

MINUTES -Silverton Board of Trustees
Silverton Town Hall – Monday, January 14, 2013
Call to Order and Roll Call – 7:30pm

Mayor: Christine M. Tookey
Trustees present: David Zanoni, Karla Safranski, Tracy Boeyink, Pat Swonger, Cassandra Papp, John Schertz
Staff: Jason Wells, Brian Carlson, Bob Nevins
Others in Attendance: Approximately twelve; please see sign-in sheet

I. (1:06) Staff and/or Board Revisions to Agenda - none

II. (1:17) Public Comment

We ask that attendees kindly limit their comments to two minutes duration.

Please note that discussion items introduced under Public Comment will likely require scheduling at a subsequent Board meeting so as to ensure due process and adequate preparation by Board and Staff.

Gary Davis thanked the Board for their efforts.

III. Appointments**

a. (2:30) Kimmie Holland / Silverton Ambulance, Incoming Director

b. (6:08) Pete Maisel; Laura Des Palmes, 2013 Skijoring Event

Trustee Zanoni motioned to approve the Skijoring Event. Trustee Schertz seconded, and the motion passed unanimously via show-of-hands vote.

c. (10:24) Karen Srebacic: Snowscape Event Arrangements, Re-cap of 2012 Bookings

Ms. Srebacic was unable to attend. Mr. Carlson provides an overview of events, noting the requests for fireworks, which will be provided by the Fire Department and paid out of the Mountainside Concierge Snowscape budget. Mr. Wells noted that a temporary lifting of both the open-container prohibition and the fire ban are needed. Trustee Swonger asked whether there would be night-skiing. Mr. Carlson replied that there would be.

Trustee Schertz motioned to lift the fire ban during the Snowscape bonfire. Trustee Swonger seconded, and the motion passed unanimously via show-of-hands vote.

Trustee Schertz motioned to lift the open-container ban at Kendall Mountain during the Snowscape bonfire. Trustee Swonger seconded, and the motion passes unanimously via show-of-hands vote.

d. (16:53) Rose Raab / Silverton Area Chamber of Commerce (materials attached)

Ms. Raab provided statistics, noting that 2012 website traffic was double that of 2011. She also noted that December Visitors Center traffic is down 11% compared with December, 2011.

IV. (19:15) Trustee Reports

The Parks and Recreation Committee scheduled a meeting for Friday, January 18, at 5:30.

Trustee Schertz reviewed Finance Committee proceedings, noting approval of Payroll and Accounts payable. He separately itemized a payment to Silver San Juan Plumbing for Carriage House repairs.

Trustee Schertz motioned to approve payment to Silver San Juan Plumbing. Trustee Boeyink seconded, and the motion passed 6-0 via roll-call vote. Trustee Zaroni recused himself.

Trustee Schertz further mentioned a request from Mr. Archuleta to cash-out 120 hours of accumulated paid-time-off.

Trustee Schertz motioned to approve Mr. Archuleta's payroll request. Trustee Zaroni seconded.

DISCUSSION: Trustee Safranski inquired about policy governing this type of request. Trustee Boeyink stated that this policy will be addressed by the Personnel Committee. **The motion passed unanimously via roll-call vote.**

Trustee Schertz went on to forward a request from the Fire Department for \$150 for the "Santa Fund", to be paid for from 2012 "good ideas".

Trustee Schertz motioned to approve the funding request. Trustee Papp seconded, and the motion passed unanimously via roll-call vote.

V. (39:39) Consent Agenda*

- a. Liquor License Renewal: Silverton Grocery**
- b. Approval of Payroll
- c. Approval of Accounts Payable, Excluding Interested Parties

Trustee Swonger motioned to approve items a, b, and c of the Consent agenda. Trustee Boeyink seconded, and the motion passed unanimously via roll-call vote.

- d. Approval of Accounts Payable to Interested Parties

Trustee Swonger motioned to approve payment to Silver San Juan Plumbing and ZE Supply. Trustee Boeyink seconded, and the motion passed 5-0 via roll call vote. Trustees Zaroni and Safranski recused themselves.

Trustee Swonger motioned to approve payment to John Schertz and William Tookey. Trustee Boeyink seconded, and the motion passed 5-0 via roll-call vote. Trustee Schertz and Mayor Tookey recused themselves.

VI. New Business

- a. (42:21) Consideration of Lifting Town Moratorium on Vacation Rental Approvals**

Trustee Schertz motioned to lift the moratorium on vacation rental approvals. Trustee Swonger seconded, and the motion passed unanimously via show-of-hands vote.

- b. (43:45) Appointment of Representatives to the Board of Adjustments

Mayor Tookey stated that she would remain on the Board of Adjustments, with Trustee Zaroni being the Town's second representative. She stated that additional changes may result from the Planning Commission's January meeting.

VII. Unfinished Business**

- a. Resolution and Contract for GOCO Memorial Park Grant (materials to be distributed Monday)
Mr. Carlson clarified that the final GOCO grant award is \$108,980.

Trustee Swonger motioned to approve Resolution 2013-01 and related contract. Trustee Schertz seconded, and the motion passed unanimously via roll-call vote.

VIII. (55:21) Administrator's Report**

a. Updates

- i. Town Hall Weatherization
- ii. Best and Brightest Intern

Mr. Wells stated that he has seven applications to consider. Trustee Boeyink will assist in the review.

- iii. SCAN Community Fiber Optic Project

Mr. Wells stated that Dr. Rick Smith will remain as project General Manager until September, 2013.

- iv. Adoption of Revised Universal Building/Fire Codes
- v. DCI Downtown Assessment

Mr. Wells stated that DCI requests staff review of their preliminary report prior to distributing their final report.

b. Meetings

- i. Concluded – Operation Linkup (Dec. 11); Downtown Revitalization Committee (Dec. 11; January 10); Bill Soards, AT&T (Dec. 12); Michael Murphy, Mountain Riders Alliance (Dec. 14); MSI/Parks & Rec. – Trails (Dec. 18); COG Telecom Committee (Dec. 19); Scott Fetchenhier (Dec. 20); COG Meeting (Jan. 4); Rocky Mountain Adventure Riders (Jan. 8); Blair Street Merchants (Jan. 9); Ed Morlan (Jan. 9); SW Basin Roundtable, Molas Presentation (Jan. 9)

(1:18:37) Mr. Wells introduced requests from OHV rider-groups to hold events in 2013. An extended discussion followed. The discussion will be revisited at a future meeting.

- ii. Upcoming – J. Robbins (Jan. 15); Animas River Workgroup (Jan. 17); Planning Commission (Jan. 22); COG Telecom (Jan. 23); Quarterly CAST Meeting (Jan. 24-25)

IX. (1:41:26) Department Reports

a. Public Works

Mr. Archuleta stated that a lowering device was donated to Town by the Crippen Funeral Home, thereby saving the Town an estimated \$8,000 to \$10,000.

b. Planning Department

c. Town/County Building and Code Official

d. Municipal Court

X. Adjourn – 9:16pm

*The following items on the Board of Trustees Agenda are considered routine by the Town Administrator and shall be approved or adopted by motion and majority vote of the Board of Trustees unless the Mayor or a Trustee specifically requests during "Approval of Agenda" that such item be considered under the regular business of the Board. In such event, the item shall be removed from the "Consent Agenda" and Board action taken separately on said item in the order appearing on the Agenda. Those items so approved under the heading "Consent Agenda" will appear in the Board minutes in their proper order.

**There are no written materials to accompany this agenda item

MINUTES -Silverton Board of Trustees
Silverton Town Hall – January 28, 2013
Call to Order and Roll Call – 7:30pm

Mayor: Christine M. Tookey
Trustees present: David Zaroni, Karla Safranski, Tracy Boeyink, Pat Swonger, Cassandra Papp
Trustees absent: John Schertz
Staff: Jason Wells, Brian Carlson, Bob Nevins
Others in Attendance: Approximately twenty-five; please see sign-in sheet

- I. (0:28) Staff and/or Board Revisions to Agenda
Mr. Wells noted that neither Karen Srebacic and Jim Lokey (appointments) would be present.

- II. (1:57) Public Comment - none
We ask that attendees kindly limit their comments to two minutes duration.
Please note that discussion items introduced under Public Comment will likely require scheduling at a subsequent Board meeting so as to ensure due process and adequate preparation by Board and Staff.

- III. Appointments
 - a. (2:12) Emily Olsen, Adrienne Antonsen, Mountain Studies Institute – Animas River Trail Update, State Farm Grant
Trustee Safranski announced that Ms. Olsen would not be present. Volunteers Adrienne Antonsen and Anthony Culpepper introduced themselves. Trustee Safranski discussed a pending grant, and will revisit this topic as the project nears its commencement.
 - b. Karen Srebacic – Recap of 2012 Facilities Rentals; Overview of 2013 Snowscape Festival** CANCEL
 - c. Jimmy Lokey – XMR Snowmobile Racing, Molas Lake** CANCEL
 - d. (4:30) Cindy Bryant – Historical Society Event: Mountain Men, September, 2013
Trustee Swonger motioned to approve the Mountain Men event; Trustee Papp seconded, and the motion passed unanimously via show-of-hands vote.

- IV. Trustee Reports
 - a. (10:10) Reports from Trustees
Trustee Boeyink reviewed Finance Committee proceedings, noting approval of accounts payable and payroll.
Trustee Safranski reviewed Parks and Recreation Committee proceedings regarding the Ice Skating Rink at Kendall Mountain. A volunteer group and additional seasonal help were contemplated to assist Public Works staff. With respect to the next GOCO grant cycle, the Committee is yet to prioritize improvements to the ice rink versus a skateboard park. Trustee Boeyink expressed doubt that a grant application could be completed in time for the March GOCO grant cycle. Trustee Safranski suggests applying during the August grant cycle.
 - b. Discussion and Scheduling of 2013 Board Retreat**
 - c. Prioritization and Scheduling of Committee Meetings

(15:40) Mr. Carlson suggested scheduling items B and C via email, and not during the meeting.

(21:14) Mayor Tookey commended Town Staff, particularly Public Works, for their good work and dedication.

V. (10:47) Consent Agenda*

- a. Approval of Minutes (4): November 28, 2012, December 3, 2012 (included in packet), December 10, 2012, January 14, 2013 (to be distributed Monday)
- b. Approval of Payroll
- c. Approval of Accounts Payable, Excluding Interested Parties (Schertz)
- d. Approval of Accounts Payable to Interested Parties

Trustee Swonger motioned to approve the Consent Agenda; Trustee Zanoni seconded. DISCUSSION: Mr. Carlson noted that only November 28 and December 3 minutes are included in the Consent Agenda. **The motion passed unanimously via roll-call vote.**

VI. (26:22) Public Hearing

- a. Consideration of pending requests to temporarily lift the state prohibition on operating off-highway vehicles (OHV) on Town streets, roads, and right-of-ways

Mr. Wells provided background on the user-groups who have inquired about a temporary lifting of the OHV ban (Rocky Mountain Adventure Riders, Polaris RZR Rally). He also discussed the legal avenues for lifting the ban, including both temporary and permanent measures.

Public Hearing: Ernie Kuhlman spoke in support of a trial period, stating that it would provide information to voters if the issue should ever be decided by ballot. Steve Pendleton, Pete Maisel, Fred Fasching, Mike Geryak, and Terry Rhoades spoke in favor of a temporary trial period.

Bob Boeder, Carolyn Chance, John Poole, and Paul Joyce spoke in opposition to a trial period.

Janice Sanders and Melody Skinner spoke in favor of letting this be decided via ballot measure.

Sheriff Kurtz discussed shortcomings of a trial period, noting that it would undo much of the public education efforts regarding recently-allowed OHV routes.

Board Discussion: Mr. Wells attempted to clarify the action-item under consideration, i.e. that previous actions have not considered special events and related temporary requests.

Mayor Tookey authorized the convening of a Committee, which will revisit the topic for a future Board meeting. No Board Action was taken.

VII. (2:16:16) Unfinished Business

- a. Presentation on Options for Adoption of Universal Codes, Code Certification, (K. Thompson)

Mr. Nevins recommended that Mr. Thompson pursue certification per 2012 Codes, and further recommended that the decision as to which codes to adopt be postponed. He estimated that Mr. Thompson would be certified prior to the seasonal building permitting in 2013.

VIII. (2:28:40) Administrator's Report**

- a. Updates
 - i. Telecommunications Update
 - ii. Best and Brightest Intern

- iii. Code Revision
- iv. Town Hall Weatherization
- v. Water Line Breaks
- vi. Snow Removal Operations
- vii. (2:49:30) Social Media

Mr. Wells discussed the Town's facebook page, and also discussed a recent trivia contest sponsored by Silverton Mountain. Trustee Swonger introduced the idea of promotional pricing at Kendall Mountain. Mr. Wells suggested a free lift-ticket for hotel customers. Trustee Swonger suggested special weekend pricing (\$5), having nothing to do with hotel stays.

b. Meetings

- i. Concluded – Kim White (Jan. 15); J. Robbins (Jan. 15); Code Revision (Jan. 16); 9News, Eagle-Net (Jan. 16); Ken Charles, Visitors Center Grant (Jan. 17); Parks & Rec. Committee, Ice Rink (Jan. 17 – Materials Included); Animas River Workgroup (Jan. 17); Mark Walker, Colorado Brownfields (Jan. 22); Planning Commission (Jan. 22); COG Telecom (Jan. 23); Downtown Revitalization (Jan. 24); CAST (Jan. 24-25); Transportation Planning Commission (Jan. 25)
- ii. Upcoming – Dr. Rick Smith, SCAN (Jan. 29); Pat Swonger, Eagle-Net (Jan. 29); Best & Brightest Interviews (Feb. 1, 4);

IX. Adjourn – 10:33pm

*The following items on the Board of Trustees Agenda are considered routine by the Town Administrator and shall be approved or adopted by motion and majority vote of the Board of Trustees unless the Mayor or a Trustee specifically requests during "Approval of Agenda" that such item be considered under the regular business of the Board. In such event, the item shall be removed from the "Consent Agenda" and Board action taken separately on said item in the order appearing on the Agenda. Those items so approved under the heading "Consent Agenda" will appear in the Board minutes in their proper order.

**There are no written materials to accompany this agenda item

MINUTES - Silverton Board of Trustees

Special Meeting and Public Hearing - Tuesday, January 29, 2013

Call to Order: 5:08 pm

Mayor: Christine M. Tookey
Trustees present: David Zaroni, Karla Safranski, Tracy Boeyink, , Cassandra Papp,
Trustees absent: Pat Swonger, John Schertz
Staff: Jason Wells, Bob Nevins, Keith Thompson
Others in Attendance: Please see sign-in sheet

This meeting is open to the public.

I. Call to Order, Roll Call, and Opening Comments

II. (0:44) Unfinished Business

a. Presentation on Options for Adoption of Universal Codes, Code Certification (K. Thompson)

This item is carried over from Monday, January 28, 2013

Mr. Thompson reviewed the costs of his proposed training for 2013, noting that total anticipated expenditures are below 2013 budgeted/appropriated figures.

Trustee Boeyink motioned to approve Mr. Thompson's proposed training and related travel. Trustee Papp seconded, and the motion passed unanimously via roll-call vote.

III. (3:50) Public Hearing

a. Dr. Rick Smith, Region 9 Council of Governments – SCAN Fiber Optic Project, Scope of Work, Cost Estimates

Dr. Smith reviewed the various project options. He noted that aerial installation is the least costly and easiest and fastest to install, while buried cable is his recommended approach.

Trustee Safranski asked about the visual impact of an aerial installation. Dr. Smith replied that the fiber cable will be lashed to the existing cable television line. He further described the coiling of fiber cable at numerous locations for the purpose of having additional cable for future repairs, noting that these coils will be visible.

(23:36) Pete McKay asked why trenching is under consideration when end-users will ultimately access their fiber cable via overhead/alley installation. (27:10) Dr. Smith addressed the key differences between buried and aerial installations. He noted that with buried installation, the service providers, rather than the Town, would be obligated to negotiate with San Miguel Power for use of SMPA poles.

(25:45) Dr. Smith described the how franchise agreements would be arranged among San Miguel Power, Government, Service Providers, and end-users.

(38:40) Trustee Safranski asked Dr. Smith for his own experience with aerial versus buried installations. Dr. Smith provided examples with pros and cons.

(44:08) Commissioner Kuhlman asked why fiber cable must be lashed to another cable, rather than simply affixed to poles. Dr. Smith clarified rules mandated by the owners of the poles, in this case, San Miguel Power.

(56:27) Dr. Smith discussed the five likely service providers in Silverton: CenturyLink, Vidion, Brainstorm, Skyworks, and Fast-track.

(1:05:20) Pete Maisel provided details of his own bid.

(1:07:10) Mr. McKay asked why a service provider would assume the risks of aerial installation when Dr. Smith advocates that the Town and County avoid the same risks. Dr. Smith clarified that the service providers can realize greater revenues, owing to the fact that the Town and County are prohibited from acting as service providers to end-users (businesses and residences).

(1:25:30) Dr. Smith detailed the availability of repair-reserve funds held by the COG and available to participants.

(1:30:00) Dr. Smith discussed the current COG/SCAN budget, and how funds are allocated and tracked.

(1:55:19) The Board and County Commissioners expressed their individual preferences for fiber installation method.

(2:05:45) Mayor Tookey emphasized the importance of recommendations made by Public Works.

b. Patrick Swonger, Eagle-Net Alliance – Additional Project Details

Mr. Swonger was not present.

c. Public Comment

IV. Adjourn – 7:20pm

MINUTES -Silverton Board of Trustees
Silverton Town Hall – February 11, 2013
Call to Order and Roll Call – 7:30pm

Mayor: Christine M. Tookey
Trustees present: David Zaroni, Karla Safranski, Pat Swonger, Cassandra Papp, Tracy Boeyink
John Schertz
Staff: Jason Wells, Brian Carlson, Bob Nevins, Gilbert Archuleta
Others in Attendance: Approximately fifteen; please see sign-in sheet

- I. (0:23) Staff and/or Board Revisions to Agenda
Mr. Wells requested the addition of Rodger Wrulik and Rose Raab (Silverton Area Chamber of Commerce) separately, under item III, appointments.

- II. (1:20) Public Comment
We ask that attendees kindly limit their comments to two minutes duration. Please note that discussion items introduced under Public Comment will likely require scheduling at a subsequent Board meeting so as to ensure due process and adequate preparation by Board and Staff.
Gary Davis thanked the Board for their efforts.

- III. Appointments
 - a. (1:45) Jimmy Lokey – XMR Snowmobile Racing, Molas Lake Park
Mr. Lokey requested use of Molas Lake park for the Extreme Mountain Racing circuit. The race is scheduled for March 2 and 3, 2012, with concession sales to benefit both the Silverton Snowmobile Club and the Silverton School's Washington D.C. field trip. He further stated that this year will include an oval track for vintage machines. He also requested that the Town host this year's "Bombardier" demo ride, for 2014 SkiDo machines, at Molas Lake Park. This event would be held during the last week as March.

Mr. Wells observed that the annual XMR race is explicit in the MOU between the Town and the snowmobile club.
 - b. (9:26) Cindy Bryant – Blair Street Merchants Association, Re-cap - Blair Street Snow Removal Pilot Program
Ms. Bryant presented a survey of business owners on Blair Street, noting that fourteen of twenty surveyed are in favor of the revised snow-route and snow-removal implemented during this trial period.

Mr. Archuleta expressed concerns over the cost and logistics if the trial period should it be made permanent. Mr. Wells stated that discussion regarding whether to extend or repeat the trial period can wait until the 2013 budget talks, as this is ultimately budget matter.

Larry Raab asked whether the Blair Street Merchants have quantified any gains in 2013 versus 2012. No numbers were provided with the survey results.

Trustee Swonger stated that costs and revenues are not the only considerations, and that the satisfaction of residents is also an important consideration.
 - c. (23:20) Casey Carrol – Blair Street Merchants Association, American Truck Historical Society Event

Ms. Carrol requested permission for a single-day event on August 24, 2013. The event will include twenty-five to fifty antique trucks, a parade, breakfast at Columbine Park, and all-day viewing for visitors. Ms. Carrol inquired about a parking area for vehicle trailers. Ms. Raab suggested that the Visitors Center parking lot could possibly accommodate the group.

