

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, APRIL 2ND, 2019
REGULAR MEETING**

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CALL TO ORDER

Mayor Wenke called the meeting to order at 5:30 PM.

ROLL CALL

The following members were present: Mayor Wenke, Ms. Gluschke, Ms. Parkes, Mr. Frickell, Mr. Nordyke, Mr. Bistodeau, and Ms. Cole.

ABSENT: NONE

PLEDGE OF ALLEGIANCE

Mayor Wenke led the Pledge of Allegiance

OTHERS PRESENT

Tracy Ballard-Tribune, David Elliott-Silver Cliff, Jackie Barnes-Silver Cliff, Shannon Byerly-702 Rosita, Dave Tonsing-Wet Mtn. Fire, Jesse Souza-Wet Mtn. Fire.

TREASURER'S REPORT

REVENUE RECEIVED IN MARCH 2019:

GENERAL FUND CHECKING:	\$ 37,869.29
CONSERVATION TRUST FUND:	\$ 2,295.78
MUNICIPAL COURT CHECKING:	\$ 25.00
CAPITAL FUND CHECKING:	\$ 32,008.67
TENNIS COURT CHECKING:	\$ 3,409.83

EXPENDITURES FOR MARCH 2019:

GENERAL FUND CHECKING:	\$ 38,073.53
CAPITAL FUND CHECKING:	\$ 4,586.22

BALANCE IN ALL ACCOUNTS:

GENERAL FUND CHECKING:	\$ 263,314.77
CAPITAL FUND CHECKING:	\$ 67,476.79
MUNICIPAL COURT CHECKING:	\$ 3,053.00
CONSERVATION TRUST FUND:	\$ 30,858.89
TOTAL C. D's PLUS INTEREST:	\$ 392,019.67
TENNIS COURT PROJECT CHECKING:	\$ 6,720.25

APPROVAL OF CONSENT AGENDA

- a. Approval of minute's
- b. Treasurer's Report
- c. Bills Report

Ms. Gluschke moved and **Mr. Frickell** seconded to approve the Consent Agenda. Motion carried.

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OLD BUSINESS

a. Discuss commercial fire safety inspections.

Dave Tonsing and Jesse Souza from the Wet Mountain Fire Department gave their update on the public meeting that was held last week. There was nine (9) people that attended this meeting and was in agreement to go ahead on inspections of the businesses. Only one (1 disagreed).

It was agreed that an Intergovernmental Agreement (IGA) would be presented to Mr. Carter first for tweaking and then to the board of trustees at the May 7th meeting and included in the IGA would be the Fire Inspection Report.

Mr. Tonsing spoke of the fire extinguishers to be inspected and said that Jesse, who is certified, would do the inspections.

Chain of Command will go through Mr. Carter regarding problems with the inspections and possible shut downs on the businesses. If a business is to be shut down, Mayor Wenke wants to be alerted before the business is shut down.

NEW BUSINESS

a. Presentation for the pocket park on Main Street-CART-Jackie Barnes.

Ms. Barnes gave her presentation to the board of trustees on the pocket park, which will be located where the old caboose used to be. C.A.R.T. donated the game tables, ladder toss, bean bag toss games, possible bocce ball, and horse shoes games to the Town of Westcliffe. Along with a people fence running on both sides of the park. A list of all the C.A.R.T. (Cliffs Action Revitalization Team) tangible and intangible accomplishment were presented to the board for an update.

b. First Quarter Sheriff's report.

Sheriff Byerly gave his first quarter report to the board of trustees. He suggested that he come back at the May meeting to give his 2018 year-end report to the board.

It was suggested to come one (1) hour earlier than the meeting to present his report. This would be a workshop before the board meeting.

There was talk of the Red Flag law, putting up cameras at Jess Price Park and marijuana being illegal for public consumption.

c. Consideration of scheduling clean-up day.

Saturday, June 1st, 2019 at 7:30am would be clean-up day for the community. NO TIRES or ELECTRONICS will be accepted this year. The announcement will go on facebook and in the newspaper.

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NEW BUSINESS CONTINUED

d. Consideration of renewing 1 Certificates of Deposit with First Bank of Colorado.

Discussion was to try to find a better deal on the Certificates of Deposit maybe through internet banking which has a larger percentage rate on C. D's and Savings. Clerk Reis said she would do some research on other institutions regarding the rates and percentage on CD's and come back to the board with her findings.

ACTION: Mr. Bistodeau moved and Mr. Frickell seconded to renew 1 Certificate of Deposit for \$45,673.30 with First Bank of Colorado for 3 months at .85%. Motion carried.

e. Consideration of approve ORD. 5-2019 amending Title 9 Motor Vehicles and Traffic, Chapter 5 Westcliffe Infraction Code.

