

TOWN OF ARRIBA
BOARD OF TRUSTEES MEETING
Friday, December 18, 2015
Arriba Town Hall, 711 Front Street, Arriba, CO 80804

Call to Order Mayor Alex Flores called the meeting to order at 7:30. Roll call for the Arriba Town Board was read and those answering were Troy McCue, Karen Kovar, Jody Schiffers, Caleb Brent and Marcella Flores. Will Rowe was absent.

Pledge of Allegiance was led by Mayor Alex Flores.

Public Audience included: Jay Spurling, Jerry Ayers, Vicki Wells, Beverly Langley, Jeff Fike, Louise Skipper, Jack Petty, Michael Shirley, and Deputy Colpitts.

Beverly Langley asked what Troy McCue with LCEDC has done for Arriba. Trustee Troy McCue said that he has called on the existing businesses in Arriba, he said he coordinated his visits with the days that he doesn't have to be at his office in Limon as early so that he can save money for LCEDC. He said that catching Paul Reida at Arriba Welding Technologies has been challenging. He said that he has met 2 times with Jay Spurling, and has visited about twice with Jody Schiffers, he has called on DJ's Petro about 3 times. He has visited with Jonathan Hart at Brent Welding 3 times. He said that he has called on Darrel Lehrkamp at Tri-Me Spraying. Has had a separate visit with Dolle Lehrkamp. He has called on Wes Rand and Jason Rand about 3 times. He said that he has visited with Jeff Fike about a couple of ideas, they have had 2 phone conversations but have not visited in person.

Beverly Langley said that she realizes the Board can't say much about the legal business that's going on, but the people are the Board's constituents and she wonders why the Board can't acknowledge that. They voted the Board in, they're the Town as well as the Board, but the people are showing that they want some changes. She said she didn't see where the Board thinks that the Board doesn't have to listen to the people. She said this is costing the Town money and the people have done things the right way and nobody's listening. She said all the people want are answers to their questions, the ones the Board gave tonight, great, thank you. That's all the people want. She said yes, the people are mistrusting because we couldn't get any answers before, but we are the Board's constituents, the Board got voted in because of the people and we'd just like the Board to come to an agreement as far as answering questions.

Approval of Agenda Trustee Brent asked to drop Items 9F and 10B and table them to the next regular meeting since he had requested those items be on the Agenda. Trustee McCue moved to approve the Agenda as amended. Trustee Kovar seconded and the motion passed unanimously.

Approval of Minutes Clerk Hart said that on page 9 of the November 9th meeting minutes under the April 2016 Election its says “Resolution No. 2015-2”, it needs to be changed to “Resolution No. 2015-3”.

Trustee McCue moved to approve the minutes from November 9th as amended. Trustee Brent seconded and the motion passed unanimously.

Approval of Account Receivable and Payable

At this time Jay Spurling requested that court documents and correspondence regarding Jeff Fike and Beverley Langley’s Initiative Petition be added to the minutes. Mayor Flores responded that this was off topic, and that since the Initiative Petition was not on the Agenda he was hesitant to add the documents to the minutes. Clerk Hart said that these records would be open for the public to view at Town Hall, she felt at this time they should not be included as an attachment to the minutes because of the nature of the documents and because the item was not on the Agenda. Mayor Flores asked if it should be added to the Agenda for the next meeting. Clerk Hart said that it’s such a different issue that the Board needed to consult with the Attorney about it.

Mayor Flores said that since Public Audience was over he was not going to go over all of this at this time.

Trustee McCue moved to approve the Receivables and Payables for November. Trustee Brent seconded and the motion passed unanimously.

Approval of Bills Clerk Hart noted the bill from Engineering America for the tank repair. Clerk Hart asked that an extra \$30.82 be added to her mileage reimbursement bringing the total of her mileage reimbursement to \$92.66 and the total December bills to \$10,877.05.

Trustee Kovar moved to approve the bills as amended. Trustee McCue seconded and the motion passed unanimously.

Adopt 2016 Budget Trustee McCue moved to adopt the 2016 Budget reflecting the \$500 increase to Attorney fees, the \$150 decrease to Municipal Judge, and the \$350 decrease to Town Celebrations. The ending balances did not change. Trustee Brent seconded and the motion passed unanimously.