Mr. Wells observed that based on Ms. Carrol's itinerary, and aside from a parade permit, there are no other action-items for the Board with respect to this event.

d. (29:15) Rose Raab / Silverton Area Chamber of Commerce

Ms. Raab reported improving visitation numbers since the first major snowstorms in January.

e. (30:08) Rodger Wrublik / Train Appreciation Day

Mr. Wrublik requested twenty lift tickets to be distributed to DNSGRR employees during train-appreciation day, Saturday, February 23, 2013. Mr. Wells observed that, as this weekend coincides with the Kendall Mountain promotion, which entails a \$5 adult lift ticket fee, the cost to the Town for the Train Appreciation promotion will cost a maximum of \$100.

Trustee Schertz motioned to provide twenty lift tickets to participating vendors. Trustee Zaroni seconded, and the motion passed unanimously via roll-call vote.

IV. (33:47) Trustee Reports

Trustee Schertz reviewed Finance Committee proceedings, noting approval of payroll and accounts payable.

Trustee Zaroni announced that the Historical Society has negotiated a zip-line operation at the Mayflower Mill site, which will begin in June.

Trustee Boeyink announced a Personnel Committee meeting for Thursday, February 21 at 4pm.

Mayor Tookey reviewed Ambulance Board proceedings, noting that Tana Wrublik has resigned, that there are eleven enrolled in the current EMT class, and that Keith Thompson is now a Board representative, and Anita Steck is an "at-large" representative.

V. (38:25) Consent Agenda*

a. Approval of Minutes (4): December 10, 2012; January 14, 28, and 29, 2013

b. Approval of Payroll

c. Approval of Accounts Payable, Excluding Interested Parties (ZE Supply)

Trustee Schertz motioned to approve items a, b, and c of the Consent Agenda. Trustee Boeyink seconded. DISCUSSION: Mr. Carlson observed errors and omissions to be corrected in both the December 10 and January 14 minutes. **The motion passed 6-0 via roll call vote. Trustee Swonger abstained.**

d. Approval of Accounts Payable to Interested Parties

Trustee Swonger motioned to approve item d of the Consent Agenda. Trustee Zaroni seconded. The motion passed 6-0 via roll-call vote. Trustee Safranski recused herself.

VI. (41:03) New Business

a. Appointment of OHV Special Event Advisory Committee

Mayor Tookey reviewed the committee volunteers, noting that Everett Lyons will not participate, and that both Charlie Schmaltz and Jimmie Lokey will participate. Discussion followed regarding the

purpose and scope of the Committee. The Board re-stated the Committee's purpose, which is to first provide recommendations for the two Event/User-Groups on this evening's agenda (Rocky Mountain Adventure Riders, RZR Enthusiast Group), and also to provide parameters for ongoing staff/administrative approve of special events that have an OHV/Unlicensed vehicle component. Based on the foregoing, items VII.a and b below are postponed, pending committee recommendations.

VII. Unfinished Business

- a. Consideration of Rocky Mountain Adventure Riders Special Event Material
- b. Consideration of RZR Enthusiast Event Proposal

Items a and b above will be revisited after receiving advisory committee recommendations.

- c. (53:30) Approval of SCAN Community Fiber Optic Project Plan
- d. Approval of Additional Capital Improvement Fund Allocation for SCAN Project Completion

Mr. Wells suggested that any motion for this item be conditional upon approval and appropriation from San Juan County.

Trustee Safranski motioned to approve the SCAN Fiber Optic plan, and the additional appropriation of \$4,138.94 from the 2013 Budget. Trustee Zanoni seconded. DISCUSSION: Trustee Swonger expressed his concerns over the project specifications. He recommended hiring an independent consultant for additional scrutiny. **The motion passed 6-1 via roll-call vote, with Trustee Swonger opposed.**

EXTRA ITEM: Mr. Carlson introduced for Board approval the following running events for 2013: 6/12/24-hour run (end of June), Kendall Mountain Run (week following Hardrock 100), Silverton 50k marathon (3rd week of June), and six-day run (Labor Day Weekend). Mr. Wrublik provided additional event details.

Trustee Safranski motioned to approve the running events. Trustee Zanoni seconded, and the motion passed 6-0 via roll-call vote (Trustee Schertz was briefly absent for this vote).

VIII. Administrator's Report

- a. Updates
 - i. Best & Brightest Intern
 - ii. Kendall Mountain Ski Area Promotion
 - iii. El Pomar Foundation - Southwest Council Membership
- b. Meetings
 - i. Concluded – NTIA Meeting Re: Eagle-Net (Jan. 29); Larry Cardamone, CIRSA (Jan. 30); Best & Brightest Interviews (Feb. 1; Feb. 4); Rose Raab, Chamber of Commerce (Feb. 5); Blair Street Merchants (Feb. 6); Downtown Revitalization Group (Feb. 7); Silverton School, Trails Grant (Feb. 7)
 - ii. Upcoming – Colorado City and County Managers Association (Feb. 14-16); Downtown Revitalization Group (Feb. 21); Personnel Committee Meeting (Feb. 21)

IX. Department Reports

- a. Building/Code Official
- b. Planning Department
- c. Public Works

d. San Juan County Sheriff

X. Adjourn – 9:06pm

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**There are no written materials to accompany this agenda item

MINUTES -Silverton Board of Trustees
Silverton Town Hall – February 25, 2013
Call to Order and Roll Call – 7:30pm

Mayor: Christine M. Tookey
Trustees present: David Zanoni, Karla Safranski, Pat Swonger, Cassandra Papp, John Schertz
Trustees absent: Tracy Boeyink
Staff: Jason Wells, Brian Carlson, Gilbert Archuleta
Others in Attendance: Approximately ten; please see sign-in sheet

- I. (1:00) Staff and/or Board Revisions to Agenda
Mr. Wells requested the addition of item VI.d to discuss repairs to the Town Hall entrance.

- II. (2:00) Public Comment
Mr. Wells thanked all those who organized and volunteered for the Ski Joring event. Mayor Tookey reminded all that an event re-cap meeting will be held at the Pickle Barrel on Tuesday, 4pm. Trustee Safranski observed that, as a result of the activity generated by the ski joring event, there is now a petition being circulated to encourage the Town to hire an events promoter and coordinator.

- III. Appointments
 - a. (3:52) Gaige Sippy/Ann Cheeney, Iron Horse Bicycle Classic**
Mr. Sippy provided a recap of the 2012 event, noting that the organization made \$42,000 in donations. He stated that the 2013 event has sold out in record-time; thirty-six hours. He requested that the Memorial Park grass be mowed and the bathrooms be opened, though they will also provide portable toilets. He further requested additional street-sweeping, particularly on Greene Street approaching Memorial Park. Mr. Archuleta stated that this task is done on a volunteer basis by the Fire Department, and invited Mr. Sippy to discuss this item further so as to ensure that it can be completed according to specifications.
Trustee Safranski motioned to approve the Iron Horse Bicycle Classic event for May 25, 2013, including needed Greene Street closures and/or restrictions, and use of Memorial Park, which shall have mowed grass and open, available bathrooms. Trustee Schertz seconded, and the motion passed unanimously via show-of-hands vote.
 - b. (17:30) Kristine Maxfield, Officer of Emergency Management (OEM), Introduction of Joint Town/County Emergency Response Plan
Ms. Maxfield reviewed the draft Emergency Management plan, and emphasized the need for Town/County coordination while working toward a final document. She stated the importance of having an adopted plan with respect to Federal financial assistance during emergency declarations. She encouraged the Board to move toward adoption of a final plan by the end of Summer, 2013. She announced a “Table-Top” exercise/meeting to be held at the County Courthouse on March 7, 6:30pm.
 - c. (28:10) Karen Srebacic, 2012 Facilities Rentals; 2013 Snowscape Festival (materials to be distributed Monday)
Ms. Srebacic reviewed facilities rental figures, noting that there are currently twelve weddings booked for 2013. Trustee Safranski requested to see copies of past marketing/advertising efforts. Trustee Zanoni suggested reviewing facilities rental fees and comparing with regional facilities for comparability.

Ms. Srebacic stated the need to replace broken tables at Kendall Mountain, and stated that at the conclusion of the skiing season, she will take inventory of items at Kendall Mountain so as to provide a complete replacement-list.

IV. (45:40) Trustee Reports

Trustee Schertz reviewed Finance Committee proceedings, noting approval of payroll and accounts payable. He forwarded a Finance Committee recommendation to amend the contract with Bruin Waste Management so as to identify Bruin Waste as being responsible for snow removal at the Transfer Station, in exchange for a two-year contract extension, and a \$300 monthly fee increase. He stated that interested local contractors have withdrawn their bids for this service.

Mr. Wells provided additional details of this proposal, noting that this is a late-addition to the Board's materials. Trustee Swonger suggested a review of all aspects of the Bruin contract prior to executing a revision.

Trustee Zanoni motioned to table this item until the March 11, 2013 meeting, and to direct staff to present a proposed/revised contract for review and execution. Trustee Swonger seconded, and the motion passed unanimously via show-of-hands vote.

(54:15) Trustee Safranski reviewed the "Colorado Blueprint" meeting proceedings.

(56:50) Mr. Wells noted that 2013 represents the 50th anniversary of Memorial Park. The Parks and Recreation Committee will consider some recognition of this anniversary during summer, 2013. Trustee Swonger suggested that the American Legion may wish to participate.

V. (1:01:29) Consent Agenda*

- a. Approval of February 11, 2013 Minutes
- b. Approval of Payroll
- c. Approval of Accounts Payable, Excluding Interested Parties (Schertz, Zanoni)

Trustee Schertz motioned to approve Consent Agenda items a, b, and c. Trustee Papp seconded, and the motion passed unanimously via roll-call vote.

- d. Approval of Accounts Payable to Interested Parties (Separate Motion)

Trustee Safranski motioned to approve Consent Agenda item d. Trustee Swonger seconded, and the motion passed 4-0 via roll-call vote. Trustees Zanoni and Schertz recused themselves.

VI. (1:03:35) Unfinished Business

- a. Consideration of OHV Special Event Advisory Committee Recommendation Regarding Consideration of Additional 2013 Events

Trustee Zanoni motioned to approve the Committee recommendation to forego approval of any OHV-related special events in 2013 until after the conclusion of both the RMAR and RZR events. Trustee Schertz seconded, and the motion passed unanimously via show-of-hands vote.

- b. Consideration of OHV Special Event Advisory Committee Recommendation Regarding Rocky Mountain Adventure Riders Event Request

Trustee Schertz motioned to approve the Rocky Mountain Adventure Riders event request, with the stipulation that staff draft for adoption prior to the event an Ordinance requiring that drivers within Town limits be licensed and insured. Trustee Zanoni seconded, and the motion passed unanimously via show-of-hands vote.

- c. Consideration of OHV Special Event Advisory Committee Recommendation Regarding "RZR" Enthusiast Rally

Trustee Zanoni motioned to approve the RZR event request, with the stipulation that staff draft for adoption prior to the event an Ordinance requiring that drivers within Town limits be licensed and insured. Trustee Schertz seconded, and the motion passed unanimously via show-of-hands vote.

- d. (1:42:45) EXTRA ITEM: Review of proposed contract to repair and weatherize the Town Hall entrance.

Trustee Swonger motioned to direct staff to proceed with contract negotiation and execution with Stellar Jay Designs / Jay Hecker, for repair and weatherization of the Town Hall entrance. Trustee Papp seconded, and the motion passed unanimously via roll-call vote.

VII. (1:53:23) Administrator's Report**

a. Updates

- i. Kendall Mountain Ski Area/Local Lodger Promotion (materials attached)

Mr. Wells reviewed the promotional efforts over the March 22 weekend. Rose Raab also reviewed her efforts and feedback from Chamber members. Rodger Wrublik suggested a spring break promotion to coincide with Spring Break in Texas, New Mexico, and Arizona (end of March).

Mr. Archuleta stated that the Ski area had an unannounced on-site inspection, and passed without a single deficiency.

- ii. Downtown Colorado, Inc. Report
- iii. Town Hall Server Migration
- iv. Best & Brightest Intern Visit
- v. Board Retreat

b. Meetings

- i. Concluded – Eagle-Net Alliance (Feb. 12); CCCMA Conference (Feb. 14-16); OHV Special Event Committee (Feb. 19); MSI, Trails Grant Discussion (Feb. 20); Downtown Revitalization Group (Feb. 21) Peter Maiurro, El Pomar Foundation (Feb. 25)
- ii. Upcoming – COG Meeting (Mar. 1); MSI, Re: Service Learning Trails Grant (Mar. 4);

VIII. Adjourn – 9:49pm

*The following items on the Board of Trustees Agenda are considered routine by the Town Administrator and shall be approved or adopted by motion and majority vote of the Board of Trustees unless the Mayor or a Trustee specifically requests during "Approval of Agenda" that such item be considered under the regular business of the Board. In such event, the item shall be removed from the "Consent Agenda" and Board action taken separately on said item in the order appearing on the Agenda. Those items so approved under the heading "Consent Agenda" will appear in the Board minutes in their proper order.

**There are no written materials to accompany this agenda item

MINUTES -Silverton Board of Trustees
Silverton Town Hall – March 11, 2013
Call to Order and Roll Call – 7:30pm

Mayor: Christine M. Tookey
Trustees present: David Zaroni, Karla Safranski, Pat Swonger, Tracy Boeyink, John Schertz
Trustees absent: Cassandra Papp
Staff: Jason Wells, Brian Carlson, Gilbert Archuleta
Others in Attendance: Approximately ten; please see sign-in sheet

I. Staff and/or Board Revisions to Agenda

Mr. Wells requested that item VI.b be stricken, as the contract contains his own and not the Mayor's signature.

Mayor Tookey added item III.e to hear a proposal from the Fire and Rescue Authority.

II. Public Comment - none

III. Appointments

a. Dale Garland, Hardrock 100

Mr. Garland reviewed last year's event, and requested approval of the 2013 event, which will be held at the school. He stated his intent to increase the permitting to allow for up to twenty additional runners in future events. He further stated his support of additional running events, and stated that these are the kinds of groups that the Town should attempt to attract.

Trustee Safranski motioned to approve the 2013 Hardrock 100 (July 12-14); Trustee Zaroni seconded, and the motion passed unanimously via show-of-hands vote.

b. Shawn Andreatta / Energy Check LLC – Town Hall Weatherization (presentation)

Mr. Andreatta reviewed his weatherization work on Town Hall, and presented test data on the resulting work. He reminded the Board that this work was initiated after the free 4CORE energy audit. He estimated savings of \$3,500 per season if the Town were to obtain and install window inserts throughout Town Hall. In answer to Trustee Safranski's question, he stated that lowering the existing blinds would provide no additional insulation to the building.

Jay Hecker of Stellar Jay Designs reviewed his work on the Town Hall front entrance.

c. Kimmet Holland – ambulance**

Mr. Holland provided an update of EMS/Ambulance proceedings. He stated that there are eight EMS students, and that the EMS facilities are now in place at the Highlander building.

d. Darlene Watson

Ms. Watson presented a petition signed by 194 residents in favor of the hiring of an events coordinator.

A Public Hearing is scheduled for Monday, April 15, 5pm to discuss this proposal.

e. ADDED ITEM: Clark Damron, Gilbert Archuleta / Silverton San Juan Fire Rescue Authority

Messrs. Damron and Archuleta requested vacation of 75 feet of 15th Street as in-kind contribution toward the construction of a building to house the Authority. Mr. Wells noted that vacating the street would not necessarily be method of granting the use of land to the Authority.

The Board informally agreed to the proposal, so as to enable the Authority to proceed with its financing and planning arrangements. This item will be revisited on March 25, and formal action will be taken at that time.

IV. Trustee Reports

Trustee Safranski briefly discussed the MSI trails plan.

Mayor Tookey briefly discussed Ambulance Association meeting proceedings.

V. Consent Agenda*

a. Approval of February 25, 2013 Minutes

b. Approval of Accounts Payable

c. Approval of Payroll

d. Liquor License Renewal: Brown Bear Café (no materials)

Trustee Zanoni motioned to approve the consent agenda. Trustee Swonger seconded, and the motion passed 5-0 via roll-call vote. Trustee Zanoni recused himself, and Trustee Schertz was temporarily absent.

VI. Unfinished Business

a. Rally in the Mountain Razor Enthusiast Event – Request for Date Change

Trustee Boeyink motioned to approve the event date-change. Trustee Zanoni seconded, and the motion passed unanimously via show-of-hands vote.

b. Ratification of Mayor’s Signature: Stellar Jay Designs / Town Hall Entrance / Weatherization

This item was stricken from the agenda.

c. Discussion re: Bruin Waste Management Request for Revised Terms to Services Agreement**

VII. New Business

a. Consideration of Revised Services Agreement with Bruin Waste Management

Trustee Swonger motioned to approve the revised services agreement with Bruin Waste Management, noting the typo under section D.5 (“now” should read “not”). Trustee Zanoni seconded, and the motion passed 6-0 via roll-call vote (Trustee Schertz was temporarily absent).

VIII. Administrator’s Report**

a. Updates

i. Grants

1. Memorial Park

2. Visitors Center (materials included)

The Board directed staff to proceed with an grant application to State Historic Fund.

3. SCAN Project

ii. BLM Land Conveyance

iii. Amendment 64

- iv. Development Standards and Specifications
- v. Eagle-Net
- vi. Region 9 (materials included)
- b. Meetings
 - i. Concluded – WNYC (Feb. 26); Skijoring Debrief (Feb. 26); Rodger Wrublik re: Kendall Hours (Feb. 27); Animas River Workgroup (Feb. 28); COG Meeting (Mar. 1); MSI re: Trails Grant (Mar. 4); Operation Link-up (Mar. 5); Downtown Revitalization Group (Mar. 7)
 - ii. Upcoming – CAST Annual Legislative Meeting (Mar. 14); ICC Training (Mar. 11-15);

IX. Department Reports

- a. Building & Code
- b. Planning
- c. Public Works

X. Adjourn – 9:32pm

*The following items on the Board of Trustees Agenda are considered routine by the Town Administrator and shall be approved or adopted by motion and majority vote of the Board of Trustees unless the Mayor or a Trustee specifically requests during "Approval of Agenda" that such item be considered under the regular business of the Board. In such event, the item shall be removed from the "Consent Agenda" and Board action taken separately on said item in the order appearing on the Agenda. Those items so approved under the heading "Consent Agenda" will appear in the Board minutes in their proper order.

**There are no written materials to accompany this agenda item

MINUTES

Silverton Board of Trustees, Silverton Town Hall – March 25, 2013

Call to Order and Roll Call – 7:30pm

Mayor: Christine M. Tookey
Trustees present: David Zaroni, Karla Safranski, Pat Swonger, Tracy Boeyink, Cassandra Papp
Trustees absent: John Schertz
Staff: Brian Carlson, Gilbert Archuleta, Bob Nevins
Others in Attendance: Approximately fifteen; please see sign-in sheet

I. Staff and/or Board Revisions to Agenda

Mayor Tookey added item III.c, Willy Tookey, to discuss the pending DoLA Grant application for the construction of a Fire Department building.

II. Public Comment - none

III. Appointments

a. Rose Raab / Silverton Area Chamber of Commerce

Ms. Raab reviewed visitation and web traffic figures, and stated that year-to-date web traffic is down by 11% relative to 2012.

b. Silverton Downtown Revitalization Committee re Draft Recommendations

Mr. Nevins provided a summary of the work done by the Committee, and thanked all participants.

