



IGNACIO TOWN BOARD MEETING
Wednesday, May 6, 2015 - 7:00 PM
570 Goddard—Ignacio Town Hall

- I. CALL REGULAR MEETING TO ORDER: PLEDGE OF ALLEGIANCE AND ROLL CALL**

- II. PUBLIC COMMENTS:** The Town Board values public comment and expects speakers to be courteous showing how one can respectfully disagree with others' views. Comments will address only the Board and may be limited to 5 minutes per person. Please do not comment on items listed on the Agenda as opportunity will be given to comment during these discussions.

- III. PRESENTATIONS:**
 - A. IGNACIO CHAMBER OUTDOOR EXPO:** Cathy Calderwood and Emily Meisner
 - B. CELEBRATING HELATHY COMMUNITIES COALITION:** Cody Gross and Pat Senecal (15 Minute Power Point)

- IV. UNFINISHED BUSINESS:**
 - A. Payroll Cost Savings – Approve Policy Changes**
 - B. Town Attorney Contract Renewal (Re-Appoint after Each Regular Biennial Election)**
 - C. Accept Lisa Rea's Resignation and Accept Terms to Assist Town until Positon is Filled**
 - D. Remove Lee San Miguel as Signer from All Town Accounts**
 - E. Appoint Dan Naiman - Community Development Coordinator To Boards (Regional Housing Alliance La Plata County, La Plata Economic Development Alliance, Southwest Colorado Council of Governments, Southwest Transportation Planning Region, Colorado Municipal League and SUCAP) and Discuss Additional Duties**
 - F. Mediation Survey Results**
 - G. Appoint Interim Town Manager and Discuss Alternatives**

- V. NEW BUSINESS**
 - A. T P Lounge Liquor License Renewal**
 - B. Letter Supporting Region 9 to Serve as Southwest Enterprise Zone Administrator**
 - C. Review Town Treasurer Job Description**

- VI. EXECUTIVE SESSION:** Under C.R.S. Section 24-6-402 (4)(b) to Seek Legal Advice

- VII. ADJOURNMENT**

DANCING SPIRIT
COMMUNITY ARTS CENTER
IGNACIO, COLORADO

755 Goddard Ave. • PO Box 414 • Ignacio, CO 81137 • (970) 563-4600



April 29, 2015

Mayor Stella Cox
Town of Ignacio
540 Goddard Avenue
P.O. Box 459
Ignacio, Colorado 81137

Dear Ms. Cox and the Town Board of Trustees,

As part of our Summer Arts Program, we would like to work with area artists and youth to create colorful flags for the Town light poles. We have selected that the theme for the flags will be the four seasons, to be created in four sets.

We respectfully request the Town's permission to work with the Town's Community Development Coordinator, Dan Naiman to develop and implement this project. The flag materials would be durable to allow them to last through each season, reusable, and designs would be created by youth in collaboration with our instructors to make sure that the content is acceptable for public display.

The project is part of Dancing Spirit's ongoing year-round classes, programming, and events that we create in collaboration with other area organizations and agencies. Dancing Spirit teachers work to create and deliver exceptional programs that foster local cultural values. We are successfully using strengths such as collective vision, respect for elders, stewardship, and cooperation among group members to create a community-wide culture identified with self-empowerment.

We look forward to a determination by the Town at your earliest convenience. Please contact me for any further information you might need. My email is: dancingspiritgallery@gmail.com and my direct line phone is: 970-769-1364.

