

CONVENE AS BOARD OF ADJUSTMENT

- I. CALL TO ORDER
- II. ROLL CALL
- III. REVIEW AGENDA
- IV. PUBLIC HEARINGS AND RELATED ACTIONS
  - a. Approve/Disapprove Resolution 2014-02 Variance
- V. ADJOURN

REGULAR MEETING

- VI. CALL TO ORDER
- VII. ROLL CALL
- VIII. REVIEW AGENDA
- IX. CONSENT AGENDA
  - a. Approve/Disapprove January 7<sup>th</sup>, 2014 Minutes
  - b. Review/Consent of previously paid disbursements as listed on the January Check Detail Report
  - c. Approve/Disapprove Checks to be written February 5<sup>th</sup>, 15<sup>th</sup> and/or 28<sup>th</sup> and signed
  - d. Approve/Disapprove Cabin Fever Dave Private Event w/ Road Closures & Horse-Drawn Carriage Permit, Feb. 15<sup>th</sup> & 16<sup>th</sup>
  - e. Approve/Disapprove Liquor License Renewal - Tommyknocker Tavern
  - f. Approve/Disapprove (Temporary/Perm.) Health Council Applicant
- X. REPORTS & PRESENTATIONS
  - a. Public Works Report - Ben Davis (verbal)
  - b. LWCRCo Report - Eric Grossman (verbal)
  - c. Mayor's Report - Eric Grossman (verbal)
  - d. WCRC Report - Guinevere Nelson (verbal)
  - e. Written Reports (Recreation, Building Inspector) **Read ONLY**
- XI. OLD BUSINESS
  - a. Discuss/Consider ATV Options from January 21, 2014 Work Session
- XII. NEW BUSINESS
  - a. Approve/Disapprove Resolution 2014-04 Repealing 2013-14 Authorizing Mail Ballot Election
- XIII. MANAGERS REPORT
- XIV. ADJOURN

POSTED 1/30/14

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OPEN TO THE PUBLIC

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# VARIANCE

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Avery Augur asked the City of Creede for a variance in the side yard setback requirements for the west side of his property located at 113 W. Fifth Street. The legal description of this property is lot 11, Block 17, South Creede.).

The Board of Adjustments held a Public Hearing and considered the request at the regularly scheduled meeting of the Board of Trustees on February 5, 2013. Furthermore the Board of Adjustments approved the request with Resolution No. 2014-00.

The City of Creede through it's Board of Adjustments granted Avery Augur a two (2) foot side yard set back on the west side of his property with Resolution No. 2014-02. The following conditions apply to this Variance:

1. This Variance applies to the plans for this structure only.
2. The Applicant agrees to comply with all building and land use regulations otherwise associated with this structure and property.
3. The Applicant will reimburse the City for legal and recording expenses associated with this Variance.

These conditions have been read, understood and agreed to by both parties.

Applicant/Owner

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Avery Augur

Date

City of Creede

Attest:

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Mayor,  
Date

Eric, Grossman

Date

City Clerk,

Randi Snead

# **Resolution No. 2014-02**

## **APPROVING A VARIANCE**

**WHEREAS**, Avery Augur (“Applicant”) has requested a Variance from the City of Creede (“City”) in accordance with Sec. 4-8 of the Creede Land Use Code to allow a reduction in the side yard setback requirement at his residence located at 113 W. Fifth Street, lots 11, Block 17, South Creede (“Property”); and;

**WHEREAS**, the Property faces Fifth Street and the west side of the house sits back between approximately sixteen (16) and five (5) feet from the property line along Rio Grande Avenue as it’s at an angle conforming to the old railroad right-of-way; and

**WHEREAS**, the City’s current Land Use Code requires a side yard setback of five (5) feet, with special provisions requiring all sides of a lot with street frontage needing to meet the front yard setback requirement of fifteen (15) feet.

**WHEREAS**, the Applicant would like to build an addition on the west side of his home that would sit back approximately two (2) foot from the property line; and

**WHEREAS**, the City is currently working on plans to develop this portion of the old railroad right-of-way and vacate Rio Grande Avenue between Third and Fifth Street. Per provisions of State statute C.R.S. § 43-2-302(c) the City will and convey the eastern twenty-five (25) foot of Rio Grande Avenue to adjacent property owners which includes the Applicant; and

**WHEREAS**, Once the City’s development of this portion of the old railroad right-of-way is completed, the side yard setback requirements will be in compliance.

### **NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ADJUSTMENTS OF THE CITY OF CREEDE, A COLORADO TOWN, THAT:**

The Board of Adjustments hereby grants a Variance to Avery Augur for a two (2) foot side yard setback on the west side of his residence at 113 W. Fifth Street with the following conditions;

1. This Variance applies to the plans for this structure only.
2. The Applicant agrees to comply with all building and land use regulations otherwise associated with this structure and property.
3. The Applicant will reimburse the City for legal and recording expenses associated with this Variance.



**BOARD OF TRUSTEES**  
**CITY OF CREEDE, COLORADO - A TOWN**  
**January 7, 2014**

REGULAR MEETING

The Board of Trustees of the City of Creede - a Town, County of Mineral, State of Colorado, met in regular session in the Creede Town Hall at the hour of 5:31 p.m. There being present at the call of the roll the following persons:

TRUSTEES PRESENT: Elizabeth Zurn, Ed Skroch, Eric Grossman, Teresa Wall, Denis Powell, Heather DeLonga  
TRUSTEES ABSENT: Kay Wyley

Mayor Grossman, presiding, declared a quorum present:  
Those members of staff also present were as follows:

Randi Snead, Clerk/Treasurer

REVIEW AGENDA

A report on ATVs was added to Reports and Presentations item f. Trustee Powell moved and Trustee Zurn seconded to approve the agenda as amended. The vote was unanimous. Mayor Grossman declared the motion carried.

CONSENT AGENDA

The consent agenda contained the following items:

- a. Approve/Disapprove December 3rd 2013 Minutes
- b. Review/Consent of previously paid disbursements as listed on the December 2013 Check Detail Report
- c. Approve/Disapprove Checks to be written January 8th, 15th and/or 31st and signed
- d. Approve/Disapprove Liquor License Renewal - The Old Firehouse
- e. Approve/Disapprove Liquor License Renewal - The Far Dog
- f. Approve/Disapprove Multiple Special Event Permit Application - Creede Elks Lodge - February 14, 2014, July 4, 2014, & December 31, 2014

A correction was made to the December 3<sup>th</sup>, 2013 minutes. Trustee Zurn and Trustee Powell seconded to approve the consent agenda as amended. The vote was unanimous. Mayor Grossman declared the motion carried.

REPORTS AND PRESENTATIONS

PUBLIC WORKS REPORT

Public Works Director, Ben Davis, reported on the following items:

- The Christmas decorations are coming down and the new historic Creede banners are being put up.
- The blower motor at the wastewater plant was being rebuilt.
- Public Works is looking for a vee-plow to add to the fleet. Davis thought that additional costs to modify the dump truck for attachment would be minimal.
- Davis will follow up on the signs that were ordered for the hockey ponds.

LOWER WILLOW CREEK RESTORATION COMPANY REPORT

Mayor Grossman explained that the IRS had contacted the company and Attorney Heil was investigating the next step to get 501(C)3 status. There will be a Public Hearing on revegetation January 15<sup>th</sup> at 5:30 p.m.

MAYOR GROSSMAN'S REPORT

Mayor Grossman reported on the following items:

- He would like to return to the retreat goals and create timelines to go along with them. He asked that everyone be able to spend several hours at the upcoming work session.
- He recommended watching several videos that he appeared in.
- He responded to questions about his residency.

#### ATVs-TRUSTEE POWELL

Trustee Powell voiced his concerns about the current board not addressing ATVs. He expressed that he would like to see either a vote from the board or for the issue to be placed on the April ballot. The issue was discussed at length. Mayor Grossman is to assemble research with three ordinance options for the January work session for a possible vote in February or March.

#### WRITTEN REPORTS

A written report from Recreation was received and filed.

#### NEW BUSINESS

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#### ANNOUNCE HOLIDAY 2013 BUSINESS BEAUTIFICATION COMPETITION WINNER

Trustee Wall announced that the winners for the Business Beautification Competition were as follows:

First place: The Blue Yak

Second Place: Rare Things

Third Place: Holy Moses

She thanked the businesses for their participation. The Mayor and Trustees congratulated the winners.

#### MANAGER'S REPORT

Manager Dooley was unavailable for the meeting. Mayor Grossman responded to the manager's report regarding the Chamber Jail noting that it seemed that the City did not need to take action on this project at this time. Clerk Snead relayed an option for possible stand-alone fuel tanks and gave the board a reminder about their W2 forms.