Eileen Fjerstad presented the Committee's draft recommendations. Of these ten recommendations, she emphasized three for near-term action. These are 1) procurement of a Greene St. trash can prototype, 2) code language to prohibit the boarding of windows, and 3) code language to address vacant lots

Trustee Safranski motioned to direct staff to proceed with obtaining a trash can prototype, and to authorize expenditure for same in the amount of \$650, from the Refuse Fund. Trustee Swonger seconded, and the motion passed unanimously via roll-call vote.

c. ADDED TO AGENDA: Willy Tookey / San Juan County Administrator

Mr. Tookey provided information regarding the DoLA Mineral Impact Grant application, which he is completing on behalf of the Silverton San Juan County Fire and Rescue Authority. The application is due April 1, and awards will be announced June 1. He requested that the Town be co-applicant.

Trustee Zaroni motioned for the Town to act as co-applicant for the DoLA Grant. Trustee Swonger seconded. DISCUSSION: Trustee Safranski expressed concern at the pace of this proposal, noting that this is the most significant building project within the Historic District in recent memory. Mr. Tookey noted that there will be sixty to ninety days between the application submission and ground-breaking, and that this should be adequate for remaining design and planning. Mr. Nevins stated that the plans must be approved by the Historic Review Committee during a noticed public hearing.

IV. Trustee Reports

Trustee Boeyink and Mayor Tookey reviewed Finance Committee proceedings, noting approval of payroll and accounts payable, and a recommendation in favor of the Clerk/Treasurer's appropriation request for additional training and travel.

Mayor Tookey announced the resignation of Trustee Schertz, and directed staff to advertise for solicitation of letters of interest for the vacant seat. She presented a plaque to Mr. Schertz in honor and recognition of his service as a Trustee.

The Board will revisit this topic on April 8, 2013, and will likely appoint a Trustee at that time. This seat will be up for election in April, 2014.

Trustee Boeyink motioned to accept Trustee Schertz' resignation. Trustee Papp seconded, and the motion passed unanimously via show-of-hands vote.

Mr. Tookey reminded the board and audience that representatives from the BLM will attend Wednesday evening's County Commissioners meeting to discuss the proposed motorized-use prohibitions on land adjacent to Molas Lake Park.

- V. Consent Agenda*
 - a. Approval of March 11, 2013 Minutes
 - b. Liquor License Renewal: Pickle Barrel**
 - c. Approval of Payroll
 - d. Approval of Accounts Payable

Trustee Zanoni motioned to approve the consent agenda. Trustee Swonger seconded, and the motion passed unanimously via roll-call vote.

- VI. Unfinished Business
 - a. Town Hall Weatherization: Review of Original Budget and Completed Work; Direction re Remaining Work and Available Funds

Trustee Swonger motioned to direct staff to proceed with the Town Hall entrance finishing-work, and to appropriate the cost from Capital Reserve. Trustee Papp seconded, and the motion passed unanimously via roll-call vote.

Trustee Swonger motioned to direct staff to proceed with obtaining insulating window-inserts for the remaining Town Hall windows, per the original approved weatherization budget. Trustee Zanoni seconded, and the motion passed unanimously via roll-call vote.

- VII. New Business
 - a. State Historic Fund Grant Application – Approval to Submit Grant for Visitors Center Improvements
Mr. Nevins provided background on this grant for exterior improvements, and requested approval to submit the application.
Trustee Swonger motioned to approve submission of the grant application. Trustee Boeyink seconded, and the motion passed unanimously via show-of-hands vote.
 - b. Ordinance 2013-01 – Emergency Ordinance Imposing a Moratorium on the Issuance of Licenses/Permits for Recreational Marijuana-Related Businesses

Trustee Swonger motioned to approve Emergency Ordinance 2013-01. Trustee Zanoni seconded.

DISCUSSION: Trustee Safranski expressed concern that this measure may enable the Town to indefinitely postpone a local framework for approval of recreational marijuana businesses, in opposition to the wishes of voters. Trustee Swonger stated that this is a temporary measure to allow the Town to first see the State's proposed regulatory structure before crafting its own, and that every other political subdivision, except those that have imposed a prohibition, is following this course. **The motion passed unanimously via roll-call vote.**

c. Contract – Wells Fargo, Office Copier

Trustee Swonger motioned to approve the copier lease with Wells Fargo. Trustee Boeyink seconded, and the motion passed unanimously via roll-call vote.

d. Town Filming Permits – Direction to Staff re Ongoing Policy

Trustee Swonger recommended establishing "health, safety, welfare" parameters as a trigger to require permitting. Trustee Boeyink suggested that any permit application would be primarily informational literature to provide guidance to interested parties.

e. Request to Increase Clerk/Treasurer 2013 Travel and Training Budget and Appropriation

Mr. Carlson reviewed Summer and Fall Semester offerings at UC Denver, and requested an additional appropriation of \$620 for travel/lodging for the Summer term, and an additional \$1,500 training appropriation for the Fall term.

Trustee Swonger motioned to approve an additional \$620 appropriation for Clerk/Treasurer travel. Trustee Boeyink seconded, and the motion passed unanimously via roll-call vote.

Trustee Swonger motioned to approve an additional \$1,500 appropriation for Clerk/Treasurer training, conditional upon a review in August of the Town's financial position. Trustee Safranski seconded, and the motion passed unanimously via roll-call vote.

VIII. Administrator's Report**

- a. Updates
- b. Meetings

IX. Adjourn – 9:42pm

*The following items on the Board of Trustees Agenda are considered routine by the Town Administrator and shall be approved or adopted by motion and majority vote of the Board of Trustees unless the Mayor or a Trustee specifically requests during "Approval of Agenda" that such item be considered under the regular business of the Board. In such event, the item shall be removed from the "Consent Agenda" and Board action taken separately on said item in the order appearing on the Agenda. Those items so approved under the heading "Consent Agenda" will appear in the Board minutes in their proper order.

**There are no written materials to accompany this agenda item

Minutes -Silverton Board of Trustees
Silverton Town Hall – April 8, 2013
Call to Order and Roll Call – 7:30pm

Mayor: Christine M. Tookey
Trustees present: David Zaroni, Karla Safranski, Pat Swonger, Tracy Boeyink, Cassandra Papp
Trustees absent: Pat Swonger
Staff: Jason Wells, Gilbert Archuleta, Bob Nevins, Anita Steck
Others in Attendance: Approximately fifteen; please see sign-in sheet

I. Staff and/or Board Revisions to Agenda - none

II. Public Comment - none

III. Appointments

a. (3:25) Joe Jepson re Vacation Rentals

Mr. Jepson read a brief statement regarding disparate treatment of Commercial Lodgers versus Residential Vacation Rentals, and requested data about Vacation Rentals and related tax revenues and fees. He thanked the Board and Staff for their recent efforts on this topic, and the resulting Ordinance.

Trustee Boeyink inquired whether audits of Vacation Rental properties are appropriate and within the Town's purview. Mr. Wells suggested that it might be, provided it is truly random. Trustee Safranski expressed her desire for a more equitable application of rules, tax rates, and fees.

b. (23:15) Silverton Area Chamber of Commerce

Ms. Raab reported that March visitation numbers were the best since March, 2008.

IV. Trustee Reports**

a. (23:55) Finance Committee

Mayor Tookey reviewed Finance Committee proceedings, noting approval of payroll and accounts payable, as well as approval of a \$300 travel reimbursement for the Dillon Events Coordinator.

Trustee Safranski motioned to approve the travel reimbursement. Trustee Zaroni seconded, and the motion passed unanimously via roll-call vote.

b. (26:52) Personnel Committee

Trustee Boeyink reviewed Personnel Committee proceedings, noting that the resulting revisions to the Personnel Manual will be covered under New Business.

c. Other - none

V. (29:40) Consent Agenda*

a. Approval of March 25, 2013 Minutes

b. Approval of Payroll

c. Approval of Accounts Payable

d. Liquor License Renewal: Avalanche Brewing Company**

Trustee Zanoni motioned to approve the consent agenda. Trustee Safranski seconded. DISCUSSION: Trustee Boeyink suggested that the March 25 minutes should include direction to staff to pursue vacant lot improvements and boarded windows, as well as new trash cans. **The motion passed unanimously via roll-call vote.**

VI. (31:18) Public Hearing

- a. Use Subject to Review re: Vacation Rental Request for 931 Empire Street.

Mr. Nevins provided background on the application, and recommended approval.

Trustee Safranski motioned to approve the Use Subject to Review request. Trustee Boeyink seconded, and the motion passed unanimously via roll-call vote.

VII. (41:30) Unfinished Business

- a. San Miguel Power Association Board Vacancy

Mr. Wells brought this vacancy to the Board's attention, and noted that Terry Rhoades will run for the vacant seat. Trustee Zanoni expressed concern that San Miguel Power intends to discontinue a Silverton-located lineman, and that the Town should therefore actively strive to have representation.

VIII. New Business

- a. (47:00) Appointment to Vacant Board Seat; Adjustment of Committee Assignments

Trustee Papp motioned to appoint Malcolm MacDougall to the vacant Trustee seat. Trustee Boeyink seconded. DISCUSSION: Trustee Safranski thanked everyone who expressed interest in the vacant seat. **The motion passed unanimously via roll-call vote.**

Mayor Tookey assigned Trustee MacDougall to Finance, Buildings and Grounds, and Public Works Committees. Trustee Zanoni will Chair the Finance Committee, and Trustee MacDougall will Chair the Buildings and Grounds

- b. (56:54) Review of Proposed Revisions to Personnel Manual

Mr. Wells reviewed the Town's PTO personnel policy, specifically the ability to "cash-out" accumulated PTO, and reviewed the proposed revisions to this policy, namely a cap on accumulated PTO, and a prohibition of "cashing-out" prior to termination. He next reviewed the Committee's distinction between mandatory versus elective training. Finally, he reviewed proposed parameters for wage/salary increases. These items will be before the Board for formal adoption at a future meeting, once staff and the Board has had opportunity for review.

- c. (1:27:50) Discussion re: Application of Cost of Living Adjustment to Trustee Salaries

Mr. Wells provided background, noting that Trustee Salaries are provided via Town Code. This item will be tabled until the April 22, 2013 meeting.

- d. (1:17:06) Ratification of Letters to Congressional Delegation Concerning West Needles Wilderness Study Area

Mayor Tookey reviewed the County Commissioner's meeting which was attended by BLM and Park Service representatives.

- e. (1:20:35) Discussion re: American Tower Correspondence – possible executive session

Mr. Wells discussed the lump-sum payment versus annual lease payment options.

Trustee Zanoni motioned to leave the American Tower lease terms unchanged. Trustee Safranski seconded, and the motion passed unanimously via show-of-hands vote.

- IX. (1:30:30) Administrator's Report
 - a. Updates
 - i. DCI Downtown Assessment
 - ii. Public Hearing re: Marketing/Events
 - iii. OHV Ordinance
 - iv. Excavation/Encroachment Ordinance
 - v. Amendment 64
 - b. Meetings
 - i. Concluded - Keith – ICC Training (March 11-15); COG Telecom (March 28); Mark Rudolph, CDPHE re: BLM Land Transfer (March 28); Southwest Regional Council (April 1); D. Salazar re: 15th Street Right-of-Way (April 2); Monthly COG Meeting (April 5)
 - ii. Upcoming – Annual CIRSA Lunch (April 10); Ken Haynes, SMPA (April 11); Pete Maisel re: SCAN Project (April 17)
- X. Department Reports
 - a. Public Works
 - b. Planning
 - c. Building/Code Enforcement
 - d. Clerk/Treasurer – First Quarter, 2013 Financial Summary (Financial Statements distributed separately)
- XI. Adjourn 9:34pm

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**There are no written materials to accompany this agenda item

MINUTES -Silverton Board of Trustees
Silverton Town Hall – April 22, 2013
Call to Order and Roll Call – 7:30pm

Mayor: Christine M. Tookey
Trustees present: David Zaroni, Karla Safranski, Pat Swonger, Tracy Boeyink, Cassandra Papp,
Malcolm MacDougall
Staff: Jason Wells, Gilbert Archuleta, Bob Nevins, Brian Carlson
Others in Attendance: Approximately fifteen; please see sign-in sheet

- I. Staff and/or Board Revisions to Agenda - none
- II. Administrative Item: Newly-Appointed Trustee Oath**
An Oath of Office was administered to Trustee MacDougall at the beginning of the Events/Public Hearing earlier in the evening.
- III. Public Comment - none
- IV. Appointments
 - a. (0:27) Susan Fairweather – Town of Dillon Director of Economic Development, Marketing & Communications
Ms. Fairweather continued her presentation regarding the Silverton community initiative to hire someone in a similar capacity.
 - b. (1:13:45) Pete Maisel, Maisel Excavation – SCAN Community Fiber Loop
Mr. Maisel was unable to stay for the duration of the preceding appointment. Mr. Wells reviewed the project, which is scheduled for ground-breaking on Thursday of this week. He mentioned that electric conduit will be installed in places where there is no fiber installation, so as to facilitate any eventual lighting improvements. He stated that this is not in conflict with DoLA, who is funding the SCAN project.
- V. Trustee Reports**
 - a. (1:24:30) Finance Committee
Trustee Zaroni reviewed Finance Committee proceedings, noting approval of payroll and accounts payable.
 - b. (1:25:05) Public Works Committee
Trustee Swonger reviewed Public Works Committee proceedings, noting progress on refuse billing calculations, and policy regarding county residents.
 - c. Other
(1:27:30) Trustee Papp forwarded a request on behalf of the school community to place the crosswalk signs along Greene Street.
(1:28:00) Mayor Tookey reviewed the Lake City Mining Conference.

(1:31:05) Trustee Safranski stated that Judy Graham has joined the MSI board, and that MSI has hired a research director, Tom Grant.

- VI. (1:32:03) Consent Agenda*
- a. Approval of April 8, 2013 Minutes
 - b. Approval of Payroll
 - c. Approval of Accounts Payable
 - d. Liquor License Renewal: San Juan Services**

Trustee Zaroni motioned to approve the consent agenda. Trustee Boeyink seconded, and the motion passed 6-0 via roll call vote. Trustee Swonger abstained.

- VII. (1:22:08) Unfinished Business – Items VII.a and b were tabled.
- a. Revisit American Tower Figures, provide NPV calculation;
Possible Executive Session to Determine positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators.
 - b. (1:22:43) BLM Recreation & Public Purposes Act Land Transfer, Environmental Compliance Issues

Mayor Tookey relayed the recommendation from Mark Walker to first pursue with phase two of the environmental assessment, owing to the short phase one deadlines and time frame (six months). Mr. Wells added that a State representative advised that phase two may not be necessary.

- VIII. New Business
- a. (1:33:17) Consideration of Support for 12th/Greene Street Infill Effort

Trustee MacDougall motioned to donate fill to the 12th Street park. Trustee Boeyink seconded.

DISCUSSION: There was discussion about precedent in donating fill, thereby adding value to a private landowner's property. There was also discussion about "blight", and available preventative and corrective measures. Trustee Swonger expressed his preference to provide the fill without delay, and to bill the property owner. He further expressed an interest to clarify the process of declaring property nuisances, and taking corrective action. **The motion passed 7-0 via roll call vote.**

- b. (1:45:10) Ratification of Mayor's Contract Signature: Stellar Jay Designs, Town Hall Entrance Improvements

Trustee Swonger motioned to approve and the contract with Stellar Jay Design. Trustee Zaroni seconded. The motion passed 7-0 via roll call vote.

- c. (1:46:05) Execution of San Miguel Power Pole Agreement

Trustee Safranski motioned to authorize the Administrator to execute the agreement with San Miguel Power, pending inclusion of attachments. Trustee Papp seconded. DISCUSSION: Trustee Boeyink expressed concern with certain items in the contract. She discussed item V.a, regarding maintenance obligations by San Miguel, versus item V.f, where the Town is named as the responsible party for determining the condition of the poles, and for any employees or contractors who ascend these poles to conduct maintenance. Trustee Swonger stated that this is a standard provision. Trustee Boeyink further discussed item III.a and related fees. Mr. Wells expressed his expectation of a one-time \$50 fee. **The motion passed 7-0 via roll call vote.**

- d. Consideration of Implementing Cost of Living Adjustment to Trustee Salaries

This item was tabled.

IX. Administrator's Report**

a. Updates – will hold over for upcoming retreat agenda

b. Meetings

- i. Concluded – Mark Esper, Infill Project (April 9); Alissa Schultz, CDPHE (April 9); Pete Maisel/Ken Haynes/Dr. Rick Smith, SCAN Project (April 11); Michael Murphy, Mountain Riders Alliance (April 12); Public Works Committee (April 15); Alex Brown, Colorado Development Finance Corp. (April 17); Pete Maisel (April 18).
- ii. Upcoming – Planning Commission (April 23); Region 9 EDD (April 25); US Forest Service Re Wilderness Area Registration (April 25); Larry Cardamone, CIRSA (April 26); Board Retreat (April 27); Animas River Protection Group (April 29); Parks & Rec Committee (April 30); Regional Planning Commission Training (April 30). Monthly COG Meeting (May 3); Amendment 64 Hearing (May 6); Lake City Main Street Group (May 9).

X. Adjourn – 9:36pm

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**There are no written materials to accompany this agenda item



MINUTES -Silverton Board of Trustees
Silverton Town Hall May 15, 2013
Call to Order and Roll Call – 7:30pm

Mayor: Christine M. Tookey
Trustees present: David Zanoni, Karla Safranski, Pat Swonger, Tracy Boeyink, Cassandra Papp,
Malcolm MacDougall
Staff: Jason Wells, Gilbert Archuleta, Anita Steck
Others in Attendance: Barbara Renowden, Mark Esper, Sue Kurtz, Kimmet Holland, Ken Charles

I. (0:23) Staff and/or Board Revisions to Agenda

Mayor Tookey requested tabling item VI.a until June 10.

Mr. Wells recommended tabling item VII.h until June 10, and adding item VII.k, Discussion of July 4th Campground management.

Trustee Zanoni motioned to table the above-referenced items, and to add item VII.k. Trustee Papp seconded. The motion passed unanimously via show-of-hands vote.

II. (2:55) Public Comment

Rose Raab, on behalf of the Silverton Area Chamber of Commerce, invited the Board and attendees to the annual Chamber / Bar-D Round-up dinner, to be held at Kendall Mountain Rec Center on Sunday.

III. Appointments**

a. (3:20) Kimmet Holland re Proclamation for EMS Week

Trustee MacDougall motioned to approve the Proclamation for EMS Week. Trustee Zanoni seconded. The motion passed 7-0 via show-of-hands vote.

b. Rodger Wrublik re “Dillon’s Run”** -

Mr. Wrublik was unable to attend. This item may be revisited at a future meeting if any Board action is needed.

IV. Trustee Reports

The Board reviewed Finance items.

V. (8:50) Consent Agenda*

a. Review and Approval of Payroll

b. Review and Approval of Accounts Payable

c. Liquor License Renewal: The Bent Elbow**

d. Liquor License Renewal: Gold King LLC DBA The Grand Imperial**

Trustee Zanoni motioned to approve the Consent Agenda. Trustee MacDougall seconded. The motion passed unanimously via roll-call vote.

VI. Unfinished Business



- a. Consideration of American Tower Invitation to Renegotiate Terms of Cell Tower Lease Agreement

VII. New Business

- a. (9:20) Discussion on Whether to Hold Finance Committee Meeting on an As-Needed Basis Only**
Trustee MacDougall motioned to direct staff to draft a resolution to reflect this policy. There was no second. DISCUSSION: The Board discussed circumstances where a separate meeting would need to be called, and clarified that this new policy would be only for routine approvals, which would be incorporated into TRUSTEE REPORTS. Trustee Safranski expressed concern regarding the Good Ideas budget line item. Mayor Tookey suggested revisiting this topic at a future meeting. Trustee Boeyink suggested an early distribution of Accounts Payable data to the Finance Committee.

- b. (19:50) First Reading: Ordinance 2013-02 Adopting the 2010 Colorado Model Traffic Code and Making Exceptions Thereto for the Temporary Operation of Off-Highway Motor Vehicles on Municipal Streets for Approved Special Events

Mr. Wells noted that the Board's adoption of the Model Traffic Code did not provide for inclusion into Town Code.

