



Town of Silverton

REGULAR MEETING AGENDA – Silverton Board of Trustees

Silverton Town Hall – April 23, 2018

Call to Order, Roll Call & Pledge of Allegiance – 6:32pm

Present: Mayor Tookey, Mayor Pro Tem Lashley, Trustee Barela, Trustee deKay, Trustee Renowden, Trustee Wegert

Absent: Trustee Molina

Staff: Louis Fineberg, Mark Reavis, Michelle Hamilton, Sara Mordecai, Todd Bove

MEETING PROTOCOLS: Please turn off cell phones; be respectful and take personal conversations into the lobby. The public is invited to attend all regular meetings and work sessions of the Board of Trustees. Please be advised, public comment will not be taken during the work session meetings.

Regular meeting

- I. Staff and/or Board Revisions to Agenda: none
- II. Public Comment: none
- III. Proclamations/Presentations: none
- IV. Approval of Consent Agenda Items*
 - a. Payroll, Accounts Payable, Meeting Minutes 3/26, 4/9
 - b. Liquor License Renewal Application – Silverton Conoco
 - c. Liquor License Renewal Application – M&D LLC dba Bent Elbow Restaurant & Hotel

Trustee Renowden mentioned that the minutes from 4/9 needed a spelling correction. Mr. Fineberg replied that they were revised.

Trustee Wegert moved and Mayor Pro Tem Lashley seconded to approve the consent agenda. The motion passed unanimously with a roll call vote.

- V. Staff Reports
 - a. February & March Financial Statements
 - b. Per Resolution 2017-03 all regular meetings will start at 7:00 p.m. May - September

Trustee deKay asked about budget meetings. She would like to schedule finance meetings.

Trustee Renowden commented that Justin is doing a great job running the maintainer. She also asked if John heard back from the State to see if John Girodo can do the water testing. Mr. Fineberg replied that he will check with John when he comes back from vacation. Trustee Barela asked Mr. Reavis about a building that is to be demolished listed in the packet. She asked if it meets the commercial requirements for snow shed. Trustee Barela asked Mr. Bove about a labor estimate for a contract in the packet. Mr. Bove responded that there would be in-kind work from staff and minimal labor costs.

VI. Trustee Reports

Trustee Wegert gave an update of the most recent Planning Commission Meeting. Mayor Pro Tem Lashley added that they discussed the County's master plan at the Planning Commission as well. Mr. Fineberg added input about the CLG and the Planning Commission's role and revision of design standards. He will be bringing it to the Planning Commission at the next meeting. Trustee Renowden asked if this will require existing business to change store fronts. Mr. Fineberg replied that existing businesses are generally grandfathered in. Any new project would be subject to the revisions.



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Mayor Tookey reported that she attended a Region 9 meeting on Thursday.

Trustee deKay asked if they should have a quarterly or biannual financial reporting from our funded partner organizations, Chamber, LEA, Fire, EMS. Mr. Fineberg offered to draft a request to each of the agencies. He will report back at the next meeting.

VII. Continued Business

a. OHV Parking

Mr. Fineberg gave a background of the issue to the new Trustees. The old Board directed staff to focus on the other side of the tracks on 10th street. He distributed a map with boundaries of town-owned land. After showing the Board which land is owned by the Town, he explained that staff is looking at putting about 40-50 spaces in the Town-owned Animas Street right of way. He explained that he will be hiring Bill Corwin to do a title search for clarity. The big discussion will be altering the OHV route. It would be about three blocks of change. The proposed spots are entirely within the town and none owned by the County. Mayor Pro Tem Lashley mentioned that he spoke with a citizen, Mr. Livingstone, who expressed concern about more traffic past his house. He suggested more ticketing to help control the traffic. Mayor Pro Tem Lashley suggested looking into a new crossing not on 10th St. Mr. Harper replied that if the Town wants to pay for it they can do it. Trustee Renowden asked if the Town has ever done a traffic count. No. Trustee deKay commented that signage is important and time is a factor. Trustee Barela reminded the Board that they need to have changes made by 3rd week of May before maps go to press. She asked if we can incorporate signage and maps into the mobile app. Mr. Fineberg replied yes. Trustee Barela brought up loading zones and Mr. Fineberg said that will be part of a larger parking conversation. Trustee Renowden suggested that 2 signs on Greene St. showing the way to the staging area should be sufficient. Mr. Fineberg said that this is a twofold project: 1- provide the parking. 2- getting people to use it. Mayor Pro Tem Lashley asked who is charge of collecting the daily fee and enforcing the policy. Mr. Fineberg replied that it will operate as an honor system with a metal tube for collection and the Sheriff will provide enforcement. Mayor Tookey asked if there will be a public hearing for a proposed route change. Mr. Fineberg replied that they will look at that on May 14th. Mayor Pro Tem Lashley asked what other expenses will go into the parking. Mr. Fineberg assured him that the Public Works Director is confident that it will not require much in the way of resources.