#### ADJOURN

There being no further business to come before the Board of Trustees at this time, Trustee Zurn moved and Trustee Powell seconded that the meeting be adjourned at 6:21 p.m. The vote was unanimous. Mayor Grossman declared the motion carried.

Respectfully submitted:

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Randi Snead, City Clerk/Treasurer

CITY OF CREEDE; A COLORADO TOWN  
Monthly Check Detail  
January 2014

Type	Date	Num	Name	Memo	Amount
<b>Jan 14</b>					
Liability ...	01/02/2014	7660	Colorado State Treasurer	133001-00-6-001	-151.79
Bill Pmt -...	01/08/2014	7661	Creede Chamber of Comme...	2014 Budgeted Donation	-10,000.00
Bill Pmt -...	01/08/2014	7662	Creede Gifts & Gas, LLC	December Charges/Final Payment to...	-568.39
Bill Pmt -...	01/08/2014	7663	Davis Engineering Service, I...	North Creede Surveying & Research	-1,093.40
Bill Pmt -...	01/08/2014	7664	Kentucky Belle Market	Dec Charges/Acct. #15 & #20-Tax Ex...	-46.62
Bill Pmt -...	01/08/2014	7665	Muleys Disposal Service	Dec Trash Svcs/Accts 116, 1197, 1198	-330.00
Bill Pmt -...	01/08/2014	7666	Quill Corporation	Office Supplies	-156.82
Bill Pmt -...	01/08/2014	7667	Tomkins Hardware & Lumber	Dec Charges/Acct #580	-636.11
Bill Pmt -...	01/08/2014	7668	Valley Imaging Products, LLC	Monthly Service Agreement	-60.00
Bill Pmt -...	01/08/2014	7669	Willow Creek Reclamation ...	2014 Budgeted Donation to WCRC	-10,000.00
Bill Pmt -...	01/14/2014	7670	VISA		-966.03
Bill Pmt -...	01/14/2014	7685	CenturyLink	300794472/Dec	-235.67
Bill Pmt -...	01/14/2014	7686	Kolisch Lumber HKP, Inc.	Lumber for repairs	-13.50
Bill Pmt -...	01/14/2014	7687	Monte Vista Cooperative	Propane Charges/Rent/Parts	-1,847.48
Paycheck	01/15/2014	7671	Benjamin J Davis		-1,120.38
Paycheck	01/15/2014	7673	Denis F Powell		-153.92
Paycheck	01/15/2014	7674	Donald L Braley		-430.01
Paycheck	01/15/2014	7675	Edward J Skroch		-153.92
Paycheck	01/15/2014	7676	Elizabeth R Zurn		-153.92
Paycheck	01/15/2014	7678	Eric R Grossman		-290.80
Paycheck	01/15/2014	7679	Heather DeLonga		-153.92
Paycheck	01/15/2014	7680	Merolyn K Wyley		-153.92
Paycheck	01/15/2014	7682	Robert B Schlough		-1,064.34
Paycheck	01/15/2014	7683	Scott W Leggitt		-861.54
Paycheck	01/15/2014	7684	Teresa Wall		-153.92
Paycheck	01/15/2014	7672	Clyde E Dooley		-1,478.40
Paycheck	01/15/2014	7677	Eloise T Hooper		-501.58
Paycheck	01/15/2014	7681	Randi L Snead		-1,055.70
Liability ...	01/16/2014	CC...	GWRS (CCOERA)	98721-01/1220	-438.76
Bill Pmt -...	01/30/2014	7701	Heather W. Delonga	School Arts Instruction	-240.00
Bill Pmt -...	01/31/2014	7688	Century Equipment Company	Backhoe Parts	-185.04
Bill Pmt -...	01/31/2014	7689	CMCA	January 31 Election Training	-25.00
Bill Pmt -...	01/31/2014	7690	Eloise Hooper	Reimburse Eloise Recreation Gloves	-10.55
Bill Pmt -...	01/31/2014	7691	Rio Grande Enterprises, LLC	Skid Steer Tire Repair	-69.51
Bill Pmt -...	01/31/2014	7692	SLVREC	Dec 15 Charges/Public Works	-1,241.00
Bill Pmt -...	01/31/2014	7693	Valley Publishing	Legal #6167/Public Hearing Notice	-46.00
Paycheck	01/31/2014	7694	Benjamin J Davis		-1,205.47
Paycheck	01/31/2014	7696	Donald L Braley		-462.79
Paycheck	01/31/2014	7699	Robert B Schlough		-1,154.28
Paycheck	01/31/2014	7700	Scott W Leggitt		-933.30
Paycheck	01/31/2014	7695	Clyde E Dooley		-1,478.40
Paycheck	01/31/2014	7697	Eloise T Hooper		-501.58
Paycheck	01/31/2014	7698	Randi L Snead		-1,055.70
<b>Jan 14</b>					<b>-42,879.46</b>

VISA DETAIL

'670	01/14/2014	VISA		
Seat Covers	12/08/2013		PW/Seat Covers/Ford	-144.99
Office	12/11/2013		Office/Remote Access Subscription Clerk	-16.99
Annual Payroll	12/29/2013		1/2 Annual Payroll Subscription (1/2 WS)	-224.50
Postage	12/31/2013		2014 Forever Stamps	-138.00
Postage	01/03/2014		Recreation Postage	-138.00
Rec Chgs	01/04/2014		Recreation Supplies	-58.93
Gas Charge	01/06/2014		Gas Charge (Gas Station Transitioning Account)	-26.55
Rec Charges	01/06/2014		Recreation Supplies	-73.15
Rec Chgs	01/06/2014		Recreation Supply	-14.97
Rec Supply	01/07/2014		Recreation Office Supply	-79.96
Norton Renewal	01/14/2014		Norton Annual Renewal/Manager	-49.99
<b>TOTAL</b>				<b>-966.03</b>

# Water and Sewer Fund

## Monthly Check Detail

### January 2014

Type	Date	Name	Memo	Amount
<b>Jan 14</b>				
Bill Pmt -Check	01/31/2014	Accutest Mountai...		-247.00
Bill Pmt -Check	01/31/2014	DPC Industries, Inc.	DE73001105-13/Chlorine	-36.00
Bill Pmt -Check	01/31/2014	LongRidge Electri...	I#3023/Wastewater Treatment ...	-112.50
Bill Pmt -Check	01/31/2014	Sangre De Cristo ...	Bac-T & Postage	-25.00
Bill Pmt -Check	01/31/2014	SLVREC	Jan 15 Electric Charges	-2,943.00
Bill Pmt -Check	01/31/2014	City of Creede	January 2014 Salary Reimburse	-9,772.11
Check	01/24/2014	City of Creede	Xfer ACH Deposit Error back to ...	-1,660.83
Bill Pmt -Check	01/13/2014	Quill Corporation	8073099/paper & ink	-135.84
Bill Pmt -Check	01/08/2014	Creede Gift & Ga...	Dec Charges CITY	-2.40
Bill Pmt -Check	01/08/2014	Kentucky Belle M...	Dec Charges/#15 Tax Exempt	-5.74
Bill Pmt -Check	01/08/2014	Monte Electric	Rebuild blower motor, machinin...	-1,612.40
Bill Pmt -Check	01/08/2014	Tomkins Hardwar...	Dec Charges/Acct 580	-57.94
Bill Pmt -Check	01/08/2014	USDA Forest Ser...	BF020904P0087/Water Tank E...	-1,642.24
<b>Jan 14</b>				<b>-18,253.00</b>

**CITY OF CREEDE; A COLORADO TOWN**  
**Unpaid Bills Detail**  
 As of January 30, 2014

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
<b>VISA</b>						
Bill	01/16/2014	Scho...	School Arts Monthly Subscription	01/26/2014	4	29.99
Bill	01/14/2014	Rec ...	Recreation Office Supply	02/01/2014		73.15
Bill	01/28/2014	Recre...	Recreation Office Computer	02/07/2014		723.99
Bill	01/13/2014	Rec ...	Recreation Supply	03/01/2014		6.09
Total VISA						<u>833.22</u>
<b>TOTAL</b>						<b><u><u>833.22</u></u></b>

# Water and Sewer Fund Unpaid Bills Detail As of January 30, 2014

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
<b>VISA</b>						
Bill	01/28/2014	1086...	Wastewater Shipping Costs	02/07/2014		80.69
Bill	01/16/2014	251240	Postage Water Testing	03/01/2014		11.68
Total VISA						92.37
<b>TOTAL</b>						<b>92.37</b>