Trustee MacDougall suggested revisions to Article 2, 13-2-2, specifically to omit reference to "Special OHV Events". He suggested a similar revision in section 13-2-3-a. Mr. Wells observed that if the language is not modified, a public hearing would be necessary for any future revision to this Ordinance.

Mr. Wells reviewed the remaining comments from the Town Attorney.

Trustee Swonger motioned to approve the first Reading of Ordinance 2013-02 with the noted amendments, and with inclusion of the map. Trustee Zanoni seconded. The motion passed 6-1 via show-of-hands vote. Trustee MacDougall was opposed.

- c. (47:50) First Reading: Ordinance 2013-03 Establishing Standards and a Permitting System for Encroachments in the Public Right of Way and Excavation Work Therein

Mr. Wells noted numerous items for inclusion, and that explicit language is forthcoming from the Town Attorney. Trustee Safranski suggested more explicit language regarding property-owner obligations with respect to sidewalks.

This Ordinance will receive a First Reading at a future meeting date once final language for the Town Attorney is incorporated.

- d. (56:19) Resolution 2013-02 Approving Signers for Town Bank Accounts

Trustee Swonger motioned to approve Resolution 2013-02. Trustee Boeyink seconded. The motion passed unanimously via roll-call vote.

- e. (57:16) Execution of Department of Local Affairs Energy Impact Grant Contract – Visitors Center Exterior Restoration

Trustee Swonger motioned to approve the Mayor's execution of the DoLA Grant Contract. Trustee Zanoni seconded. The motion passed unanimously via show-of-hands vote.

- f. (1:01:30) Execution of Department of Local Affairs Energy Impact Grant Contract – Best & Brightest Internship



Trustee MacDougall motioned to approve the Mayor's execution of the DoLA Grant Contract. Trustee Papp seconded. The motion passed unanimously via roll-call vote.

- g. (1:04:45) Request for Formal Direction Concerning the Town-BLM Recreation & Public Purpose Land Transfer

Mr. Wells reviewed the process of the Phase 1 and 2 analyses, and other requirements and concerns from both the state and the BLM. He recommended proceeding with the BLM planning and environmental requirements from BLM prior to proceeding with Phase 1 and 2 analyses. He further outlined the BLM requirement for the Town to compose a management plan.

Trustees Swonger and Safranski expressed support for the acquisition of this parcel.

Trustee Safranski motioned to direct staff to proceed with a review of the required assessment plan, and to pursue the Phase 1 assessment for Kendall Mountain Tracks A and B. Trustee MacDougall seconded. The motion passed unanimously via show-of-hands vote.

- h. Update on Department of Revenue Sales Tax Audit Process**
This item was tabled.

- i. (1:18:54) Consideration of Seasonal Horse Pasture Lease Agreement

Trustee Safranski motioned to approve the lease agreement, subject to full payment from the lessee for the 2012 lease. Trustee Zanoni seconded. DISCUSSION: Trustee Swonger clarified that this is a sole-use agreement with Ms. Gillon. Trustee Boeyink asked whether the lessee will be responsible for fence maintenance. The motion passed unanimously via roll-call vote.

- j. (1:26:58) Consideration of Season Pass Partnering Agreement with Sipapu Ski Area

Trustee MacDougall motioned to approve the partnering agreement. Trustee Boeyink seconded, and the motion passed unanimously via show-of-hands vote.

- k. (1:29:28) Update re July 4th Campsite Operations

Mayor Tookey relayed Keith Thompson's statement that he will not oversee campsite operations during this year's July 4th holiday. There was discussion regarding a Town-run campsite versus a purely contracted operation.

VIII. (1:46:00) Administrator's Report**

- a. Updates
 - i. SCAN Community Fiber Loop Project
 - ii. Eagle-Net Alliance Fiber Optic Build

Mr. Wells provided an updated timeline. He noted that on April 29th the NTIA announced a lifting of the suspension imposed in December. He reviewed information about the special-use permitting from the US Forest Service. He reviewed available funding and assurances from the EagleNet CEO.

- iii. DCI Report/Downtown Revitalization Committee
- iv. Spring Clean-Up
- v. Town Hall Entranceway



vi. Columbine Park Restroom Hours/Closing Responsibility
Sue Kurtz suggested a timing device for the door-lock.

b. Meetings

- i. Concluded – Dr. Rick/Pete M., SCAN Project (April 22; May 6; May 15); Downtown Revitalization Committee (April 24); Region 9 EDD (April 25); Joanne Fagan re: Development Stds. (April 25); Larry Cardamone, CIRSA Audit (April 26); Willy Tookey re: County Refuse Billing (April 29); Animas River Workgroup (April 29); Kim White re: ENA (April 30); COG Planning Commission Training (April 30); Blair St. Merchants (May 1); Ken Charles, DoLA re: Firehouse Funding (May 2); Mark Walker, Colorado Brownfields (May 2); Monthly COG Meeting (May 3); Lake City Main Street Meeting (May 9); Darlene Marcus (May 10); Operation Linkup (May 13); Annual CML Luncheon (May 14); Keith ICC Certification Exam (May 15)
- ii. Upcoming – Downtown Revitalization Committee (May 16); Public Hearing, Amendment 64 (May 20);

IX. (2:05:50) Monthly Department Reports

- a. Town/County Building/Code Enforcement Officer
- b. Public Works Director

X. Adjourn – approximately 9:30

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**There are no written materials to accompany this agenda item

Minutes -Silverton Board of Trustees, SPECIAL MEETING

Silverton Town Hall – May 20, 2013

Call to Order and Roll Call – 7:00pm

This meeting is open to the public.

Executive Session proceedings are closed to the public.

Mayor: Christine M. Tookey
Trustees present: Malcolm MacDougall, Pat Swonger, David Zanoni, Karla Safranski, Tracey Boeyink
Trustees absent: Cassandra Papp
Staff: Jason Wells
Other: Jeff Robbins, Town Attorney

- I. Executive Session: To receive legal advice pursuant to section 24-6-402 (4) (b) of the Colorado Revised Statutes, and to Discuss Personnel Matters pursuant to section 24-6-402 (4)(f) (I) of the Colorado Revised Statutes.

Trustee Boeyink motioned to enter executive session for the purposes stated on the agenda. Trustee Zanoni seconded. The motion passed unanimously via roll-call vote.

The Board entered Executive Session.

The Board re-entered regular Session at 9:43pm.

- II. Adjourn – 9:44pm



MINUTES -Silverton Board of Trustees, SPECIAL MEETING

Silverton Town Hall – Tuesday, May 28, 2013

Call to Order and Roll Call – 6:30pm

Mayor: Christine M. Tookey
Trustees present: David Zanoni, Karla Safranski, Pat Swonger, Tracy Boeyink, Malcolm MacDougall
Trustees absent: Cassandra Papp
Staff: Jeff Robbins, Town Attorney

- I. Executive Session: To receive legal advice pursuant to section 24-6-402 (4) (b) of the Colorado Revised Statutes.

Trustee Swonger motioned to enter Executive Session to receive legal advice. Trustee MacDougall seconded. The motion passed unanimously via show-of-hands vote.

The Board executive session at 6:38pm.
The Board re-entered regular session at 7:24pm

- II. Adjourn: 7:25pm

MINUTES -Silverton Board of Trustees
Silverton Town Hall – **Tuesday**, May 28, 2013
Call to Order and Roll Call – 7:30pm

Mayor: Christine M. Tookey
Trustees present: David Zaroni, Karla Safranski, Pat Swonger, Tracy Boeyink, Cassandra Papp,
Malcolm MacDougall
Staff: Brian Carlson, Keith Thompson
Others in Attendance: Mark Esper, Rose Raab

I. (2:35) Staff and/or Board Revisions to Agenda - none

II. Staff Reports**

a. Code and Building Official – Certification, July 4th Town Campsites

(2:45) The Board congratulated Mr. Thompson for passing his IBC certification exam. Mr. Thompson is the Town's first certified Building Inspector. Mr. Thompson suggested that the Board adopt the 2012 ICC codes, making appropriate amendments to reflect Town circumstances.

(5:40) Mr. Thompson reviewed July 4th plans, and stated that he would not oversee campsite operations in 2014. He reviewed needed permissions for campsite operations.

Trustee MacDougall motioned to allow banners in two locations, to allow for open liquor containers in both Town campsites, to permit Greene Street signage, and to enact closures on Cemetery, Shrine, and Pittsburgh Mine roads. Trustee Boeyink seconded. The motion passed 5-0 via show-of-hands vote. Trustee Swonger abstained owing to a financial interest in campsite operations.

Mr. Thompson clarified that cancellation of fireworks would entail a reduction in his pay, owing to fewer hours devoted to campsite operations.

Separately, the Town Board was introduced to Chelsea Stromberg, who is employed as an Administrative Intern, in partnership with DoLA's Best and Brightest program.

III. Public Comment - none

IV. (10:12) Appointments

a. Rose Raab, Silverton Area Chamber of Commerce

V. Trustee Reports*

a. (10:55) Finance – Items for Approval, Discussion of Ongoing Scheduling

Mr. Carlson reviewed a proposed change in scheduling of Finance Committee meetings, so as to incorporate those proceedings into the regular Board meetings. The exceptions would be if there are items outside of the routine approvals, and to discuss quarterly financial statements.

Trustees Swonger and Papp expressed concern over transparency and due-diligence. The Board consensus was to proceed on a trial basis and to re-evaluate at a future meeting.

b. (19:44) Scheduling of Board Workshop

This workshop is scheduled for 6:30pm, Monday, June 10th, 2013, prior to the regular Board meeting.

c. (23:10) Other

Trustee Safranski scheduled a Parks and Recreation Committee site visit to Molas Lake Park for Wednesday, 4pm.

Trustee Papp inquired about the status of playground equipment at Memorial Park. Trustee Boeyink stated that the decision about playground equipment will be a function of the residual budget after the tennis court component is priced. Trustee Safranski thanked Public Works for removing the fire pits at Memorial Park.

Trustee Swonger noted that the Iron Horse Bicycle Classic seemed to be a successful event.

VI. (28:28) Consent Agenda*

- a. Approval of Minutes (3): April 22, May 13, May 20
- b. Approval of Accounts Payable, Excluding Interested Parties
- c. Approval of Payroll
- d. Liquor License Renewal: Thee Pitts Again**

Trustee Zanoni motioned to approve Consent Agenda items a through d. Trustee Swonger seconded.

DISCUSSION: Trustee Papp noted that April 15 minutes do not reflect certain action items at the end of the meeting. Mr. Carlson will amend minutes accordingly. **The motion passed unanimously via roll-call vote.**

- e. Approval of Accounts Payable to Interested Parties (ZE Supply, Silver San Juan Plumbing)

Trustee Swonger motioned to approve Consent Agenda item d. Trustee Papp seconded. The motion passed 5-0 via roll-call vote. Trustees Zanoni and Safranski recused

VII. (30:55) Public Hearing**

- a. Special Events Liquor License: Silverton Chamber of Commerce, Taste of Silverton – Saturday, June 15, 2013

Trustee Swonger motioned to approve the Special Events Liquor License. Trustee Zanoni seconded. The motion passed unanimously via show-of-hands vote.

VIII. New Business**

- a. (32:25) Consideration of Un-Budgeted Refuse Fund Expenditure for Ten Trash Cans and Related Supplies

Trustee Swonger motioned to authorize staff to draft and execute a contract with Ken Webb for fabrication of ten trash cans at a price of \$720 per, with a 50% advance down-payment. Trustee Boeyink seconded, and the motion passed unanimously via roll-call vote.

- b. (38:00) Unscheduled Item: Anthony Culpepper, Adrienne Antonsen; Mountain Studies Institute
Mr. Culpepper and Ms. Antonsen provided an update of the next portion of the trails project, which will be completed with the assistance of Americorps volunteers. This will entail a 1,000-foot extension from the end of last-year's work, and will travel across the old "Town Dump" and towards the Depot. MSI also plans for various "pocket-parks" and multi-use spaces along the route.

IX. Adjourn – 8:12pm

*The following items on the Board of Trustees Agenda are considered routine by the Town Administrator and shall be approved or adopted by motion and majority vote of the Board of Trustees unless the Mayor or a Trustee specifically requests during "Approval of Agenda" that such item be considered under the regular business of the Board. In such event, the item shall be removed from the "Consent Agenda" and Board action taken separately on said item in the order appearing on the Agenda. Those items so approved under the heading "Consent Agenda" will appear in the Board minutes in their proper order.

**There are no written materials to accompany this agenda item

MINUTES -Silverton Board of Trustees
Silverton Town Hall – June 10, 2013
Call to Order and Roll Call – 7:32pm

Mayor: Christine M. Tookey
Trustees present: Karla Safranski, Tracy Boeyink, Cassandra Papp, Malcolm MacDougall
Trustees absent: David Zaroni, Pat Swonger
Staff: Bob Nevins, Brian Carlson
Others in Attendance: Gary Davis, Barbara Renowden, Rose Raab, Larry Raab, Ron Dewitz, Kathi Dewitz, Chelsea Stromberg, Paul Beaver, Kevin Baldwin, Everett Lyons

- I. Staff and/or Board Revisions to Agenda- none
- II. Public Comment- none
- III. Staff Reports and Updates**
 - a. (0:01:15)Planner: Tennis Court Resurfacing
 - i. Mr. Nevins reported that the RFP for the resurfacing for the tennis courts at Memorial Park went out Friday, June 7, and bids are due Friday, June 21. The RFP was sent to seven companies in Colorado who specialize in tennis court resurfacing. The Parks and Recreation Committee will meet Friday, June 21, at 5:30 pm to review bids in order to make a recommendation to the Board at the next meeting date.
 - b. (0:05:15)Clerk Treasurer: Federal Grants
 - i. Mr. Carlson reported two federal grants have officially closed out. The first grant was the Nation Park Service Cultural Resource Survey and the second was the Mining Heritage Grant.
- IV. (0:6:35)Trustee Reports**
 - a. Trustee Safranski thanked MSI and the NCCC volunteer group (absent) for their work the past week on the Animas River trail and other various projects around town.
- V. (0:7:30)Consent Agenda*
 - a. Approval of Minutes (2): May 28 Special and Regular meetings
 - b. Approval of Payroll
 - c. Approval of Accounts Payable (Interested Party: ZE Supply / Safranski)
Trustee MacDougall moved to approve the consent agenda. Trustee Papp seconded. Motion passed 4-0 via roll call vote. Trustee Safranski recused herself.
- VI. (0:8:11)Public Hearing
 - a. Second Reading and Adoption of Ordinance 2013-02 Adopting the 2010 Colorado Model Traffic Code and Making Exceptions Thereto for the Temporary Operation of Off-Highway Motor Vehicles on Municipal Streets for Approved Special Events
 - i. (0:08:45)Mr. Carlson noted that Bill Dodge (absent) had submitted the only written testimony. Mr. Carlson stated that all of Mr. Dodge's concerns were addressed either at the previous meeting or through correspondence with Sheriff Kurtz and the Board.

- ii. (0:09:50) Paul Beaber (1364 Reese St.) spoke in opposition of adopting the ordinance. He expressed a desire for the Board to try and bring in revenue and events in the off-seasons rather than in the summer. His concerns were that ATV/OHV allowance, while attracting those user groups, would dissuade other people from visiting Silverton. He was also concerned with budgeting for more officers, to be stationed at intersections along Greene St. in order to keep OHVs off of Reese and Snowden Streets. He also suggested that the DSNRR be included in these discussions in order to prevent the train from disembarking riders off at the Depot instead of the Arcade (which could result in a loss of sales tax revenue), which he felt it might do if there was an issue with pedestrian/OHV collisions on Blair St. Property values were his final concern.
- iii. (0:13:06) Ron Dewitz (939 Mineral St) spoke in opposition of adopting the ordinance. Mr. Dewitz expressed his opinion that the OHV users are already spending whatever money they are going to spend in town, regardless of if they are allowed to ride in town or not. He was concerned with the amount of perceived freedom given to these user groups during the time between the two special events. He questioned the board about how they are going to quantify the success/failure of this trial period.
- iv. (0:15:05) Kevin Baldwin (1438 Snowden St.) spoke in favor of adopting the ordinance. He emphasized that it is a trial only and could be beneficial. He noted that OHVs are highly regulated, both in terms of: who can use them, where they can use them and safety features. He pointed out that they will be permitted in the business districts only, not the residential areas.
- v. (0:16:45) Kathy Dewitz (939 Mineral St.) spoke in opposition of adopting the ordinance.
 - 1. She questioned if the ordinance would be able to be repealed, or if adopting it now would have permanent repercussions. DISCUSSION: Trustee Papp clarified that this ordinance would only allow OHVs on the specified streets during these two special events, for these two user groups only. Trustee MacDougall stated that the ordinance will be in effect, if adopted, until the board changes the ordinance, meaning that after the two special events, no other user groups will be permitted to ride OHVs in the town until further action is taken by the board. Trustee Safranski expressed that her support for the trial run stems only from her desire to end speculation, meaning that the trial will give actual data on whether or not OHV allowance will be good for the town.
 - 2. Mrs. Dewitz also asked if the OHV groups would be paying extra fees to offset the funding needed for additional law enforcement. DISCUSSION: Mayor Tookey stated that the Silverton Area Chamber of Commerce would be talking to the user groups prior to the events to stress the regulations on where they would be allowed to ride. Members of the board stressed that these events are not Rendezvous. Trustee MacDougall speculated that the ATVs will not be riding around town much, as their goal is to get to the mountain trails. He also pointed out that it would be discrimination if the OHV groups were asked to pay for additional law enforcement as other large events in town have historically not been asked to do the same.
- vi. (0:25: 24) Rose Raab spoke on behalf of the Silverton Area Chamber of Commerce to clarify concerns brought up by attendees. She stated that the OHVs plan to not be in town during train hours, which should minimize the danger to pedestrians, a concern brought up by Mr. Beaber. She also wanted to clarify that the two special events have already been approved; however,

this discussion is to decide if the Model Traffic Code will be adopted for those events. The board confirmed.

- vii. (0:27:05) Everett Lyons (Reese St.) spoke in opposition of adopting the ordinance. However, he praised the Board for their preparations for the events. He stressed that his major concern is that the Town does not become overrun with OHVs, that there remains a limit on them. He also asked if there is a definition of "special event" in the town's code. Mr. Carlson stated that there is not; however, there is protocol for evaluating irregular special events on a case-by case basis. He also asked if these user groups have liability insurance, which the Board confirmed, they do.
- viii. (0:32:02) Ron Dewitz asked if people who are not included in the user groups will be permitted to join in the special event. Ms. Raab stated that the events are not being promoted outside of those two specific groups; however there is no way for the Sheriff's Department to discern which riders are part of the user group.

BOARD DISCUSSION: Trustee Safranski pointed out that this trial is an attempt to give residents more information on how OHVs would affect the town, so that when it comes to an election, voters can be more informed. She also noted that these events, the town and the user groups are all being watched by surrounding communities and how they are managed will affect not just the town.

(0:36:45) Trustee MacDougall moved to adopt Ordinance 2013-02. Trustee Safranski seconded. The motion passed 5-0 via roll call vote. Mr. Carlson stated that the ordinance will take effect 30 days after publication on June 13.

VII. New Business

- a. (0:37:30) Consideration of Short-Term Land Lease Agreement with Durango Silverton Narrow Gauge Railroad for July 4th Campgrounds.
 - i. Mr. Carlson explained that this is the same agreement the town has had with DSNRR in the past. The town pays the railroad ten dollars for the use of their depot lands for camping over the Fourth of July holiday.
(0:38:42) Trustee Boeyink moved to approve the consideration of short-term land lease agreement with Durango Silverton narrow gauge railroad for July 4th campgrounds. Trustee Papp seconded. The motion passed 5-0 via roll call vote.
- b. (0:39:27) Town Board Action on Letter to Jason Wells:
(0:39:56) Trustee Boeyink moved to enter executive session for the purpose of receiving legal counsel from the Town Attorney on specific legal questions, pursuant to section 24-6-402 (4)(b) of the Colorado Revised Statutes and for the purpose of discussing personnel matters, pursuant to section 24-6-402 (4)(f) (I) of the Colorado Revised Statutes. Trustee MacDougall seconded. The motion passed 4-0 via roll call vote, Trustee Papp recused herself.

