

**BOARD OF TRUSTEES  
TOWN OF WESTCLIFFE  
TUESDAY, DECEMBER 11, 2018  
REGULAR MEETING  
-Page 1 -**

**CALL TO ORDER**

Mayor Wenke called the meeting to order at 5:30 PM.

**ROLL CALL**

**The following members were present:** Mayor Wenke, Ms. Gluschke, Ms. Parkes, Mr. Frickell, Mr. Nordyke, Mr. Bistodeau, and Ms. Cole.

**ABSENT:** NONE

**PLEDGE OF ALLEGIANCE**

Mayor Wenke led the Pledge of Allegiance

**OTHERS PRESENT**

Valerie Sjordal-411 S. 2<sup>nd</sup> St., Ray Sjordal-411 S. 2<sup>nd</sup> St., Tracy Ballard-Tribune, Brian & Dena Woods-1220 Engelman Rd-WC, Bob Fulton 303 S.2<sup>nd</sup> St., Lynn King-87 Powell, Gary Hyde-533 Deerhaven Dr. WC, Rene' Smith-165 Gateside-WC, Wilson Jarvis-222 Ute Mesa Trail-WC, Lisa Frank-506 First St-WC-Sentinel, Kathy Reis, Jay Printz, Mike Carter and Wanda Jennings.

**TREASURER'S REPORT**

**REVENUE RECEIVED IN NOVEMBER 2018:**

<b>GENERAL FUND CHECKING:</b>	<b>\$</b>	<b>43,485.36</b>
<b>CONSERVATION TRUST FUND:</b>	<b>\$</b>	<b>11.42</b>
<b>MUNICIPAL COURT CHECKING:</b>	<b>\$</b>	<b>200.00</b>
<b>CAPITAL FUND CHECKING:</b>	<b>\$</b>	<b>51,375.73</b>

**EXPENDITURES FOR NOVEMBER PAID IN DECEMBER 2018**

<b>GENERAL FUND CHECKING:</b>	<b>\$</b>	<b>38,176.67</b>
<b>CAPITAL FUND CHECKING:</b>	<b>\$</b>	<b>16,808.46</b>
<b>TOTAL GENERAL FUND</b>	<b>\$</b>	<b>54,985.13</b>

**BALANCE IN ALL ACCOUNTS:**

<b>GENERAL FUND CHECKING:</b>	<b>\$</b>	<b>216,035.39</b>
<b>MUNICIPAL COURT CHECKING:</b>	<b>\$</b>	<b>3,278.00</b>
<b>CONSERVATION TRUST FUND:</b>	<b>\$</b>	<b>26,911.63</b>
<b>CAPITAL FUND CHECKING</b>	<b>\$</b>	<b>98,267.49</b>
<b>TOTAL C.D's PLUS INTEREST:</b>	<b>\$</b>	<b>391,323.48</b>
<b>TENNIS COURT PROJECT CHECKING:</b>	<b>\$</b>	<b>3,311.42</b>

**APPROVAL OF CONSENT AGENDA**

- a. Approval of minutes
- b. Treasurer's Report
- c. Approval of Bills

**Ms. Gluschke** moved and **Mr. Bistodeau** seconded to allow and pay all bills. Motion carried.

**BOARD OF TRUSTEES  
TOWN OF WESTCLIFFE  
TUESDAY, DECEMBER 11, 2018  
REGULAR MEETING  
-Page 2 -**

**OLD BUSINESS**

- a. Consideration of request to approve a Use by Special Review at 106 Powell Ave. for a Bed and Breakfast.**

**ACTION:** Mr. Nordyke moved and Mr. Bistodeau seconded to approve a Use by Special Review at 106 Powell Ave. for a Bed and Breakfast. Motion carried. NAY: Ms. Gluschke

**NEW BUSINESS**

- a. Consideration of paying \$2,000.00 of the Real Estate fees for the new building.**

**ACTION:** Mayor Wenke moved and Ms. Cole seconded to approve paying \$2,000.00 of the Real Estate fees for the new building. Motion carried. Nay: Ms. Gluschke.

- b. Consideration of request to expend \$5,000.00 toward the Hermit Road Bridge project to Custer County.**

**ACTION:** Mr. Nordyke moved and Mr. Frickell seconded to expend \$5,000.00 toward the Hermit Road Bridge project to Custer County. Motion carried.

- c. Consideration of approving leasing space at 1000 Main Street to Frontier Pathways and the Custer County Chamber of Commerce. Bob Fulton and Wilson Jarvis.**

Mr. Fulton from Frontier Pathways saw an opportunity to hopefully have a Visitor's Center on Main Street at the New Town Hall if space were available. He contacted Mr. Jarvis with the Custer County Chamber of Commerce to do a partnership with them because they too are a Visitor's Center. The New Town Hall is right on the Byway and would be easy and convenient for people to find. They spoke with Town staff of the idea and wanted to present it to the board of trustees with the idea of renting the North West office in the new building. After hearing from Mr. Fulton and Mr. Jarvis the board of trustees decided to discuss this possibility with the staff in Executive Session than will inform Mr. Fulton and Mr. Jarvis of their decision.

