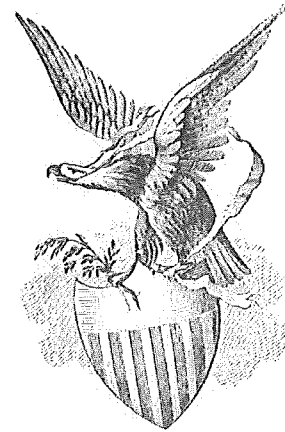


# *Town of Silverton*

Post Office Box 250 Silverton, Colorado 81433-0250

TELEPHONE (970) 387-5522 FAX (970) 387-5583

Internet: <http://www.silverton-co.us>



## **RESOLUTION 2012-07:**

### **ESTABLISHING PROTOCOL FOR THE FIRST TOWN BOARD OF TRUSTEES MEETING FOLLOWING EACH BIENNIAL MUNICIPAL ELECTION**

WHEREAS, with each biennial election there is the possibility of new membership among the members of the Town Board of Trustees; and

WHEREAS, this current Board wishes to formally memorialize such procedures as to the seating of a new Board as have historically transpired with much success and which tend to ensure the orderly transition of authority from the members of one outgoing Board to the members a new, incoming Board; and

WHEREAS, Colorado Revised Statutes § 1-1-202 dictates that the terms of any such municipal officers' as have been elected in the course of a regular election shall commence at the next meeting of the Town Board following such an election; and

WHEREAS, the Silverton Municipal Code is silent as to the intended protocol for the transfer of authority from an outgoing Board to an incoming Board notwithstanding that some unfinished business may yet to be addressed by the outgoing Board in the course of the first meeting following the election of the new Board

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF SILVERTON BOARD OF TRUSTEES THAT:**

The first Board of Trustees meeting following each biennial election shall be conducted according to the following agenda:

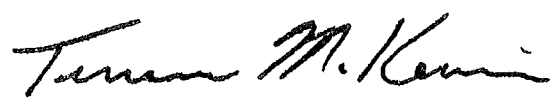
- Section 1: The incumbent Board shall open the meeting by approving the minutes of the previous meeting and concluding any Unfinished Business as may warranted;
- Section 2: The Municipal Judge shall then conduct an Oath of Office to be taken by each newly-elected and/or re-elected Trustee. If he/she is unable or unavailable to carry out this obligation, the Town Clerk-Treasurer shall administer the oath. Upon each new Trustee having taken said oath, this will conclude the term of each retiring, term-limited, and/or incumbent Trustee not elected to a subsequent term. Any newly sworn-in Trustees shall then take their seats at which time the new Town Board shall proceed with any new business at hand;
- Section 4: Upon direction of the Mayor, the new Board shall appoint the Mayor Pro-Tem. Per Silverton Municipal Code § 2-2-3, such appointee shall be the recipient of the most votes for Town Trustee during the most recent biennial election;

- Section 5: Upon direction of the Mayor, the Board shall appoint Trustees to the six standing sub-committees;
- Section 6: Upon direction of the Mayor, the Board shall appoint Trustees to numerous outside Boards and Commissions, which may include the Library Board, Cemetery Board, Town-County Planning Commission, Town Board of Adjustments, Region 9 Economic Development District, the Southwest Transportation Planning Commission, the Silverton-San Juan Ambulance Board, the San Juan Development Association, Mountain Studies Institute, 4CORE Advisory Board, and Southwest Colorado Council of Governments. When appropriate, the Board may appoint alternate representatives to each such body;
- Section 7: Pursuant to Silverton Municipal Code 2-4-1, and C.R.S. 31-4-304, the new Board shall appoint a Town Administrator.
- Section 8: Pursuant to Silverton Municipal Code 2-5-1, and C.R.S. 31-04-304, the Board shall appoint a Town Clerk/Treasurer.
- Section 9: Pursuant to Silverton Municipal Code 2-7-1, and C.R.S. 31-4-304, the Board shall appoint a Town Attorney.
- Section 10: Pursuant to Silverton Municipal Code 5-1-4, and C.R.S. 13-10-105, the Board shall appoint a Municipal Judge.
- Section 11: Pursuant to C.R.S. 13-10-108, the Municipal Judge shall appoint a Clerk of the Municipal Court.
- Section 12: The Board shall then proceed with remaining business, per agenda;

THIS RESOLUTION was approved and adopted this 12<sup>th</sup> day of March, 2012 by the Board of Trustees of the Town of the Town of Silverton, Colorado.

ATTEST:

  
 \_\_\_\_\_  
 BRIAN CARLSON, CLERK/TREASURER  
 TOWN OF SILVERTON, CO

  
 \_\_\_\_\_  
 TERRENCE M. KERWIN, MAYOR  
 TOWN OF SILVERTON, CO

3/13/2012  
 \_\_\_\_\_  
 DATE

3/13/2012  
 \_\_\_\_\_  
 DATE