



Colorado Department of Labor and Employment
Division of Oil and Public Safety – Compliance Section
633 17th Street, Suite 500
Denver, CO 80202-3610

Phone: 303-318-8525
Fax: 303-318-8518
Email: cdle_oil_inspection@state.co.us
Web: www.colorado.gov/ops

Underground Storage Tank Temporary Closure Notification

Notify the Division of Oil and Public Safety in writing at least 10 days before beginning temporary closure of an underground storage tank (UST). The closure notice can be sent via email, by mail, or by fax. At the same time submit records documenting the prior 12 months of release detection and corrosion protection testing (if applicable) for tanks and lines. In lieu of submitting these records, owner/operator may conduct a precision tightness test on the tanks and lines and complete a site assessment in accordance with § 2-5-3, and submit these results with the temporary closure notification.

When a UST system is temporarily closed, owners/operators must continue operation and maintenance of corrosion protection in accordance with § 2-3-2, and any release detection in accordance with § 2-4. Articles 4 and 5 must be complied with if a release is suspected or confirmed. However, release detection is not required as long as the UST system is empty. The UST system is empty when all materials have been removed using commonly employed practices so that no more than 2.5 centimeters (one inch) of residue, or 0.3 percent by weight of the total capacity of the UST system, remains in the system.

When a UST system is temporarily closed for 3 months or more, owners/operators must also comply with the following requirements.

- A. Leave vent lines open and functioning; and
- B. Cap and secure all other lines, pumps, manways, and ancillary equipment.

When a UST system is temporarily closed for more than 12 months, owners/operators must permanently close the UST system in accordance with § 2-5-2 through 2-5-5, unless the Director provides a written extension of the 12-month temporary closure period. Owners/operators must complete a site assessment in accordance with § 2-5-3 before such an extension can be applied for.

Owner/operators shall notify the Director in writing no more than 30 days prior to placing a UST back in service, and at that same time submit documentation of passing tightness tests to include (ullage) for the tanks and lines conducted within the past 30 days.

Retain closure records for at least three years. You may either keep them on site or transfer them to the Division of Oil and Public Safety office.

Please refer to Colorado's [Petroleum Storage Tank regulations](#) for more details on tank closure, site assessment, release reporting, release investigation, remediation and record keeping requirements.

Temporary Closure Extension Request

When a UST system is temporarily closed for more than 12 months, owners/operators must permanently close the UST system in accordance with § 2-5-2 through 2-5-5, unless the Director provides a written extension of the 12-month temporary closure period. Owners/operators must complete a site assessment in accordance with § 2-5-3 before such an extension can be applied for.

To report a suspected or confirmed release discovered at temporary closure, please call the Division of Oil and Public Safety Technical Assistance line at 303-318-8547.



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Notice of Intent to Place Underground Storage Tanks into Temporary Closure or Extension Request

(Revised 11/2013)

The owner/operators are required to submit records documenting the prior 12 months of release detection and corrosion protection testing (if applicable) for tanks and lines. In lieu of submitting these records, owner/operator may conduct a precision tightness test on the tanks and lines and complete a site assessment in accordance with section §2-5-3, and submit these results with the temporary closure notification.

Complete this form and return it to the Division of Oil and Public Safety via email, fax or postal mail at least 10 days, but no more than 30 days, before closure activities begin. Please contact us at 303-318-8500 or 303-318-8505 if you have any questions.

<input type="checkbox"/> Temporary Closure	<u>AND</u>	<input type="checkbox"/> Submit 12 months of Release Detection and Corrosion Protection (if applicable) records for tanks and lines	<u>OR</u>	<input type="checkbox"/> Submit a Precision Tightness Test on Tanks and Minimal Site Assessment
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Facility Information

Facility Name:	
Facility ID:	
Facility Address:	

Contact Information

Name:	
Company Name:	
Mailing Address:	
Phone Number:	
Email Address:	
Signature:	

Tank Information

Date tanks were emptied to less than 1 inch*:					
Date temporary closure will begin**:					
Number of tanks being placed into temporary closure:					
UST #	Date Tank Tested	OPS Tank ID #	Installation Date (year)	Tank Capacity (gallons)	Product Last Stored in Tank
1					
2					
3					

*Submit documentation to support this.

**If this date changes, please notify the Division of Oil and Public Safety immediately.

Temporary Closure Extension Request

<input type="checkbox"/> Temporary Closure Extension Requested until _____ (Date)	<u>AND</u>	<input type="checkbox"/> Submit results of a completed Minimal Site Assessment for all Temporary Closure Extension Requests
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