- d. Discussion and consideration of approving a mural definition recommended by Planning Commission.**

**ACTION:** Mr. Frickell moved and Ms. Parkes seconded approving a mural definition recommended by Planning Commission. Motion carried.

Planning Commission will approve murals and bring before the board of trustees for final approval.

**BOARD OF TRUSTEES  
TOWN OF WESTCLIFFE  
TUESDAY, DECEMBER 11, 2018  
REGULAR MEETING**

**-Page-3-**

**e. PUBLIC HEARING-2019 BUDGET**

The board of trustees presented the 2019 budget to the public.

**f. Consideration of request to approve Ordinance NO. 10-2018 Adopting the 2018 Budget.**

**ACTION:** Mr. Bistodeau moved and Mr. Frickell seconded to approve Ordinance NO. 10-2018 Adoption the 2018 Budget. Motion carried.

**g. Consideration of request to approve Ordinance NO. 11-2018 Appropriation of Funds from 2019 Budget.**

**ACTION:** Mayor Wenke moved and Mr. Bistodeau seconded to approve Ordinance NO. 11-2018 Appropriation of Funds from 2019 Budget. Motion carried.

**h. Consideration of request to approve Ordinance NO. 12-2018 Set Mill Levy for 2019 Budget.**

**ACTION:** Ms. Cole moved and Mr. Frickell seconded to approve Ordinance NO. 12-2018; Set Mill Levy for 2019 Budget. Motion carried.

**i. Consideration of request to approve Resolution NO. 8-2018 authorizing the sale and conveyance of property owned by the Town.**

**ACTION:** Mr. Bistodeau moved and Ms. Parkes seconded to approve Resolution NO. 8-2018 authorizing the sale and conveyance of property owned by the Town. Motion carried.

**j. Executive Session for the purpose of determining position relative to matters that may be subject to negotiations, developing strategy for negotiations and /or instructing negotiators under C.R.S. Section 24-6-402(4)(e)**

**ACTION:** Mr. Bistodeau moved and Mr. Frickell seconded to adjourn regular session and move into executive session allowed by CRS 24-6-402(4)(e), for purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations. Motion carried.

Mayor Wenke stated a motion has been made to adjourn into Executive Session by C. R. S. 24-6-402 (4) (e) for purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations.

**BOARD OF TRUSTEES  
TOWN OF WESTCLIFFE  
TUESDAY, DECEMBER 11, 2018  
REGULAR MEETING**

**Page-4-**

**EXECUTIVE SESSION CONTINUED**

At 7:00 P.M., the Regular Meeting was recessed. The Executive Session was convened at 7:28 PM.

**REGULAR MEETING**

At 7:32 P.M., Mayor Wenke reconvened the regular meeting and announced that the Executive Session had been concluded. He stated that in addition to himself, the participants in the Executive Session were Mayor Wenke, Ms. Gluschke, Ms. Parkes, Mr. Frickell, Mr. Nordyke, Mr. Bistodeau, Ms. Cole, Kathy Reis, Jay Printz, Mike Carter and Wanda Jennings. For the record, Mayor Wenke asked that if any person participating in the Executive Session who believed that any substantial discussion of any matters not included in the motion to go into Executive session occurred during the Executive Session in violation of the Open Meetings Law, to state his or her concerns for the record.

The consensus of the board of trustees were to tell Frontier Pathways and Custer County Chamber of Commerce that we would like to use our building for a period of six (6) months to one (1) year before making a decision on leasing it to them or anybody else.

**STAFF & COMMITTEE REPORTS**

**a. Report from Town Clerk –**

Clerk Reis reminded the board of the Christmas Party, Friday, December 14<sup>th</sup> at Alpine Lodge and will send them an email with the times the social hour starts.

Clerk Reis requested from the board to be closed Christmas Eve since Christmas falls on a Tuesday.

**ACTION:** Mayor Wenke moved and Mr. Nordyke seconded to close the office of Town Hall for Christmas Eve.  
Motion carried.

Mayor Wenke requested to have a policy written up regarding holidays to guide them throughout the year.

**b. Report from Building and Zoning – Mike Carter**

Mr. Carter updated the board on the progress of the New Town Hall. It is coming along at an acceptable pace. We should be moved in shortly after the first of the year. We will have an open house.

The oral cart was donated to us by an anonymous donor and will be placed on the north side of building. We are undecided as to what should go in that area, grass, rocks, trees, and would like input from the board.

Summit Park restroom has been delayed due to the contractors.

**Mr. Bistodeau** moved and **Mr. Nordyke** seconded to adjourn. Motion carried.

**ADJOURN**

Recorded by:  
Wanda Jennings  
Deputy Clerk