PRIVATE EVENT PERMIT APPLICATION

City of Creede
2223 N Main Street
Creede, CO 81130
(719-)658-2276

Name: Cabin Fever Daze

Address: Main Street, Community Center, Creede

Business/Organization (if applicable): Creede & Mineral Co. Chamber of Commerce

Phone: 719-658-2374 Email: office@creede.com

Description of Event: sleigh/wagon rides, triathlon, hot toddy walk (non-alcoholic), ice/snow sculpting on main street, burn barrels on main st at ponds, ice skating, curling at ponds, hockey

Date and Times of Set-Up: Saturday, Feb. 15th 8am

Dates and Times of Event: Saturday 10am - Sunday 4pm

Dates and Times of Tear-Down: Sunday, Feb. 16th 4pm

Location of Event: (attach map if applicable)

Estimated Number of People Expected to Attend this Event: 300

I have read, fully understand, and agree to the terms of this Private Event Permit, any attached pages, and the City of Creede's Public Property Event Policy and Procedures:

Applicant: Della Brown 1/6/13 Date

City Clerk: [Signature] 1/6/13 Date

SHERIFF'S DEPARTMENT NOTIFICATION: [Signature] 1/6/2014 Date

Pre-Event Site inspection by: City Applicant Date and Time:

Post-Event Site inspection by: City Applicant Date and Time:

FOR ADMINISTRATIVE USE ONLY
Application Received 1/6/13 Fee 50.00 Date Paid 1/6/13
License Agreement Attached? Y N Proof of Insurance Attached? Y N
Board of Trustees Meeting Date 2/4/13
Approved by Board of Trustees this day of , 20
Attest: City Clerk

+ Curving Hockey Ponds (no closures)



zig-zag → barricades on Saturday  
 circle → ice/snow sculptors

+ Triathlon starting @ Baseball Park & continuing through floodplain (no closures)

City of Creede, a Statutory Town  
Liquor License Summary

Note: Liquor License forms contain a mixture of confidential and public information. In an effort to protect the confidentiality of items such as Social Security Numbers, Drivers License numbers, and dates of birth, liquor application forms will no longer be available to the public. This summary is intended to give the Board of Trustees and citizens the public content of the issue at hand.

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Type of Action Requested: Renewal of Tavern Liquor License

Applicant: Tommyknocker Tavern

Current Licensee: Same.

Factual Findings:

- This entity has had no changes in officers or owners
- The Owner is Brian Brittain
- Business address is 107 Wall Street
- The licensee has possession of the premises by lease through 2020.
- The business is in good standing.
- Character of the applicant is not an issue for this request.
- All applicable fees have been paid.
- No problems with local law enforcement per Min. Co Sherriff's Office 1/24
- The application for renewal was submitted in a timely manner.

Recommended Action

Consider approval of application for Renewal from Tommyknocker Tavern for Tavern Liquor License

To the  
Town Board of Trustees  
February 4, 2014  
Eloise Hooper

I have rescheduled Renaissance Kids for February. Some of the basketball games do not appear on the school's website. Some are penciled in and may or may not take place.

Game Night at the Baptist Church has been going well. The kids are playing not only video games but also other games including Battleship, Jenga, checkers, and chess.

The Days of '92 vendor applications have been mailed and emailed. Before I sent them, I had had some vendors calling and asking about the dates. Hopefully, there will not be a repeat of fires and smoke.

Rec will be taking part in the Cabin Fever Daze on February 15 and 16. Youth and adults will learn how to make rope using crochet thread and yarn and will make friendship bracelets with the rope they make.

I will be working with youth to practice and perform 1-2 songs in this year's Variety Show. The songs will be ones that were written in one of the Music and Songwriting workshops. In March and April I will be doing a Theatre workshop with youth where they will perform monologs and 10-minute plays.

Planning has started on the Spring Music and Art extravaganza. It will be held in mid May, date TBA.

Teri Inman will teach a felting workshop on Friday April 4.

I have started working on the Summer programming. I have scheduled a Dutch Oven and Open Fire Cookin' workshop on July 26 and I am waiting to hear from Mt. Man rafting to see which of two dates in June would work for the rafting trip.

## Building Report

Many projects are underway for winter in Creede!

Inspected for CO on Creede America project

Inspected Simon foundation pre and after concrete pour

Did consultation on plans and checked on several ongoing projects

Thank You

Ramona Weber, Inspector

## ATV Options 2 and 3 (Draft)

(from 1.21.14 Work Session)

### \*Option #2:

From Eric Heil, June 13th, 2013:

RE: ATVs, I never heard back from CIRSA about liability concerns. I think if City of Creede were to allow ATVs on a designated street it would need to revise Creede Municipal Code section adopting the Model Traffic Code to (1) allow ATVs on the designate route, (2) specifically require ATV owners/users to have motor vehicle insurance, and (3) establish fines for violations. Also, the City would need to erect clear signage about the route and the speed limit. ATV use on designated route could probably be limited to daylight hours only (e.g. 1/2 hour before sunrise, 1/2 hour after sunset) which would mitigate potential safety issues and noise concerns.

Thus, key elements of \*Option #2:

1. Revise Creede Municipal Code to allow ATV's on a designated route.
2. Require Insurance.
3. Establish Fines.
4. Clear Signage about Route and Speed limit.
5. Limit to Specific Hours.

*\* A vote yea will only give staff direction to have legal draft a final proposal for consideration. This is not the final proposal, only an avenue forward.*

### \*Option #3:

Continuing the current "Special Event Permit" Process, and adding a proclamation, or legal equivalent, to include the following:

Whereas:

1. The City recognizes the ability for tourists and locals alike to pursue recreation opportunities.
2. The City does not support complete ATV/OHV access throughout all Municipal streets and alleys.
3. The City understands the need for compromise on the ATV/OHV issue while keeping with it's stated vision of "balancing planning and freedom in order to maintain, and continue the authentic, historic community that is Creede."
4. The "Special Event Permit" Process already exists. The City of Creede would like to encourage the formation, or continuation, of a group to partner with in spearheading ATV/OHV events throughout the tourist season in order to provide opportunities to complete the "Bachelor Loop" Tour ONLY at designated times.

*\* A vote yea will only give staff direction to have legal draft a final proposal for consideration. This is not the final proposal, only an avenue forward.*

## **RESOLUTION NO. 2014 - 04**

### **A RESOLUTION REPEALING RESOLUTION 2013-14 AUTHORIZING THE CONDUCT OF A MAIL BALLOT ELECTION FOR THE CITY OF CREEDE'S REGULAR MUNICIPAL ELECTION SCHEDULED FOR APRIL 1, 2014**

**WHEREAS, Resolution 2013-14 was approved and passed December 3, 2013 for the specific purpose of authorizing the conduct of a mail ballot election for the City of Creede's regular municipal election scheduled April 1, 2014; and**

**WHEREAS, legislative changes affecting municipal mail ballot elections have been enacted by HB-1303; and**

**WHEREAS, those changes have the potential to increase costs and complications for municipal mail ballot elections; and**

**WHEREAS, corrective legislation is forthcoming but adoption dates and implementation procedures are not yet known; and**

**WHEREAS, the Board no longer finds it to be in the best interest of the citizens of Creede, Colorado that the municipal election scheduled for April 1, 2014 be conducted by mail ballot election; and**

**NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of City of Creede, A Colorado Town that Resolution 2013-14 is repealed and is no longer in effect, and the municipal election set for April 1, 2014 shall be conducted by polling place.**

**DONE THIS 4<sup>th</sup> DAY OF February, 2014, at Creede, Colorado.**

**CITY OF CREEDE, COLORADO**

**ATTEST:**

\_\_\_\_\_  
**Eric Grossman, Mayor**

\_\_\_\_\_  
**Randi Snead, Town Clerk**

# Manager's Report

To: Mayor & Board of Trustees  
Date: February 4, 2014  
From: Clyde Dooley

## **New Maintenance Shop – Administrative Direction**

The middle of last month I received a couple estimates from Tomkins Hardware for the prefabricated metal maintenance shop. One estimate (\$42,043.38) was for the building only and the other (\$75,903.62) was for the building and labor to build it. The concrete work and overhead doors are extra in both estimates. Initially we thought of purchasing the prefabricated building and then paying someone to build it.

Now I'm thinking it would be better for us if we just asked for bids for the complete project – building and total construction? That way we'll have one responsible person / contractor to deal with. I've started drafts of the invitation for bids, bid form, notice of award, contract, and notice to proceed and can word it for either scenario.

