

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, MAY 1, 2018
REGULAR MEETING**

-Page 1 -

CALL TO ORDER

Mayor Patterson called the meeting to order at 5:30 PM.

ROLL CALL

The following members were present: Mayor Patterson, Mr. Wenke, Ms. Gluschke, Mr. Nordyke, Mr. Bistodeau and Ms. Cole.

ABSENT: Mr. Thornburg

PLEDGE OF ALLEGIANCE

Mayor Patterson led the Pledge of Allegiance

OTHERS PRESENT: Charley Ellison-106 Bluff Circle, Tracy Ballard-WM-Tribune, Cathy Snow-103 Main, Jim & Leslie Parkes-105 Yucca, Tami Tanoue-CIRSA, Barbara Nordyke-57798 Hwy 69, Bob Fulton-303 S. 2nd Street, and Lisa Frank-Sentinel.

APPROVAL OF MINUTES

Mr. Bistodeau moved and **Mr. Wenke** seconded to approve the minutes of the April 4th, 2018 regular meeting. Motion carried.

TREASURER'S REPORT

REVENUE RECEIVED IN APRIL 2018:

GENERAL FUND CHECKING:	\$	64,032.02
CONSERVATION TRUST FUND:	\$	10.00
MUNICIPAL COURT CHECKING:	\$	25.00

EXPENDITURES FOR APRIL 2018:

GENERAL FUND CHECKING:	\$	38,246.91
CAPITAL FUND	\$	63,700.00

CONSERVATION TRUST FUND:	\$	10.10
---------------------------------	-----------	--------------

BALANCE IN ALL ACCOUNTS:

GENERAL FUND CHECKING:	\$	141,649.84
CAPITAL FUND CHECKING	\$	231,532.75
MUNICIPAL COURT CHECKING:	\$	3,553.00
CONSERVATION TRUST FUND:	\$	23,802.73
TOTAL C.D's PLUS INTEREST:	\$	389,390.55

Ms. Gluschke moved and **Ms. Cole** seconded to approve the Treasurer's Report. Motion carried.

APPROVAL OF BILLS

Mr. Wenke moved and **Ms. Wenke** seconded to allow and pay all bills. Motion carried.

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, MAY 1, 2018
REGULAR MEETING**

-Page 2 -

OLD BUSINESS

- a. Consideration of approving a contract for the lease purchase for the property at 1000 Main. Street.**

This will be on the June 5th, 2018 board meeting.

- b. Consideration of approving a Land Lease Agreement between the Town of Westcliffe and Verizon Wireless.**

Waiting for the contract to be revised: then will bring it before the board.

NEW BUSINESS

- a. Comments from Mayor Patterson.**

No matter where you are at on the political spectrum, you represent EVERYONE in the Town of Westcliffe.

Take time to listen, REALLY listen to the people that take the time to get on the agenda. Try not to decide something before you hear what a person has to say. If they have actually taken the time to get on the agenda and research a project, then you owe them the courtesy to really hear them out. Standing down here in front of the board is scary.

Take the time to listen and hear each other and be willing to bend a little to try to come to a consensus. Everyone on this board represents the many different citizens of the town.

After a decision is made, stand unified behind it. You can always say that you didn't agree with it, but do not use it as a platform to bash the town, the staff, or other board members.

Get opinions from residents and let that guide your vote. There was more than one occasion where I was sure that I knew what the residents wanted. After doing more research, it turned out that I was wrong, and I adjusted my vote accordingly.

Don't forget the importance of our business community and, while some can't vote in the town's elections, they do collect quite a bit of sales tax for us. Listen to them, too.

Continue to honor and build relationships with all of the other boards and departments in our community. What we do or decide sometimes can really impact Silver Cliff, the Sheriff's office or Round Mountain, just to name a few. Keep them in the loop.

This community is better when we aren't all splintered and working independently from each other. Quite frankly, there aren't enough of us in this whole county for us to NOT work together.

Continue to set an example as to how a board should run, and that you can have differing opinions, express them and make the best decision for the residents of Westcliffe.

Finally, you have a great staff. You are fortunate to work with people of this caliber who care about this town as much as you do!

Thank you for the opportunity that I had to serve this community for this many years.

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, MAY 1, 2018
REGULAR MEETING**

Page-3-

NEW BUSINESS CONTINUE

b. Swearing in new elected officials.

Mayor Patterson swore in Mr. Nordyke, Ms. Cole, Mr. Frickell, Ms. Parkes as Trustees and Mr. Wenke as Mayor.

c. Appoint Town Officials.