The Board entered executive session at 8:12pm

The Board re-entered regular session at 9:00pm

- i. **Trustee Boeyink moved to continue item VII.b until June 12, at 10:00am. Trustee Safranski seconded. The motion passed 4-0 via roll call**

VIII. Adjourn- 9:02pm

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**There are no written materials to accompany this agenda item

MINUTES -Silverton Board of Trustees
Silverton Town Hall – June 24, 2013

Board Workshop: 6:30pm

Topic: Discussion of Projects and Priorities through Calendar 2013

This workshop is open to the public, though public input will not be solicited.

Mayor: Christine M. Tookey

Trustees Present: Karla Safranski, Cassandra Papp, Tracy Boeyink, Pat Swonger, David Zaroni,
Malcolm MacDougall

Staff Present: Brian Carlson

The Board and Mr. Carlson reviewed numerous tasks and projects, both upcoming and underway.

Regularly-Scheduled Meeting: Call to Order and Roll Call – 7:30pm

Mayor Tookey was absent for the regularly-scheduled Board meeting. Trustee Boeyink as Mayor Pro-Tem presided over this meeting in Mayor Tookey's absence.

Others in attendance: Rose Raab, Larry Raab, Mark Esper, Steve Pendleton, Barbara Renowden, Gary Davis

- I. (0:35) Staff and/or Board Revisions to Agenda
Mr. Carlson requested the addition of item VIII.a, Unfinished Business, to discuss the American Tower lease buyout negotiation.
- II. (1:15) Public Comment - none
- III. Appointments
 - a. (1:26) Rose Raab – Silverton Area Chamber of Commerce
Ms. Raab provided visitation statistics, and expressed concern about the news reports of wildfires and its impact to visitation. She stated that the Chamber provides website updates regarding fire status and conditions in and around Silverton.

Mr. Pendleton suggested that the Town Board install a web-based camera for the purpose of broadcasting conditions in Silverton. Ms. Raab stated that the Chamber has plans for such a web-cam, which will update every five minutes.
- IV. Staff Reports**
 - a. Planner: Memorial Park RFP, BLM Land Transfer

(7:06) Mr. Carlson provided status of the Memorial Park / Tennis Courts RFP, noting that the two proposals received exceeded the original grant budget, which may entail a shifting of funds. He also stated that additional questions regarding alternate tennis-court surfaces will be forwarded to contractors. He stated that there is also additional clarification needed from contractors regarding the details of demolition of the current courts.

(9:17) Mr. Carlson reviewed a site visit with representatives of the BLM, Bob Nevins, and Willy Tookey, for the purpose of discussing BLM plans of eventually patenting land to the Town. He noted that the Town and BLM will execute another two-year lease, as they have in the past, but that the hope from both entities is to finalize the land transfer within that time. Mr. Nevins will re-draft a land-use plan by the end of July for BLM review.

b. Clerk/Treasurer: State Historic Fund Grant / Visitors Center, Kendall Gate, 2012 Financial Audit

(11:08) Mr. Carlson clarified that the SHF grant-award announcements will be made on August 1.

(12:09) Mr. Carlson stated that Public Works and BLM have poured concrete for the gate which will restrict motorized access from Kendall Mountain to the Lackawana Mill.

(13:25) Mr. Carlson stated that the preliminary 2012 Financial Audit draft is complete, and that the final Audit report should be finished by mid-July, which will coincide with the 2nd quarter Finance Committee meeting.

V. Trustee Reports**

a. (14:15) Finance

Mr. Carlson noted the addition of Health and Vision insurance payments to accounts payable.

b. (14:40) Parks and Recreation: June 21 meeting, Molas site visit

Trustee Safranski reviewed Parks and Recreation Committee meeting proceedings, which included review of Memorial Park proposals. She stated that Committee members and other Board members have visited Molas Lake Park for the purpose of clarifying access rules and other regulations and signage implemented by the Camp Host. There was additional discussion about alcohol and fire bans, and who ultimately is responsible for imposing such bans. Trustee Zaroni expressed his preference for Molas fire bans to mirror regional fire bans for that specific area and altitude.

c. Southwest COG – Mayor Tookey was absent, and so this item is tabled until July 8.

d. (23:18) Scheduling of Personnel Committee

Mr. Carlson stated that he would draft an advertisement for the Administrator position for the Board to review and will place that ad this week. He will provide an update to the Board on July 8th.

e. Other

VI. (24:51) Consent Agenda*

a. Approval of Minutes: June 10, 2013

b. Approval of Payroll

c. Approval of Accounts Payable

d. Liquor License Renewal: Mark B. Enterprises DBA Handlebars**

Trustee Zaroni motioned to approve items from the consent agenda. Trustee MacDougall seconded.

DISCUSSION: Trustee Safranski requested a revision to June 14th minutes regarding mention of “actual data” with respect to the upcoming OHV / ATV events. She clarified that her comment was concerning actual observations, as no explicit data-gathering has been contemplated by the Board. **The motion passed 4-0. Trustees Papp and Swonger recused themselves.**

VII. New Business

a. (27:15) Sales Tax Audit of Silverton Businesses**

Mr. Carlson reviewed sales tax receipts, and their impact on the Town's general fund, as well as the impact of property re-assessments since 2011. He detailed plans to analyze sales tax receipts, as well as collection and enforcement, in accordance with Board direction given during the annual Board retreat. The purpose is to discover remittance anomalies and/or violations. Such analysis will include a review of recent years' data, and may also include "test-shoppers", following first-hand accounts of blatant violations. He clarified that the Town, as a Statutory Municipality, must refer any audit requests to the State Department of Revenue for further investigation and enforcement.

VIII. (32:00) Unfinished Business

a. American Tower Lease

Mr. Carlson requested direction to discuss a lease-buyout counter offer to American Tower. Trustee Zaroni stated that T-Mobile has contracted with American Tower for use of the Tower. Trustee Swonger stated the need to consider future technological trends with respect to cell towers, and observed that the value of this lease will likely increase.

IX. Adjourn – 8:14pm

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**There are no written materials to accompany this agenda item

MINUTES -Silverton Board of Trustees
Silverton Town Hall – Monday, July 8, 2013
Call to Order and Roll Call: 7:36 pm

Mayor: Christine M. Tookey
Trustees present: Karla Safranski, Tracy Boeyink, David Zaroni, Pat Swonger, Malcolm MacDougall
Trustees absent: Cassandra Papp
Staff: Bob Nevins, Brian Carlson, Keith Thompson
Others in Attendance: Larry Raab, Rose Raab, Mark Esper, Chelsea Stromberg, Heidi Aberman, Ernie Kuhlman, Larry Gallegos, Jessica Gallegos, Gary Davis, Mary Thornton, Jeff Thornton

- I. Staff and/or Board Revisions to Agenda
 - a. Mr. Carlson asked for discussion of the Letter of Resignation from Trustee Papp to be added as item “d” under section VIII: New Business.
 - b. Mayor Tookey asked for discussion of a project at the cemetery to be added as item “d” under section V: Trustee Reports
- II. Public Comment- none
- III. Staff Reports
 - a. Building and Code Official: July 4th Re-cap, Proposed Permanent/Summer Camping Signage at Kendall Mountain Recreation Area**
 - i. (0: 01:45) Keith Thompson provided preliminary figures from the Town’s July 4th campsite operations, noting a net cost of approximately \$3,600 from campsites, and a net cost of overall Town operations of approximately \$7,000. Mr. Thompson anticipates that operational costs will likely be similar over the next several years. Discussion followed as to whether and how costs can be reduced and revenues increased. Mr. Thompson stated that this would be his final year running the campgrounds and that Heidi Aberman would assume oversight in 2014. Mr. Thompson advised against raising admission prices in the future. Finally, Mr. Thompson encouraged the Board to consider these efforts not as a profit generator, but as a means of providing service and maintaining control over a large influx of visitors.
 - ii. (0:20:26) Mr. Thompson discussed the need for signage at Kendall Mountain to clarify camping prohibitions on the Kendall property. He stated that implementation of a permit system would help to mitigate scheduling conflicts between KMRC tenants and campers, and suggested an accompanying ordinance to include set fines for violations. Trustee Safranski suggested that the Parks and Recreation Committee should review sign design and placement for all Town properties, and requested that Mr. Thompson provide a draft proposal for signage at Kendall Mountain. Mayor Tookey suggested coordinating with Karen Srebacic in charge of the camping permits and scheduling.
 - b. Interim Administrator: Replies to Administrator Advertisement, Molas Lake Site Visit, Web-comment re: EMT Services
 - i. (0: 35:39) Mr. Carlson reported receipt of twenty-four applications submitted for the Town Administrator position, and noted that July 22nd is the deadline for submissions. He will send out

an updated packet with all of the resumes and cover letters weekly to board members, so that they may be prepared to discuss applicants at the next board workshop.

- ii. (0: 37:34) Mr. Carlson reported his site visit to Molas Lake. He praised John Schertz for his management of the site, in terms of cleanliness and interactions with customers.
- iii. (0: 39:01) Mr. Carlson conveyed a message left by a town visitor on the website praising the EMT services and experience with the emergency personnel.

IV. Appointments

- a. Mary Thornton / San Juan Backcountry: Report of 2012-2013 Snowmobile Activity at Molas Lake Park
 - i. (0:39:45) Ms. Thornton reviewed ridership and revenue figures for the 2012-2013 season. She noted that 8% of gross revenues are remitted to the Town (\$2,114), and 3% are remitted to the BLM. She observed that ridership increased approximately 40% over the previous season. Ms. Thornton stated that she has no plans to raise prices this coming season, however, they do wish to increase their signage. Mr. Nevins requested that they meet with him prior to making any sign plans so that they are code compliant. Ms. Thornton observed that she often refers her clients to Town for meals and shopping, only to learn that there are no shops or restaurants open for business. Mr. Carlson suggested a follow-up meeting, possibly August 26, 2013, to review contract terms for the 2013-2014 season.

V. Trustee Reports**

- a. Finance - Sales Tax Audit, Other
 - i. (0: 55:05) Mr. Carlson reviewed Finance items. There were no questions from the Board.
- b. Parks and Recreation – Molas Lake Campground, Memorial Park, Other
 - i. (0: 55:37) Ms. Boeyink recommended accepting the bid from Evergreen for the synthetic turf surface for the tennis courts at Memorial Park, noting that the turf surface costs significantly less (\$63,000) than post-tensioned concrete (\$108,000), while providing a more playable surface at this altitude.. She noted the need for regular weekly maintenance, and further stated that the lower cost will enable greater expenditures for fencing, benches, backboards, and playground equipment. She estimated that construction could begin in early August. Ms. Raab inquired about the trees and root systems near the tennis courts. Mr. Nevins reported that the contractors have made a site visit, and are aware of the need to work these obstacles. He also stated that bonding will add 3% to project costs, and that there is a five or seven year surface warranty.

Trustee Swonger moved to select Evergreen as the contractor for the Memorial Park project, and to direct staff to proceed with the negotiation of final terms. Trustee MacDougall seconded. The motion carried 6-0 via roll-call vote.

- ii. Trustee Safranski stated the need to clarify the Army Corps of Engineers formal status of the Molas Lake Park wetlands mitigation efforts, so as to ensure that current Town policies for the park are consistent with the Town's ongoing obligations. She further expressed the need to replace and consolidate existing signage with professional signage, per the Molas Lake Master Plan. She also expressed a desire to continue with phases II and III, also per the Molas Lake

Master Plan.

- c. Southwest COG – this item is tabled for a future meeting
- d. Other / Scheduling
 - i. (1:19:13) Mayor Tookey reviewed an Eagle Scout certification project proposed by Kelly Noon, grandson of Gerald Swanson, for the Hillside. He needed a letter from the town and cemetery committee to get the project approved by his scout master. The project will be to place temporary headstones at many of the unmarked graves, a sort of wooden gaff which holds personal information for the deceased, until that person receives a headstone, at which point the structure may be moved to another grave and the information replaced.
 - ii. (1:22:15) A Board workshop is scheduled for Monday, July 15th at 5:30pm to review the marketing and promotions initiative, as well as to review 2nd quarter financial statements.
 - iii. (1:27:55) Mayor Tookey stated that applicants and stakeholders will meet with DoLA representatives in Durango on July 25th to discuss the grant application for the proposed new Fire Station.
 - iv. (1:30:09) Trustee Zanoni inquired about fire restrictions, and expressed concerns regarding communications between the fire department and the sheriff's department with respect to fire restrictions. Mr. Kuhlman suggested that the Board extend an invitation to Sheriff Kurtz to discuss this topic. Mr. Carlson stated that fire restrictions will be reviewed during the July 22 Board meeting.

VI. (1:35:45)Consent Agenda*

- a. Approval of June 24, 2013 Minutes
- b. Approval of Payroll
- c. Approval of Accounts Payable

Trustee Zanoni moved to approve the consent agenda. Trustee MacDougall seconded. Motion carried 6-0 via roll-call vote.

VII. Public Hearing

- a. Liquor License: Hardrockers Holidays, Special Events, August 9-11, 2013
Mr. Carlson reviewed the application, stating that there are no changes to this long-running annual event, and recommended approval. **Public Hearing was opened at 9:07 and was closed at 9:08 with no public comment.** DISCUSSION: Trustee Swonger thanked Hardrockers Holidays for staying in Silverton. Mr. Kuhlman inquired about banner allowances and camper limits. **Trustee Zanoni moved to approve the Special Events Liquor License for Hardrockers Holidays from August 9-11, 2013. Trustee Swonger seconded. Motion carried 6-0 via roll call vote.**

VIII. New Business

- a. (1:40:22) Permission to Place Bicycle Rack on 1219 Greene Street; Temporary/Trial Period and Long-Term Planning
Mr. Carlson reviewed the request submitted by Megan Kimmel (absent) of Mobius Café, to allow a bicycle rack in a parking space at 1219 Greene Street. Mr. Carlson and Mr. Nevins recommended a temporary allowance through September 30th of this year. He also suggested that the Board direct staff to review a town-wide plan for fabrication and placement of bicycle racks. Concerns were raised about

lack of parking spaces, and precedent setting. **Trustee Swonger moved to approve the request for a temporary bicycle rack in the public right of way until September 30, 2013. Trustee MacDougall seconded. Motion carried 6-0 via roll-call vote.**

- b. (1:53:50) Resolution 2013-03 Authorizing Signatures for Town Asset Accounts

Trustee Swonger moved to pass Resolution 2013-03 Authorizing Signatures for Town Asset Accounts on behalf of the Town of Silverton. Trustee Zaroni seconded. Motion carried via show-of-hands-vote.

- c. Request for Two-Year Extension to BLM Land Lease

Trustee Swonger moved to instruct staff to send a letter requesting two-year extension to BLM Land Lease. Trustee Zaroni seconded.

- d. Letter of Resignation of Trustee Cassandra Papp

Trustee MacDougall moved to regretfully accept the resignation of Trustee Papp, effective 7/8/2013, and to authorize staff to publish notice of the vacancy and to solicit letters of interest for appointment to this vacant seat. Trustee Safranski seconded. Motion carried via show-of-hands vote.

IX. Adjourn-9:36pm

*The following items on the Board of Trustees Agenda are considered routine by the Town Administrator and shall be approved or adopted by motion and majority vote of the Board of Trustees unless the Mayor or a Trustee specifically requests during "Approval of Agenda" that such item be considered under the regular business of the Board. In such event, the item shall be removed from the "Consent Agenda" and Board action taken separately on said item in the order appearing on the Agenda. Those items so approved under the heading "Consent Agenda" will appear in the Board minutes in their proper order.

**There are no written materials to accompany this agenda item

MEETING & TOWN BOARD WORKSHOP
Monday, July 15, 2013 5:30pm
Silverton Town Hall, 1360 Greene Street

This meeting is open to the public

MINUTES

- I. Citizen Petition re Marketing and Promotion Efforts
Discussion among Board members and staff to review current funding mechanisms, budget considerations, stakeholders, and community objectives. This discussion is in anticipation of near term Board and staff re-engagement with the broader community.

The Board discussed next steps for this initiative, including how best to facilitate and coordinate efforts, and how to offer Board input while keeping the effort citizen-driven. Mr. Carlson distributed the final DCI report. The Board expressed its desire to have Susan Fairweather facilitate the next citizen workshop. Mr. Carlson will contact Ms. Fairweather, and will provide status during the July 22 meeting.

- II. Finance
Review of 2012 Audited figures and 2013 2nd quarter year-to-date figures.

Mr. Carlson reviewed 2nd quarter Financial Statements and fielded questions. The Board discussed plans for upcoming budget proceedings, including the need for detailed maintenance schedules, and separate workshop/meetings devoted to partnering requests, department requests, and intergovernmental agreements.

- III. Interim Administrator
Brief discussion regarding terms for interim administration

The Board agreed to a \$400 weekly stipend to compensate Mr. Carlson for additional responsibilities and time commitments as Interim Administrator.

- IV. Adjourn - 8:00 PM

MINUTES -Silverton Board of Trustees
Silverton Town Hall – July 22, 2013
Call to Order and Roll Call – 7:33pm

Mayor: Christine M. Tookey
Trustees present: Karla Safranski, Tracy Boeyink, David Zaroni, Pat Swonger, Malcolm MacDougall
Trustees absent: None
Staff: Bob Nevins, Brian Carlson, Chelsea Stromberg
Others in Attendance: Dan Harris, Chelsea Stromberg, Mike Roggero, Parker Newby, Kevin Baldwin, Mark Esper, Richard Holgate, Susan Holgate, Gary Davis, Jeff Thornton, John Poole

I. Staff and/or Board Revisions to Agenda

(0:27) Mr. Carlson notified the Board of late additions to the meeting packets. These were the final batch of Administrator resumes, input from Trustee Safranski regarding next-steps with respect to the DCI report, and water-fees data from Montrose, which pertains to item III, Appointments.

II. Public Comment

(1:07) Gary Davis asked if golf carts have to obey the same traffic regulations as automobiles. Trustee Boeyink stated that golf carts must abide by Model Traffic Code regulations.

III. Appointments

a. (1:53) Mike Roggero – Discussion re Water Allowance

Mr. Roggero requested an increase in the water usage allowance from June through August, so as to enable property owners to water their lawns without incurring additional fees. Trustee Swonger observed that, besides the Town's fee and allowance structure, the issues of the Town's junior water rights, the possibility of water "calls", and costs associated with water treatment must all be considered. Trustee Boeyink and Safranski suggested that alternative methods of landscaping could reduce Mr. Roggero's water use. Trustee Safranski stated her reluctance to change the existing scheme without first getting input from the Public Works Committee. Mr. Carlson reminded the Board of the purpose and findings of the RPI study conducted in 2008, which emphasized the need for funding of future infrastructure maintenance, without consideration of the issue of lawn-watering.

The Board denied Mr. Roggero's request in favor of the status-quo, and thanked him for his presentation.

IV. Trustee Reports

(19:33) Trustee Safranski provided an update of MSI activities and personnel developments, noting that Tricia Cook had resigned.

(0:21:15) The Town Board scheduled a workshop for Monday, August 5th, 5:30pm, to discuss Amendment 64.

V. (23:51) Consent Agenda*

- a. Approval of July 8 and July 15 Minutes
- b. Approval of Payroll
- c. Approval of Accounts Payable

Trustee Zanoni moved to accept the consent agenda. Trustee MacDougall seconded. Motion carried 5-0 via roll-call vote. Trustee Safranski recused herself.

VI. Staff Reports

a. Interim Administrator

(24:30) Town Administrator Resumes and Scheduling of Workshop; The Town Board scheduled a workshop for Tuesday, July 23rd, 6pm to review resumes for the Administrator position.