**Would the Trustees like to purchase the building and then put the construction of it out to bid – or put the entire project out to bid? I recommend the latter.**

## **Water Leak Detector – Administrative Direction**

One of the things we've always needed was a good – reliable - dependable water leak detector and opportunity has knocked. With the high water tables we sometimes encounter along with the numerous underground streams that braid thru town we need a detector we can try out and prove before purchasing. Randy Wood bought a Subsurface LD-12 Acoustic Leak Detector about a year ago, used it twice and is offering it to us for \$2,500.00. Attached is a listing for the same item and as you can see it runs \$3,495 PLUS shipping and handling. Randy has allowed us to try his out for the last month and the guys love it. We budgeted \$12,000 for things like this in our 2014 water fund budget. **I recommend the Trustees approve this opportunity/purchase** and add a very much needed tool to our water dept.

## **Creede Mining Heritage, Inc. – Administrative Direction**

Avery brought this letter and a land use application for the final plat of the first phase of his subdivision. The land use application is to plat the church and Bob Ford gravesite property.

I'm processing the application and waiting on some commitment documents from Avery. The church and Bob Ford property were annexed in January of 2006 with Ordinance No. 337, but were overlooked in the subdivision plat signed and recorded 9/1/2006. Avery applied (and paid) to have his property subdivided on December 30, 2005. We didn't have annexing or subdivision regulations until August 8, 2006, so Ben Gibbons, Ron McLaughlin and I did the best we could. I have some other questions I need to get clarified before scheduling this for either the Planning Commission or a **work session.**

## **Poet of the Rockies – Administrative Direction**

Our sister city; Warman Saskatchewan, Canada has offered to include us in the 100<sup>th</sup> anniversary of Cy Warman's passing. Terry Pugh designed the attached historical data and picture to be put on two plaques. One for Warman and one for Creede. He estimates our

half of the cost will be between two and three hundred (\$200 - \$300) dollars. **I recommend the Trustees approve this opportunity** and begin a dialogue of where to hang it.

### **Census Bureau Survey – Administrative Direction**

Attached is a copy of a survey I fill out every year for the Census Bureau on new housing units. As you can see it was a fairly busy year with a total valuation of \$1,004,397. I've been asked to make this a monthly report rather than annually, so my question to the Trustees is: **Would you like me to include this in my report every month?**

### **Bulk Fuel Tanks – Work Session Discussion**

Ben and Randi did some research on getting our own fuel tanks instead of using the counties to help save us money. We use approximately 160 gallons of fuel every month and as you know fuel prices are subject to change on a daily basis. Paying the local "Bulk" prices would save us approximately sixty (\$60.00) dollars a month and save everyone time by not having to mess with receipts. There's a setup fee of \$150 for two tanks (gas and diesel) so our return on investment (ROI) for this expense would be two and a half months. **The work session discussion I think we should have is about securing these tanks and/or do we want to wait until we get the new maintenance shop built and fence the tanks in next to it?**

### **Walters Quiet Title – FYI**

For the record and your information, Eric (H) filed a Motion to Intervene with the Mineral County District Court to protect our interests in Tom and Pat's Quiet Title Action.

### **Colorado Water Resources & Power Development Authority – FYI**

Wesley Williams a financial analyst with the Colorado Water Resources & Power Development Authority (CWRPDA) sent us a letter concerning a covenant compliance concern with our 2009 Drinking Water Revolving Fund (DWRF) loan agreement with them. He asked me to prepare a plan for him detailing how we intend to meet this covenant throughout the term of the loan. His concern came from our 2012 audit and as you remember that was an exceptionally crazy year as we were completing our water line project, negotiating litigation with one of our contractors and trying to get our streets paved.

I'm working with Wesley on this plan and when we get it finalized I'll present it to you for your approval.

### **Vee Plow – FYI**

As I mentioned in last months report I was waiting for some more shipping info on the folding Vee Plow. I was informed the shipping will be between \$1,600 & \$1,900, so I just rounded it up to an even \$2,000. So adding that expense to the quote of \$9,231.00 gives us a total of \$11,231.00.

The guys also told me we need new springs on the front of the dump truck and probably new shocks all the way around. This is something we'd probably like to do before we get the new plow. So I'm thinking come this spring (hate to take the truck down before winter ends) we'll take the dump truck to Myers in Monte Vista to have them check things out. Once we get the truck ready for a new plow we'll discuss that expense. And maybe we'll get a better price too?

**Mineral County Fairgrounds Association (MCFA) – FYI**

Jim Mietz asked to be added to our work session on the 18<sup>th</sup> of March to talk about annexing the fairgrounds into the town boundaries. He’s completed an application and I gave him some general annexation information to review so their Board can confirm their intentions before proceeding.

**Municipal Judge – FYI**

Eric (H) is researching information he found on a Police Magistrate and I’ll pass that info on when I get it.

**Headlee Boundary Line Agreement – FYI**

Attached is a draft of the boundary line agreement and schedule to adjust the property lines on Tom Headlee’s property in North Creede. I received the survey from Keith on our water plant and he’s done that separately so we’ll move forward with this project and handle that separately.

**CIRSA Claim Report – FYI**

Attached is our end of year Claim Reports for Property/Casualty and Workers Compensation. The reports cover the last four years (2010 thru 2013).

**Water tank property – FYI**

I am waiting to hear from Dan Dallas and Debra Mullihan (believe she is the replacement for Tom Malecek to meet sometime later this month.

**December Finances – FYI**

		<b>YTD</b>
General Fund	19,395	130,886
Capital Improvement Fund	32,188	128,025
Conservation Trust Fund	760	3,124
Virginia Christensen Fund	134,911	39,645
Water & Sewer Fund	<u>11,151</u>	<u>94,940</u>
Net	198,405	396,620

**City Sales Tax:** is down \$34,406 for the same period last year, but up \$17,500 over 2011 and up \$1,028 compared to last December, and up \$1,186 over December of 2011.

**City Funds** total \$1,717,783 through the end of December. That’s up \$349,099 for the same period last year and up \$162,532 from last month. [This is the tool I use to keep track of the funds we have in the bank. I use this spreadsheet to not only keep track of our short term financial stability, but also the long term fiscal sustainability. Fiscal sustainability strategies build the capability of a government to consistently meet its financial responsibilities, both in the short term by adjusting spending to revenues and revenues to spending, and in the long term by protecting future capital improvement plans and future generations of fiscal abilities.]

**Budget Fund Balances:** Budget fund balances are provided to us once a year after our audit. Please let me know if you’d like to see the spreadsheets &/or audits.

Please stop by the office if you’d like to look at any of these spreadsheets.

**RW Contracting Inc**  
402 McCall Drive  
Creede, CO 81130  
Home (719) 658-1048  
Cell (719) 850-2196  
Email: rr015@centurytel.net

# Invoice

**Invoice Number:** 10096  
Issue Date: 01/21/2014  
Due Date: 02/20/2014  
Salesperson: Randy

**City of Creede**  
2223 N Main St  
Creede, CO, 81130

Qty	Item	Description	Unit price	Total
1.00		Water Leak Detector	\$2,500.00	\$2,500.00

Subtotal	\$2,500.00
<b>Total Amt</b>	<b>\$2,500.00</b>
<b>Balance Due</b>	<b>\$2,500.00</b>

Please contact us for more information about payment options.

Thank you for your business.

Welcome: Guest | My Account | Login

Wish List Shopping Cart: 0 item(s)

**USABlueBook**  
 Get the Best Treatment™
Search for... 
[Home](#) | [Products](#) | [Contact Us](#) | [Resources](#) | [Help](#)
Now In: [Locating & Leak Detection](#) / [Leak Detectors](#) / SubSurface LD-12 Water Leak Detector

## SubSurface LD-12 Water Leak Detector

 E-mail this product to a friend

• SubSurface's most advanced leak detector

 Item: 24925  
 Weight: 15.0 lbs
Catalog Price: **\$3,495.00**
 Quantity:   
[View larger image](#)
 Catalog Page 931  
 Performance Specifications

SubSurface, one of the industry leaders in leak detection, has taken leak detection to the next level. The LD-12 is very similar to the popular LD-10, but with several significant upgrades, including improved amplifier performance and sensor sensitivity.

The LD-12's amplifier includes LIMITER and FILTER-THRU modes. The LIMITER mode cuts off all loud noises greater than 110 dB. If you drop the sensor, you won't hurt and/or damage your hearing. The FILTER-THRU mode turns off all of the amp's filters. This allows you to hear all sounds from 50 to 15,000 Hz.

A large, backlit analog display gives simple visual indication of sound loudness, helping you to pinpoint the exact leak location. Aviation-grade stereo headphones provide superior comfort and sound.

Includes: amplifier/display with neck strap, headphones, a ground plate with 40" cable for pinpointing on streets and slabs, a magnet base for surveying at hydrants and valves, a 39" contact rod for surveying at meters and fittings, padded carrying case, and operating instructions. 5-year warranty.

