements. There is factory warranty on equipment. Camera's will be installed before middle of June. The original bid with tax was \$6,878.25. The board wanted an extra camera and antenna which brought the cost up to \$8,147.75 minus the tax for \$98.25.

Sheriff Byerly would like to be a user of the camera as well as staff member which is Mr. Carter.

It would be 5 cameras in all. Observatory-1, Bluff-1, Hermit & Memorial Park-2 and Jess Price Park-1. You can add additional cameras as needed.

**ACTION:** Mayor Wenke moved and Mr. Bistodeau seconded to approve the current bid for security cameras plus the additional second camera and antenna for the cost of \$8,147.75. Motion carried.

**STAFF & COMMITTEE REPORTS**

**a. Report from Town Clerk –**

Clerk Reis reminded the board that the G402 training at 4:00-7:00pm on May 21<sup>st</sup> at the Senior Center food will be served.

June 1<sup>st</sup> is clean-up day. The Commissioners donated the space at the landfill for this year. NO TIRES, NO ELECTRONICS, NO CONSTRUCTION TRASH.

Cheryl Trent will be here first part of June and wanted to know a good date and time for the board to meet with her. It was decided that June 11<sup>th</sup> at 4:00PM would be good for all.

Clerk Reis spoke to DOLA regarding the money that was left over from the grant in the amount of \$2,100.00, is earmarked for landscape at the town hall. Mayor Wenke said that he would donate 50% of cost towards the town to place SYNLawN (plant based artificial grass)

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**STAFF & COMMITTEE REPORTS CONTINUED**

for landscaping at the town hall. No mowing, fertilizing, limited maintenance. The town would be responsible for the installation of the SYNLawn.

Clerk Reis spoke to the Extension office and offered our facility for the 4-H Club to use for their meetings and they have accepted. Deputy Clerk will be scheduling those meetings.

The four groups, C.A.R.T., Economic Development, Tourism Board and Custer County Chamber have talked about having joint meeting space downstairs, that's not going to work because the chamber, if they move their offices over here, they would want to put their visitor center out in the hallway, which wouldn't work. They need to remain downtown where they are visible. The Chamber is putting in an information center down at White Bird Emporium. Right now, the four (4) groups are meeting one a month. People looking for the Visitor's Center have a hard time finding it so, CDOT has agreed to put a sign-up (blue) directing people to the Visitor's Center.

Need to schedule a workshop for the Capital Reserve Policy to amend it and Mayor Wenke would like also talk about Capital Needs for the town over the next 5 years. The workshop will be in late July and Clerk Reis will send out dates and times to the board to see what dates work for them.

Clerk Reis will schedule for the Auditor to be her for one of the meeting.

**b. Report from Building and Zoning –**

Tennis Courts are CLOSED per order of CIRISA (town's insurance company). We can repair, then reopen it. I will spend roughly about \$1000.00 in material to fix it and that will open it back up for a year. A special tennis court patch is needed for the repair. Mr. Carter said the tennis court should be ready to go around June, weather permitting.

We have a signed copy of the IGA from the Fire Department but it didn't get on the agenda in time. It will be on the agenda next month for you to sign.

The Mason's agreed to accept our offer of \$35,000.00 and pay for their move to Canon City. Mr. Carter will reach out to Lance after everything is signed.

Restripping needs to be done on 200 block of Main Street. The white strips need to be at a greater angle. As soon as we get another sunny day with no rain then we will restripe and do the North side again. Lost 3 parking spaces on each side.

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**PUBLIC COMMENT**

It was suggested regarding the diagonally parking spaces to place a white stripe at the end of the space to create a box for the trucks and cars to park in so they don't go over the back white line because it's very dangerous. Mr. Carter said, that is what was planned and will be placing four (4) new signs that will indicate that you cannot park beyond that line. The angle lines were changed to get more space on both sides.

**Mr. Nordyke** moved and **Ms. Gluschke** seconded to adjourn. Motion carried.

**ADJOURN**

Recorded by:  
Wanda Jennings  
Deputy Clerk