



Town of Silverton

Finance Committee Meeting - Silverton Board of Trustees
Silverton Town Hall – February 26, 2018
Call to Order– 6:14pm

Mayor: Christine M. Tookey
Trustees: Pete Maisel, Tiffany deKay, Barbara Renowden, Malcolm MacDougall present, Larry Gallegos called in and Jess Wegert was absent.
Staff: Michelle Hamilton, Sara Mordecai, Mark Reavis, Lisa Branner, John Sites
Town Manager: Louis Fineberg

Finance Committee Meeting

- I. Dec 2017 Financial Statement
- II. Jan 2018 Financial Statement

Ms. Hamilton gave a PowerPoint Presentation on the 2017/2018 revenues vs. expenditures. Trustee Renowden said she thought they were going through the financial report line by line. Ms. Hamilton said, we can. Trustee Renowden asked to schedule a meeting that is more than 30 minutes. Mr. Fineberg asked if a daytime meeting would work because he would want to give this as much time as it needs. Mr. Fineberg said he would send out an email offering a few times. Ms. Hamilton asked that any specific questions or concerns be submitted in advance so that staff can prepare to efficiently answer them. Trustee Renowden has too many to forward in advance. The Board had no questions. Gilbert Archuleta asked if this meeting would be public and if he would have an opportunity to ask questions. Mr. Fineberg responded yes. Mr. Archuleta said he has no problem submitting his questions to Ms. Hamilton in advance.

Regular Meeting – Silverton Board of Trustees Call to Order and Roll Call & Pledge – 6:32pm

- I. Staff and/or Board Revisions to Agenda: None
- II. Public Comment:
Deborah Runion – Referenced her letter to the Board regarding Snow Route parking Ord. and its enforcement and clarity of within Town.
DeAnne Gallegos – Noted specific adjustments that were left out of this draft. She requested that fees other than building use, such as the special events fee of \$200 be waived for non-profit entities. Many of these non-profits use these fundraising opportunities to pay their own salaries as well as create an opportunity.
Molly Barela – expressed concern about the format, stating that it is massively confusing.
- III. Proclamations/Presentations
 - a. Entertainment Districts, Common Consumption Areas, and Promotional Associations

Ms. Hamilton PowerPoint Presentation on Entertainment Districts, Common Consumption Areas, and Promotional Associations and gave an opportunity for Board questions. The Board had numerous questions and comments, each was addressed by Ms. Hamilton.

Austin Lashely asked how a non-profit special event permit holder is held liable. Ms. Hamilton responded that each event holds liability insurance but technically it is a temporary liquor license that is being issued to a non-profit entity so no licensee is held liable.

Molly Barela noted a couple of concerns she had with facts in the presentation.

- IV. Approval of Consent Agenda Items
 - a. Accounts Payable, VC Financials
 - b. Donation Request – Mountain Studies Institute
 - c. EIAF Grant – Silverton Water Treatment Plant & Tank Repair that includes a signature from Mayor Tookey
 - d. Liquor License Renewal – Gold Bar
 - e. Special Event – Spring Fever
 - f. Special Event – Iron Horse Bicycle Classic



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Trustee MacDougall motioned to approve the consent agenda and Trustee Gallegos seconded. The motion passed unanimously with a roll call vote.

V. Staff Reports

- a. OHV Parking
 - a. Mr. Fineberg - Is the Board interested in talking about Mr. Harper's offer to use the land over by the Depot?
 - i. Yes
 - b. Grant Match – Planning Grant Library Rehabilitation
 - a. Mr. Fineberg - Staff is right now in the process of writing a planning grant. There is a local match requirement of \$12,000. The Friends of the Silverton Library has agreed to pay half of that match and I would like to have your permission to place an agreement on the next agenda for Board review.
 - i. Yes
 - c. Role of the Planning Commission – Within Town Limits
 - a. Mr. Fineberg - The Town Code narrowly defines the role of the Planning Commission and I believe it needs to be examined. My intention is to bring these issues with the Town Code to the Board one at a time. Can I put this on the agenda for discussion at our next meeting?
 - i. Yes
 - d. Facilities, Parks and Recreation Director Job Description
 - a. Mr. Fineberg - Just an announcement that the FPR job description has been prepared and will be published next week.
 - i. Q & A about job specifics.