(27:00) Marketing and Promotions, Susan Fairweather in Late August; Mr. Carlson informed the Board that Susan Fairweather has agreed to return to Silverton in late August (date to be determined) to facilitate a second Board/community workshop. Trustee Safranski suggested that the Board take some formal actions in advance of Ms. Fairweather's arrival, including formal adoption of the DCI report.

(34:42) Appointment to Vacant Trustee Seat – No Letters of Interest Received; Mr. Carlson reported receiving one letter of interested after the published deadline. This item is tabled until August 12th.

(36:56) Silverton Area Chamber of Commerce – Monthly Report

b. (39:00) Planner – Lot Consolidation and Re-Subdivision, Lots 1-11 and 38-50, Block 1, Blague's Addition

Mr. Nevins introduced the project, noting the board unanimously approved the project in the preliminary review. He observed that the original plan was modified to include water-line extension to 20th Street, and recommended approval of the re-subdivision. Mr. Nevins further stated that he would be working on revising standards for hillside development so as to make development more viable. Trustee Swonger suggested that Mr. Nevins research work previously done on this subject approximately six years ago.

Trustee Boeyink moved to approve the final plat of the Consolidation and Re-Subdivision, Lots 1-11 and 38-50, Block 1, Blague's Addition with the conditions as outlined by staff. Trustee Safranski seconded. Motion carried 6-0 via roll call vote.

VII. Public Hearing

a. (0:50:48) Change to Zoning Ordinance – Blague's Addition Block 1, Lots 38-50, Moriss/DeKay, From R-2 to R-1:

Mr. Nevins introduced the project and reviewed the differences between R-2 and R-1 zoning. He recommended approval of the Zoning change.

PUBLIC HEARING OPENED AT 8:27pm

Susan Holgate (adjacent property owner) inquired about whether and how costs for the water line extension would be shared or recouped by future developers. Mr. Nevins responded that the current applicants will incur costs for the initial extension, and that he will clarify details with respect to future tie-ins, and will forward his findings to Ms. Holgate and the Board.

PUBLIC HEARING CLOSED AT 8:32pm.

Trustee MacDougall moved to approve the change to the zoning ordinance in Blague's Addition Block 1, Lots 38-50, Moriss/DeKay, From R-2 to R-1. Trustee Zanoni seconded. DISCUSSION: Trustee Swonger asked if this request has been heard by the Planning Commission. Mr. Nevins replied that it was heard, and was unanimously approved. **Motion passed 6-0 via roll call vote.**

- b. (0:59:48)Use Subject to Review – D&K Wagon Rides, Horse-Drawn Wagon Operator

Mr. Nevins provided background for the Use Subject to Review request. Trustee Swonger asked whether a PUC license was required for this operation. Applicant Daniel Harris replied that it is not required.

PUBLIC HEARING OPENED AT 8:41PM:

Mr. Thornton of San Juan Backcountry Tours stated that any business which transports people for hire is required to get a PUC license. Mr. Harris stated that he believes that rule only applies to motorized vehicles, and not equestrian driven. Mr. Thornton also expressed his concern for pedestrian safety and traffic issues near the staging areas of the stagecoach and the wagon ride.

PUBLIC HEARING CLOSED AT 8:43PM

DISCUSSION: Trustee Safranski questioned the private leasing of a public right-of-way, and further recommended that the Board address the broader topic of private use of public assets and rights-of-way. Discussion followed regarding traffic logistics, routes, staging area, and interaction with the other stagecoach operator.

Trustee Swonger moved to approve the Use Subject to Review – D&K Wagon Rides, Horse-Drawn Wagon Operator. Trustee Zanoni seconded. Motion passed 6-0 via roll call vote.

VIII. Unfinished Business

- a. (1:23:12)Review of Final Bid Specifications for the Memorial Park Rehabilitation Project**

Mr. Nevins provided final bid specifications, noting an estimated completion date of early September. The Board directed Mr. Nevins to include a ten-foot fence around the entire perimeter, rather than a four-foot fence along a portion of the perimeter, and also to select a galvanized fence rather than a coated fence. Mr. Carlson suggested coordinating a Memorial Park anniversary event with the tennis court opening.

- b. (1:47:36)Review and Summary of DCI Report; Board Discussion; Next Steps**

The Board agreed to pursue the action items summarized by Trustee Safranski prior to the next Board/community workshop, tentatively scheduled for late August.

- c. (01:54:39)Camping Signage at Kendall Mountain Community Center and Adjacent Land; Map

Trustee Safranski moved to direct staff to purchase signage with an amount not exceeding \$300. Trustee MacDougall seconded. The motion passed 6-0 via roll call vote.

IX. New Business

- a. (1:58:48)BLM Lease Extension

Trustee MacDougall moved to authorize the staff to execute the lease agreement. Trustee Swonger seconded. The motion passed 6-0 via roll call.

OTHER DISCUSSION ITEMS, UNSCHEDULED:

(2:00:52)Trustee Zanoni inquired about the status of the trash cans. Mr. Carlson reported that they should be delivered in the first week of August.

(2:02:31)Trustee Swonger inquired about the legality of golf carts on public rights-of-way. Discussion followed regarding discrepancies between the model traffic code and State statute. This item will be revisited in detail during the August 12th meeting.

(02:11:28) Trustee Swonger inquired as to the current status of fire regulations and restrictions. expressed frustration at the confusion surrounding the legality of fire pits within town. Mr. Carlson stated that the current guiding document is the emergency ordinance adopted in 2012, and that once this ordinance is rescinded, regulations will revert to the International Fire Code, which has been adopted by reference and incorporated in to the Town Code.

X. Adjourn: 9:48pm

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**There are no written materials to accompany this agenda item

MINUTES -Silverton Board of Trustees, Special Meeting and Workshop
Silverton Town Hall – Tuesday, July 23, 2013
Call to Order and Roll Call – 6PM

Town Board Special Meetings and Workshops are open to the public. However, the Board may choose enter Executive Session (closed to the public) if the discussion of applicant information so warrants.

Mayor: Christine M. Tookey
Trustees Present: Karla Safranski, Pat Swonger, Malcolm MacDougall
Trustees Absent: David Zaroni, Tracy Boeyink

I. Review of Administrator Resumes; Discussion of Next Steps in the Recruitment Process

The Board reviewed resumes and selected a group of eight applicants for further review and possible future interview. Mr. Carlson will interview for the position on Thursday, August 1, at 8am.

II. Adjourn – 7:03pm

MINUTES -Silverton Board of Trustees – SPECIAL MEETING / PERSONNEL WORKSHOP

Silverton Town Hall – Thursday, August 1, 2013

Call to Order and Roll Call – 8am

Mayor: Christine M. Tookey

Trustees Present: Karla Safranski, Pat Swonger, Malcolm MacDougall, David Zaroni, Tracy Boeyink

Staff Present: Brian Carlson

I. Interview for Administrator Position

The Town Board interviewed Mr. Carlson for the Town Administrator position.

II. Discussion of Remaining Candidates; Scheduling of Interviews; Logistics and Costs

III. Adjourn – 930am

MINUTES -Silverton Board of Trustees –SPECIAL MEETING

Silverton Town Hall – Monday, August 5, 2013

Call to Order and Roll Call – 5:32pm

Mayor: Christine M. Tookey
Trustees present: Karla Safranski, Tracy Boeyink, Dave Zaroni, Malcolm MacDougall, Pat Swonger
Trustees absent: none
Staff: Brian Carlson, Anita Steck, Keith Thompson, Chelsea Stromberg, Gilbert Archuleta
Others in Attendance: Mark Esper, Ron Renowden, Barbara Renowden, Kevin Baldwin, Rose Raab

(0:59) ANNOUNCEMENTS:

Mr. Carlson reminded the Board of a public meeting scheduled for 630pm, Monday, August 12, prior to the regular Board meeting, to discuss the two recent OHV events. He also announced that the State Historic Fund has awarded the Visitors Center Renovation Grant in the full amount requested. He also informed the Board that this meeting is a “special meeting” with a quorum present, and that therefore the Board may take formal action.

I. (2:50) Selection of Town Administrator

(4:40) Trustee Swonger motioned to appoint Mr. Carlson as Town Administrator, and directed him to draft an employment agreement via the Town Attorney. Trustee Zaroni seconded. The motion carried 6-0 via roll-call vote.

II. (5:28) Discussion and Review of Amendment 64 and Related Local Licensing and Ordinance Obligations; Next Steps and Deadlines

Mr. Carlson provided a summary of State-level developments with respect to Amendment 64 and related rule-making. The Town Board discussed scheduling a public meeting to solicit citizen input regarding the permitting of retail marijuana businesses in Town. Mr. Carlson stated that a first-reading of Ordinance could take place as late as October 28th for a January 1, 2014 effective date.

(18:36) Trustee Swonger motioned to extend the moratorium on retail selling to the end of the year (December 31, 2013). Trustee MacDougall seconded. The motion carried 6-0 via show-of-hands vote.

III. Executive Session to Receive Legal Counsel (Closed to the Public)

This item was cancelled.

IV. Adjourn - 6:08pm

MINUTES -Silverton Board of Trustees – Public Workshop AND Regularly-Scheduled Meeting
Silverton Town Hall – Monday, August 12, 2013

WORKSHOP – 630pm

Public Meeting to Review and Assess the Two OHV-Permitted Events. Public input is welcome and encouraged.

Regular Meeting - Call to Order and Roll Call – 7:39pm

Mayor: Christine M. Tookey
Trustees Present: Malcolm MacDougall, Pat Swonger, David Zaroni, Tracy Boeyink, Karla Safranski
Staff Present: Bob Nevins, Brian Carlson, Anita Steck
Others in Attendance: Rose Raab, Kevin Baldwin, Barbara Renowden, Mark Esper, Steve Pendleton, Anthony Edwards

I. (0:25) Staff and/or Board Revisions to Agenda - none

II. (0:43) Public Comment - none

III. Staff Reports**

a. (0:56) Planner – Grants Update, Other

Mr. Nevins provided an update on the contracting and related work at Memorial Park, noting that Public Works would be dismantling the existing tennis courts this week. He estimated completion of the tennis courts in early September. Mr. Nevins stated that the RFP for Visitors Center exterior renovation has been published, and that replies are due August 16. Mr. Nevins also stated that the Master Plan for the pending Kendall Mountain land patent is underway, and should be completed by mid September.

b. (3:43) Administrator – Trash Cans; KMCC Signs; Molas Revenues through July and Letter to the Editor; OHV Signs; Sales Tax Figures for June, 2013 (figures attached)

Mr. Carlson stated that the first batch of ten custom trash cans is completed, and will be placed at Greene Street locations by Tuesday.

(5:13) Trustee Safranski motioned to purchase ten additional trash cans from Mr. Webb; Trustee Boeyink seconded. DISCUSSION: Trustee Safranski thanked Eileen Fjersted and the Downtown Committee for their efforts. The Board and staff discussed locations for placement, and the motion was amended to increase the order to twenty cans. **The motion passed 6-0 via roll-call vote.**

Mr. Carlson displayed the recently purchased camping prohibition signs for placement at Kendall Mountain, and mentioned that the Town logo will be included on all future signage. Keith Thompson will install signs on Tuesday.

Mr. Carlson reviewed Molas Campground revenue figures, noting an 8% to 10% increase over 2012, and noting that 2012 was the highest revenue year for the campground. Trustee Safranski suggested a review of signage at Molas Campground so as to consolidate the numerous makeshift signs.

Mr. Carlson thanked Steve Pendleton, Chelsea Stromberg, Rose Raab, Public Works, and Barbara Renowden for their assistance in finding last-minute solutions to the lack of OHV-route signage.

Finally, Mr. Carlson reviewed sales tax figures through sales-month June, noting that receipts are now roughly even with the same time period in 2012.

IV. (22:50) Trustee Reports**

- a. DoLA Grant for Fire Department Building; San Juan Development; Region 9; Schedule Amendment 64 Meeting for Public Input; Other

Mayor Tookey announced full-funding from DoLA for the new proposed new Fire Department Building.

Mayor Tookey also announced that representatives from Region 9 will attend the County Commissioners meeting on Wednesday, and they will discuss whether and how that entity and San Juan Development can continue to partner with both the Town and County. Town Board members were encouraged to attend.

The Public meeting and workshop to discuss Amendment 64 and related Town regulations is scheduled for August 26, 630pm.

V. (31:52) Consent Agenda*

- a. Approval of Minutes (4) July 22, July 23, August 1, August 5; Payroll; Accounts Payable (Safranski, Zaroni RECUSE); Liquor License Renewal – Shady Lady/Barbara Selby (no materials)

Trustee MacDougall motioned to approve the Consent Agenda. Trustee Swonger seconded, and the motion passed 4-0 via roll call vote. Trustees Safranski and Zaroni recused themselves.

VI. Unfinished Business

- a. (33:20) Banner Poles**

Mr. Carlson described next steps for improvements to the banner-pole site on Greene Street, which include location of buried utilities and a survey.

(36:15) Trustee Safranski motioned to direct staff to conduct a location of buried utilities and to obtain a survey for the site at Green and 6th Streets. Trustee MacDougall seconded. DISCUSSION: Trustee Swonger emphasized the need to fabricate banners such that they will conform with the wind-load capacity of the site. Trustee Safranski mentioned the need to purchase the tool for tightening the cables. **The motion passed unanimously via show-of-hands vote.**

- b. (41:23) Approval of Administrator Employment Contract

Trustee Boeyink motioned to approve the employment contract. Trustee Swonger seconded, and the motion passed unanimously via roll-call vote.

- c. (43:36) Approval of Evergreen Construction Contract for Memorial Park Tennis Court Installation

Trustee MacDougall motioned to approve the Evergreen Construction contract for Memorial Park tennis court installation. Trustee Swonger seconded, and the motion passed unanimously via roll-call vote.

VII. New Business

- a. (46:38) Town Board Appointments (2): Historic Review Committee; Vacant Trustee Seat

Mayor Tookey thanked those who submitted letters of interest for the vacant trustee seat.

Trustee Zaroni motioned to appoint Barbara Renowden to the vacant Trustee seat. The motion died for lack of second.

(47:23) Trustee Safranski motioned to appoint Anthony Edwards to the vacant Trustee seat. Trustee MacDougall seconded, and the motion passed unanimously via roll-call vote. An oath of office was administered to Mr. Edwards by Deputy Clerk Anita Steck.

(50:17) Trustee Swonger motioned to appoint Steve Rich to the Historic Review Committee. Trustee Safranski seconded, and the motion passed unanimously via show-of-hands vote.

b. Colorado Quad Runners (CQR); Request for OHV Route Approval, Sept 5-9, 2013

Trustee MacDougall motioned to approve use of the OHV Route for September 5 through 9, 2013. Trustee Boeyink seconded. DISCUSSION: Trustees Safranski and Swonger expressed their general support for continued use of the OHV routes, but stated that the original plan with respect to the routes was to approve two events as a trial. Trustee Boeyink expressed her view that this third event was a continuation of the trial. **The motion passed 5-2 via roll call vote. Trustees Swonger and Safranski were opposed.**

c. (1:05:25) Resolution 2013-04: Adopting Recommendations of the Downtown Colorado Inc. (DCI) Report

Trustee Boeyink motioned to approve Resolution 2013-04, Adopting Recommendations of the Downtown Colorado Inc. Report. Trustee Safranski seconded. The motion passed 6-0 via show-of-hands vote. Trustee Edwards abstained.

d. (1:06:38) Review of Regulations and Code (2): Fire Code; Electric Vehicles and Golf Carts

Trustee MacDougall motioned to direct staff to draft revisions to the Town Code, specifically those portions pertaining to allowance of campfires within Town limits. Trustee Swonger seconded, and the motion passed unanimously via show-of-hands vote.

Trustee Zanoni motioned to direct staff to draft regulations pertaining to electric vehicles and golf carts on Town rights-of-way. Trustee Swonger seconded. The motion passed unanimously via show-of-hands vote.

VIII. Adjourn – 8:58pm

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**There are no written materials to accompany this agenda item

MINUTES -Silverton Board of Trustees
Silverton Town Hall – August 26, 2013

WORKSHOP – 630pm

Public Meeting to Receive Comments on Allowing Marijuana-Related Retail Businesses to Operate within Town Limits, per Colorado Amendment 64. Public input is welcome and encouraged.

Regular Meeting - Call to Order and Roll Call – 7:30pm

Mayor: Christine M. Tookey

Trustees Present: Malcolm MacDougall, Pat Swonger, David Zaroni, Tracy Boeyink, Karla Safranski,
Anthony Edwards

Staff Present: Bob Nevins, Brian Carlson, Anita Steck, Chelsea Stromberg

Others in Attendance: John Wright, Michael Constantine, Barbara Renowden, Everett Lyons, Kimmet Holland, Ken Webb, John Poole, Tommy Wipf, Sue Kurtz, Mark Esper, Steve Pendleton, Karla Pendleton, Chelsea (ambulance) , Sue Sanders, Charla Andretta

I. Staff and/or Board Revisions to Agenda - none

II. (1:15) Public Comment on Any Topic

Tommy Wipf thanked the Town Board for allowing OHVs in town on a trial basis. He suggested leaving the routes open from May 1 through June 15th, and from August 15th through the end of the season.

III. Appointments

- a. Rose Raab, Silverton Area Chamber of Commerce - Ms. Raab did not attend the meeting.
- b. (6:39) Kimmet Holland, Silverton Ambulance**

Mr. Holland provided an update of members who have completed or are enrolled in Paramedic school, noting that the entity is approaching full-time coverage with paramedics. He further noted that call volume is roughly the same as during 2012.

IV. Staff Reports**

- a. (14:28) Planner – Update re Visitors Center and Memorial Park Projects

Mr. Nevins provided an update on the Visitor Center project, noting that staff is revising the scope of work in light of new information regarding the condition of the exterior, and will re-publish an RFP with a project-start date of approximately June 1, 2014. He also provided an update on the Memorial Park project, noting an estimated tennis-court completion date of first week of September, and a total project completion by Memorial Day, 2014.

- b. Administrator –Trash Cans; Banner Poles; Training for Clerk and Treasurer Tasks; Pub Works Update Sept. 9; Correspondence re OHV Routes (included in packet)

(23:08) Mr. Carlson informed the Board that the balance of new trash cans will be fabricated over the winter in time for an early-May placement. Trustee Safranski suggested placement by May 1 in time for the annual Town clean-up. Trustee Boeyink suggested placing and/or leaving some out during the winter.

(28:04) Mr. Carlson provided an update regarding the banner-pole site on Greene and 6th streets, noting that a site survey is forthcoming.

(28:56) Mr. Carlson stated that delegation of various Clerk and Treasurer duties is proceeding, with accounts payable, cashiering, and payroll nearly delegated to part-time staff.

(31:28) Mr. Carlson reviewed correspondence from John Wright regarding the OHV routes and the process by which these routes were approved. He suggested treating any similar future allowances similar to use-subject-to-review and variance processes, whereby all affected property owners are separately notified, in addition to the standard publicized notices. Mr. Wright requests that OHVs be prohibited from traveling from the point where County Road 2 departs Greene Street, through the point where Greene joins County Road 110, and from County Road 110 to the point where it joins the “truck bypass” route. He reminded the board that the area in question is zoned for Residential use.

V. (38:19) Trustee Reports – Parks and Recreation Committee, August 22; RSVP Bayfield District 9 Meeting; Other**

Trustee Safranski reviewed Parks and Recreation Committee proceedings, noting that a Memorial Park anniversary event will be postponed until completion of the park renovations, hopefully over the Memorial Day weekend, 2014. The committee also reviewed possible solutions for the ice rink at Kendall Mountain. The Committee also reviewed the snowmobile tour contract with San Juan Backcountry for the 2013-2014 season.

Mayor Tookey reviewed the DoLA/CML conference held in Pueblo.

Mr. Carlson asked whether any other Board members would attend the District 9 annual meeting in Bayfield.

VI. Consent Agenda*

a. (45:17) Approval of August 12, 2013 Minutes; Payroll; Accounts Payable

Trustee Zanoni motioned to approve the consent agenda. Trustee Swonger seconded, and the motion passed unanimously via roll-call vote.

