

AGENDA

Silverton Board of Trustees, Silverton Town Hall – January 24, 2011

Finance Committee Meeting – 7:00 PM

Call to Order and Roll Call – 7:30 PM

Call to Order – 7:31 PM:

Mayor: Terrence Kerwin
Trustees present: Pat Swonger, Chris Tookey, Jim Lindaman, David Zanoni, Karla Safranski
Trustees absent: John Schertz
Staff: Brian Carlson, Gilbert Archuleta, Jason Wells
Others: Rose Raab, Larry Raab, Pam Welty, Steve Pendleton

- I. Public Comment Regarding Consent Agenda or non-Agenda items (0:29)
none

II. Appointments (0:40)

- a. Pam Welty / Silverton Chamber of Commerce re: “Sale-ing in Silverton” Event

Ms. Welty provided an overview of the event, which is a community-wide yard sale. She suggested a “free” dump-day following the event. Mr. Carlson will research sales tax and licensing requirements, and will communicate his findings to the Chamber.

Discussion followed as to the true costs of “free” dump-days. This aspect of the proposal will be reviewed further.

Mr. Wells brought up possible zoning prohibitions, and will forward his concerns to the Town/County Planner, who was not present at this meeting. He suggested a revision to the prohibition of “outdoor activities” found in Chapter 7 of the Town Code, which would establish exemptions.

III. Trustee Reports **

(12:00) Trustee Lindaman reviewed Finance Committee proceedings. He noted approval of accounts payable, except for three checks which were removed from consideration. He further noted approval of payroll. He notified the Board of an approximate \$8,000 2011 general fund expense for employee insurance, as two of the “opt-out” candidates have been declined coverage outside of the group plan. He finally reviewed the proposals for cleaning/painting of the Council chambers, noting that Mark Garvin provided the lowest bid at \$1,100, and that a chemical product may preclude the need for painting, thereby further lowering the cost of the job.

(15:20) Trustee Zanoni reviewed Buildings and Grounds Committee proceedings, noting a request for free use of the Kendall facility for the 2011 hardrock 100 race. The committee will meet with Mr. Garland in February. He further reviewed the Silverton Jamboree’s request for discounted use of Kendall, plus insurance provided by the Town. He noted that the Town no longer provides insurance to such events, and that remaining details will be worked out at a meeting yet to be scheduled. He finally noted that staff is working to revise facilities rental fees.

(17:08) Trustee Swonger provided a review of Gov. Hickenlooper’s Regional Economic Development meeting, noting that telecommunications infrastructure was identified as the top priority for this region. He mentioned a tentative plan for EagleNet to bring a fiber optic line into Town via the DSNRR track.

IV. Consent Agenda* (20:06)

- a. Approval of January 10, 2011 minutes
b. Approval of Accounts Payable
c. Approval of Payroll
d. Liquor License Renewal – Pride of the West

Trustee Lindaman requested that item "D" be pulled for further discussion.

Trustee Swonger motioned to approve the consent agenda, excluding item D; Trustee Tookey seconded, and the motion passed unanimously via roll-call vote.

Trustee Swonger motioned to approve item D from the consent agenda; Trustee Tookey seconded, and the motion passed unanimously via roll-call vote.

V. New Business

- a. (23:21) Chamber of Commerce – Review of Year-End 2010 Budget; Discussion of Use of Unexpended Funds

Mr. Wells suggested that either the 2011 Visitors Center contract payment be revised to reflect the \$6,201 surplus from 2010, or that the funds be paid to the Town by the Chamber, and retained in the General Fund.

Trustee Lindaman motioned to retain the \$6,201 surplus in the general fund; Trustee Zaroni seconded. DISCUSSION: the deteriorating condition of the Visitors Center was further discussed, and Mr. Wells stated that a prioritization of needed repairs will be conducted by the Buildings and Grounds committee. **The motion passed unanimously via show-of-hands vote.**

- b. (36:13) Discussion on the Creation of Municipal Sign Code Working Group**

Mr. Wells stated that Mr. Michaelson will begin assembling a working group, and will advertise for participants. He reminded the Board that they ultimately approves the final product of the working group and planning commission.

- c. (43:20) Approval of Letter to Members of the State Legislature Concerning Fiber Optics

Trustee Safranski motioned to approve the letter to the State Legislature; Trustee Tookey seconded, and the motion passed unanimously via show-of-hands vote.

VI. Old Business (48:16)

- a. Discussion of Kendall Mountain Operations During US 550 Road Closures **

Mr. Wells notified the Board that CIRSA has no objection to a policy revision that allows for the ski area to remain open during pass-closures.

Trustee Swonger motioned to direct staff to revise policy at the Kendall ski area allowing for continued operations in the event of a pass-closure, and to post appropriate signage at the chair lift referencing the possibility that medical care will be unavailable during pass-closures; Trustee Tookey seconded, and the motion passed unanimously via show-of-hands vote.

VII. Administrator Report**

- a. (52:10) Municipal Code Revision Progress Report

Mr. Wells will provide a more detailed timeline of this process at the next Board meeting. He stated that the goal is to have the internal-staff component of the work finished by late Spring, so as to begin the public input process during the Summer.

- b. (55:26) Town Website Redesign Update

Mr. Wells reviewed the details of the SIPA grant award, which is a services award of approximately \$6,000 for website design. The Molas Lake Park website will be developed separately by a private contractor.

- c. (58:10) EQR Audit on Town Business Accounts & County Properties

Mr. Wells provided a brief update as to how the EQR charges are calculated and distributed among businesses, as well as noting that numerous county properties are not currently being charged for refuse service. He will review past meeting minutes to determine what formal agreements were in place with county property owners, and whether any of those property owners are grandfathered.

- d. (1:05:38) Town Hall/Kendall Mountain Rec. Center Structural Assessment RFP

Staff will meet on Tuesday, January 25 to review proposals.

- e. (1:07:17) Great Outdoors Colorado Parks Grant Update

Item IV.A - Consent Agenda

This grant application was denied for lack of a formal Recreation Plan. Staff will review this deficiency, and will seek guidance from GOCO for the next grant cycle.

- f. (1:09:05) Town Vehicle Removal/Impoundment Policy
- g. (1:17:00) Board Workshop Re: Committee Activity; Other Topics

This meeting is scheduled for Monday, January 31, 2011 at 5:00 pm at the Brown Bear café.

- h. Meetings
 - i. SWCCOG
 - ii. SW Basin Roundtable
 - iii. Region 9 Economic Development
 - iv. Water Rights Meeting
- i. Other

VIII. Department Reports

- a. Public Works

IX. Adjourn – 9:10pm

*The following items on the Board of Trustees Agenda are considered routine by the Town Administrator and shall be approved or adopted by motion and majority vote of the Board of Trustees unless the Mayor or a Trustee specifically requests during "Approval of Agenda" that such item be considered under the regular business of the Board. In such event, the item shall be removed from the "Consent Agenda" and Board action taken separately on said item in the order appearing on the Agenda. Those items so approved under the heading "Consent Agenda" will appear in the Board minutes in their proper order.

**There are no written materials to accompany this agenda item

Brian Carlson, Clerk/Treasurer

Terrence M. Kerwin, Mayor