



# Town of Silverton

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REGULAR MEETING MINUTES– Silverton Board of Trustees

Silverton Town Hall – September 24, 2018

Call to Order, Roll Call & Pledge of Allegiance 7:06 pm

Present: Mayor Chris Tookey, Trustee Barbara Renowden, Trustee Tiffany deKay, Mayor Pro Tem Austin Lashley, Trustee Jess Wegert, Trustee Molly Barela

Absent:none

Staff: Michelle Hamilton, Kelli Fries, Lisa Branner, Todd Bove, John Sites, Mark Reavis

## **Regular Meeting**

1. Pledge of Allegiance and Reading of Protocols

2. Staff and/or Board Revisions to Agenda

3. Public Comment –

Amy Neal – two observations – 1 on contract renewal at Molas. 2 on closing of Greene St.

Ron Heinbaugh – commented on Army Corps of Engineers.

4. Proclamations/Presentations

a. Notorious Blair Street Historic District Association – Bill Walko

Bill Walko, owner of Natalia's, asked for Town support with a project they would like to see implemented. He gave an overview of the Blair Street improvement project. They have to offer: \$50k match to assist in seeking grant funds. They recognize that it is a broad based project. They would like certainty on the project and to complete it in a timely manner. They would like to use the 2010 DoLA Blair Street plan as their template for improvements. Mayor Pro Tem Lashley asked if they are considering incorporating ADA. Mr. Walko replied yes and they are looking at drainage on Blair St. as well. Mayor Pro Tem Lashley asked that they clearly damarkate crosswalks too.

6. Approval of Consent Agenda Items

a. Payroll;

b. Meeting Minutes 8/27

c. Accounts Payable

**Trustee Wegert moved and Mayor Pro Tem Lashley seconded to approve the consent agenda. The motion passed with 6 yays and 1 abstained.**

7. Staff Reports



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Trustee Wegert asked the Board to consider taking steps to reduce bear dispatching in the future. Mayor Pro Tem Lashley mentioned he thinks they could schedule a whole work session with public engagement and conversation with Bruin and contractors on the subject. Trustee Renowden commented that they need to look at residences too. Trustee deKay asked if they could use utility bills to communicate to residents. Trustee Barela- part of that discussion needs to be with Bruin. Mayor Pro Tem Lashley stated that he thinks they can do better securing the transfer station.

Michelle Hamilton – introduced Kelli Fries as the new Deputy Clerk.

Trustee Barela- Todd Bove do you think the ServPro quote is adequate to clean the books? Todd Bove – Yes. Trustee Barela – Are we ready to move forward then?

Trustee Renowden – looking at the ServPro estimate, they are charging us for the respirators and filters.

Trustee Barela- asked questions about library expenses.

Trustee deKay – legal bill is at 28k YTD. She requested the last 3-4 years of legal service expenses.

Trustee Barela – Town Board expense in the financial snapshot has a mis-print.

Lisa Branner – asked the board to review a new proposed fee schedule. She said that she and Todd Bove are working on KMRA winter operations and that they would like to get a Liquor License at Kendall Mountain Community Center. She would like board consensus to move forward with the application for a Liquor License. Mayor Pro Tem Lashley commented that this has been an issue for years. Multiple former concession owners have stated that liquor sales would have made a difference for them. The Board gave consensus to pursue a liquor license. Lisa Branner also mentioned the film permit application at Molas Lake Park. Board gave consensus that they intend to approve the film permit application. Mayor Pro Tem Lashley asked if they have a plan for traffic coming off the Colorado Trail. Mayor Tookey asked if they need the whole park. Michelle Hamilton asked the Board if they can schedule a tentative meeting on Wednesday the 3<sup>rd</sup> as a joint session with the county to discuss shared services in the budget. She also set a date for a budget work session at 6pm on Monday October 1.

## 8. Trustee Reports

Trustee deKay asked if they will receive shared services budgets? Michelle Hamilton replied that she has made the request but not received any budget proposals yet.

Trustee Barela announced that the Library Board met last Thursday and they will vote that Yes the Library will be 100% moved to the modular once construction begins.

