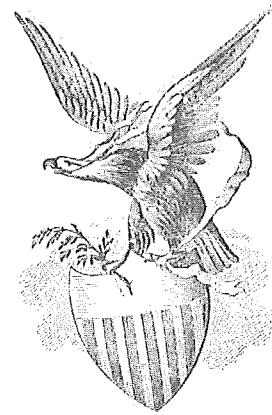


Town of Silverton

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RESOLUTION 2012-05:

ESTABLISHING A POLICY TO CREATE AND PRESERVE ELECTRONIC AUDIO RECORDINGS OF ALL OPEN TOWN MEETINGS

WHEREAS, the Colorado Open Meetings Law (C.R.S. § 24-6-401 et seq.) includes within its definition of an “open meeting,” any meeting of three or more members of the Town Board; and

WHEREAS, the Open Meetings Law requires that the Town electronically record all regular meetings of the Town Board given that such meetings were electronically recorded prior to August 8, 2001; and

WHEREAS, the Town Board is desirous of further satisfying the intent of this law to the best of its abilities so as to provide for a transparent, citizen-friendly, and informative local government; and

WHEREAS, matters of general public importance are regularly discussed at open meetings attended by three or more members of the Town Board, which meetings might include Board workshops, special meetings, and meetings of the Town’s numerous standing committees and such ad-hoc committees as may be established from time to time; and

WHEREAS, the Town Clerk-Treasurer produces informational meeting minutes with respect to only meetings of the full Town Board and has historically not provided the same for committee meetings and other types of open meetings involving three or more members of the Town Board; and

WHEREAS, only a complete electronic recording provides the full, contextual discussion of matters considered before the Town Board and/or committees thereof;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF SILVERTON BOARD OF TRUSTEES THAT:

- Section 1: Notwithstanding that the practice of the Town may not have been to electronically record such meetings prior to August 8, 2001, it shall be this written policy of the Town Board to take and keep electronic recordings of any such open meetings involving three or more members of the Town Board for the purposes of discussing official Town business.
- Section 2: Unless it becomes unfeasible to do so by virtue of inoperable equipment or otherwise, the Town Clerk/Treasurer or other designated staff shall make a digital audio recording of all Trustee meetings, as defined in C.R.S. § 24-6-402(2)(a)-(b).
- Section 3: Audio recordings will be stored indefinitely and shall be made available for inspection upon request per “Colorado Open Records Act”, C.R.S. §§ 24-72-200-206.

THIS RESOLUTION was approved and adopted this 12th day of March, 2012 by the Board of Trustees of the Town of the Town of Silverton, Colorado.

ATTEST:



BRIAN CARLSON, CLERK/TREASURER
TOWN OF SILVERTON, CO

3/12/2012
DATE



TERRENCE M. KERWIN, MAYOR
TOWN OF SILVERTON, CO

3/12/2012
DATE