[Tech Specs](#) | [Related Products](#) | [Recently Viewed Products](#)

## City of Creede

**From:** "Robert Schlough" <credepwmaintenance@gmail.com>  
**To:** "City of Creede" <creedemanager@centurytel.net>  
**Sent:** Wednesday, January 22, 2014 1:57 PM  
**Subject:** Price comparisons for leak detector

Clyde,

The make and model of the leak detector we are considering is a Subsurface LD-12 Acoustic Leak Detector.

The new cost listing in USA Blue Book catalog #124 is \$3495.00.

A comparable make and model: Fisher XLT-30 has less detectability and it sells for \$2,799.95.

An EBAY listing for the same make and model of the one we are considering is \$2995.00.

An Amazon.com listing for a "used once" unit, same make and model is \$2000.00 and is being listed by an outfit in Oklahoma that bought it originally as an extra tool.

The price Randy Wood listed on his "invoice" is \$2500. Given we basically have it in the truck and we don't purchase through an Ebay or Amazon account, it seems to be a good chance to purchase a decent quality tool.

Robert

# Creede Mining Heritage, Inc.

P.O. Box 403

Creede, Co.

81130

City of Creede

P.O. Box 457

Creede, Co.

81130

1/20/14

Greetings,

It seems that we have not finalized the plat of the parcel that the Sunnyside Chapel sits on in the Creede America Annexation. With the work we have been doing and continue to do on the site, it seems that the time has come to take care of this. It also seems that we should include the Bob Ford Gravesite parcel as well so that both of these parcels are addressed. Once we have completed the restoration of the church and the landscaping for the site, it is our intention to shift our focus to the renovation of the Bob Ford site.

Creede Mining Heritage, Inc. is a registered 501 C-3 non profit and we would like to respectfully request that the City of Creede waive the application fee for our Land Use Application.

Thanks,

A handwritten signature in black ink, appearing to read 'Avery Augur', with a long horizontal flourish extending to the right.

Avery Augur, Project Manager

CC: Charles C. Powers, Frank Yeager

# ***The Poet of the Rockies***

## **Cyrus Clarence Warman (1855-1914)**

Cy Warman was a widely-read and highly-respected journalist, novelist and poet.

Born in Greenup, Illinois, USA on June 22, 1855, Warman moved to the newly-opened territory of Colorado in 1879, where he took up railroading as a career before settling into writing and journalism.

In 1892, he established a daily newspaper, the Creede Chronicle, in the bustling silver-mining camp of Creede, Colorado, near the headwaters of the Rio Grande River in the heart of the American Rocky Mountains. He arrived at the very beginning of the biggest silver mine discovery in the history of the state and quickly made a name for himself and his newspaper in a town that was one of the wildest on the American frontier. The silver boom attracted thousands of miners, gamblers, businessmen and outlaws into Creede, and the town went from dozen souls to 10,000 people in a matter of weeks. Among the outlaws who ran the town were Bob Ford, the man who shot Jesse James; and Soapy Smith, who later became notorious in Skagway, Alaska during the Klondike Gold Rush.

Cy Warman's newspaper earned a reputation for honesty and truth. As Editor, Warman was a strong advocate for justice and fair treatment for all.

Cy Warman achieved national fame for his poetry in September, 1892 with the publication of his poetry in the New York Sun. One of his poems, "Sweet Marie", was later set to music and became a worldwide hit. He and his wife later moved to New York City, Washington DC and eventually London, Ontario, where he did consulting and writing work for the Grand Trunk Railway (one of the predecessors of the Canadian National Railway). He wrote a total of 17 books and was considered the "dean" of railway fiction and non-fiction.

The new settlement of Warman, Saskatchewan, Canada, at the junction of the new Grand Trunk line and the existing Canadian Pacific line was named after Cy Warman in 1905, and the community was incorporated a year later in 1906.

The City of Warman is now one of the fastest-growing cities in Canada. The City of Creede is now a popular tourist destination known for its breathtaking scenery. Creede and Warman became "Sister Cities" in 2012 in recognition of their common legacy with one of North America's greatest popular writers. Identical plaques were unveiled in both cities on April 7, 2014, to mark the 100th anniversary of Cy Warman's passing.



*Cy Warman*

C-404-L1  
(11-2013)



**UNITED STATES DEPARTMENT OF COMMERCE**  
**Economics and Statistics Administration**  
**U.S. Census Bureau**  
Washington, DC 20233-0001

Dear Permit Official:

*"The Census Bureau's economic surveys are indispensable to understanding America's economy. They ensure the accuracy of the statistics we rely on for economic policy and for successful business planning. Participating in the monthly survey helps us all."*  
– Ben Bernanke, Chairman,  
Board of Governors of the  
Federal Reserve System

Toll Free FAX Number  
1-877-273-9501

Toll Free Telephone Number  
1-800-845-8244

Respondent FAQ web site:  
[www.census.gov/permitsfaq](http://www.census.gov/permitsfaq)

Visit our web site at:  
[www.census.gov/mcd](http://www.census.gov/mcd)

The U.S. Census Bureau requests your participation in the Building Permits Survey. The enclosed Form C-404, "Report of Building or Zoning Permits Issued for New Privately-Owned Housing Units," requests summary information on residential building or zoning permits issued by your office during calendar year 2013. Electronic reporting is available, or you may continue to mail or fax this information by the date shown at the top of the form. The United States Code, Title 13, authorizes this survey, provides for voluntary responses, and provides an exception to confidentiality for public records.

If your office has changed status, such as no longer requiring permits or having merged with another office, please select the appropriate change on the "Geographic Coverage" screen if reporting electronically, or check the appropriate box in Section 2 of Form C-404 and provide requested information adjacent to the box selected.

The information you supply is extremely important. It allows us to produce estimates of construction of new housing units, the largest component of the construction industry. We also use your data to produce population estimates at the local government level. The population estimates are used by government agencies to allocate funding and other resources to your local area and for various planning purposes. Data users rely on your detailed geographic data to monitor growth and develop production and marketing strategies.

If you have any questions, please refer to the instructions on the back of the form or call the Residential Construction Branch on 800-845-8244. Thank you in advance for your participation in this voluntary survey.

Sincerely,

Mendel D. Gayle  
Chief, Manufacturing and Construction Division  
U.S. Census Bureau

Enclosures

# Boundary Line Agreement

**This Boundary Line Agreement** is made by and between Donald T. Headlee and Connie K. Popovich hereafter (“**Applicants**”) and the City of Creede, a Colorado municipality hereafter (“**City**”). Hereinafter, the City and Applicants are sometimes referred to collectively as (“**Parties**”).

## RECITALS:

- A.** The Applicants have been discussing their desire to clarify their title through a boundary adjustment and replat of the property they’ve occupied over the years.
- B.** Donald T. Headlee and Connie K. Popovich are the owners of record for Lot 21 in Block 39, North Creede, purchased by his family October 13, 1967. The property occupied over the years includes portions of lots 20, 22, and 23 in Block 39, North Creede.
- C.** In addition, the southern third of Lot 21, Block 39, North Creede is encumbered by a thirty (30) foot wide Forest Service Road containing municipal utility lines and has never been able to be used as private property.
- D.** The City recognizes the situation and is desirous of working with the Applicants to resolve their boundary dispute for the health, safety and welfare of the community.
- E.** The intent of this Agreement is to facilitate the “Parties” abilities to evaluate and execute the steps necessary to adjust their property boundaries according to provisions provided in Colorado State Statute (C.R.S. 38-44-112).

The Parties agree to the following.

- 1.** The Applicants had their property surveyed to help identify the property owned as compared to what they’ve occupied.
- 2.** The Planning Commission has discussed this project several times and will review the final survey, the Boundary Line Agreement and the replatting of this property at their February 11, 2014 meeting.
- 3.** The Board of Trustees will discuss and review the Boundary Line Agreement at their March 4, 2014. If approved they will schedule a Public Hearing for their April 1, 2014 meeting.

4. Once this agreement is approved and signed by the Parties, the City will prepare and send certified return receipt requested letters to adjacent property owners and put a notice in the local paper announcing a public hearing, no less than 15 days prior to the next regularly scheduled Board of Trustees meeting to consider the ordinance authorizing the property transfer and resolution approving the replat.
5. The City will prepare an ordinance and Quit-Claim deeds authorizing the Board of Trustees to convey by quit-claim deed portions of Lots 20, 22, and 23 in Block 39, North Creede to Donald T. Headlee and Connie K. Popovich as described in (Exhibit "A").
6. The Applicants will convey by quit-claim deed the southern portion of lot 21 in Block 36, North Creede to the City as described in (Exhibit "B").
7. The City will prepare a resolution for replatting the property for the Board of Trustees to consider following the approval of the ordinance establishing proper ownership.
8. Once the Ordinance & Resolution are approved, the ordinance and deeds will be signed and recorded and then the resolution and maps (one Mylar and three 24" x 36" paper maps plus one 11" x 17" paper map) will be signed and recorded with the Mineral County Recorder.
9. All the steps of this agreement are contingent on prior steps being approved by the Board of Trustees.
10. This agreement supersedes all prior negotiations between the Parties concerning matters addressed herein and shall not be modified except in writing executed by each of the Parties.
11. The Applicants agree to reimburse the City for reasonable and incidental costs incurred by the City in connection with the approval of this process.
12. The mutual approval of this plan does not entitle or vest the Applicant with any construction or building rights without prior City approval.

