

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
WEDNESDAY, APRIL 4th, 2018
REGULAR MEETING**

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CALL TO ORDER

Mayor Patterson called the meeting to order at 5:30 PM.

ROLL CALL

The following members were present: Mayor Patterson, Mr. Nordyke, Mr. Bistodeau, Ms. Cole and Mr. Wenke.

ABSENT: Mr. Thornburg and Ms. Gluschke.

PLEDGE OF ALLEGIANCE

Mayor Patterson led the Pledge of Allegiance

OTHERS PRESENT

Tracy Ballard-Tribune, Charles Bogle-CCCEDC, Margaret Weisencach-2770 Black Cloud Circle, Wilson Jarvis-222 Ute Mesa Trail, Gary Frickell-8 Bassick Lane, Linnea Laurila-640 Shinning Mtn. Rd., Rene Smith-165 Gateside West, Barbara Gill-977 CR 281, Greg Smith- 352 Mission Drive, Wendy Rusk-102 S. Adams Blvd., Shannon Byerly 702 Rosita Ave., Jay Printz, Mike Carter, Kathy Reis and Wanda Jennings.

APPROVAL OF MINUTES

Mr. Wenke moved and **Mr. Bistodeau** seconded to approve the minutes of the March 6th, 2018 regular meeting and March 12th, 2018 Special Meeting. Motion carried.

TREASURER'S REPORT

REVENUE RECEIVED IN MARCH 2018:

GENERAL FUND CHECKING:	\$	35,279.24
CONSERVATION TRUST FUND:	\$	1,322.82
MUNICIPAL COURT CHECKING:	\$	25.00
CDOT/TAP CHECKING:	\$	10,000.00

EXPENDITURES FOR MARCH 2018:

GENERAL FUND CHECKING:	\$	39,581.21
TOTAL ALL FUNDS	\$	39,581.21

BALANCE IN ALL ACCOUNTS:

GENERAL FUND CHECKING:	\$	97,905.82
CDOT/TAP CHECKING:	\$	0.00
CAPITOL FUND CHECKING:	\$	269,421.41
MUNICIPAL COURT CHECKING:	\$	3,528.00
CONSERVATION TRUST FUND:	\$	23,792.63
TOTAL C.D's PLUS INTEREST:	\$	369,306.72

Mr. Bistodeau moved and **Mr. Nordyke** seconded to approve the Treasurer's Report. Motion carried.

APPROVAL OF BILLS

Mr. Wenke moved and **Mr. Bistodeau** seconded to allow and pay all bills. Motion carried.

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OLD BUSINESS

- a. Consideration of approve Ord. 6-2018 amending Title 5 Public Health and Safety, Chapter 7.**

Ord. 6-amending Title 5 PUBLIC HEALTH AND SAFETY, CHAPTER 7, RESTAURANT AND RETAIL FIRE SAFETY. The Board of Trustees of the Town of Westcliffe have determined that in order to provide a safer environment within the Town a fire safety inspection by the Wet Mountain Fire District should be performed on a regular basis to assure that each business within the Town complies with the fire safety requirements of the International Fire Code 2006 adopted by the Town.

Mr. Carter asked the board if they wanted the Fire District to operate the fire code in its entirety. Due to the fact that we as a town should not be make appropriate fire decisions such as inspections, the inspection and penalty fee will go directly to the Fire District. The Board would like to know when the business has been inspected.

ACTION: Mr. Bistodeau moved and Mr. Wenke seconded to approve Ord. 6-2018 amending Title 5 Public Health and Safety, Chapter 7. Motion carried.

NEW BUSINESS

- a. Consideration of request to approve to a new Art Gallery Permit for Greenstone Art Gallery at 100 Main Street.**

ACTION: Mr. Wenke moved and Mr. Bistodeau seconded to approve a new Art Gallery Permit for Greenstone Art Gallery at 100 Main Street. Motion Carried.

- b. Consideration of request to allow a Wi-Fi tower to be installed in Summit Park-Wilson Jarvis.**

The Wi-Fi tower will be placed outside on the new bathroom at Summit Park. This will help with festivals, weddings at the Bluff.

ACTION: Mr. Bistodeau moved and Ms. Cole seconded to request to allow a Wi-Fi tower to be installed in Summit Park-Wilson Jarvis. Motion carried.

Amend: If anything is added to the tower it must be brought before the board for approval.