VIII. New Business

- a. Initial Discussion of 2019 Budget Schedule
- b. Mayor Tookey mentioned that 5/28 is Memorial Day so the regular meeting should be move it to 5/29 Tuesday. The Board reached consensus to move it to 5/29. Trustee Renowden asked when they will be going over 2018? Mr. Fineberg agreed that if the Board would like to meet about past financial statements, they could meet at 5pm. Trustee Barela requested a copy of the budget. Mayor Pro Tem Lashley asked if there is file sharing for finances. Ms. Hamilton responded that there is a shared filed for the Treasurer, CPA, and Auditor in Google Drive. Mr. Fineberg confirmed that the next meeting will start at 5 and they will discuss financial statements Jan-Mar and the Cemetery and CT funds.
- c. Joint Meetings with County Commissioners (including EPA Joint Meeting April 25). Mr. Fineberg announced that the County would like to hold joint quarterly meetings, and he asked the Board to have future dates in mind during the joint meeting on Wednesday. He proposed dates in July, October, and December. Trustee deKay mentioned that she would like to discuss shared services with the County.



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- d. First Reading of Ordinance 2018-04 – Prohibitions on the Taunting and/or Harassment of Animals by Any Means** Mr. Fineberg explained that there is more work to be done on the drone ordinance which is regulated by the FAA. He feels they can address drones and animals by making a modification of the municipal code and adding an animal harassment law.

Mayor Pro Tem Lashley moved and Trustee Barela seconded to approve the first reading of Ordinance 2018-04. The motion passed unanimously with a roll call vote.

- e. First Reading of Ordinance 2018-05 - Planning Commission as Historic Review Board

Mr. Fineberg described the intent of modifying the code to strike the Historic Review Committee and giving historic review responsibilities to the Planning Commission. Mr. Klinke gave comment. Mayor Tookey added that she thinks some things need to be reviewed by the Planning Commission so we mirror what the County is doing. Trustee deKay asked if they should table the issue. Mayor Tookey mentioned that Mr. Klinke is going to sit down with Mr. Fineberg and they will make changes administratively. Mayor Pro Tem Lashley mentioned that if they can agree to look at it together, he thinks they can go ahead and approve the first reading now. Mr. Klinke agreed.

The Board gave consensus to table the first reading of Ordinance 2018-05 until it goes to the Planning Commission with show of hands.

- f. Contract for 4th of July Campground Services**

No discussion

Mayor Pro Tem Lashley moved and Trustee deKay seconded to approve the 4th of July Campground Services contract. The motion passed unanimously with a roll call vote.

The Board agreed on a retreat date of May 22.

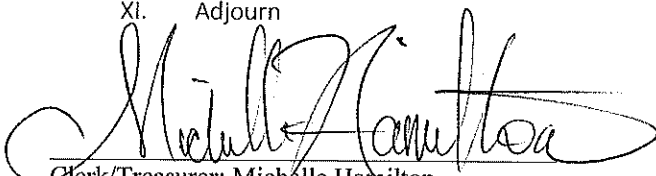
IX. a. Executive Session - for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) concerning the Town of Silverton Municipal Code.

b. Executive Session – under C.R.S. 24-6-402 (B) During which negotiations for employment contracts, other than negotiations for an individual employee's contract, are discussed.

Trustee Renowden moved and Trustee Barela seconded to go into executive session. The motion passed unanimously with a roll call vote.

X. Public Comment

XI. Adjourn


Clerk/Treasurer: Michelle Hamilton


Mayor: Christine M. Tookey