

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, OCTOBER 2ND, 2018
REGULAR MEETING**

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CALL TO ORDER

Mayor Wenke called the meeting to order at 5:30 PM.

ROLL CALL

The following members were present: Mayor Wenke, Ms. Gluschke, Ms. Parkes, Mr. Frickell, Mr. Nordyke, Mr. Bistodeau and Ms. Cole.

ABSENT: NONE

PLEDGE OF ALLEGIANCE

Mayor Wenke led the Pledge of Allegiance

OTHERS PRESENT

Tracy Ballard-Tribune, Twila Geroux- 100 CR 160, Gary Bunten-113 N. Adams, Deborah Bunten-113 N. Adams, Tony & EsmanDeLange-306 3rd St. Silver Cliff, Lea Archer 33021 Poudre Canyon, Connie Archer- 33021 Poudre Canyon, Glen Shock-106 N. Adams, Gene & Suzanne Mowry- 202 S. Third St., Annie Dawid- 414 1st St., Marlys Hartbauer-816 Main, Cathy Snow-103 Main, Bob Fullen-303 S.2nd St., Lisa Frank-506 First St. Silver Cliff, Charley Ellison-106 Bluff Circle, Shannon Byerly-702 Rosita Rd., Karen Rosenberger-118 Rosita Ave., Josh Martin, Kathy Reis, Jay Printz, Mike Carter and Wanda Jennings.

TREASURER'S REPORT

REVENUE RECEIVED IN SEPTEMBER 2018

GENERAL FUND CHECKING:	\$	53,277.07
CONSERVATION TRUST FUND:	\$	1,309.72
MUNICIPAL COURT CHECKING:	\$	0.00
CAPITAL FUND CHECKING:	\$	43,727.50

EXPENDITURES FOR SEPTEMBER 2018

GENERAL FUND CHECKING:	\$	31,803.40
CAPITAL FUND CHECKING:	\$	1,000.00
	TOTAL GENERAL FUND	\$ 32,803.40

CONSERVATION TRUST FUND:

BALANCE IN ALL ACCOUNTS

GENERAL FUND CHECKING:	\$	203,073.46
CAPITAL FUND CHECKING:	\$	61,316.34
MUNICIPAL COURT CHECKING:	\$	3,078.00
CONSERVATION TRUST FUND:	\$	26,889.16
TENNIS COURT PROJECT CHECKING:	\$	1,161.42
CERTIFICATES OF DEPOSIT PLUS INTEREST:	\$	390,628.52

APPROVAL OF CONSENT AGENDA

- a. Approval of minute's
- b. Treasurer's Report
- c. Approval of Bills

Mr. Frickell moved and **Ms. Cole** seconded to approve the consent agenda. Motion carried.

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d. Consideration of request to approve Resolution 7-2018 dedication the new Town Hall meeting room to Christy Patterson

ACTION: Mayor Wenke moved and Ms. Gluschke second to approve Resolution 7-2018 dedicating the New Town Hall meeting room to Christy Patterson. Motion carried.

OLD BUSINESS

a. Discuss and reconsider making the 200 block of Main a one-way street.

There was much discussion on this subject regarding traffic patterns, currant parking, and safety improvements.

Concerns and issues from the citizens were:

- 1) Dangers of backing up from angle parking and not being able to see around parked vehicle to oncoming traffic.
- 2) Increase traffic in the surrounding neighborhoods.
- 3) Wear and tear on roads.
- 4) Heavy delivery trucks that will use the other streets.
- 5) Need to continue to keep trucks on Main Street.

Suggests

- a) Cars only
- b) Parallel parking on both sides would be better option and leaving Main Street 2 way.
- c) Have signs directing to the town parking lot.
- d) Have a truck route.
- e) Have people park on the side streets or in town parking lot and they can walk.
- f) Keep the business district in the business district.
- g) Have parallel parking on the south side of 200 blk of Main Street and keep it 2 way.
- h) Having parallel parking on south side and diagonal parking on north side temporarily to see how it works.

ACTION: Ms. Gluschke moved Ms. Parkes seconded to resend the motion that was made at the Board of Trustees meeting on September 4th, making the 200 block of Main Street a one (1) way street. Motion carried.

ACTION: Ms. Gluschke moved to turn the 200 block of Main Street with parallel parking on the South side and diagonal parking on the North side.

Dies for lack of second

The Board requested that Mike Carter poll the merchants on 200 block of Main Street. He will report back to the board with his findings on November 6th meeting. As for now 200 block will remain the same.

ACTION: Mayor Wenke moved and Mr. Frickell seconded for Mike Carter to poll the merchants on the 200 block of Main Street. Motion carried.

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NEW BUSINESS

a. Third quarter Sheriff's report.

Sheriff Byerly gave his 3rd quarter to the board. There was discussion regarding the renewal of the Sheriff's Department contract, and an increase that was requested by the County Commissioners. Mayor Wenke wanted more information before a decision was made of what percent the increase would be and sign contract at November meeting.

b. PUBLIC HEARING for to consider rezoning a portion of land lying east of the east line of Colorado State Hwy 69 South at mile marker 57 presently owned by Critical Path Metal Works, from Heavy Industrial to Highway Commercial.

There was no public comment.

c. Consideration of approving Ord. 9-2018 rezoning a portion of land lying east of the east line of Colorado State Hwy 69 South at mile marker 57 presently owned by Critical Path Metal Works, from Heavy Industrial to Highway Commercial.

A presentation was given to the board of trustees from the potential buyer, Connie Archer, who answered the entire boards question regarding the RV Park that she would like to build there. The Town of Westcliffe would need to approve all building plans, setbacks, etc..