VII. Unfinished Business**

a. (45:58) Board Direction to Staff re Retail Marijuana Moratorium and Regulations

Trustee Zanoni motioned to prohibit the retail “adult-use” sale of marijuana within Town limits. The motion died for lack of second.

Trustee Safranski motioned to direct staff to draft an Ordinance to regulate the retail selling of cannabis within the Town. Trustee MacDougall seconded. The motion passed 5-2 via roll-call vote, with Trustee Zanoni and Mayor Tookey opposed.

Trustee Swonger motioned to extend the current moratorium to December 31, 2013. Trustee Safranski seconded. The motion passed unanimously via show-of-hands vote.

VIII. New Business

a. (1:24:27) Letter to State Historic Fund in Support of Grant Request for Hospital Building Rehabilitation

Trustee Swonger motioned to authorize the Mayor to sign, on behalf of the Town Board, a letter in support of the grant application to State Historical Fund for rehabilitation of the Hospital Building. Trustee Zanoni seconded. The motion passed unanimously via show-of-hands vote.

b. Resolution 2013-05: Providing that Certain Elected and/or Appointed Officials Shall Be Deemed Not to Be Employees Within the Meaning of the Workers Compensation Laws

(1:25:32) Trustee Swonger motioned to adopt Resolution 2013-05. Trustee Zanoni seconded. The motion passed unanimously via show-of-hands vote.

c. (1:26:37) Discussion re Signage for Fire Hydrant Clearance / Parking

The Board authorized Mr. Carlson to work with the Sheriff and Fire Departments to find a solution for parking notices at 12th and 13th Streets.

d. (1:27:47) Discussion re Processes for Including a Ballot Question on the April 1, 2014 Election Ballot**

e. (1:39:00) Review of Town Code and Other Regulations – Camping within Town Limits

Trustee Swonger motioned to table item e. Trustee MacDougall seconded. The motion passed unanimously via show-of-hands vote.

IX. Adjourn – 9:10pm

*The following items on the Board of Trustees Agenda are considered routine by the Town Administrator and shall be approved or adopted by motion and majority vote of the Board of Trustees unless the Mayor or a Trustee specifically requests during "Approval of Agenda" that such item be considered under the regular business of the Board. In such event, the item shall be removed from the "Consent Agenda" and Board action taken separately on said item in the order appearing on the Agenda. Those items so approved under the heading "Consent Agenda" will appear in the Board minutes in their proper order.

**There are no written materials to accompany this agenda item

MINUTES -Silverton Board of Trustees
Silverton Town Hall – September 9, 2013

FINANCE COMMITTEE: 6:45pm

Regularly-Scheduled Meeting: Call to Order and Roll Call – 7:38pm

Mayor: Christine M. Tookey

Trustees Present: Pat Swonger, David Zanoni, Tracy Boeyink, Karla Safranski, Anthony Edwards,
Malcolm MacDougall

Staff Present: Brian Carlson

I. (0:30) Staff and/or Board Revisions to Agenda

Mr. Carlson requested the addition of items VIII.d, contract with Southwest Conservation Corps, and VIII.e, discussion regarding equipment purchase.

II. (1:28) Public Comment - none

III. Staff Reports

- a. Administrator – Citizen Initiative re OHVs; Six-Day Run – Recap and Request for Facilities in 2014 (materials); Amendment 64 Moratorium and Public Works Report – September 23rd Meeting; Update re Memorial Park Tennis Courts; Banner Pole Site

(2:00) Mr. Carlson informed the Board of formal notice given by John Wright regarding a citizen initiative and petition for the purpose of enabling citizens to vote on the matter of OHV/ATV routes within Town.

(4:05) Mr. Carlson next reviewed the recently-concluded running event on behalf of Mark Hellenthal, and noted that the event is scheduled again for Labor Day weekend, 2014, at Kendall Mountain. He specified that fees will be a function of whether this event precludes wedding events over that weekend.

(7:07) Mr. Carlson stated that both the extension of the Marijuana moratorium and a Public Works report will be on the September 23rd agenda.

(7:53) Mr. Carlson reviewed status of the Memorial Park project, noting that the Evergreen crew is in Town, and that the Southwest Conservation Corps will also be on site beginning Monday, September 16th. He noted that Corps assistance with Evergreen Construction will result in a corresponding credit to Town. He noted that the duration of the GOCO grant contract is two years.

(10:05) Mr. Carlson informed the Board that the site has been surveyed, and that the concrete pour would entail an encroachment on Mr. Lokey's property. He further informed the Board of an alternate plan to use pylons rather than a concrete pour.

(11:50) Trustee Safranski asked whether there is any solution yet to the fire-hydrant parking and related signage. Mr. Carlson replied that he has not yet met with Gilbert or the Sheriff's Department on that topic.

(12:15) Mr. Carlson reviewed the recent visit from the Department of Local Affairs, which included a brief tour of the many DoLA-funded projects.

IV. (14:00) Appointments

- a. Silverton Area Chamber of Commerce

Ms. Raab reviewed visitation numbers, noting a decline from last year.

V. (16:20) Trustee Reports – Finance Committee; Scheduling of Budget Workshop; Other**

Trustee Zanoni reviewed the Finance Committee proceedings which preceded the regular meeting, which was a discussion regarding the purchase of an 80-foot man-lift.

A Budget Workshop is scheduled for Monday, September 16th at 6pm. These meetings will be ongoing each Monday at 6pm, tentatively through October.

VI. (20:48) Consent Agenda*

- a. Minutes – August 26, 2013; Payroll; Accounts Payable (Safranski Recuse)

Trustee Zanoni motioned to approve the consent agenda. Trustee Boeyink seconded.

DISCUSSION: Mr. Carlson requested the addition to accounts payable of payment to Integrated Design Systems in the amount of \$15,500 for Memorial Park playground equipment, noting that this purchase is budgeted and appropriated. Trustee Boeyink asked about expenses for signage. Mr. Carlson pointed out that approximately \$500 will be returned to Town for the for the misdemeanor damage, and that a portion of that cost reflects camping signage for Kendall Mountain.

The motion passed 6-0 via roll-call vote. Trustee Safranski recused herself.

VII. (26:30) Unfinished Business

- a. Tabled from August 26th Meeting: Review and Prioritization of Revisions to Town Code and Other Regulations**

Mr. Carlson reviewed the topic of camping and camper storage and received Board direction to review these topics in detail at a future meeting.

VIII. New Business

- a. (36:28) Execution of State Historic Fund Contracts for Visitors Center Rehabilitation Grant

Trustee Swonger motioned to authorize staff to execute contracts with State Historic Fund. Trustee Zanoni seconded. The motion passed unanimously via roll-call vote.

- b. (37:28) Extension of Contract with Mountainside Concierge for Bookings of Town Facilities

Trustee Swonger motioned to authorize staff to execute a new contract with Mountainside Concierge for facilities bookings, extending such services until October 31, 2014, and leaving terms unchanged. Trustee MacDougall seconded.

DISCUSSION: Trustee Boeyink requested an update from Ms. Srebacic. Mr. Carlson stated that he would schedule this at the end of September.

The motion passed 6-0 via roll-call vote. Trustee Edwards recused himself.

- c. (45:00) Appointment to Southwest Basin Roundtable**

Trustee Swonger motioned to appoint Trustee Edwards to the Southwest Basin Roundtable. Trustee Zanoni seconded. The motion passed 6-0 via show-of-hands vote. Trustee Edwards recused himself.

d. (46:55) ADDED ITEM: Contract with Southwest Conservation Corps.

Trustee MacDougall motioned to authorize staff to execute a contract with Southwest Conservation Corps for work on Memorial Park renovations. Trustee Swonger seconded. The motion passed unanimously via roll-call vote.

e. (48:41) ADDED ITEM: Discussion Regarding Purchase of Equipment

Trustee Boeyink motioned to direct staff to compile figures for various financing and cash-purchase scenarios for Board review and possible action on September 16th, 2013. Trustee MacDougall seconded. The motion passed unanimously via roll-call vote.

IX. Adjourn – 8:39pm

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**There are no written materials to accompany this agenda item

MINUTES -Silverton Board of Trustees – SPECIAL MEETING and BUDGET WORKSHOP

Silverton Town Hall – Monday, September 16, 2013

Call to Order and Roll Call – 6:00 pm

Mayor: Christine M. Tookey
Trustees Present: Pat Swonger, David Zaroni, Tracy Boeyink, Karla Safranski, Anthony Edwards
Trustees Absent: Malcolm MacDougall
Staff Present: Brian Carlson, Gilbert Archuleta, Chelsea Stromberg

I. Discussion and Possible Action re Capital/Equipment Expenditure

Trustee Zaroni motioned to direct staff to proceed with the purchase of the Genie Boom Man-Lift, with twelve-month zero percent financing terms. Trustee Swonger seconded, and the motion passed unanimously via roll-call vote.

II. Discussion re Year-End 2013 Financial Estimates

III. Discussion re 2014 Preliminary Budget

IV. Adjourn – 7:54pm



MINUTES -Silverton Board of Trustees
Silverton Town Hall – September 23, 2013

Budget Workshop: 6pm

Regular Meeting: Call to Order and Roll Call – 7:33pm

Mayor: Christine M. Tookey
Trustees Present: Pat Swonger, David Zaroni, Karla Safranski, Anthony Edwards
Trustees Absent: Malcolm MacDougall, Tracy Boeyink
Staff Present: Brian Carlson
Others in Attendance: Gary Davis, Rose Raab, Mark Esper, John Poole

I. (0:39) Staff and/or Board Revisions to Agenda

Mr. Carlson requested the addition of Item VII.b, Fire Department Land Lease. Trustee Swonger requested the addition of item IV.a –Request for Facilities Use.

II. (1:27) Public Comment

Gary Davis thanked the Board members for their efforts.

III. (1:54) Staff Reports

- a. Administrator – Citizen Initiative; DSNGRR Annual Meeting at KMCC, Sept. 30 4pm; Reschedule Sept. 30 Budget Meeting to 6:30

Mr. Carlson noted that a citizen initiative is being circulated regarding OHV access on Town Streets. He informed the Board that the annual DSNGRR meeting will be held at Kendall Mountain Recreation Center on September 30, at 430pm. He rescheduled the September 30 Budget meeting to 630pm.

He also informed the Board that the man-lift was delivered on Saturday, and that it will be put to use this week on various maintenance projects at Town Hall. He also provided an update as to the Visitors Center restoration, noting that an RFP will be published in this week's newspaper for work on the dormers.

IV. (9:23) Trustee Reports**

Trustee Swonger requested use of either Town Hall or KMCC to hold a fundraising benefit for Colorado flood victims.

Trustee Safranski invited Board and Staff to a dinner hosted by Mountain Studies Institute and held at the Mountain House, Friday at 530pm.

V. (11:20) Consent Agenda*

- a. Minutes (2) Sept. 9, 2013, Sept. 16, 2013; Payroll; Accounts Payable

Trustee Zaroni motioned to approve the Consent agenda. Trustee Swonger seconded, and the motion passed unanimously via roll-call vote.

VI. (11:56) Unfinished Business



- a. Emergency Ordinance 2013-03, Establishing a Moratorium on the Permitting and/or Licensing of Recreational Marijuana Businesses

Trustee Swonger motioned to adopt Emergency Ordinance 2013-03, noting an end-date of December 31, 2013. Trustee Safranski seconded. The motion passed unanimously via roll-call vote.

VII. New Business

- a. (15:25) Consideration of Payroll / PTO Request**

Trustee Swonger motioned to authorize cash payment in lieu of accrued PTO. Trustee Safranski seconded.

DISCUSSION: Mr. Carlson will discuss this item with the Town Attorney, and will hold a Personnel Committee meeting to discuss revisions to policy and alternatives to cash payment. **The motion passed unanimously via roll-call vote.**

- b. (27:15) ADDED ITEM: Land Lease / Fire Department Building / DoLA Grant

Mr. Carlson informed the Board of a requirement from the financing entity for this project to have the underlying Town-owned land deeded to the recipient of the financing, i.e. San Juan County.

Trustee Swonger motioned to direct staff to draft an ordinance for the sale of real property in the 1500 block of Greene Street to San Juan County. Trustee Edwards seconded. DISCUSSION: Trustee Swonger inquired as to whether the property could revert to the Town in the event of it no longer being used for its intended purpose. Trustee Edwards discussed the complication of a future sale, and how the building and the underlying land would be distinguished. Mr. Carlson stated that the County would conduct a survey of the property this week, which would clarify the boundaries being discussed. **The motion passed unanimously via show-of-hands vote.**

VIII. Adjourn – 8:08pm

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**There are no written materials to accompany this agenda item



MINUTES -Silverton Board of Trustees
Silverton Town Hall – October 14, 2013

Budget Workshop: 6pm

Regular Meeting Call to Order and Roll Call – 7:37pm

Mayor: Christine M Tookey

Trustees Present: Malcolm MacDougall, Pat Swonger, Dave Zanoni, Tracy Boeyink, Karla Safranski,
Anthony Edwards

Staff Present: Brian Carlson, Bob Nevins, Anita Steck

Others in Attendance: Rose Raab, Larry Raab, Kevin Baldwin, Mark Esper

I. (0:35) Staff and/or Board Revisions to Agenda

The Board of Adjustments nomination was added to the Planner's staff report.

II. (1:27) Public Comment on Any Topic

Mr. Baldwin inquired about Town Hall telephone policy, and informed the Board of a recent difficulty in reaching an employee. He also encouraged the Board to be mindful of how marijuana related businesses will impact the Town.

III. Staff Reports

a. (7:40) Planner

Trustees Swonger and Tookey will represent the Town Board on the Board of Adjustments, and Trustee Boeyink will be the alternate.

He further reviewed projects and land-use issues, including a proposed re-platting of the Silverton Lakes property. He discussed a number of code related issues which will be the focus of revision during the winter.

(17:10) Mr. Nevins reviewed the status of various Town maps, noting that some information is inaccurate and/or outdated. He stated that staff is reviewing files with the object of updating and formalizing the information for ease of reference and availability to the public. He also discussed aspects of land development and related processes in Town, noting that these will be reviewed by staff during the winter with the object of clarification for the public.

(25:51) Trustee Safranski inquired about a Building/Code department report. This will be included on the October 28th agenda.

(26:48) Mr. Nevins discussed the topic of boarded windows in the business district, noting that Mayor Tookey drafted a letter for circulation to business owners. He discussed alternatives to plywood.

b. (32:53) Administrator

Mr. Carlson noted that the Iron Horse Bicycle Classic has donated \$3,500 to the Town. He stated plans to use these funds for additional promotion of the event in 2014.



He noted that John Wright has delivered a signed citizen initiative petition, with approximately 115 signatures.

He reviewed a site visit to the water and sewer plants, a meeting with the Town Attorney, and proceedings of the annual Durango Silverton Narrow Gauge Railroad meeting.

He finally reviewed August sales tax figures, noting a significant increase over August, 2012.

IV. (47:13) Appointments

- a. Rose Raab – Silverton Area Chamber of Commerce

Ms. Raab reviewed visitation figures for the month.

V. Trustee Reports**

- a. (47:47) Parks and Recreation – Molas Site Visit; Skate Park

Trustee Safranski reviewed the Molas site visit, and discussed plans for a discussin with the Army Corps regarding wetlands mitigation. She further noted the need for building maintenance, and consistent signage. She also noted that Tony Guinta has offered to donate a skateboard ramp. Details of this donation and eventual placement will be discussed with Silverton School students.

- b. (53:05) Benefit Concert

Trustee Swonger reviewed the benefit concert, noting that nearly \$600 was raised, and will be donated to Jamestown, Colorado.

- c. (54:45) Upcoming Meetings
d. Other (none)

VI. (55:28) Consent Agenda*

- a. Minutes – September 23, 2013; Accounts Payable; Payroll
b. Liquor License Renewals (2): The Wyman Hotel, American Legion Post 14 (Miner’s Tavern)**

Trustee Swonger motioned to approve the Consent agenda, and to pull the final paycheck for Molas Lake camp host for further discussion. Trustee Zanoni seconded, and the motion passed unanimously via roll-call vote

VII. (56:52) New Business

- a. Presentation of 2014 Preliminary Budget (summary included; line-item detail available separately)
(57:58) Trustee Swonger motioned to direct the Budget Officer to publish a Notice of Budget pursuant to Colorado Statutes 29-1-106, with an adoption date of December 9, 2013. Trustee Zanoni seconded, and the motion passed unanimously via roll-call vote.
- b. (59:10) Emergency Ordinance 2013-04 Approving the Sale and Disposal of Certain Real Property
(1:01:30) Trustee Swonger motioned to adopt Ordinance 2013-04, an Emergency Ordinance approving the sale and disposal of certain real property. Trustee Boeyink seconded, and the motion passed unanimously via roll-call vote.



- c. (1:02:17) Review of Molas Lake Campground 2013 Season Figures
Mr. Carlson reviewed summer-season figures, noting that 2013 was a second consecutive record year for campsite revenues. Trustee Swonger suggested a review of the Administrative fee to determine if it is adequately reflecting staff time spent on Molas Lake.
- d. (1:05:39) Discussion re TABOR Measure to Implement Wholesale Excise Tax on Cannabis**
(1:10:03) **Trustee Swonger motioned to direct staff to draft for the Board review a TABOR ballot measure to implement a wholesale excise tax on marijuana-related business for possible referral to the April 1, 2014 Biennial Election Ballot. Trustee MacDougall seconded, and the motion passed unanimously via show of hands vote.**
- e. (1:16:16) Contract – Lift Services, Equipment Lease and Snow Removal Services
Trustee MacDougall motioned to approve and execute the contract with Lift Services, with a revision, if needed, to the County Court specified in case of a dispute. Trustee Swonger seconded, and the motion passed unanimously via roll-call vote.
- f. (1:19:42) Contract – The Clean Team, Janitorial Services
(1:20:00) **Trustee Swonger motioned to approve and execute the contract with The Clean Team. Trustee Boeyink seconded, and the motion passed unanimously via roll-call vote.**
- g. (1:22:46) Contract-Ken Webb, Fabrication and Purchase of Twenty Trash Cans
(1:23:02) **Trustee Swonger motioned to approve and execute the contract with Ken Webb for twenty cans at \$720.00 per can. Trustee Zaroni seconded, and the motion passed unanimously via roll-call vote.**
- h. (1:25:43) Molas Lake Camp Host Payment (pulled from Consent Agenda)
(1:33:09) **Trustee Swonger motioned to approve payment to John Schertz for his services as Camp Host. Trustee MacDougall seconded. DISCUSSION:** Trustee Safranski recommended holding the camp host payment until the property is fully vacated and keys are returned. Trustee Swonger asked whether this is permitted in the contract. Mr. Carlson will review the contract. **The motion passed 6-0 via roll-call vote. Trustee Edwards rescued himself.**

VIII. Adjourn 9:11

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**There are no written materials to accompany this agenda item



MINUTES-Silverton Board of Trustees
Silverton Town Hall – October 28, 2013

Finance Committee – 6pm

Regular Meeting Call to Order and Roll Call – 7:30pm

Mayor: Christine M Tookey

Trustees Present: Tracy Boeyink, Anthony Edwards, Malcolm MacDougall, Dave Zanoni, Karla Safranski,
Pat Swonger

Staff Present: Brian Carlson, Anita Steck, Keith Thompson, Gilbert Archuleta

Others in Attendance: Deanna Gallegos, Mark Esper, Barbara Renowden, Nick Studabaker, Caressa Binon

- I. Staff and/or Board Revisions to Agenda - None
- II. (0:58) Public Comment on any Topic
Ms. Gallegos discussed the Town's need for marketing and promotions.
- III. Staff Reports
 - a. (2:43) Building/Code
 - b. (9:00) Public Works
 - c. (20:21) Administrator tennis court backboard; (23:33) Meeting with Al Harper; (25:01) Meeting with Kim White; (26:01) Molas Building Maintenance; (26:44) Army Corps of Engineers re Molas Lake; (36:32) The November 11, 2013 Regular Town Board meeting and Budget meeting are rescheduled to November 12, 2013, in honor of Veterans Day.
- IV. Trustee Reports**
 - a. (33:35) Committee and/or Board Meetings (33:42) Skateboard Park Trustee Safranski reporting on Parks & Rec committee. (35:46) Ice Rink (37:59) KMCC anniversary (38:37) Mayor Tookey attended County Commissioners meeting
 - b. (43:19) Upcoming Meetings (schedule attached)
 - c. Other
- V. (43:59) Consent Agenda*
 - a. Minutes (October 14, 2014), Payroll, Accounts Payable
 - b. Liquor License Renewal (3): Perino DBA Silverton Liquors, Silverton Paris LLC DBA Montanya, Natalia's**
(45:05) Trustee Zanoni motioned to approve the consent agenda adding two additional payments (Summit Recreation, Citizens State Bank). Trustee Swonger seconded, and the motion passed unanimously via roll-call vote.
- VI. New Business
 - a. (45:35) Discussion and Vote re Trustee Cost of Living Raise in 2014 Budget**
(49:51) Trustee Swonger motioned to authorize a Trustee pay increase of 10% to be applied to the newly-elected Town Board Trustees following the April 1, 2014 Election. Trustee Safranski seconded.



