

RECORD OF PROCEEDINGS

The Board of Trustees for the Town of Akron held a **Regular Meeting** on **Tuesday, December 4th, 2018 at 7:00 p.m.** at the Akron Town Hall in full conformance with the laws and ordinances of said Town.

Mayor Nancy Lightle opened the meeting at 7:00 pm with the Pledge of Allegiance.

TRUSTEE PRESENT: Scott Porteus Susan Watson
 Derek Glosson Brittani Kusel – by phone

TRUSTEE ABSENT: Harry Slusser Jacque Hayes

STAFF IN ATTENDANCE: Dennis Brandenburg, Resigned Town Attorney
 Matthew Richardson, Pre-appointed Town Attorney
 Dencia Raish, Town Clerk/ Administrator
 Shane Watson, Public Works Director

OTHER IN ATTENDANCE:

Joanne Busing - Akron News Reporter, Gerald O'Halloran- Washington County Sheriff Office,
 Randy Hayes – Hayes Aviation

Approval of Minutes

The Council reviewed the minutes of the regular meeting held on November 5th, 2018. A motion was made by Derek Glosson to approve the minutes, seconded by Scott Porteus; all other votes were yes, motion passed.

Approval of November Bills

Dencia Raish presented the November bills list. A motion was made to approve the bills as presented, by Derek Glosson, seconded by Susan Watson; all votes were yes, motion passed.

Airport Report

Airport Manager Randy Hayes reported that he has met with the State Aviation group and discussed the CIP for Colorado Plains Regional Airport. The State gave special emphasis for the pavement maintenance that is in the plan. This project could be funded by the State without Federal funding.

Randy reported that the ASOS (weather station) at the CPRA would be moved in 2019. Aviation has recommended that Akron applies for their entire entitlement from the Federal Grant. This will equal over \$250,000 of federal funds and \$12,000 of State and local match. The cost of moving the ASOS was estimated at \$110,000, but part of the project is controlled by FAA, and they will set the cost which could vary from the original estimate.

Sheriff Report

Jerry O'Halloran presented the statistics for November incidents and citations. Akron had 25 incidents with 24 citations written. Jerry also reported that a deputy had made contact with Kelly Sullivan and found that at that time there were three dogs on the property, so she was within requirements for the Town.

Akron Elks Special Event 12/08/18

Mayor Nancy Lightle presented a Special Event Liquor License for the Akron Elks on Dec 8th for the Yuma Hospital Christmas Party. O'Halloran reported that the Sheriff Office had no objections in issuing the license. A motion was made to issue the license by Susan Watson, seconded by Derek Glosson; all votes were yes, motion passed.

RECORD OF PROCEEDINGS

Odell's Super's New Application for FMB Off-Premise Consumption

Dencia Raish presented a new application for a Fermented Malt Beverage Off-Premise Consumption for Odell's Supers. A public hearing will be held January 7th to allow comment from the public and give time for the local authority to investigate. A motion was made to accept the application and send the application to the State by Derek Glosson, seconded by Scott Porteus; all votes were yes, motion passed.

Dennis Brandenburg arrived at this point in the meeting at 7:20 pm. Council continued with scheduled appointments before backtracking to appointing a Town Attorney.

County Report

Commissioner Terry Hart was not in attendance to report the Council any County happenings.

Perk up the Park Report

Lori Baer, Chair for Perk up the Park, presented to Council the happenings of the Perk up the Park group in Akron. They are a registered nonprofit organization that has come together to raise funds and assist with park development in Washington County. So far they have been able to install a toddler apparatus and fall protection at the Akron City Park. Their next big goal is to install a nice gazebo on the large cement pad by the Akron Swimming Pool. This project is estimated to cost \$15,000 and have earned over \$11,000 so far. Lori wanted to present to the Council to make sure that the Council is happy with the plan before the installation. It measures 36' x 27' and will be lit with solar lighting to prevent vandalism in the future. The committee is hoping to start construction in the spring of 2019. Council had no recommendations for the committee.

Viaero Broadband Densification

Rick Bailey with Viaero Wireless appeared to inform Council that Viareo is coming close to reaching capacity for their data output with the current tower that they have in town. As time and technology go forward, it is safe to plan that data usage will only increase. To alleviate any shortcomings in service provided by Viaero, the company needs to install a 60' laminated pole that will house the hardware needed to boost the signal. Viaero has begun investigating a location for the pole. The initial location investigation finds a good location to be within the vicinity of the fire siren located in the alley between Birch Ave. and Ash Ave. on 5th St. Bailey pointed out that the current zoning regulations do not address telecommunications, and that too may need to be addressed. After further discussion, the Council agreed to begin looking into the location and options for installation.

Appointing Town Attorney

Dennis Brandenburg thanked the Council and Town for his time in serving as Town Attorney for Akron. He then presented the engagement agreement constructed by Matthew Richardson. Dennis stated that he considered everything in the agreement to be in order. A motion was made to enter into the agreement and to appoint Matthew Richardson as Town Attorney and Municipal Prosecutor by Derek Glosson, seconded by Scott Porteus; all votes were yes, motion passed. After the motion, Dencia Raish administered the Oath of Office to Matthew Richardson.