They would like to get the books cleaned as soon as possible. Trustee deKay –





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requested that the Town Board meet with the Library Board. Michelle Hamilton set a tentative date for a special meeting with the Library Board at 6pm on October 15<sup>th</sup>. Mayor Pro Tem Lashley stated that he would like the Town Board to discuss an operating agreement with the Library Board at that time.

Mayor Tookey she and Willy have a Region 9 meeting on Thursday, also a SWCCOG meeting but Durango has pulled out of the SWCCOG. Mayor Pro Tem Lashley – did Durango give any reasoning for pulling out? Mayor Tookey replied only that the decision was made by the Durango City Manager.

9. Continued Business

10. New Business

a. Trustee Appointment

**Trustee Wegert moved and Mayor Pro Tem Lashley seconded to appoint Judy Graham as Trustee. The motion passed with 4 yays, 1 nay by Trustee Renowden, and 1 recusal by Trustee Barela.**

b. RFP Architect – Library

Mark Reavis gave a short synopsis of the RFQ. He discussed the three phases of the grant and how they relate to the SHF grant. Trustee Wegert – are you working as the liaison between the architect and the Library Board? Mark Reavis – No. Trustee Wegert – so will this be similar to what you have been working on the last year and a half or will it be different? Mark Reavis – it will be very focused on the parameters lined out in the RFQ. Trustee Barela – so this covers all 15 points that the planning grant details? Mark Reavis – correct.

**Mayor Pro Tem Lashley moved and Trustee Renowden seconded to approve the RFP for Architectural Services for the SHF Library grant. The motion passed unanimously with a roll call vote.**

c. RFP IT Services

**Trustee Wegert moved and Mayor Pro Tem Lashley seconded to approve the RFP for IT services for the Town. The motion passed unanimously with a roll call vote.**

d. Special Event Application – Cyclo-Cross



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Lisa Branner gave a description of the event and mentioned that there is a street closure. Mel Russek gave a description of the event also. She described the street closure as North West side of Greene 12<sup>th</sup> to 16<sup>th</sup> and the alleyway closed 13<sup>th</sup> – 15<sup>th</sup> from 9am to 1pm, Saturday October 13<sup>th</sup>.

**Mayor Pro Tem Lashley moved and Trustee Barela seconded to approve the special event application for Cyclo-Cross. Motion passed unanimously with roll call.**

## 11. Public Comment

Rebecca Bertot –commented on the Freak Power film crew and her desire to form a local film commission.

Ron Heinbaugh – commented on bear disposal. He also asked for some clarification on the 4<sup>th</sup> of July Association.

Bruce Conrad – commented on the film production.

## **\*Non-agendized item:**

**Trustee Renowden moved and Trustee deKay seconded to pay the 4<sup>th</sup> of July Association \$15k to help them with their expenditures. The motion passed with a roll call vote 1 recusal, 1 nay, 5 yays.**

Trustee Barela suggested that Todd Bove and Lisa Brannner be liaisons to the 4<sup>th</sup> of July Association at the next (and all subsequent) meetings.

12. Executive Session for discussion of a personnel matters under C.R.S. Section 24-6-402(f)(I) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body of any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Personnel discussion is regarding Town Clerk Michelle Hamilton and Town Public Works Director John Sites.

**Mayor Tookey moved and Mayor Pro Tem Lashley seconded to enter into executive session for the discussion of personnel matters under CRS 24-6-402(f)(I) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or of any elected official; the appointment of any person to fill an office of this body or of an elected official; or**





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**personnel policies that do not require the discussion of matters personal to particular employees. The motion passed with unanimous consent of the Trustees.**

13. Adjourn Executive Session @ 9:17 p.m. – Resume Regular Meeting
14. Consideration of personnel matters for Town Clerk and Town Public Works Director

**Trustee Renowden moved and Trustee Barela seconded to approve the payout of 200 hours of PTO to John Sites and 260 hours of PTO to Michelle Hamilton. The motion passed unanimously with a roll call vote.**

**Mayor Pro Tem Lashley moved and Trustee deKay seconded to appoint Michelle Hamilton as Interim Administrator and compensate her at the rate of the most recent administrator. The motion passed unanimously with a roll call vote.**

15. Adjourn

Town Clerk/Treasurer, Michelle Hamilton

Mayor, Christine M. Tookey