Thank you for your time and consideration,


Kasey Correia
Center Coordinator

**LIQUOR OR 3.2 BEER LICENSE
 RENEWAL APPLICATION**

Fees Due	
Renewal Fee	\$500.00
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

T P LOUNGE
 P O BOX 422
 IGNACIO CO 81137-0422

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name ATENCIO JOEY A		DBA T P LOUNGE		
Liquor License # 13166950000	License Type Tavern (city)	Sales Tax License # 13166950000	Expiration Date 5/8/2015	Due Date 3/24/2015
Street Address 170 PINE ST IGNACIO CO 81137-0000				Phone Number (303) 563 4276
Mailing Address P O BOX 422 IGNACIO CO 81137-0422				
Operating Manager <i>J. A. Atencio</i>	Date of Birth 3-12-53	Home Address? P O Box 422 Ignacio Co 81137		Phone Number 970-769-9900
<p>1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is the premises owned or rented? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented* *If rented, expiration date of lease _____</p> <p>2. Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.</p> <p>3. Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>4. Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>5. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>6. SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS: Each person must complete and sign the DR 4679: Affidavit - Restriction on Public Benefits (available online or by calling 303-205-2300) and attach a copy of their driver's license, state-issued ID or valid passport.</p>				

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business <i>Joey A Atencio</i>	Title <i>Owner</i>
Signature <i>J. A. Atencio</i>	Date <i>4-10-15</i>

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For	Date
Signature	Title
	Attest

TO: Ignacio Town Board of Trustees

FROM: Kirk Phillips, Chief of Police 

RE: Tee Pee Lounge License Renewal

DATE: April 30, 2015

There have been no violations at the Tee Pee Lounge during this renewal period.

TOWN OF IGNACIO

P. O. Box 459 • IGNACIO, COLORADO 81137

Phone: 970-563-9494 • Fax: 970-563-9498



May 1, 2015

Colorado Economic Development Commission
c/o Sonya Guram
1625 Broadway, Suite 2700
Denver, CO 80202

Re: Support for Southwest Enterprise Zone Designation

Dear Economic Development Commission members:

We are aware that the Region 9 Economic Development District of Southwest Colorado (Region 9) has served as the Southwest Enterprise Zone Administrator since 1989 and submitted a letter of intent to continue to administer the Region 9 geographic area and include all eligible areas in the Southwest Enterprise Zone.

As the Town of Ignacio, we are in support of being included in the Southwest Enterprise Zone and have been kept abreast of the changes that go into effect in 2016. Our Town boundaries are within the eligibility criteria. Having this program is extremely important in our rural area of the State and makes/has made a difference for many businesses that otherwise could not be sustainable. Education of the EZ tax credits is a continuing goal and something we promote/use when working with businesses in our community.

We also see the importance of Enterprise Zone Contribution Projects that allow donors to various nonprofits claim a tax credit. We feel this program is vital to keeping southwest Colorado a viable location for business retention and expansion.

If you have any questions, please do not hesitate to call me.

Sincerely,

Stella Cox, Mayor

Town of Ignacio

[\(970\) 563-9494](tel:9705639494)

scox@townofignacio.com



Town of Ignacio
Job Description

TOWN TREASURER

Supervisor: Town Manager
Department: Administration
Revised: 03/26/2012

FLSA Status: Non Exempt
Position Status: Full Time

POSITION SUMMARY: Performs a variety of routine and complex clerical, accounting, finance and administrative work in maintaining the fiscal records and systems of the Town.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Manages investment of Town funds in accordance with investment policies and goals, and local, State and Federal regulations.
- Maintains auxiliary cash controls for investing, balancing, and other related accounting activities.
- Codes receipts, reconciles daily cash, and keeps such records as needed to verify cash balances.
- Establishes and maintains records needed for bond payments.
- Maintains accounts receivable records and performs necessary follow-up on collections.
- Reconcile general ledger to various cash reports.
- Prepares periodic financial, statistical or operational reports as assigned.
- Gathers, interprets, and prepares data for grants, studies, reports and recommendations.
- Prepare, manage and execute annual budget.
- Prepares payroll and accounts payable for vendors and grants.
- Prepares taxes.
- Performs other job related duties as required or requested.

