

AGENDA

Silverton Board of Trustees, Silverton Town Hall – August 8, 2011
Call to Order and Roll Call – 7:30pm

Call to Order – 7:40 PM:

Mayor: Terry Kerwin
Trustees present: Jim Lindaman, John Schertz, Pat Swonger, Karla Safranski, Chris Tookey
Trustees absent: David Zanoni
Staff: Jason Wells, Brian Carlson
Others: please see sign-in sheet

I. (1:02) Public Comment

Mr. Wells requested that a discussion of weekly-rental application fees be added to the agenda under “new business”.

II. Appointments**

a. (1:19) Kyle Messich – San Juan County EMS

Mr. Messich announced that the EMS group has been awarded by the State of Colorado a grant totaling approximately \$108,000. \$98,000 of this award will go toward the purchase of a new ambulance. \$6,000 will go toward equipment purchases. \$5,000 will be spent on volunteer incentives. He further noted that as two EMT volunteers have completed their EMT intermediate training, there is now 24/7 advanced life-support coverage.

Trustee Safranski asked what will be done with the old ambulance. Mr. Messich stated that it will likely be kept as a backup, though it may also be donated. This is still under discussion among the EMT Board.

b. (8:15) Cindy Bryant – Blair Street Historic District Association

Ms. Bryant discussed proposals to improve the Blair Street Park. This includes the receipt of donated picnic tables, which will be repaired by the Blair Street Historic District Association, and a flower bed, which would be maintained by volunteers. She requested later operating hours for the restroom, and suggested that Mr. Cook could be available to lock the facility in the evening. Mr. Raab stated that previous vandalism is one reason for the current open/operating hours. Ms. Bryant further requested a formal name change of the park to “Columbine Park”. Mr. Wells will present a resolution to this effect at the next Board meeting. Ms. Bryant further discussed a sign and re-painting of the facility. Mr. Thompson will notify Ms. Bryant of required sign dimensions. Trustee Safranski suggested that painting of the facility should be discussed among the Parks and Recreation Committee.

III. (24:56) Trustee Reports

Trustee Lindaman reviewed Finance Committee proceedings, noting approval of payroll and accounts payable. He further reported a preliminary 2012 budget deficit of \$28,000. The Finance Committee will meet on Monday August 15th at 5:00pm to resume 2012 budget discussions.

Trustee Swonger reported on developments with the Eagle-Net project, which includes discussion of a Silverton-to-Durango fiber optic line, such information being mentioned in a document that was erroneously posted and which has since been redacted.

Trustee Safranski reported on the railroad ties mistakenly used by the MSI volunteers on their trails project. MSI has donated \$300 to the railroad fund for the 50 ties, and this act has satisfied all parties.

Trustee Tookey mentioned the most recent EMS meeting, which Mr. Messich has covered under “appointments”.

IV. (29:24) Consent Agenda*

- a. Approval of July 25, 2011 Minutes (minutes will be distributed on Monday)
- b. Approval of Accounts Payable

- c. Approval of Payroll
- d. Appointment of Jason Wells as 2012 Budget Officer

Trustee Swonger motioned to approve the consent agenda; Trustee Tookey seconded, and the motion passed 6-0 via roll-call vote, with Mayor Kerwin and Trustee Safranski abstaining from the approval of minutes.

V. (30:49) New Business

- a. First Reading of Ordinance 2011-02 Adopting Revised Town Sign Code

Mr. Tookey provided a background to the Ordinance, noting that this has been approved by the Planning Commission, and that it may be further revised now and/or during the second reading.

Trustee Safranski asked whether the section pertaining to banners should include mention of there being no fees, and also that staff would review banner requests to ensure compliance with engineering standards. Mr. Tookey further asked whether permanent banners such as one that reads "welcome to Blair Street" would be permitted, noting that current language prohibits such a banner in favor of temporary, event-related banners. He further noted that current language prohibits commercial advertising and/or logos on banners. Ms. Bryant showed a sample of a banner sponsored by Budweiser. Trustees Schertz and Lindaman expressed their opposition to such commercial advertising.

Mr. Tookey suggested adding a sentence that reads "specifications shall be set by policy of the Town Board", so as to avoid the need to revise the Ordinance with each change in specifications. Mr. Wells suggested a separate section to deal explicitly with banners of a civic nature and those owned and maintained by the Town.

Trustee Safranski motioned to approve the first reading of Ordinance 2011-02; Trustee Swonger seconded.

DISCUSSION: Mr. Tookey will revise language pertaining to banners prior to the second reading, per this evening's discussion. **The motion passed unanimously via show-of-hands vote.**

- b. (1:28:53) Weekly Rental Application Fees (late addition to agenda)

Mr. Wells noted inconsistencies in fees charged to applicants, which range from \$250 to \$500, which is the correct figure according to code. Staff will contact recent and pending applicants, as well as verbal inquiries, to inform them of the correct fee of \$500.

Trustee Lindaman noted that he has received complaints from lodging businesses regarding the quantity of weekly rental properties in town.

