

**BOARD OF TRUSTEES  
TOWN OF WESTCLIFFE  
TUESDAY, July 3<sup>rd</sup>, 2018  
REGULAR MEETING**

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**CALL TO ORDER**

Mayor Wenke called the meeting to order at 5:30 PM.

**ROLL CALL**

**The following members were present:** Mayor Wenke, Ms. Gluschke, Mr. Frickell, Mr. Nordyke, Mr. Bistodeau and Ms. Cole.

**ABSENT:** Ms. Parkes

**PLEDGE OF ALLEGIANCE**

Mayor Wenke led the Pledge of Allegiance

**OTHERS PRESENT:** Janet Smith-352 Mission Dr., Barbara Nordyke-Hwy 96, Kathy Reis, Jay Printz, Mike Carter and Wanda Jennings.

**TREASURER'S REPORT**

**REVENUE RECEIVED IN JUNE 2018:**

<b>GENERAL FUND CHECKING:</b>	<b>\$</b>	<b>33,549.29</b>
<b>CONSERVATION TRUST FUND:</b>	<b>\$</b>	<b>1,745.60</b>
<b>MUNICIPAL COURT CHECKING:</b>	<b>\$</b>	<b>75.00</b>

**EXPENDITURES FOR JUNE 2018:**

<b>GENERAL FUND CHECKING:</b>	<b>\$</b>	<b>31,651.44</b>
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<b>CAPITAL FUND CHECKING RECEIVED IN JUNE 2018</b>	<b>\$</b>	<b>10,000.00</b>
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**BALANCE IN ALL ACCOUNTS:**

<b>GENERAL FUND CHECKING:</b>	<b>\$</b>	<b>144,266.65</b>
<b>CAPITAL FUND ACCOUNT</b>	<b>\$</b>	<b>204,009.08</b>
<b>MUNICIPAL COURT CHECKING:</b>	<b>\$</b>	<b>3,303.00</b>
<b>CONSERVATION TRUST FUND:</b>	<b>\$</b>	<b>25,558.08</b>
<b>TOTAL C.D's PLUS INTEREST:</b>	<b>\$</b>	<b>389,935.75</b>

**Consent Agenda:**

- a. Approval of minute's
- b. Treasurer's Report
- c. Approval of Bills

**Mr. Frickell** moved and **Mr. Bistodeau** seconded to approve the consent agenda of the June 5<sup>th</sup>, 2018 regular meeting. Motion carried.

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**OLD BUSINESS**

**a. Consideration of doing additional chip seal.**

No other additional chip sealing until next year due to budget restraints. The chip seal will start on July 26<sup>th</sup> from 2<sup>nd</sup> to 6<sup>th</sup> Streets (Rosita to Edwards) and all of Edwards.

**b. Consideration of committing funds in 2019 for the strategic plan.**

The Board supports and stands behind doing the strategic plan for 2019 and will place on budget time this fall 2018. We will continue to interview contractors. Andy Hill from DOLA will come and talk at the workshop which is set for July 24<sup>th</sup>, 2018 at 10:00am. This will be for strategic and comprehensive plan.

**ACTION:** Mr. Frickell moved and Mr. Nordyke seconded to commit funds for the 2019 for the strategic plan.  
Motion carried.

**NEW BUSINESS**

**a. Second quarter Sheriff's report.**

Sheriff Byerly was absent due to the fires in Custer County. Mr. Carter has spoken with Sheriff Byerly regarding 200 block parking. The Deputies' are beefing up enforcement of parking in the 200 block of downtown Westcliffe. Sheriff thinks it's pertinent to have a red strip alongside the white strip in the driving lane to alert people that they can't have their vehicle over extend into the driving lanes or they will get a Citation. It was also suggested to place two (2) large regulatory sign at each end of the 200 block of Main Street. It was also suggested that the parking should be parallel on one side and angle parking on the other side. Mayor Wenke wants to invite the merchants to the August meeting to get their input on the parking issue.

**b. Consideration of request to sign the contract with Verizon Wireless.**

The Verizon tower will go on the East side of Hermit Park outside the fence area. The monthly cost for this is \$1,000.00 a month and possibly increased over time

**ACTION:** Mr. Bistodeau moved and Mr. Nordyke seconded to approve signing the contract with Verizon Wireless. Motion carried.

**c. Consideration of request to Ordinance 7-2018 amending Title 4, Chapter 3 Certain Liquor Licensing Matters.**

**ACTION:** Mr. Bistodeau moved and Mr. Nordyke seconded to approve Ordinance 7-2018 amending Title 4, Chapter 3 Certain Liquor Licensing Matters without expiration date and that the town clerk would have authorization to okay the liquor licensing matter. Motion carried.

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**NEW BUSINESS CONTINUED**

The Town Clerk requested to sign Liquor License Permits.

**ACTION:** Mr. Frickell moved and Ms. Cole seconded to allow the Town Clerk to sign Liquor License Permits. Motion carried.

**d. Consideration of request to approve Ordinance 8-2018 amending Title 10 Land Use Code, Chapter 1 Administration, Section 6 Definitions.**

**ACTION:** Ms. Gluschke moved and Mr. Frickell seconded to approve Ordinance 8-2018 amending Title 10 Land Use Code, Chapter 1 Administration, Section 6 Definitions. Motion carried.