VI. Trustee Reports

- a. Trustee MacDougall gave an update on the Planning Commission meeting. Topics discussed were; becoming a Certified Local Government, Town & County Master Plan revisions, and very briefly OHV parking. These are public meetings and are held monthly on the third Tuesday in the County Commissioners room.
- b. Mayor Tookey said that she and Willy are heading to Denver for a grant meeting to request backcountry help with OHV usage.
- c. Mayor Pro Tem deKay asked if zoning issues or changes could be placed on a future agenda so the Board can discuss items such as single lot building. Mr. Fineberg expressed that he believes that the Master Plan update is the perfect opportunity for those types of issues to be discussed and considered.
- d. Trustee Maisel – Just a quick question on the visitor center closures, now that Chris George is no longer making that call who is? Mr. Fineberg – When CAIC indicates considerable avalanche danger we will let the occupants of the Visitor Center know and let them make the call. So, ultimately the decision will be left to Kim and DeAnne respectively.
 - Continued discussion on avalanche zones, danger and future planning.

VII. Continued Business

- a. Fee Schedule – Resolution 2018-01
 - i. Addition of Drone Permit Fee – Mr. Fineberg stated that the FAA does not allow fees for Drone Permits but they will review the Ordinance.
 - ii. Additional Fee Waiver for Non-Profits – Mr. Fineberg asks the Board what their thoughts are about waiving or reducing all fees for non-profits.

Board discussion. Some clarification from staff on listed fees and actual cost for certain services. Mayor Pro Tem deKay requested actual numbers to analyze what we are making and what our goals are.

Trustee MacDougall motioned and Trustee Gallegos second to approve the Resolution 2018-01 with the addition of waived fees for non-profits and corrections of prior adjustments. The motion passed unanimously with a roll call vote.

- b. Definition of a Neighborhood
 - i. With the purpose of establishing clear notification requirements for a Promotional Association applying for a Common Consumption Area within the Entertainment District. Section 12-47-301(11) (III) (E) C.R.S. & Section 12-47-301(11) (II) (f) C.R.S.



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Trustee MacDougall motioned and Trustee Gallegos seconded to define a neighborhood as the entire Town. The motion passed unanimously with a show of hands.

VIII. New Business

a. First Reading -- Ordinance 2018-02 Code Amendment Procurement

Trustee MacDougall motioned and Trustee Gallegos seconded to approve the first reading of Ordinance 2018-02 Code Amendment Procurement with the modification that in the event of an emergency two Trustee authorization will be required as approval.

b. RFP -- Legal Services

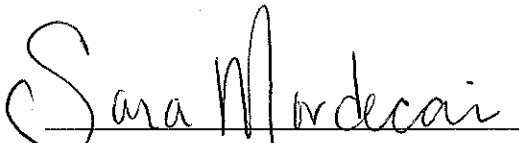
i. Discussion of issuance of RFP for Municipal legal services

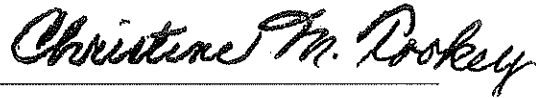
The Mayor gave some history about how appointments have been handled. Board discussion and consensus to wait on issuing an RFP for Legal Services until after the April 3rd election and the new Board is seated.

IX. Public Comment:

Deborah Runion -- Asked if there are any Trustees who are willing to meet with her after the meeting. Some discussion on the subject of Red Alerts between the Board, Mr. Sites and Mr. Fineberg.

X. Adjourn @ 8:23


Deputy Clerk Attest: Sara Mordecai



Mayor: Christine M. Tookey