The motion passed 4 to 3 via roll-call vote, with Trustee Zanoni, Trustee Boeyink and Mayor Tookey opposed.

- b. (1:00:30) Ordinance 2013-02 – OHV Routes; Suggested Revisions**
No action was taken.
- c. (1:09:42) Ordinance 2013-05: Regulation of Marijuana Businesses; First Reading
(1:40:57) Trustee Safranski motioned to approve the first reading of Ordinance 2013-05. Trustee Swonger seconded. The motion passed 6-0 via show-of-hands vote. Trustee Edwards recused himself.

VII. Adjourn: 9:11 pm

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**There are no written materials to accompany this agenda item



MINUTES -Silverton Board of Trustees

Silverton Town Hall – Tuesday, November 12, 2013

Budget Workshop: 6pm

Call to Order and Roll Call – 7:30pm

Mayor: Christine M. Tookey

Trustees Present: Anthony Edwards, Malcolm MacDougall, Pat Swonger, Dave Zaroni, Tracy Boeyink

Trustee Absent: Karla Safraski

Staff Present: Brian Carlson, Anita Steck, Bob Nevins, Chelsea Stromberg

Others in Attendance: Melody Skinner, Mark Watson, Darlene Watson, Jeffery Frost, Ed Zink, Rose Rabb, Larry & Jess Gallegos, Barbara Renowden, Becky Rhoades, Mary Lou Philip, Steve Pendleton, Karla Pendleton, Edith Mary Eggett, Amelia Dailey, Kim White, Becky Joyce, Bill King, Paul Zimmerman, Julie Danjou, Brader Ledbetter, Marcie Ledbetter, Blaze Braford-Lefebvre Raul Costa, Mike Geryak, Jim Lokey, Kevin Baldwin, Mark Esper

- I. Staff and/or Board Revisions to Agenda - None
- II. (1:28) Public Comment on Any Topic – Ms. Eggett asked whether comments would be permitted during Appointments. Mayor Tookey stated that comments are permitted.
- III. Appointments
 - a. (1:47) Jeffery Frost, Director- Iron Horse Bicycle Classic re 2014 Memorial Day Weekend Event**
(14:31) **Trustee Boeyink motioned to authorize closure of Greene Street on Saturday May 24th 2014 from approximately 8:00 am to 1:00 pm for the annual Iron Horse Bicycle Race. Trustee Swonger seconded. The motion passed unanimously via show of hands vote.**
 - b. (15:40) Rose Raab, Silverton Area Chamber of Commerce – Monthly Report
Ms. Raab reported the highest October visitation since 2006.
 - c. (16:38) Kim White, Silverton School – KMCC Liquor License, (25:20) Ordinance 2013-05, Other**
Ms. White reviewed various drug prevention efforts, including the Youth Center operations and the Youth Advisory Council (YAC). She encouraged the Board to forego liquor licensing at Kendall Mountain, noting that the school would potentially lose the grant funding that pays for student ski lift tickets. She further requested consideration of increased school and youth setback distances in the Marijuana operations ordinance currently under consideration.

(28:48) Ms. Eggett expressed concerns regarding how the Marijuana Ordinance may undermine drug prevention efforts among Silverton’s youth.
- IV. Department Reports
 - a. (31:00) Administrator**

Mr. Carlson reviewed meetings with the Iron Horse Bicycle Race event organizers, with Ms. Berenyi regarding the Town’s employee retirement plan, with Mark Garvin regarding minor maintenance at Molas Lake Campground, and with the Army Core of Engineers, via telephone, regarding plans for trails and wetlands mitigation areas at Molas Lake. He reviewed a staff visit to a medical marijuana storefront in Durango, and its corresponding grow operation in LaPlata County. He finally noted upcoming meetings with State Historical Fund regarding the Visitors



Center exterior rehabilitation.

V. (39:13) Trustee Reports**

Mayor Tookey reviewed a Mayors' meeting held in Montrose, which included numerous Mayors from the Western Slope.

VI. (40:36) Consent Agenda*

a. Minutes (October 28, 2013), Accounts Payable, Payroll

Trustee Zaroni motioned to approve the consent agenda. Trustee MacDougall seconded. The motion passed unanimously via roll-call vote.

VII. (41:09) Public Hearing**

a. Liquor License (Beer/Wine) – Town of Silverton, Kendall Mountain Recreation Center

Melody Skinner, Larry Gallegos, Kevin Baldwin, Julie Danjou, Blaze Braford-Lefebvre, Raul Acosta, Edith Mary Eggett, Becky Joyce, Steve Pendleton, and Paul Zimmerman all spoke in opposition to liquor licensing at Kendall Mountain Recreation Center. No motion was made by the Board.

b. (1:08:16) **RESCHEDULED**: Ordinance 2013-05 Regulating Marijuana Operations

(1:17:55) **Mayor Tookey motioned to cancel the November 25th public hearing and second meeting of the Ordinance 2013-05 and to direct staff to draft a ballot question and to be referred to the April 1st 2014 regular election. Trustee Zaroni seconded.** (1:18:15) Discussion (1:28:38) **Mayor Tookey and Trustee Zaroni withdrew the motion until after the November 25th Public Hearing.**

VIII. Unfinished Business

a. Ordinance 2013-05 – Retail Marijuana Regulations – Discussion re School Buffer Zones, ED-Zone Development Standards, Other; **PUBLIC HEARING RESCHEDULED FOR NOVEMBER 25, 2013**

IX. New Business

a. (1:29:23) Contract: John Schertz – Town Hall Furnace Tending Trustee

(1:29:56) **Zaroni motioned to approve contract for John Schertz for the furnace maintenance. Trustee Swonger seconded. The motion passed 5-0 via roll-call vote. Trustee Edwards recused himself.**

b. Contract: San Juan Backcountry – Snowmobile Touring at Molas Lake

(1:31:24) **Trustee MacDougall motioned to approve the contract with San Juan Back Country. Trustee Zaroni seconded. The motion passed unanimously via roll-call vote.**

c. Contract: Silverton Area Chamber of Commerce – Visitors Center Operations, Lease

(1:32:46) **Trustee MacDougall motioned to approve the Silverton Area Chamber of Commerce lease. Trustee Zaroni seconded. The motion passed unanimously via roll-call vote.**

(1:35:06) **Trustee MacDougall motioned to approve the contract of the operations of the Visitors Center from the Chamber of Commerce, with payment amounts reflecting a pay increase of two dollars per hour, or twelve dollars per hour total. Trustee Zaroni seconded. The motion passed unanimously via roll-call vote.**



- d. Notice of Petition Sufficiency; Adoption or Referral of OHV Petitions (2) to April 1, 2014 Election Ballot**
(1:41:33) **Trustee MacDougall motioned to refer the citizen initiative to the April 1, 2014 regular election ballot, in the form of a ballot question as written by initiative representatives John Wright and Brent Westland. Trustee Swonger seconded. The motion passed unanimously via show of hands vote.**
- (1:46:15) **Trustee Swonger motioned to refer the citizen initiative to the April 1, 2014 regular election ballot, in the form of a ballot question as written by initiative representatives Mr. Lokey and Mr. Baldwin. Trustee MacDougall seconded. The motion passed unanimously via show of hands vote.**

X. Adjourn 9:17 pm

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**There are no written materials to accompany this agenda item



MINUTES -Silverton Town Board of Trustees
Silverton Town Hall – November 25, 2013
Call to Order and Roll Call – 7:32pm

Mayor: Christine M. Tookey
Trustees Present: Malcolm MacDougall, Tracy Boeyink, Anthony Edwards, Karla Safranski, David Zaroni
Pat Swonger
Staff Present: Brian Carlson, Anita Steck, Chelsea Stromberg, Keith Thompson, Gilbert Archuleta
Others in Attendance: See sign in sheet, approximately fifty-nine in attendance

- I. (0:40) Staff and/or Board Revisions to Agenda Mr. Carlson requested the addition of item VI.d, Discussion about Snow Routes and adoption of Resolution 2013-05.

- II. (1:40) Public Comment on Any Topic
Michael Constantine inquired about the details and scope of the Public Hearing. Mr. Carlson provided an overview.

Keith Thompson expressed objections to the proposed 2014 Budget, which includes a reduction in hours for the Building and Code Official position.

- III. (4:32) Trustee Reports
Trustee Safranski stated the School has agreed to temporarily place the skate ramp donated by Tony Guinta next to the basketball court.

- IV. (6:19) Consent Agenda*
 - a. Minutes (November 12, 2013); Accounts Payable; Payroll
 - b. Liquor License Renewal: Cantina y Restaurante De Romeros**

Trustee Zaroni motioned to approve the Consent agenda. Trustee MacDougall seconded.

DISCUSSION: The payment to Animas Towing was pulled from the Consent Agenda and will be discussed under item VII.d.

The motion passed passed unanimously via roll-call.

- V. (8:17) Public Hearing and Second Reading of Ordinance 2013-05: An Ordinance of the Town of Silverton Establishing Licensing Authority and Regulations for Retail Marijuana and Medical Marijuana Operations.

Mr. Carlson provided a summary of the topic and proposed Ordinance, as well as an update regarding Federal enforcement actions and school setbacks.

(20:42) Public Testimony: Testimony was given by the public, and written testimony was read by Mr. Carlson.

(1:26:10) Board Discussion



(1:42:52) **Trustee Swonger motioned to adopt Ordinance 2013-05, An Ordinance of the Town of Silverton Establishing Licensing Authority and Regulations for Retail Marijuana and Medical Marijuana Operations, including revisions to Article 5, Sections 1(A) through 1(D) of Chapter 10, and including setback provisions to Article 5, Section 1(C) of Chapter 10 as follows: Setback being 500 feet from the Silverton School and 500 feet from the Silverton Family Learning Center (Preschool), and excluding any setback for Kendall Mountain Recreation Center and the Visitors' Center. Trustee MacDougall seconded.**

(1:44:05) Discussion

(1:49:27) **The Motion passed 4-2 via roll-call vote, with Trustee Zanoni and Mayor Tookey opposed, and Trustee Edwards recusing himself.**

VI. New Business

- a. (1:57:57) Withdrawal of Wright/Westlund OHV Citizen Initiative; Consideration of New Petition and Referral to April 1, 2014 Regular Election Ballot**

A motion was introduced to withdraw the Wright/Westlund petition, and was subsequently withdrawn pending more information about correct procedure and relevant State Statutes.

(2:03:11) **Trustee Swonger motioned to refer the citizen initiative to the April 1, 2014 regular election ballot in the form of a ballot question as written by initiative representatives John Wright and Patricia McKay. Trustee MacDougall seconded.**

(2:03:32) Discussion

(2:08:30) **The motion passed unanimously via show of hands vote.**

- b. (2:08:43) Contract: Don Curnow/Animas Towing and Recovery – Snow Route Towing Services

(2:09:02) Discussion

(2:35:33) **Trustee MacDougall Motioned to approve the contract for vehicle towing services between the Town of Silverton and Animas Towing with payment of \$125 per "Red Alert" mobilization. Trustee Zanoni seconded. The Motion passed unanimously via roll-call 7-0.**

- c. (2:46:28) Formal Direction to Proceed with Hiring of New Staff (Buildings and Grounds)**

(2:47:28) **Trustee Swonger motioned to give staff formal direction to proceed with hiring of new staff for Buildings and Grounds as Superintendent position, Trustee Boeyink seconded. The Motion passed unanimously via roll-call.**

- d. (2:55:58) Adoption of Resolution 2013-05; Discussion re Snow Routes, Towing Vehicles and

A motion to Adopt Resolution 2013-05 was made and withdrawn pending further discussion about the duration of the Blair Street parking restrictions.



(3:15:45) Trustee MacDougall motioned to reimburse Animas Towing for towing fees resulting from vehicles improperly towed from Blair Street. Trustee Safranski seconded, motion passed 6-0 via roll-call vote. Trustee Swonger recused himself.

VII. (3:16:45) Administrator's Report**

VIII. Adjourn: 10:54

*The following items on the Board of Trustees Agenda are considered routine by the Town Administrator and shall be approved or adopted by motion and majority vote of the Board of Trustees unless the Mayor or a Trustee specifically requests during "Approval of Agenda" that such item be considered under the regular business of the Board. In such event, the item shall be removed from the "Consent Agenda" and Board action taken separately on said item in the order appearing on the Agenda. Those items so approved under the heading "Consent Agenda" will appear in the Board minutes in their proper order.

**There are no written materials to accompany this agenda item



MINUTES -Silverton Board of Trustees

Silverton Town Hall – December 9, 2013

Call to Order and Roll Call – 7:34pm

Mayor: Christine M. Tookey

Trustees Present: Malcolm MacDougall, Karla Safranski, Pat Swonger, David Zanoni, Tracy Boeyink, Anthony Edwards

Staff Present: Brian Carlson, Anita Steck, Chelsea Stromberg & Bob Nevins

Others in Attendance: Mark Esper, Barbara Renowden, Erick Loyer, Kevin Baldwin, Edith Eggett

I. (01:06) Staff and/or Board Revisions to Agenda

Moved item VIII. (a) to after Ice Pirates Appointment to III. (b)

II. (01:51) Public Comment on Any Topic - None

III. Appointments

a. (02:00) Michael Loyer, Ice Pirates Backcountry Adventures **Mike Loyer**

(07:39) **Trustee Swonger motioned to renew the Ice Pirates Backcountry Adventure contract for use of Molas Lake Trails for the 2013-2014 Season. Trustee Safranski seconded, and the motion passed unanimously via roll-call vote.**

b. (10:34) (Originally Item VIII.a, Notice of Pending County Use Permit Application within the Town/County Zone of Mutual Interest Overlay District: Proposed Arrastra Gulch Zip-Line Tours

Mr. Nevins provided background on the pending land-use permit application, and the underlying features and technical specifications. He noted that it would be before the Planning Commission on December 10, and would then go to the County Commissioners for their approval.

IV. (25:15) Trustee Reports – None

V. (25:20) Consent Agenda* - Minutes (November 25, 2013); Accounts Payable; Payroll

Trustee Zanoni motioned to approve the Consent Agenda, Trustee Swonger seconded, and the motion passed unanimously via roll-call vote.

VI. Public Hearing (budget materials distributed separately)

a. (26:06) Public Testimony re 2014 Budget**

b. (29:35) Resolution 2013-06 - Adopting the 2014 Budget

Trustee Swonger motioned to approve Resolution 2013-06 Adopting the 2014 Budget. Trustee MacDougall seconded, motion passed unanimously via roll-call.

c. (30:20) Resolution 2013-07 – Appropriating 2014 Lodging Fees

Trustee Zanoni motioned to adopt Resolution 2013-07, Appropriating 2014 Lodging Fees. Trustee MacDougall seconded, and the Motion passed unanimously via roll-call vote.



- d. (34:20) Resolution 2013-08 – Appropriating 2014 Funds

Trustee Zanoni motioned to approve Resolution 2013-08 Appropriating 2014 Funds. Trustee Boeyink seconded, and the motion passed unanimously via roll-call vote.

- e. (34:59) Resolution 2013-09 – Certifying 2014 Mill Levies

Trustee Zanoni motioned to adopt Resolution 2013-09 Certifying 2014 Mill Levy. Trustee Swonger seconded, and the motion passed unanimously via roll-call vote.

- f. (35:41) Resolution 2013-10 – Adopting 2013 Supplemental Budget

Trustee Safranski motioned to adopt Resolution 2013-10 Adopting 2013 Supplement Budget. Trustee MacDougall seconded, and the motion passed unanimously via roll-call vote.

- g. (36:16) Intergovernmental Agreement: San Juan County

Trustee Swonger motioned to approve Intergovernmental Agreement with San Juan County. Trustee Boeyink seconded, and the motion passed unanimously via roll-call vote.

- h. (40:36) Law Enforcement Service Contract: San Juan County Sheriff

Trustee MacDougall motioned to approve Law Enforcement Service Contract with San Juan County Sheriff, Trustee Swonger seconded, and the motion passed unanimously via roll-call vote.

VII. Unfinished Business

- a. (53:44) Resolution 2013-05 – Establishing Certain Exemptions to the Emergency Snow Route

Trustee Boeyink motioned to adopt Resolution 2013-05, Establishing Certain Exemptions to the Emergency Snow Routes, with an revision to section 3.G to read “From 12:01am until 7:00am”. Trustee Safranski seconded, and the motion passed unanimously via roll-call vote.

VIII. New Business

- a. (Moved to III.b) Notice of Pending County Use Permit Application within the Town/County Zone of Mutual Interest Overlay District: Proposed Arrastra Gulch Zip-Line Tours

- b. (58:13) Contract – DeAnne Gallegos, Kendall Mountain Concessions, 2013-2014 Season (58:24)

Trustee Swonger motioned to approve the Contract with DeAnne Gallegos for Kendall Mountain Concessions, 2013-2014. Trustee Zanoni seconded, and the motion passed unanimously via roll-call vote.

- c. (Moved to item III.a) Contract – Ice Pirates Backcountry Adventures, Use of Molas Lake Trails, 2013-2014 Season

IX. (01:01:52) Administrator’s Report:

Mr. Carlson informed the Board that employment ads have been placed for the newly-created Parks and Facilities Director.

He next discussed the resolution pending for the January 13, 2014 Board meeting, which will revise the Town’s election rules so as to enable withdrawal of a citizen initiative petition.



He next informed the Board that Department reports will be scheduled for the January 27, 2014 Board meeting.

He next reviewed sales tax figures for October, noting that receipts are up 5% over the same period in 2012.

X. Adjourn: 8:41 pm

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**There are no written materials to accompany this agenda item



NOTICE OF PUBLIC MEETING

Town of Silverton – Board of Trustees

MINUTES - SPECIAL MEETING

Monday, December 16, 2014 – 5:30pm

This meeting is open to the public.

Mayor: Christine M. Tookey
Trustees Present: Malcolm MacDougall, Karla Safranski, Pat Swonger, Tracy Boeyink, Anthony Edwards
Trustees Absent: David Zanoni
Staff Present: Brian Carlson
Others in Attendance: Barbara Renowden, Kevin Baldwin

- I. Ordinance 2013-06 – An Emergency Ordinance Extending a Moratorium on the Processing and Approval of Any Application for a Permit or License Related to the Operation of a Business That Sells or Produces Recreational Marijuana Pursuant to the Authority Granted by Amendment 64 to the Colorado Constitution.

Mr. Carlson reviewed the Ordinance details, which extends the existing moratorium until the referendum vote on the underlying commercial marijuana Ordinance, number 2013-05, which will be included on the April 1, 2014 ballot. He also discussed the differences between the referendum and initiative processes, and how they impact the underlying legislation.

Trustee MacDougal motioned to adopt Ordinance 2013-06, with a revision to strike the word “review” from Section 2. Trustee Safranski seconded. The motion passed unanimously via roll-call vote.

- II. Adjourn – 6:29