**e. Staff Quarterly report on goals.**

**Clerk Reis** updated the board on her goals:

1. 75% complete on creating resolution and amended budget.
2. The invoice for closing out DOLA grant for the 2<sup>nd</sup> Street project hasn't been received as of yet.
3. Completed the addressing for the maps

**Mr. Carter** updated the board on his goals:

1. The Radar Speed Limit signs arrived but now we have to order the poles to put them on. Should be up shortly after the 4<sup>th</sup>.
2. New signage for parking spaces hasn't arrived as of yet. The Company is behind.
3. Jess Price Park has expanded and is almost done. Would like to pave as part of 4<sup>th</sup> Street. Langston is going to get me a bid. If it is a good price we will get it paved; if not will do crushed asphalt like what was done on the alleys. Then we will stripe the lines.
4. The period lights are still in the process of being replaced by Black Hills Energy. There is a maintenance issue. BHE went back to the company and asked them to redesign the bulb to be softer, last longer and compliant with dark skies. The bulb would be moved up 3 more inches inside the housing. The lumens' were cut about half and the Kelvin's are down below 3000. The color looks pretty good the brightness looks much better. LED lights will last twice as long. Mr. Carter will be in contact with BHE.
5. The concrete is completed on both sides of 2<sup>nd</sup> Street and looks really good. On July 9<sup>th</sup>, Langston Concrete will return and pave 2<sup>nd</sup> Street. Several brick pavers were pulled up from 2<sup>nd</sup> Street project and will be laid down at the site of the old caboose on Main Street.
6. Mr. Carter was hoping the Summit Park bathroom (1) would have been completed before the High Mountain Hay Fever Festival started, but that's not going to happen. The decision was made to wait until after the festival so as not to interfere or have construction going on and take up space.

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**NEW BUSINESS CONTINUED**

7. Regarding the chip seal project. We are hoping to be done before the July 30<sup>th</sup> but hoping to be finished with it on the 26<sup>th</sup> or 27<sup>th</sup>.
8. Sign the lease agreement with Verizon by July 10th
9. We are waiting for the contract with DOLA to come through so the renovations can begin on the new town hall.
10. We estimated for this year to have \$10,000.00 in building permits for the town.
11. We are halfway through the year and already have \$11,700.00 and it looks like we will double it for this year.

Mr. Carter spoke about having a Christmas Committee to discuss and come up with ideas on a lighting plan, such as trees in the park verses lighting the period light poles. Maybe, a uniformed look all the way down town.

**f. Reschedule August meeting for National Night out.**

The Board agreed to change the August meeting from the 7<sup>th</sup> to August 8<sup>th</sup> so we can participate in the National Night Out which is August 7<sup>th</sup> at Hermit Park.

**g. Consideration of landscaping parameters along Rosita Ave.**

There was talk of Rosita Road and the fact that the bump outs and the area from curb and sidewalk are in need of help. Weeds are growing and it doesn't look good. If the home owners want to take care of that area it would be great. The Gilsdorf has placed rocks and made it look good in their area. St. Luke's Episcopal Church would like Town of Westcliffe to take responsibility in maintaining that area. Maybe some River Rock would be best. That way there's no maintaining to be done. Parking, drainage, and street look great. The Board would like it to be uniformed all the way down Rosita. Mr. Carter will bring to the August meeting some quotes and examples.

**h. Presentation of the proposed amended 2018 Budget.**

Clerk Reis spoke to the board about changes on the 2018 budget.

**i. Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and /or instruction negotiations under C.R.S. Section 24-6-402(4)(e)**

**ACTION:** Ms. Gluschke moved and Mr. Bistodeau seconded to adjourn regular session and move into executive session allowed by CRS 24-6-402(4)(e), for purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations. Motion carried.

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**NEW BUSINESS CONTINUED**

Mayor Wenke stated a motion has been made to adjourn into Executive Session by C. R. S. 24-6-402 (4)(e) for purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations.

**EXECUTIVE SESSION**

At 7:07 P.M., the Regular Meeting was recessed. The Executive Session was convened at 7:15 PM.

**REGULAR MEETING**

AT 8:00 P.M., Mayor Wenke reconvened the regular meeting and announced that the Executive Session had been concluded. He stated that in addition to himself, the participants in the Executive Session were Mr. Frickell, Mr. Nordyke, Ms. Gluschke, Ms. Cole and Mr. Bistodeau..... For the record, Mayor Wenke asked that if any person participating in the Executive Session who believed that any substantial discussion of any matters not included in the motion to go into Executive session occurred during the Executive Session in violation of the Open Meetings Law, to state his or her concerns for the record.

No actions were taken during the Executive Session. Mayor Wenke encouraged Mr. Printz to go forward with negotiations and Mr. Carter will be the point person.

**ACTION:** Ms. Gluschke moved and Mr. Bistodeau seconded to adjourn Executive Session. Motion carried.

**STAFF & COMMITTEE REPORTS**

- a. **Report from Town Clerk – None**
- b. **Report from Building and Zoning –**

Mr. Carter is to inquire about the water supply for the out of town usage and report back to the board at the August meeting.

**Mr. Bistodeau** moved and **Ms. Gluschke** seconded to adjourn. Motion carried.

**ADJOURN**

Recorded by:  
Wanda Jennings  
Deputy Clerk