



Town of Silverton

REGULAR MEETING MINUTES– Silverton Board of Trustees
Silverton Town Hall – December 10, 2018
Call to Order, Roll Call & Pledge of Allegiance 7:00 PM

Present: Mayor Chris Tookey, Mayor Pro Tem Austin Lashley, Trustee Molly Barela Trustee Barbara Renowden, Trustee Judy Graham, Trustee Tiffany deKay, Trustee Jess Wegert
Staff: Michelle Hamilton, Lisa Branner, Kelli Fries, Todd Bove

Regular Meeting 7:00pm

1. Staff and/or Board Revisions to Agenda
2. Public Comment - *Comments must be limited to three (3) minutes in duration.*

Rose Raab commented about a public notice for the budget.

3. Proclamations/Presentations – Silverton School Book Reading
School kids read a story to Board of Trustees and the public called Are you a Silvertonian?
4. Approval of Consent Agenda Items*
 - a. Payroll;
 - b. Accounts Payable
 - c. Meeting Minutes 11/13,11/26,12/03
 - d. Special Event Application – Whiteout
 - e. Special Event Liquor Permit-Kendall Night Skiing
 - f. Liquor License Renewal Application – Silverton Grocery
 - g. Liquor License Renewal Application – Wyman Hotel
 - h. Winter Sports Club Operating Agreement

Trustee Renowden moved and Mayor Pro Tem Lashley seconded to approve the Consent Agenda minus the check for GRNM. The motion passed unanimously with a roll call vote.

5. Staff Reports

Michelle Hamilton said she added a sales tax chart to the Trustee's mail boxes and said were up a little just by 4%. Ms. Hamilton also said that they have the attorney contract drafted and John Sites has it along with Cirsa. Ms. Hamilton said it will go to Board of Trustees for approval before going to the candidate. Michelle Hamilton mentioned an email from Lisa



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Branner regarding the rental of Kendall Mountain over the 4th of July. Mrs. Branner was hoping for the Board of Trustees to weigh in on it. Ms. Hamilton said the decision is whether we should book a wedding or allow camping at Kendall over the Fourth of July. Lisa Branner said the bride is looking for July 5th-7th and she doesn't feel the campers will be out fast enough for them. Lisa said the wedding would pay \$2875 and that was not sure how much camping will bring in. Trustee deKay said we need to stick with camping because they will come into town and spend money. Trustee Renowden asked if staff knows how much money was brought in. Michelle Hamilton replied the amount made was \$400, and in years prior \$9,000 in 2016, 2015 \$25,000 that was when it was done with the school. Mayor Pro Tem Lashley said that we shouldn't bank on something in the future when we have something now. Trustee deKay said they need the operating agreement to be drawn up first. Trustee Wegert mentioned we're in a drought and he agrees with Mayor Pro Tem Lashley that they should take the sure bet. Trustee Graham asked what the staff thinks. Michelle Hamilton said it's a risk either way and that's why we're asking for your input. Trustee Graham then asked if they can postpone. Michelle Hamilton replied No we can't keep a bride waiting for the agreement with the 4th of July committee. Trustee Barela asked Lisa Branner if the bride found lodging Lisa Branner said she was having problems finding lodging. Trustee Barela asked what the bear proofing idea was. Michelle Hamilton said thw SWCCOG recognizes that it's a region wide problem and the region should forma coalitionand work together to mitigate the problem.

6. Trustee Reports

Trustee Graham said shed is first asking about staff wanting a work session/retreat with the board. Mayor Pro Tem Lashley agreed that they need to have the meeting but suggested to wait until they have a new attorney in place. Trustee Graham said the second thing that she need to discuss with Board is the Administrator position. Trustee Graham said that her third idea is the need for common language for accounting. Michelle Hamilton replied that we have had our accountant come several times in the past to give the Board a lesson in accounting and she is willing to come again. Mayor Pro Tem Lashley agrees with Trustee Graham with needing language accounting overview. Mayor Pro Tem Lashley said we need a work session on having each department presenting their budgets.

Mayor Tookey said she sent an email to Mayor Pro Tem Lashley and Trustee Wegert that the planning commission won't be meeting this month.

7. Continued Business- **None**



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8. New Business

a. 4th of July Camping at Kendall Mountain

Trustee deKay moved and Trustee Rownowden seconded to operate camping with language in the agreement stating that we will be reimbursed the \$2875 if not used for camping other than in an emergency.

Michelle Hamilton asked the trustees to make a motion and take the association out or would you want to have camping or a wedding?