**THIS AGREEMENT** was approved by the Board of Trustees at it's regularly scheduled meeting on March 4<sup>th</sup>, 2014.

**Donald T. Headlee**

**Connie K. Popovich**

**By:** \_\_\_\_\_  
Donald T. Headlee Date

**By:** \_\_\_\_\_  
Connie K. Popovich Date

**CITY OF CREEDE:**

**ATTEST:**

**BY:** \_\_\_\_\_  
Eric Grossman, Mayor Date

**BY:** \_\_\_\_\_  
Randi Snead, Clerk Date

DRAFT

**EXHIBIT A**  
(City to Headlee)

A parcel of land located in a portion of Lot 20, Block 39, Town of Creede, A.K.A. North Creede, situated in the NE¼ Section 25, Township 42 North, Range 1 West, N.M.P.M., Mineral County, Colorado, being more particularly described by metes and bounds as follows:

Beginning at the Northeast corner of the parcel herein described, which corner is a point on the northerly line of said Lot 20, from whence Corner 10 of the Creede Townsite, a U.S.D.A. 3.25" aluminum cap and pipe PLS 18459, bears N 60°50'37" W a distance of 725.97 feet;  
thence S 40°21'20" E a distance of 53.13 feet;  
thence S 50°15'54" W a distance of 11.92 feet to a point on the west line of said Lot 20;  
thence N 46°33'43" W along said west line a distance of 53.31 feet to the Northwest corner of said Lot 20;  
thence N 49°38'40" E along the north line of said Lot 20 a distance of 17.68 feet to the point of beginning.

The parcel herein described contains 785.3 square feet (0.018 acres), more or less

**SUBJECT TO** any existing easements and/or rights-of-way of whatsoever nature.

TOGETHER WITH

A parcel of land located in a portion of Lots 22 & 23, Block 39, Town of Creede, A.K.A. North Creede, situated in the NE¼ Section 25, Township 42 North, Range 1 West, N.M.P.M., Mineral County, Colorado, being more particularly described by metes and bounds as follows:

Beginning at the Northeast corner of the parcel herein described, which corner is a the Northeast corner of said Lot 22, from whence corner 10 of the Creede Townsite, a U.S.D.A. 3.25" aluminum cap and pipe PLS 18459, bears N 57°36'50" W a distance of 712.11 feet; [to the point of beginning.]  
thence S 46°33'43" E along the east line of said Lot 22 a distance of 53.04 feet;  
thence S 50°15'54" W a distance of 37.97 feet;  
thence N 40°21'20" W a distance of 52.32 feet to a point on the north line of said Lot 23;  
thence N 49°38'40" E along the north line of said Lots 23 and 22 a distance of 32.23 feet to the point of beginning;

The parcel herein described contains 1842.8 square feet (0.042 Acres), more or less.

**SUBJECT TO** any existing easements and/or rights-of-way of whatsoever nature.

**EXHIBIT B**  
(Headlee to City)

A parcel of land located in a portion of Lot 21, Block 39, Town of Creede, A.K.A. North Creede, situated in the NE1/4 Section 25, Township 42 North, Range 1 West, N.M.P.M., Mineral County, Colorado, being more particularly described by metes and bounds as follows:

Beginning at the Northeast corner of the parcel herein described, which corner is a point on the east line of said Lot 21, from whence Corner 10 of the Creede Townsite, a U.S.D.A. 3.25" aluminum cap and pipe PLS 18459, bears N 58°38'16" W a distance of 772.02 feet; Thence S 46°33'43" E a distance of 32.22 feet to the Southeast corner of said Lot 21; Thence S 43°26'17" W along the south line of said Lot 21 a distance of 25.18 feet to the Southwest corner of said Lot 21; Thence N 46°33'43" W along the west line of said Lot 21 a distance of 35.21 feet; Thence N 50°15'54" E a distance of 25.00 feet to the point of beginning.

The parcel herein described contains 843.00 square feet (0.0.19 acres), more or less.

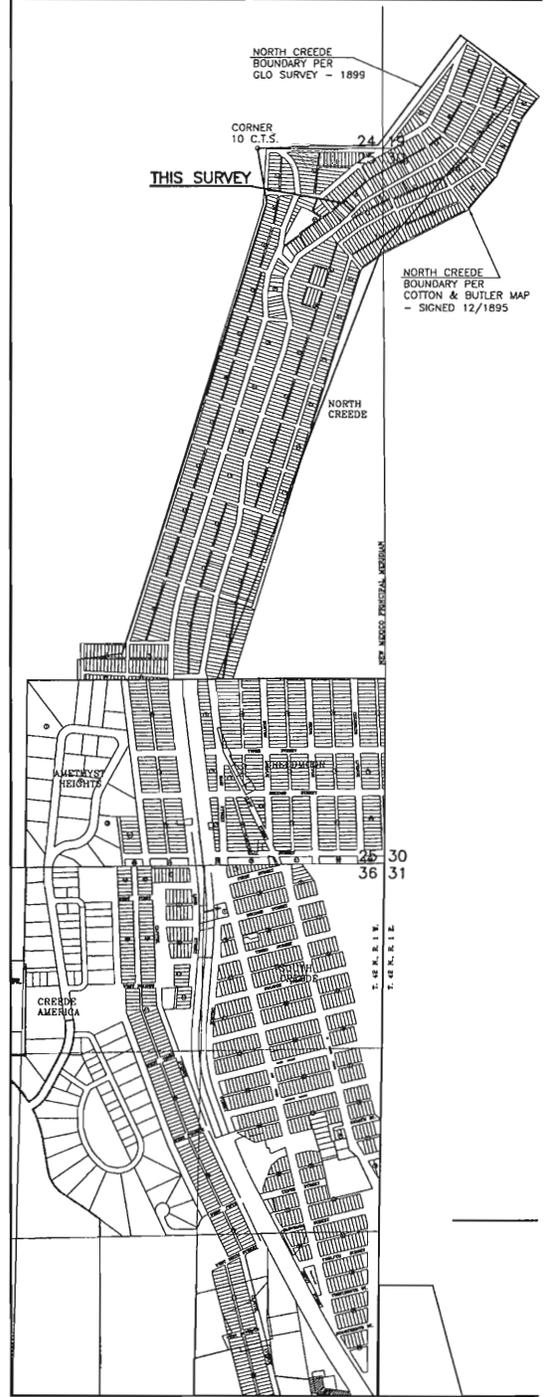
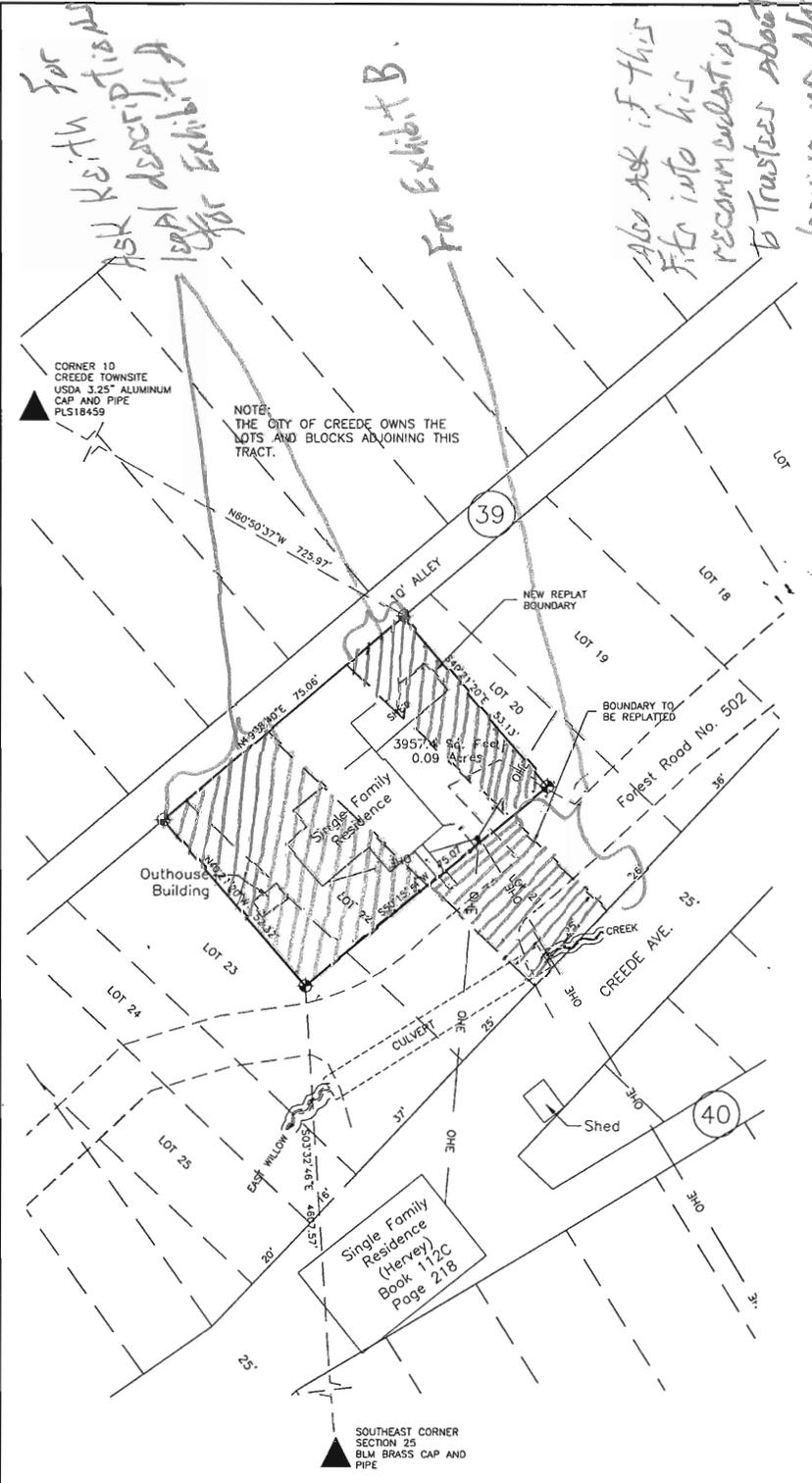
**SUBJECT TO** any existing easements and/or rights-of-way of whatsoever nature.