• **QUALIFICATIONS:**

- Associate in Arts degree (2 year college) in Business or related field.
- Accounting and/or bookkeeping background.
- Specialized college course work in accounting, general office practices, or data processing.
- Two (2) years of increasingly responsible related experience.
- Working knowledge of computers and electronic data processing and governmental accounting principles and practices.
- Skills in operating personal computer, including word processing and spreadsheet software, 10-key calculator, phone, fax, and copy machine.
- Must possess valid State driver's license and be insurable under the Town vehicle insurance policy.

LANGUAGE SKILLS: Must have the ability to communicate clearly and accurately, orally and in written format.

MATHEMATICAL SKILLS: Must have the ability to perform arithmetic computations accurately and quickly.

REASONING ABILITY: Must have the ability to establish and maintain effective working relationships with town officials, town staff, co-workers, and the public.

PHYSICAL REQUIREMENTS:

- The employee is frequently required to sit and talk or hear.
- The employee is occasionally required to walk, use hands to operate, finger, handle, or feel objects, tools, or controls; and reach with hands and arms.
- The employee must occasionally lift and/or move up to 25 pounds.
- Specific vision abilities required by this job include close vision and the ability to adjust focus.
- Adequate hearing is required to hear/talk with all individuals and to use communication devices and telephones on a consistent basis.

WORK ENVIRONMENT:

- Noise level in the work environment is usually moderately quiet.
- Work will involve communication with the public and town employees on a daily basis, including telephone as well as face-to-face interaction.

STATEMENT OF UNDERSTANDING

I have read and understand the above position descriptions. I assert that I am able to perform the essential job functions, meet the physical requirements of this position, and satisfy the expectation for regular attendance.

Employee Signature

Date

Town Manager Approval

Date



What is the Celebrating Healthy Communities Coalition?

CHC is a sustainable coalition that collaborates, engages, and educates to promote addiction-free lifestyles by building assets for all.

For 22 years, Celebrating Healthy Communities -previously known as 'Lasso Tobacco Coalition'- has been working to improve the quality of life for the communities it serves.

The Coalition is comprised of over 40 organizations, 50 active individual members, and a full mailing list of over 260 community members. To meet our Mission, we act to increase Developmental Assets among youth and young adults in order to promote healthy, caring and responsible individuals and build protective factors against risky behaviors, such as substance use.

Developmental assets are the relationships, opportunities, skills, values, and positive self-perceptions that youth need to lead healthy lives. The more assets a young person has, the less likely they are to engage in risky behaviors. (www.searchinstitute.org)

We do this by:

1. Training youth, adults and staff of youth-serving organizations about Developmental Assets.
2. Using the Science of the Positive approaches to correct misperceptions, attitudes, and behaviors to promote positive community norms.
3. Collaborating to hold pro-social, drug-free events that are fun and engaging.



Since 2006 we have been using results from the Healthy Kids Colorado Survey to guide work on addressing ATOD use among the youth of La Plata County. Every other year, students from 6th to 12th grade take this anonymous survey that asks questions on a broad range of health behaviors. We periodically track the number of Assets acquired by La Plata County Youth. In 2007, a Developmental Asset Survey was conducted, finding youth with an average 19 Assets. After years of building collective impact, a follow up Asset Survey found youth averaged 21.9 assets. 21+ Assets have been shown to be the point where youth make healthier decisions. We have seen the following results over 9 years of collaborative efforts among organizations, governments, schools and individuals:

Use of alcohol in last 30 days: 2006-7= 36% 2011-12=26% 2013-14 = 19%

Use of tobacco in last 30 days: 2006-7=17% 2011-12= 9% 2013-14= 8%

Use of marijuana in last 30 days: 2006-7=16% 2011-12=14% 2013-14= 15%

Contact Pat Senecal for member participation, workshops, educational and media initiatives.

Patsenecal.coalition@gmail.com 970-759-7644 862 Main Ave, # 222 Durango, CO 81301 vers 4-2015