

City of Leadville

City Planning Official, 800 Harrison Avenue, Leadville, Colorado 80461
Phone 719-486-2092; Fax 719-486-1040; email: admservices@leadville-co.gov
or City Clerk at 719-486-0349 email cityclerk@leadville-co.gov

TEMPORARY USE PERMIT APPLICATION

Complete permit applications are to be submitted at least 3 weeks before the date of the event.

Applicant Name: _____

Sponsoring Organization, if any: _____

Applicant Phone #'s: _____ Fax #: _____

Email address: _____ Phone: _____

Mailing Address: _____

Contact Person: _____ Phone: _____

Emergency Contact Person: _____ Phone: _____

Location or address of Temporary Use (also indicate on map): _____

Dates, Days, and Times of Temporary Use (which dates, days of week, from what time to what time each day):

How many people and/or vehicles? _____

Description of Proposed Temporary Use: _____

Description of Proposed Tents, Carts, Animals, Signs, etc. _____

List any special services or conditions requested of the city such as street closures, parking, city vehicles, trash collection, restrictions on dogs (during parades, or within a specific area). _____

You may be required to provide: Permission of property owner where the use will be and, if not covered by City (such as with some parades), then liability insurance naming as additional insured the property owner and The City of Leadville.

You Are Required To Receive Approval Signatures from The City and County Agencies Checked Below:

Signature of Applicant	Date
<input type="checkbox"/> Leadville/Lake County Fire Dept. -- 486-2990	_____ Date _____
<input type="checkbox"/> Leadville/Lake County Street Dept. -- 486-1166	_____ Date _____
<input type="checkbox"/> Lake County Health Dept. (for Food) -- 486-0118	_____ Date _____
<input type="checkbox"/> Leadville Police Dept. -- 486-1365	_____ Date _____
<input type="checkbox"/> City of Leadville Planning and Zoning -- 486-2092	_____ Date _____
<input type="checkbox"/> Chamber of Commerce -- 486-3900	_____ Date _____

To be filled out by the respective departments, if applicable: total costs to the City in labor hours and/or dollars.

Police Dept.: _____ labor hours; at \$_____ per hour plus \$_____ in fuel and supplies for a total of \$_____

Street Dept.: _____ labor hours; at \$_____ per hour plus \$_____ in fuel and supplies for a total of \$_____

Fire Dept.: _____ labor hours; at \$_____ per hour plus \$_____ in fuel and supplies for a total of \$_____