VI. Unfinished Business

- a. (49:54) Consideration of Temporary Employment of Willy Tookey for Planning Department Assistance

Mr. Wells provided background from the previous meeting, noting that two weeks of empty not-to-exceed \$30 per hour was approved.

Trustee Schertz motioned to approve temporary employment for Mr. Tookey according to terms provided by Mr. Tookey; Trustee Safranski seconded, and the motion passed 5-0 via roll call vote, with Trustee Tookey abstaining.

- b. (52:22) Status of Town Hall Boiler Replacement Effort

Mr. Wells noted that a boiler unit is currently on hold for the Town pending a decision by the Board. Mr. Demaree offered to provide two such boilers for \$15,000, with the option to pay an additional \$15,000 for the second unit in the spring, or to have them both removed at no further cost. These units are fired by anthracite coal. Mr. Wells discussed the concerns over a steel unit, and also noted that the model represented by Mr. Demaree carries a ten-year warranty. Mayor Kerwin stated that he would contact the manufacturer regarding his concerns over a steel/steam system. Mr. Raab suggested that Mayor Kerwin do additional research regarding alloys, as these may mitigate the corrosion hazards and water-treatment requirements.

- c. (1:08:40) Status of State Historic Fund Survey Grant

Mr. Wells reviewed a recent meeting in Denver with State Historic Fund staff, himself, David Singer, and Julie Coleman for the purpose of addressing SHF's decisions regarding work-product reimbursement. The work-product items in question include a historical context report and fourteen surveys which were completed after the expiration of the SHF contract, both of which will be presented to the National Park Service for reimbursement under the Preserve America grant. The remaining item is a database comprised of 350 properties, for which the SHF is reimbursing in the amount of 10%, owing to the proportion of completed surveys relative to the original project scope-of-work. Additional reimbursement will be considered by SHF upon request by the Town Board, and such additional reimbursement is factored into the reimbursement request provided by Mr. Singer in this evening's packet. Mr. Wells further noted that SHF proposes a re-opening of the project so as to complete the survey project, thereby providing a full valuation and utilization of the database in question. The Town would be required to match a grant for a re-opened project. He further noted that Mr. Singer is not interested in an arrangement whereby his work would serve as an in-kind match for the re-opened grant, thereby enabling the Town to forego a cash match.

Mr. Singer reiterated that the database in question was itemized as a deliverable work project in its entirety per the SHF contract. He further discussed the importance of the CLG status which would result from the completion of this project. He also clarified that of the \$25,000 owed to SHF at this point, \$16,000 will come from NPS as an offset, leaving an \$9,000 deficiency to the Town. Mr. Carlson pointed out that \$5,000 of this reimbursement has already been received by the Town, and that the remaining \$11,000 assumes approval of a scope of work that is reduced from the original contract and from subsequent revisions.

Trustee Swonger emphasized the need to complete the project, as other future projects are dependent upon this completion and resulting CLG status. Trustee Lindaman reviewed the costs of the various options with SHF.

Trustee Swonger motioned to submit a letter requesting that the database be included in SHF reimbursement, and to express the Town's intent to complete the project. Trustee Safranski seconded, and the motion passed unanimously via show-of-hands vote.

VII. Administrator Report

a. (1:34:55) Transfer Station Update – grease & tires**

Mr. Wells stated that an approved outlet for used tires has been brought to his attention from Mr. MacDougall, and that tires will be removed at a cost of \$5/per. He estimated that this cost will be comparable or less than if they were removed by Bruin Waste as household refuse, under an exemption issued by the State. Staff will implement a method of fee collection for future tire deposits. He further stated that the grease-collection service is now in place at the transfer station. Related costs to grease collection will be factored into revised development standards and EQR calculations.

b. (1:342:10) Meetings**

- i. Completed – Bill Frownfelter, Russell Engineering (Design Standards Revision), Code Revision Workshop, COG Telecom Committee, Animas River Protection Group, COG
- ii. Upcoming – Fire Department, Tareq Wafaie, DoLA (Code Revision Assistance), Animas River Stakeholders Group, National ICMA Conference

c. (2:00:10) Travel/Training Budget

Trustee Tookey motioned to allow Mr. Wells to continue to attend his customary meetings, and to allow related Administrator budget line items to be expended beyond budgeted amounts; Trustee Swonger seconded, and the motion passed 5-1 with Trustee Lindaman opposed.

VIII. Department Reports

- a. Silverton Chamber of Commerce
- b. Library
- c. Public Works

IX. Adjourn – 10:12pm

*The following items on the Board of Trustees Agenda are considered routine by the Town Administrator and shall be approved or adopted by motion and majority vote of the Board of Trustees unless the Mayor or a Trustee specifically requests during "Approval of Agenda" that such item be considered under the regular business of the Board. In such event, the item shall be removed from the "Consent Agenda" and Board action taken separately on said item in the order appearing on the Agenda. Those items so approved under the heading "Consent Agenda" will appear in the Board minutes in their proper order.

**There are no written materials to accompany this agenda item

Brian Carlson, Clerk/Treasurer

Terrence M. Kerwin, Mayor