Trustee deKay revised the motion to have the 4th of July Association to have camping out at Kendall Mountain. This motion passed with 5 Yes, 1 Recusal Trustee Barela and 1 No from Mayor Pro Tem Lashley.

a. Special Event Application & fee waiver request – Skijoring

Mayor Pro Tem Lashley asked Pete Maisel to come give his report on skijoring. Pete said they were looking at getting the fees waived because they increased the fees. This why they were asking. The cost was \$11,000 and now it's \$25,000 up from past. Mr. Maisel didn't know about the fee for shutting down the street. He asked to have street closure fee waived. Trustee Rownowden asked if it was just the road closure fee he was asking to be waived. Mr. Maisel replied that he is asking for an eveny fee waiver too. Trustee Rownowden asked if that is for all 3 days. Mr. Maisel replied that it is for 4 days. Trustee Graham asked how much Money he is asking to be waived. Mr. Maisel replied \$500/day x 4 days. Trustee Graham replied that they need to what they can to do support the event.

Mayor Pro Tem Lashley moved and Trustee Barela seconded to approve the special event application and fee waiver request for Skijoring 2019. The motion passed unanimously with a roll call vote.

b. Special Event Application – Flying Dogs Sled Race: Lisa Branner gave late papers to the Trustees. Lisa said there's a spread sheet showing what fees are there to inform the Trustees of the cost. There's a form for each event. Flying Dogs is asking for a waiver of fees. Trustee deKay said she is in support of this event. Trustee Rownowden asked if they should add that this is a reimbursement from last year. Michelle Hamilton said that we can have that in the minutes.



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Trustee deKay moved and Trustee Barela seconded to approve the Flying Dog Sled Race event application and fee waiver request. The motion passed unanimously with a roll call vote.

c. Public Hearing – KMRA New Liquor License Application

Michelle Hamilton explained that staff is seeking a new liquor license at Kendall so that they can operate without having to pass a special event permit for each event the Town holds over there. Kim White said that Kendall is a safe space for families and kids. She expressed concern that the parking lot is not safe and adding alcohol to the mix needs to be taken very cautiously. Steve Pendleton asked if this just a beer license or beer and liquor? Ms. Hamilton said this is a beer and liquor license. Steve asked who is benefitting from the sales. Ms. Hamilton said the Town will benefit from it. Mr. Pendleton replied that he doesn't think the Town should compete with businesses. Trustee Barela asked Ms. Hamilton to define the new lodging and entertainment license. Ms. Hamilton replied that it has less of a meal requirement than a hotel restaurant license. Trustee Barela asked if this for the special events only or an everyday license. Ms. Hamilton replied that it can be used for either. Mayor Pro Tem Lashley said that this issue goes before the Board yearly because of underutilized service at Kendall and that he supports this. Michelle Hamilton said the fees can go back to the facility. Trustee Barela asked how much deferred maintenance is. Michelle Hamilton said she can't guess what those numbers should be. Trustee Wegert said he wants all the money to go back to facility to maintain the facility. Mayor Tookey asked Todd Bove to weigh in on this. Todd Bove said that there is a lot of attention that needs to be worked on at Kendall Mountain Recreation Center. Trustee Rewnowden said that she doesn't like the idea of selling liquor to fix Kendall Mountain. Mayor Pro Tem Lashley said these are the same reasons that keep coming up every year. Mayor Pro Tem Lashley agreed with Kim White's statement, and that the Town needs to make the parking lot safer all the way to the bridge.

Mayor Pro Tem Lashley moved and Trustee deKay seconded to approve a KMRA New Liquor License Application. The motion passed with 6 Yays and 1 Nay by Trustee Rewnowden.

d. AIA Contract Approval – SHF Library Planning Grant

Michelle Hamilton said that she and Mark Reavis went over the architect proposals for the library. Trustee Barela asked if this is the architect firm with David Singer. Michelle Hamilton said no.

Mayor Pro Tem Lashley moved and Trustee Barela seconded to approve the AIA contract with Reynolds. The motion passed unanimously with a roll call vote.



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e. IT Contract Approval – Securo Group

Michelle Hamilton said that there were 5 proposals for IT services and they were narrowed down to 3. Todd Bove said that he and Ms. Hamilton interviewed all three of them. Trustee Barela asked Ms. Hamilton if she did online research and read the reviews of the candidates. Michelle Hamilton said she talked to Kim White about their reviews and that Ms. White recommended them. Todd Bove said he read the reviews prior to interviewing them and felt comfortable moving forward with them. Trustee Rewnowden asked how much are they charging. Michelle Hamilton said roughly \$740 per month and about \$8000 per year.