The following appoints need to be done for the Mayor Pro-Tem, Town Clerk, Town Attorney, Municipal Judge, auditor and the newspaper of record.

Ms. Gluschke-Mayor Pro-Tem
Ms. Reis-Town Clerk
Mr. Printz-Town Attorney
Mr. Hacker-Municipal Judge
Holscher and Mayberry-Auditor
Wet Mountain Tribune-Newspaper

There was an RFP sent out to the 2 newspapers and the Wet Mountain Tribune was the only one that responded.

ACTION: **Mr. Nordyke** moved and **Mr. Bistodeau** seconded to appoint the Mayor Pro-Tem, Town Clerk, Town Attorney, Municipal Judge, auditor and the newspaper of record. Motion carried.

Mr. Bistodeau will no longer be on the recycling board, and Ms. Cole will step in.

d. Appoint members to Planning Commission.

Mayor Wenke appointed the following to Planning Commission:

Cathy Snow, Bob Fulton, Mike Carter, Leslie Parkes, alternatives are Kathy Reis, and Jim Bistodeau.

ACTION: **Mr. Bistodeau** moved and **Ms. Parkes** seconded to appoint Planning Commission. Motion carried.

e. Elected Officials training provided by CIRSA-Tami Tanoue.

Ms. Tanoue gave the New Board of Trustees training on Ethics, Liability, and Best Practices for Elected Officials.

f. Consideration of request to approve a Use by Special Review at 15 Kryptonite Court to operate a short-term vacation rental-Charles Ellison.

ACTION: **Mr. Bistodeau** moved and **Ms. Parkes** seconded to approve a Use by Special Review at 15 Kryptonite Court to operate a short-term vacation rental-Charles Ellison. Motion carried.

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, MAY 1, 2018
REGULAR MEETING**

Page-4-

NEW BUSINESS CONTINUED

- g. Consideration of request to approve a Use by Special Review at 205 Mineral Road to operate a short-term vacation rental-Charles Ellison.**

ACTION: Mr. Bistodeau moved and Ms. Parkes seconded to approve a Use by Special Review at 205 Mineral Road to operate a short-term vacation rental-Charles Ellison. Motion carried.

- h. Consideration of request to approve Resolution 3-2018 authorizing and honoring retired Mayor, Christy Patterson, along with the newly elected Mayor, Paul Wenke, to sign the Town lease/purchase agreement for the new Town Municipal Building and the multiyear lease for the telecommunications tower.**

ACTION: Ms. Gluschke moved and Mr. Bistodeau seconded to approve Resolution 3-2018 authorizing and honoring retired Mayor, Christy Patterson, along with the newly elected Mayor, Paul Wenke, to sign the Town lease/purchase agreement for the new Town Municipal Building and the multiyear lease for the telecommunications tower. Motion carried.

- i. Consideration of adding three board members a signatories to all bank accounts.**

ACTION: Mr. Nordyke moved and Mr. Frickell seconded to add three board members signatories to all bank accounts. Motion carried.

The three signatures will be: Mayor Wenke, Ms. Gluschke and Mr. Bistodeau

- j. Consideration of renewing 5 Certificates of Deposit with First Bank of Colorado.**

ACTION: Ms. Gluschke moved and Ms. Cole seconded to renew 5 Certificates of Deposit with First Bank of Colorado. Motion carried.

This will be for eighteen (18) months for all 5 Certificates.

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, MAY 1, 2018
REGULAR MEETING**

Page-5-

STAFF & COMMITTEE REPORTS

a. Report from Town Clerk

Clerk Reis reminded the board that clean up day is scheduled for May 12th at 7:30. Everyone is to meet at the town hall. Lunch will be provided for all who help.

Christy's retirement party is on May 4th starting at 5:00pm-7:00pm at Cliff Lanes.

The RFP will be sent out for the tennis courts. A meeting will be called soon to determine if there will be one (1) or two (2) courts.

We will know in July if the DOLA Grant is awarded to the town for the new building.

b. Report from Building and Zoning

Mr. Carter spoke about the new building. DOLA has required the town to install an elevator and hire a contractor.

The garden club has decided to go with two (2) locations for the planting. It was decided the corner of Main and Adams, also the corner of Main and Lea Lane. The other areas that the plantings were going to go were not large enough. The town will be responsible for filling the 125 gallon tanks. The club will place a 6 foot fence around the areas. Thank you, Kit Shy for finding the boundary lines.

Project on Second (2nd) Street will begin in earlier June and last 4-6 weeks.

Mr. Bistodeau moved and **Ms. Cole** seconded to adjourn. Motion carried.

ADJOURN

Recorded by:
Wanda Jennings
Deputy Clerk