Resolution to Appropriate Funds Trustee McCue moved to appropriate the revenues for the funds for the 2016 fiscal year:

General Fund	86,560.41
Water Fund	90,629.50
Sewer Fund	128,440.76
Water Reserve	9,636.88
Sewer Reserve	13,622.07
Conservation Trust Fund	10,937.28
General Reserve	28,912.68
Road & Bridge	43,638.76
Museum Division Fund	3,921.59

and to appropriate the expenditures for the following funds for the 2016 fiscal year:

General Fund	82,394.00
Water Fund	76,778.34
Sewer Fund	103,117.70
Water Reserve Fund	500.00
Sewer Reserve Fund	3,500.00
Conservation Trust Fund	5,900.00
General Reserve Fund	2,000.00
Road & Bridge Fund	2,000.00
Museum Division Fund	300.00

Trustee Kovar seconded and the motion passed unanimously.

Certification of Mill Levy Trustee McCue moved to ratify the Certification of the Mill Levy that was executed by the Town Clerk on Tuesday, December 15th due to lack of quorum for the December 14th Board meeting. The Town was up against a deadline, and the Certification of the Mill Levy is simply to approve what the Town will be receiving with the Town's assessed valuation. Arriba's assessed valuation is \$681,534. The Mill Levy is 24.948 to generate a revenue of \$17,685. Trustee Kovar seconded and the motion passed unanimously.

Christmas Event Mayor Flores reminded the Board that each trustee is to bring 2 dozen cookies to the Christmas event on Saturday, December 19th at 1:00pm at the Firehouse. The Eastern Colorado Brass group will be there at 1:00. Trustee Schifferns said that Thank You notes need to be sent out to the people that donated for the supplies. Clerk Hart said that KC Electric donated \$150, Lions Club donated \$150, LNO donated 3 turkeys, and Leigh Anna Andersen donated \$20.

Trustee Schifferns mentioned that Jonathan Hart helped Leroy King put the Christmas decorations up, she felt that the Town should pay Jonathan since they have always paid

for help with that. Clerk Hart said that Jonathan volunteered his time and didn't want to be paid for it.

Amend Marijuana Ordinance #138 The Board reviewed the new ordinance that had been written up by Town Attorney Stan Kimble and added to by Trustee Rowe. This Ordinance will make amendments to Ordinance #138, specifically removing the expiration date of the ordinance, and specifying more court intervention and action and specifies a fine structure. The Board agreed that a hearing will be held in February for this new ordinance.

Town Clerk Position and Benefits

At this point in the meeting Jeff Fike argued with the Board saying there were 2 other items on the Agenda. Mayor Flores said that Jeff Fike wasn't in attendance when the Agenda was approved. Jeff Fike requested to have his 5 minutes to speak. Mayor Flores said no because he had missed the public audience part of the meeting. Jeff Fike said that he had waited for the Board for an hour on Monday night, and Trustee McCue is always late. He said he has something very important to say and he would like to have his five minutes. Mayor Flores said no the Board was on Town Clerk Position and Benefits. Jeff Fike asked if he could bring it up afterwards, Mayor Flores said no because it wasn't on the Agenda. Trustee Schiffers explained that Trustee Brent had requested that items 9F and 10B be taken off.

Clerk Hart asked the Board if they wanted her to start working 4 days a week with paid health insurance. She said that she felt with everything that is going on, the records request she's been dealing with, plus election time coming up, and a possible audit that it would be necessary to go to 4 days a week. Trustee McCue moved to increase the Town Clerks hours to 32 hours a week, which was considered full time and pay her health insurance. Pay will remain the same at \$12/per hour. Trustee Brent seconded and the motion passed unanimously.

As of January 1st, 2016, Town Hall's hours will change to Monday, Tuesday, Thursday and Friday open from 8:00am to 11:45 and 12:45 to 5:00pm and closed on Wednesday.

Maintenance Report

Leroy King had a written report of what he has worked on the past month (by mention the report is a part of these minutes).

Jeff Fike interrupted saying that he had something important to say, and that he would bring it up with the Clerks Report.

Clerks Report Clerk Hart said she had nothing to report. Jeff Fike stated that he as delivering this to the Board, right here in front of these witnesses (dropping a paper on the table), he said thank you very much, and have a nice day (Jeff Fike and all but one person from the public audience left).

Treasurers Report Everything looked good.

Trustees Report Trustee Schifferns said she just wanted to make sure thank you notes were sent out to the people that donated for the Christmas event supplies. Trustee Brent asked if a thank you note should be sent to Keith Hughes for playing Santa Claus. The Board agreed that a gift card of \$25 should be given to Keith.

Trustee Brent asked if the Board requests that the Deputy be at the meeting. Mayor Flores said yes. Trustee Brent asked if it cost the Town money, Mayor Flores said no it does not, and they can't always guarantee they'll be here but they try to stop by if they're in the area.