By passing this ordinance it would have taken out names and address on the summons. The board would like Mr. Carter to attend CJIS (Colorado Justice Information System) training for so he would have the authority to obtain the information needed on the summons. It was suggested a posse member to patrol the commercial district and the town would give donations to the posse. Sheriff Byerly will speak to his Posse members. The board was in agreement for Mr. Carter to write summons and if the posse is available, they can assist him.

ACTION: Mr. Bistodeau moved and Mr. Nordyke seconded approve ORD. 5-2019 amending Title 9 Motor Vehicles and Traffic, Chapter 5 Westcliffe Infraction Code. Motion failed.

f. Consideration of request to cost share expenses with the Town of Silver Cliff for the Judges Annual conference.

ACTION: Mayor Wenke moved and Ms. Parkes seconded to share half expenses with the Town of Silver Cliff for the Judges Annual Conference for registration, mileage, lodging for 2 nights 3 days. Motion carried.

g. Staff quarterly goals reports.

Clerk Reis gave her quarterly goals report to the board. The filing system is 99% finished.

Self-study curriculum course for the new town website is 100% completed.

The new website platform is 90% completed.

Mr. Carter gave his quarterly goals report. The 200 block parking lines and the Summit Park restroom were not completed in time, due to the weather being so bad.

The town staff has moved into their new offices-100%.

The staff will start scraping and painting the outside of town hall to be finished before April 24th, 2019 in time for the open house. The color will be as close to the color it is now. The board agreed that was a good idea.

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STAFF QUARTERLY REPORTS CONTINUED

Mr. Carter will look into two (2) bathrooms at Summit Park instead of one (1), at the board's Verizon and AT & T are waiting for better weather before starting on the towers.

A board member wanted to know who maintains the wooden fence between the bank and Summit Park. Mr. Carter said it was the bank that is supposed to maintain the fence.

Regular meeting recess at 7:57PM for a short break.

Reconvened at 8:05PM

a. Executive Session for the purpose of personnel matters under C.R.S. Section 24-6-402(2)(f)

ACTION: Ms. Gluschke moved and Mr. Bistodeau seconded to adjourn regular session and move into executive session allowed by CRS 24-6-402(4)(e), for purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4) €. Motion carried.

Mayor Wenke stated a motion has been made to adjourn into Executive Session by C. R. S. 24-6-402 (4) (e) for purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations.

EXECUTIVE SESSION

At 8:20 P.M., the Regular Meeting was recessed. The Executive Session was convened at 8:2PM

REGULAR MEETING

At 8:55 P.M., Mayor Wenke reconvened the regular meeting and announced that the Executive Session had been concluded. He stated that in addition to himself, the participants in the Executive Session were Ms. Gluschke, Ms. Parkes, Mr. Frickell, Mr. Nordyke, Mr. Bistodeau, Ms. Cole, Kathy Reis, Mike Carter, Jay Printz and Wanda Jennings. For the record, Mayor Wenke asked that if any person participating in the Executive Session who believed that any substantial discussion of any matters not included in the motion to go into Executive session occurred during the Executive Session in violation of the Open Meetings Law, to state his or her concerns for the record.

No decisions were made during the Executive Session. The board of trustees' directed Attorney Printz to write up a buy/sell agreement with the Mason's in the amount of \$35,000.00 and include in that offer to move their belongings by professional movers at no charge to them in 100-mile radius of Westcliffe and with a two (2) week deadline.

ACTION: Mayor Wenke moved and Mr. Bistodeau seconded to directed Attorney Printz to write up a buy/sell agreement with the Mason's in the amount of \$35,000.00 to include moving their belongings by professional movers at no charge to them in 100-mile radius from Westcliffe, with a two (2) week deadline. Motion carried.

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STAFF & COMMITTEE REPORTS

a. Report from Town Clerk –

Clerk Reis told the board that the town hall sign should be here in time for the open house. The board wants to have only the letters colored.

G402 meeting will be on May 21st at 4:00PM possibly at Tony's Pizza. Clerk Reis will email the board as a reminder and where the meeting will be.

There is a Strategic Open House for the public scheduled for April 17th at 5:30PM at town hall.

Open House for the New Town Hall will be April 24th, 2019 from 3:00PM-8:00PM

The Round Table met, The Chamber, Tourism Board, Economic Development, C.A.R.T. and decided to meet every month with each group having alternates so the meetings will not be canceled. The Tourism and Chamber Boards are working together to have an informational rack at White Bird Emporium. The Chamber will still have the visitor's center at 107 North 3rd Street. They are working with CDOT to obtain a blue sign directing people to that location. The four groups will have a Summit in June with the boards there.

Sarah Woods took measurements of all the windows in the offices for blinds. The board asked Clerk Reis to get another bid before making a decision.

At the end of Staff Reports, Mayor Wenke and some of the board members requested to move back into the big room for their board of trustees' meetings.

Mr. Bistodeau moved and **Ms. Parkes** seconded to adjourn. Motion carried.

ADJOURN

Recorded by:
Wanda Jennings
Deputy Clerk