Mayor Pro Tem Lashley moved and Trustee Wegert seconded to approve Securo Group's contract for IT services. The motion passed unanimously with a roll call vote.

f. Resolution 2018-09 2018 Supplemental Budget

Michelle Hamilton said she put the final numbers in the Trustee's boxes. Ms. Hamilton said the supplemental budget is common every year and that the Town must report changes to estimated expenses per fund to the secretary of state.

Resolution 2018-09 2018 Supplement Budget was moved by Mayor Pro Tem Lashley moved and Trustee Wegert seconded to approve and adopt Resolution 2018-09, and for the Mayor to sign it. The motion passed with 5 Yays, and 2 Nos by Trustee Rewnowden, and Trustee Barela.

g. Public Hearing - Resolution 2018-10 Adopting the 2019 Budget

Rose Raab read a letter to board and staff regarding the budget. Trustee Wegert said this the most in-depth in look at the budget and that he likes what he is seeing and supports it. Trustee deKay asked how many times the Board met. Michelle Hamilton said they met 7 times. Trustee Rewnowden said yes, they did meet 7 times but they all didn't agree on everything.

Trustee Wegert moved and Mayor Pro Tem Lashley seconded to approve and adopt Resolution 2018-10, adopting the 2019 Budget passed with 5 Yays and 2 Nayas by Trustee Rewnowden and Trustee Barela.

h. Resolution 2018-11 Certify Mill Levy

Michelle Hamilton said she sent an email saying she got the final total assessment on the Mill Levy. Trustee Barela asked if 2018 was that an estimate or actual numbers? Michelle Hamilton said that it was the actual numbers.



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Trustee Barela moved and Mayor Pro Tem Lashley seconded to approve and adopt Resolution 2018-11 Certifying the Mill Levy and to have the Mayor sign it. The motion passed unanimously with a roll call vote.

i. Resolution 2018-12 2019 Budget Appropriations

Mayor Pro Tem Lashley moved and Trustee Wegert seconded to approve and adopt. Resolution 2018-12 and have the Mayor sign it. The motion passed with 5 Yays and 2 Nays by Trustee Rewnowden and Trustee Barela.

j. Resolution 2018-13 Appropriating Lodging Fees

Michelle Hamilton said this is resolution appropriates all lodging and camping fees collected in town to go towards marketing and events. Trustee Barela said there's a new line item for special events. Michelle Hamilton said it was on there last year and the the year before.

Trustee Wegert moved and Trustee deKay seconded to approve and adopt Resolution 2018-13, and have the Mayor sign it. The motion passed unanimously with a roll call vote.

k. Silverton San Juan County Shared Services Agreement

Michelle Hamilton said this is a intergovemental agreement for 50/50 shared services. Michelle said we went over with the county and they took out the planner. Trustee Barela asked that we need to get the information quartley from the sponsors and with this in the agreement. Michelle Hamilton said that is appropriate and that we can take that back to them.

Trustee Wegert moved and Trustee Barela seconded to approve the Silverton San Juan County Shared Services agreement with some added language of reporting requirements. The motion passed with 6 Yays and 1 Nay by Trustee deKay.

l. San Juan County Sheriff's Contract

Michelle Hamilton said she discussed the contract with the Sheriff on Monday and with the County Commissioners and the contract reflects the final numbers. Trustee deKay asked if they can ask the same request as above. Michelle Hamilton said yes. Trustee Graham asked if they can have a summary on how it has changed. Michelle Hamilton said that it hasn't changed. Trustee Barela said they most likely we will get a check back.



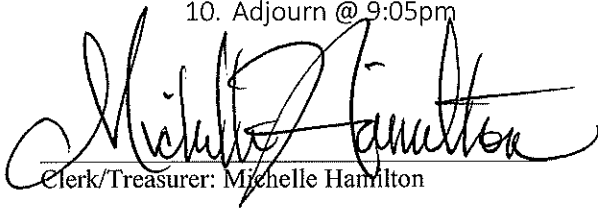
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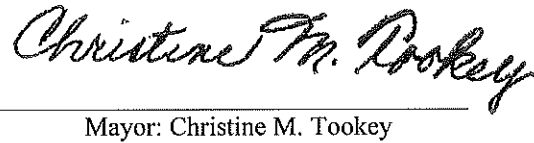
Trustee Wegert moved and Trustee Barela seconded to approve the San Juan County Sheriff's contract with the added language discussed. The motion passed with 6 Yays and 1 Nay by Trustee deKay.

9. Public Comment

Gary Davis - thank you for all your hard work and please turn up the volume since this is a public forum.

10. Adjourn @ 9:05pm


Clerk/Treasurer: Michelle Hamilton


Mayor: Christine M. Tookey