ASK Keith For  
LOCAL DESCRIPTIONS  
FOR Exhibit A

FOR Exhibit B.

Also ask if this  
fits into his  
recommendation  
to Trustees about  
cleaning up North  
Creede.

Plus what about  
site/legal  
description for  
city water plant



VICINITY MAP  
SCALE: 1" = 600'

Headlee

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# BOUNDARY ADJUSTMENT & REPLAT SCHEDULE

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**TO:** Mayor & Board of Trustees  
**FROM:** Clyde  
**SUBJECT:** Headlee property  
**DATE:** January 29, 2014

1. **February 11, 2014;** Planning Commission considered the Land Use Application and boundary line adjustment/replat process and recommended it be approved by the Board of Trustees.
2. **March 4, 2014;** Board of Trustees considers Planning Commission's recommendation and due process starting with the Boundary Line Agreement. If approved, schedule Public Hearing for April 1, 2014 to consider Ordinance No. \_\_\_\_.
3. If approved, prepare ordinance, deeds and resolution, send certified return receipt requested letters to adjacent property owners and put a Notice of Public Hearing in paper no less than 15 days prior to the April 1, 2014 meeting.
  - a. Notice to paper by 3/6/14.
  - b. Notice to adjacent property owners & post by 3/14/14. [Hervey, Dawson, Simon, Walters]

**April 1, 2014;** Board of Trustees hold Public Hearing and considers Ordinance No. \_\_\_\_ authorizing the City to convey portions of lots 20, 22, and 23, Block 39, North Creede to Donald T. Headlee and Connie K. Popovich and for them to convey a portion of lot 21, Block 39, North Creede to the City.

- a. Exhibit A describes property City Quit-Claims to Headlee/Popovich.
- b. Exhibit E describes property Headlee/Popovich Quit Claims to City.

Resolutions 2014-\_\_\_\_, re-plats the property.

The documents with deeds & replat maps will then be signed & recorded in the same order.

- a. Ordinance and deeds.
- b. Resolutions and map.

**DUE DATE:**

OMB No. 0607-0094: Approval Expires 03/31/2016

<p><b>FORM C-404</b> (8-20-2013)</p>	<p><b>REPORT OF BUILDING OR ZONING PERMITS ISSUED FOR NEW PRIVATELY-OWNED HOUSING UNITS</b></p>	<p>U.S. DEPARTMENT OF COMMERCE Economics and Statistics Administration U.S. CENSUS BUREAU</p>						
<p>Please read instructions on the back of this form. For further assistance, call 1-800-845-8244, or e-mail us at <b>MCD.RCB.BPS@census.gov</b></p>	<p>CLYDE DOOLEY MANAGER AND CLERK FOR CITY OF CREEDE TOWN PO BOX 457 CREEDE CO 81130</p>							
<p>How can I report? Via <b>Fax: 1-877-273-9501</b>  Via <b>Mail:</b> U.S. Census Bureau 1201 East 10th Street Jeffersonville, IN 47132-0001  Via <b>Internet</b> or to get <b>Help:</b> <a href="http://econhelp.census.gov/bps">http://econhelp.census.gov/bps</a> Use your unique username and original password.</p>	<p><input type="checkbox"/> Name Change      <input type="checkbox"/> Spelling Correction      <input type="checkbox"/> Political Description Change</p> <p style="text-align: center;"><i>(Please correct any errors in name, address, and ZIP Code)</i></p>							
<p>Username: _____ Password: _____</p>								
<p><b>1. PERIOD IN WHICH PERMITS WERE ISSUED</b>      2013</p>								
<p><b>2. GEOGRAPHIC COVERAGE</b> (For our latest information on your office's coverage, see <a href="http://www.census.gov/construction/bps/pdf/footnote.pdf">www.census.gov/construction/bps/pdf/footnote.pdf</a>)  <b>Did your permit system have a geographic coverage change?</b>    <input type="checkbox"/> Yes, continue.    <input checked="" type="checkbox"/> No, skip to Section 3.          Mark an (X) in the appropriate box and enter the requested information. If more space is needed continue in Section 5.</p>								
<p>051 <input type="checkbox"/> Permits no longer required to build new residential buildings    Effective Date _____</p>								
<p>052 <input type="checkbox"/> Permit office has merged with another permit jurisdiction . . . Effective Date _____    Name of permit jurisdiction with which your office has merged _____</p>								
<p>053 <input type="checkbox"/> Permit office has split into two or more jurisdictions . . . . . Effective Date _____    Name of additional jurisdiction(s) now issuing permit(s) _____</p>								
<p>054 <input type="checkbox"/> Extraterritorial jurisdiction(ETJ)/Annexation . . . . . Effective Date _____    Define ETJ or annexation _____</p>								
<p><b>3. NEW HOUSING UNITS</b>  <b>a. Were there any building permits issued for new housing units during this period?</b>  <input checked="" type="checkbox"/> Yes, enter data below.    <input type="checkbox"/> No, stop and return this form. Your report is important even if no permits were issued.</p>								
	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th rowspan="2">Type of Structure</th> <th colspan="2">Total Number of</th> <th rowspan="2">Total Valuation of Construction (\$ value - omit cents) (3)</th> </tr> <tr> <th>Buildings (1)</th> <th>Housing Units (2)</th> </tr> </table>	Type of Structure	Total Number of		Total Valuation of Construction (\$ value - omit cents) (3)	Buildings (1)	Housing Units (2)	
Type of Structure	Total Number of		Total Valuation of Construction (\$ value - omit cents) (3)					
	Buildings (1)	Housing Units (2)						
<p>101 <b>b. Single-family houses, detached and attached</b> (must meet the following criteria: no unit above or below the other; wall extends from ground to roof; and, separate utilities for each unit) [Exclude manufactured HUD-inspected homes.]</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;"></td> <td style="width:50%; text-align: center;">5</td> </tr> </table>		5	1,004,397				
	5							
103 <b>c. Two-unit buildings</b>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;"></td> <td style="width:50%;"></td> </tr> </table>							
104 <b>d. Three- and four-unit buildings</b>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;"></td> <td style="width:50%;"></td> </tr> </table>							
105 <b>e. Five-or-more unit buildings</b>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;"></td> <td style="width:50%;"></td> </tr> </table>							
<p><b>4. ADDITIONAL INFORMATION ON INDIVIDUAL RESIDENTIAL PERMITS, FROM SECTION 3, VALUED AT \$1,000,000 OR MORE</b> (If more space is needed, please attach a separate sheet.)</p>								
Description and Site Address (1)	Owner or Builder (2)	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th colspan="2">Number of</th> <th rowspan="2">Valuation of Construction (\$ value - omit cents) (5)</th> </tr> <tr> <th>Buildings (3)</th> <th>Housing Units (4)</th> </tr> </table>	Number of		Valuation of Construction (\$ value - omit cents) (5)	Buildings (3)	Housing Units (4)	
Number of		Valuation of Construction (\$ value - omit cents) (5)						
Buildings (3)	Housing Units (4)							
<p>Kind of building _____</p> <p>Site address _____ CO</p> <p>City, State, ZIP Code _____</p>	<p>Name _____</p> <p>Address _____</p> <p>City, State, ZIP Code _____</p>							
<p>Kind of building _____</p> <p>Site address _____ CO</p> <p>City, State, ZIP Code _____</p>	<p>Name _____</p> <p>Address _____</p> <p>City, State, ZIP Code _____</p>							
<p><b>5. COMMENTS</b> (Continue on a separate sheet)</p>								
<p><b>6. PERSON TO CONTACT REGARDING THIS REPORT</b></p>		<p>E-mail address CREEDEMANAGER@CENTURYTEL.NET</p>						
<p>Name CLYDE DOOLEY</p>		<p>Internet web address</p>						
<p>Telephone    719 658 2276</p>		<p>Fax    719 658 2017</p>						