Public Invited To Be Heard

Steve Diamond approached Council to discuss disconnecting (de-annexing) his property of 24437 CR 41. This property contains just over 11 acres and is within the Westin Ridge Addition. Steve pointed out that he is not connected to any Town provided utilities. His property is intentionally left out in the Covenants and believes it was an oversight that it was included within the annexation. Steve also pointed out that he

RECORD OF PROCEEDINGS

did not receive notice when the roads were vacated in February 2014. Council agreed to look into the requirements for disconnect and tabled for future discussion.

2019 Audit Agreement

Town of Akron auditor David Kauffman with Liittjohann, Kauffman, and Pederson submitted an audit agreement for 2019 for the cost of \$8,500.00. A motion was made to accept the 2019 audit agreement by Derek Glosson, seconded by Susan Watson; all votes were yes, motion passed.

Christmas Bonus

Dencia presented the estimates for the 2018 employee Christmas bonus to the Council for review. The bonus values were associated with employee reviews in 2018. The employees had reviews in March and given a base score at that time. That percentage was multiplied to the employee's bonus potential. Then the employees were re-reviewed in November. If they had reached their listed goals and improved a score from the review in March, they would be able to reach the full value of the bonus offered. The budgeted amount for the 2018 bonus was \$9,900, and the cumulative total for the bonus attained was \$8,800. A motion was made to approve the 2018 bonuses for employees by Scott Porteus, seconded by Derek Glosson; all votes were yes, motion passed. This vote did not include a bonus for Town Clerk/Administrator or Public Works Director.

2019 Budget Review

Dencia stated that she was not finished with the 2019 budget process. She needed to adjust a few entries and confirm with the budget committee before the presentation. A special meeting was set for December 11th at 7 pm with Council and 6:30 with the Budget Committee.

Pond Revitalization Report

Dencia reported, and she, Derek Glosson, and Kyle Dorrenbacher have completed an RFP for Environmental Engineering Services to attain all necessary site and environmental assessments, permits, and site surveys for the Akron Pond Revitalization Project. RFP's were sent to 4 companies in that line of work along with a public posting on the CML website. Return information was requested back by 12/21/18.

Organization Chart Restructure

The question has been raised by Council what is the organizational structure for the Town of Akron. Dencia reported that she wasn't aware of a specific organizational chart. A committee was established to review. The committee reviewed municipal code and had conversations with Shane, Public Works Director and Dencia Raish Town Clerk/Administrator. Council has discussed that there is a need for a Town Manager or point person between staff and Council. The Council has also discussed the need for defined Recreation Coordinator to be the point person for recreational activities for Akron and potentially expand. Lots of discussions were held on current staff and the potential need for additional staff. Council asked for further definition of organizational needs and job descriptions. The discussion was tabled for further investigation.

Council, Committee, and Staff Reports

Public Works Director Shane Watson reported both trash trucks are operational again. He also reported that Christmas lights had been installed and thanks YW for their assistance.

Dencia submitted a written report for November. Aside from the budget Dencia is working with Larry Johnson to define when building permits are required. Dencia also inquired for input from Council about the free water taps in Westin Ridge. She needs to know if the taps belong to the original purchasers of the

RECORD OF PROCEEDINGS

property or the people that develop. Scott Porteus reported that it was his understanding when he purchased his second lot from Ron Thomas, Ron was in charge of distributing the taps, and Scott bought that 2nd lot without a water tap. Matt Richardson said that he would research on this topic he also suggested finding the contract between Thomas Brothers and the Town of Akron dated May 19, 2000.

Dencia reviewed the sales tax report for 2018. Two large unscheduled sales tax deposits, totaling just over \$124,537.50 in the year caused 2018 to end in greater revenues than originally budgeted.

Matt Richardson thanked the interview committee and the Town Board for hiring him; he is looking forward to working with Akron.

Susan reported that Chamber would have its annual Parade of Lights on December 6th and the Firemen's Beef and Noodle supper will follow the parade at the Event Center. Chamber is also encouraging other shop local events.

Derek reported that he had attended another CML policy committee meeting. He has been providing a written report. He encourages Council to let him know if anyone needs more information. Derek reviewed the RRWC situation for Matt Richardson's benefit. He also reported that neither the State Engineer Office nor the District had offered any clarification to the question of if Akron is required to pay the fees if the Akron pump is less than 50-acre-ft.

A motion was made by Scott Porteus to go into executive session to discuss employee matters for reviews and bonus's for Public Works Director and Town Clerk/Administrator a second was made by Derek Glosson; motion passed at 9:30 pm.

Council chambers were dismissed, and present council members along with Matt Richardson, Dencia Raish, and Shane Watson went into executive session.

The regular Council meeting was reconvened at 10:08 pm.

A motion was made to approve the bonus calculated for Dencia Raish and Shane Watson by Scott Porteus, seconded by Derek Glosson; Susan Watson abstained due to being married to Shane, all votes were yes, motion passed.

Adjournment

There being no further business, Scott Porteus moved to adjourn the meeting at 10:11 pm. With no objections, motion carried.

ATTEST: _____

Dencia Raish, CMC
Town Clerk/Administrator

Nancy Lightle, Mayor