Trustee Kovar thanked Mayor Flores for keeping order in the meeting and keeping public audience to its time frame and not letting the public audience disrupt and run the meeting late. Mayor Flores said that he does not want the public audience to ever feel like he does not want to listen to them, there is a time and a place, and there's other stuff that needs to get done as well.

Trustee McCue said that he does want to be transparent and accountable for his work with LCEDC, he does call on Arriba businesses, but sometimes there are long spaces of times between visits.

LCEDC Report He said the LCEDC job is going along very well and they are making some good progress. He said that there may be someone that might come to a Board meeting asking if the Board wants to add plastic recycling to Arriba. Trustee McCue said that he was working on a project with this person recycling wind tower blades because the county wants to keep the blades out of the landfill. He said he ended up finding someone else to recycle the wind tower blades, which might become a regional thing. Trustee McCue said there has been discussions about starting a Tiny House subdivision in Genoa.

He said there has been some meetings about the Alco building with lots of different possibilities.

He said that he's getting an end of year letter out to all of the LCEDC sponsors and he'll be trying to renew all the memberships. He said he's been trying to go to all the towns' Board meetings. He said he still needs someone from Arriba to come on to the LCEDC Board. He said they meet Wednesday mornings.

Mayor Flores asked about the Flying J building in Limon. Trustee McCue said it was not a condemned building, and there had been discussions about getting a new business in there but nothing has come of it.

Trustee McCue said that population numbers is always a factor when new businesses are looking at locating in Limon.

Mayors Report Mayor Flores thanked Trustee Schifferns, Trustee Flores and Leroy King for their help setting up for the Christmas event.

He told the Board that he would be having surgery on his shoulder on January 5th.

Mayor Flores asked the Board what amount employee Christmas Bonuses should be.

Trustee McCue moved to give the employees the same as last year, \$300 for the Town

Clerk, \$200 for the Maintenance man, and \$25 for Pam Koehn. Trustee Kovar seconded and the motion passed unanimously.

Adjournment Trustee Kovar moved to adjourn the meeting, Trustee Flores seconded and the motion carried unanimously. Mayor Flores adjourned the meeting at 8:39pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:

Mayor Alex Flores

Approved by the Board on: 1/11/2016

**Town of Arriba
Board of Trustees Public Hearing & Regular Meeting
Friday, December 18, 2015
7:00pm**

Sign In Sheet

Laverly Langley
Jay Spurling
[Signature]
Ronnie Skippin
[Signature]

Maintenance Report

- 11-10 Ordered solar powered light for flag pole in park
Picked up fire hoses used to drain water tank for repairs
Water tank got fixed
- 11-11 Worked in the shop
Checking on water tank
- 11-12 Went to Ace in Flagler and picked up flag pole light
Finished with water tank repair
- 11-13 Graded College street
Worked in shop
- 11-16 Worked on aerator
Checked truck out for snow storm
Filled chlorine tank at wastewater plant
- 11-17 Order tire for maintainer
Worked in shop
Checked heat in park building
- 11-18 Worked at wastewater on aerator
Put aerator out of pond 2 into pond 1
Took chlorine and ph. tests
- 11-19 Put light on flag pole at park
Fire up stove in stock well building
Tire put on maintainer
Check heat in park building
- 11-20 Built and installed box over AC at park building
Hung up NO MANS LAND sign in town hall
- 11-23 Started collecting water samples to be taken to the lab on the 24
Filled chlorine tank at wastewater plant
- 11-24 Sent samples to the lab
Worked on street decoration
Checked heat in park building
- 11-25 Worked on street decoration
Took chlorine and ph. Tests
- 11-27 Worked on overhead door
- 11-30 Filled chlorine tank at wastewater plant
Read well meters
Read water meters
- 12-1 Worked on overhead door
Checked heat in park building

Maintenance Report

- 12-2 Put up street decoration
Haul DPC deliver of hypochlorite to wastewater plant
Put tree for park together
Took chlorine and ph. Tests
- 12-3 Put tree up in park
Put sign up at north lot
Checked heat at park building
- 12-4 Worked at wastewater plant
- 12-7 Filled chlorine tank at wastewater plant
Worked in the shop
- 12-8 Checked heat in park building
Worked at wastewater plant
- 12-9 Took chlorine and ph. Tests
Worked on street decorations
Turned water off at 315 Pine Street
- 12-10 Checked heat in park building
Picked up limbs and dumped trash out of park
- 12-11 New aerator came in
Installed new aerator in pond 1
- 12-14 Filled chlorine tank at wastewater plant
Worked at wastewater plant