ACTION: Mayor Wenke move and Mr. Bistodeau seconded to approve Ord. 9-2018 rezoning a portion of land lying east of the east line of Colorado State Hwy 69 South at mile marker 57 presently owned by Critical Path Metal Works, from Heavy Industrial to Highway Commercial, Pending notification required by, C.R.S.31-23-225.
Motion carried

d. Consideration of request to recommend approving a Use by Special Review an RV park on a portion of land lying east of the east line of Colorado State Hwy 69 South at mile marker 57.

Ms. Connie Archer owner of Poudre Canyon Resort gave a presentation to the board of trustees, handing out a booklet with drawings, letters, and schematic plans of the new seasonal RV Park that she would like to build.

Ms. Gluschke said she would feel more comfortable going to their website to look at their facility that's for sale and also this would be the only time the board could put restrictions on landscaping, fencing, because if the board were to pass it now than the owners could do anything they wanted to do. She would like to revisit it.

There was a comment given by a citizen regarding the two(2) other RV parks here in the town that are opened year round and didn't see the need for another one and didn't realize there was a need for a third.

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NEW BUSINESS CONTINUED

ACTION: Mr. Bistodeau moved and Mr. Nordyke seconded to recommend approving a Use by Special Review an RV park on a portion of land lying east of the east line of Colorado State Hwy 69 South at mile marker 57, with a condition that Mike Carter approves the plans, setbacks. Motion carried.

e. Consideration of moving forward with the GOCO grant for the tennis courts.

The board agreed to continue on with the GOCO grant for the tennis courts.

f. Consideration of request to apply for Safe Routes to School grant.

Silver Cliff will be joining Westcliffe in this grant to place sidewalks for the children walking to and from school. There are a lot of children that walk to school on the sides of the roads we now have and are unsafe.

It was decided that a walk-thru on Tuesday, October 9th, 2018 at 2:00PM would be best.

ACTION: Mr. Nordyke moved and Ms. Parkes seconded to apply for Safe Routes to School grant. Motion carried.

g. Consideration of request to apply for an Electric Vehicle Charging Station.

Mr. Carter let the board know that there is a grant out there for up to \$9,000.00 for this station. That would just about cover the cost of one station. Mr. Carter was told by the company, to place the station close to downtown area where people could wait for a couple of hours so their auto to recharge. The town would not be allowed to charge people for three (3) years and would have to maintain the station with a monitor system to show the number of cars using the station and also the amount of usage. Then, the town would have to report to the agency all the information that was gathered.

Mr. Carter said that people plan their vacations around the charging stations areas. They go wherever there is one. This station would possibly bring tourists up here. Marlys Hartbauer told the board that their Wet Mountain RV Park & Cabins has plug-ins that electric automobile owners could use. They would just need to bring the adaptors and pay a fee. She also said that in 10 years they have had only one (1) user.

It would cost \$9,000.00 for the station, able to charge 2 cars. That cost doesn't include everything else that goes with it.

The board was concerned about vandalism, repairing and upkeep on the station.

Mayor Wenke would like the staff to do further research into this Electric Vehicle Charging Station. The board of trustees didn't see the need for an Electric Vehicle Charging Station as of right now and decided to table this request until next year with doing a possible grant and hopefully the price would come down.

h. Consideration of request to approve retaining Holscher, Mayberry & Company for the 2018 audit.

The board approved to retain Holscher, Mayberry & Company for the 2018 audit.

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i. Presentation of the 2019 Proposed Budget (No discussion/No decisions).

Clerk Reis handed out the 2019 Proposed Budget to the board of trustees with instructions to read booklet. They are aiming the first week of November 2018

j. Schedule a budget workshop.

The budget workshop is scheduled for: TBD

k. Present 2017 Single Audit.

This was just an FYI for the board.

STAFF & COMMITTEE REPORTS

a. Report from Town Clerk –

Clerk Reis attended Silver Cliff Board of Trustees meeting and spoke of sharing the courtroom at the New Town Hall Building with the Town of Westcliffe and the Silver Cliff board agreed. Sharing the courtroom would be better for all involved.

b. Report from Building and Zoning –

Mr. Carter was to check on a price from a local realtor for selling the property North end of Fifth Street. He could not get a surveyor who was interested in coming out and surveying the property, Mike went and found the property pins himself and now knows exactly where they are. The lot in question is a 50x100 lot. That would leave the town a 30 foot drainage easement to Chloride Gulch and we want to keep that access. This person wants a driveway for his home. The Board requested Mike Carter to start negotiations for the said property and asking \$8,000.00. Also, to make sure future owners of the property will not be able to build or trash the property.

We are in need of a better definition of the word Mural. A mural is a piece of artwork but not advertizing the business. The board would like to see this be brought to the Planning Commission for new language than bring before the board of trustees for approval. They will entertain the thought of staff authorizing the mural applications in the future.

Silver Cliff called The United States Drug Administration (USDA) a few of weeks ago to look at the Prairie Dog issue. USDA does eradicate the prairie dogs by using a harmless tablet that goes into the hole and gets covered up. The tablet causes gases than dissipates. The property's in question are, Westcliffe right-away, park to park trail, also includes property the county just brought for their purposed Criminal Justice Center. The bid is for \$2,000.00 which would be split between the two parties. Silver Cliff and Haga's land would be at their own cost.

Mr. Bistodeau moved and **Mr. Nordyke** seconded to adjourn. Motion carried.

ADJOURN

Recorded by:
Wanda Jennings
Deputy Clerk