**See instructions on reverse side.**

**City of Creede**

*PC + WC*

Property/Casualty  
End of Year

**CLAIM REPORT**



4th Quarter Workers' Compensation Pool  
 For Quarter Ending 12/31/2013 (includes Incident Dates from 01/01/2010 through 12/31/13)

Claim Number	Claimant Name	DOI	Litigated	Denied		Paid	Outstanding	Incurred	Recovery
Claim Type	Claimant Status	Closed Date	Examiner	Adj.Loc.Recd					
<b>Insured Name1: CREEDE WC</b>									
5016285	Brale, Donald L.	03/08/2011							
Information Only	Closed	06/02/2011	Rob Forster	04/04/2011	<b>Medical</b>	0.00	0.00	0.00	0.00
	2693	CREEDE WC			<b>Indemnity</b>	0.00	0.00	0.00	0.00
		EE alleges while walking to City park he stepped from the sidewalk to the street,			<b>Legal</b>	0.00	0.00	0.00	0.00
		CREEDE WC			<b>Other</b>	0.00	0.00	0.00	0.00
		Bruised three ribs				0.00	0.00	0.00	0.00
					<b>Total:</b>	0.00	0.00	0.00	0.00
<hr/>									
5019184	Brale, Donald L.	06/06/2012							
Medical only	Closed	04/15/2013	Rob Forster	06/12/2012	<b>Medical</b>	122.45	0.00	122.45	0.00
	2693	CREEDE WC			<b>Indemnity</b>	0.00	0.00	0.00	0.00
		EE alleges while repairing weedwacker his R index finger was cut on a razor blade			<b>Legal</b>	0.00	0.00	0.00	0.00
		CREEDE WC			<b>Other</b>	0.00	0.00	0.00	0.00
		R index finger laceration				0.00	0.00	0.00	0.00
					<b>Total:</b>	122.45	0.00	122.45	0.00
<hr/>									
<b>Insured Name1 Total: 2</b>					<b>Medical</b>	122.45	0.00	122.45	0.00
					<b>Indemnity</b>	0.00	0.00	0.00	0.00
					<b>Legal</b>	0.00	0.00	0.00	0.00
					<b>Other</b>	0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
						0.00	0.00	0.00	0.00
					<b>Insured Name1</b>	122.45	0.00	122.45	0.00

Year End Property Casualty Pool  
 (includes Incident Dates from 01/01/2010 through 12/31/2013)

Claim Number	Claimant Name	DOI	Litigated	Denied					
Claim Type	Claimant Status	Closed Date	Examiner	Reported Date		Paid	Outstanding	Incurred	Recovery
<b>Insured Name1: CREEDE P/C</b>									
5013145	Mattingly, John C.	01/07/2010	Y						
Rule 106 Defense	Closed	01/27/2012	Sue Eisenhoffer	01/07/2010	Liability	0.00	0.00	0.00	0.00
	17736	CREEDE P/C			Legal	17,365.47	0.00	17,365.47	0.00
		Claim under rule 106			Other	0.00	0.00	0.00	0.00
		CREEDE P/C			Auto	0.00	0.00	0.00	0.00
					Property	0.00	0.00	0.00	0.00
					Professional	0.00	0.00	0.00	0.00
					<b>Total:</b>	<b>17,365.47</b>	<b>0.00</b>	<b>17,365.47</b>	<b>0.00</b>
5013145	Mattingly, John C.	01/07/2010			Liability	0.00	0.00	0.00	0.00
Error And Omission	Closed	01/27/2012	Sue Eisenhoffer	01/07/2010	Legal	0.00	0.00	0.00	0.00
	17736	CREEDE P/C			Other	0.00	0.00	0.00	0.00
		Claim under rule 106			Auto	0.00	0.00	0.00	0.00
		CREEDE P/C			Property	0.00	0.00	0.00	0.00
					Professional	0.00	0.00	0.00	0.00
					<b>Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
5014885	Kemper, Jennyfer	06/22/2010			Liability	0.00	0.00	0.00	0.00
General Liability	Closed	01/10/2011	Sue Eisenhoffer	08/30/2010	Legal	0.00	0.00	0.00	0.00
	17736	CREEDE P/C			Other	0.00	0.00	0.00	0.00
		Playing on ore car and it flipped them onto the ground.			Auto	0.00	0.00	0.00	0.00
		CREEDE P/C			Property	0.00	0.00	0.00	0.00
					Professional	0.00	0.00	0.00	0.00
					<b>Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
5014885	Wilson, Savannah	06/22/2010			Liability	0.00	0.00	0.00	0.00
General Liability	Closed	12/03/2010	Sue Eisenhoffer	08/30/2010	Legal	0.00	0.00	0.00	0.00
	17736	CREEDE P/C			Other	0.00	0.00	0.00	0.00
		Playing on ore car and it flipped them onto the ground.			Auto	0.00	0.00	0.00	0.00
		CREEDE P/C			Property	0.00	0.00	0.00	0.00
					Professional	0.00	0.00	0.00	0.00
					<b>Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
5014885	Wilson, Haley	06/22/2010			Liability	0.00	0.00	0.00	0.00
General Liability	Closed	12/03/2010	Sue Eisenhoffer	08/30/2010	Legal	0.00	0.00	0.00	0.00
	17736	CREEDE P/C			Other	0.00	0.00	0.00	0.00
		Playing on ore car and it flipped them onto the ground.			Auto	0.00	0.00	0.00	0.00
		CREEDE P/C			Property	0.00	0.00	0.00	0.00
					Professional	0.00	0.00	0.00	0.00
					<b>Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Year End Property Casualty Pool  
 (includes Incident Dates from 01/01/2010 through 12/31/2013)

Claim Number Claim Type	Claimant Name Claimant Status	DOI Closed Date	Litigated Examiner	Denied Reported Date		Paid	Outstanding	Incurred	Recovery
5014885 General Liability	McComas, Chloe Closed 17736	06/22/2010 12/03/2010 CREEDE P/C	Sue Eisenhoffer	08/30/2010	Liability Legal Other Auto Property Professional Total:	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00
		Playing on ore car and it flipped them onto the ground. CREEDE P/C							
5014885 General Liability	Wilson, Holly Closed 17736	06/22/2010 12/03/2010 CREEDE P/C	Sue Eisenhoffer	08/30/2010	Liability Legal Other Auto Property Professional Total:	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00
		Playing on ore car and it flipped them onto the ground. CREEDE P/C							
5016494 General Liability	Larson, Terry Closed 17736	05/03/2011 06/16/2011 CREEDE P/C	Lorri Mann	05/09/2011	Liability Legal Other Auto Property Professional Total:	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00
		Water seeping into basement CREEDE P/C							
5017754 General Liability	Ramsay, John & Closed 17736	10/11/2011 11/17/2011 CREEDE P/C	Marcia Martell	11/04/2011	Liability Legal Other Auto Property Professional Total:	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00
		Water damage CREEDE P/C		Water damage					
<b>Insured Name1 Total: 9</b>					Liability Legal Other Auto Property Professional Insured Name1	0.00 17,365.47 0.00 0.00 0.00 0.00 17,365.47	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 17,365.47 0.00 0.00 0.00 0.00 17,365.47	0.00 0.00 0.00 0.00 0.00 0.00 0.00