- c. Sheriff's 1st quarter report.**

Sheriff Byerly gave his 1st qtr. report to the board.

He spoke about the Stage 2 fire restrictions in Custer County. Charcoal grills are restricted in stage 2.

Mike will order the two (2) electric speed signs.

Sheriff Byerly spoke about the Court House and how nice it looks.

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NEW BUSINESS CONTINUED

d. Tourism Board presentation-Greg Smith.

Tourism Board website is up and running. You can find them on face book and also at custercountytourism.com. The tourism tax has increased due to better compliance.

e. Consideration of request to approve the proposal from the Garden Club for tree/shrub planting at the west end of Main Street.-Diane Whalen.

Ms. Gill spoke for Diane Whalen who was absent. Ms. Gill spoke about 3 triangular places that the tree/shrubs would go. The corners of Main and Lea Lane, west alley-corner of Lowe's Market and northwest corner west of Remax and a slightly larger area on the corner of Main and Adams. Plantings would be comprised of conifers, aspens, shrubs, grasses, boulders, fencing and a gravity fed watering system. The Club has \$12,000.00 to spend on this project of their own.

There were some concerns from the board. If the trees are planted close to the sidewalks will the roots start destroying the sidewalks? The Garden Club wanted to place the plantings on private property but the board required that the garden club place the plantings in public right away.

f. Consideration of request to provide a support letter to Custer County Economic Development Corp. to become a Certified Small Business Community.-Charles Bogle.

ACTION: Mr. Bistodeau moved and Mr. Nordyke seconded to approve the request to provide a support letter to Custer County Economic Development Corp. to become a Certified Small Business Community.

g. Consideration of request to approve the 2018 Bluff Park Maintenance agreement between the Town of Westcliffe and San Isabel Land Protection Trust.

ACTION: Mr. Wenke moved and Mr. Bistodeau seconded to approve the 2018 Bluff Park Maintenance agreement between the Town of Westcliffe and San Isabel Land Protection Trust. Motion carried.

h. Schedule cleanup day.

The Board decided that May 12th will be clean up day. Clerk Reis will ask the Commissioners to provide free landfill space for clean-up day.

i. Consideration of request to approve a contract with Wild West Properties for a lease purchase at 1000 Main Street.

The First State Bank of Colorado Board will meet on April 16th, 2018 for final determination of contract. The Town has applied for a grant of \$100,000.00 from DOLA for renovation to the building at 1000 Main Street. We will not know if we receive the grant until July 2018. The Town would start in September 2018 on the renovations. Whether they receive the grant or not the town is committed to the building.

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NEW BUSINESS CONTINUED

ACTION: **Mr. Wenke** moved and **Ms. Cole** seconded that the Town of Westcliffe direct the Town Employees to work with First State Bank of Colorado on a Lease/Purchase Agreement, covering 1000 Main Street, Westcliffe, Colorado for use by the Town as its Town Municipal Building after remodeled for that purpose. Motion carried.

- j. Consideration of request to approve Resolution 2-2018 authorizing the Town to enter into a long term lease with a purchase option.**

ACTION: **Mr. Wenke** moved and **Mr. Bistodeau** seconded to approve Resolution 2-2018 authorizing the Town to enter into a long term lease with a purchase option. Motion carried.

- k. Consideration of request to accept a contract for the 2nd Street project.**

ACTION: **Mr. Wenke** moved and **Mr. Nordyke** seconded to approve the notice to award the contract for the 2nd Street project. Motion carried.

- l. Executive Session for the purpose of personnel matters under C.R.S. Section 24-6-402(2)(f)**

Executive Session canceled, was not needed.

STAFF & COMMITTEE REPORTS

- a. Report from Town Clerk –Kathy Reis**

Clerk Reis spoke of placing an ad in the newspaper regarding the Planning Commission vacant seat that is available to those who are interested.

- b. Report from Building and Zoning –Mike Carter**

Custer County will be doing some chip sealing this July and Mr. Carter wanted to know if the board would think about doing some chip sealing here in town at the same time as the county. About six (6) blocks and the county would help.

The town has \$25,000.00 matching money in conservation trust fund towards the tennis courts. Mr. Carter believes that the town could do one (1) tennis court. And the board agrees.

Mr. Wenke moved and **Ms. Cole** seconded to adjourn. Motion carried.

ADJOURN

Recorded by:
Wanda Jennings
Deputy Clerk