



Town of Rangely

Town Council Packet

October 11, 2016 @ 7:00pm



1 – Agenda



GUIDELINES FOR PUBLIC INPUT

Public Input is a vital and important portion of every meeting and will be permitted throughout the meeting, but according to the following guidelines:

- a. Public input is allowed during the Agenda identified **Public Input** and **Public Hearing** portion of the meeting.
 - i. If you would like to address the meeting during the appropriate times, please raise your hand and when called upon you will be asked to come to the podium. ***Announce your name*** so that your statements can be adequately captured in the meeting minutes.
 - ii. ***Please keep your comments to 3-5 minutes*** as others may want to participate throughout the meeting and to insure that the subject does not drift.
- b. Throughout the meeting agenda calls for public input will be made, generally pertaining to specific action items. Please follow the same format as above.
- c. At the conclusion of the meeting, if the meeting chair believes additional public comment is necessary, the floor will be open.

We hope that this guideline will improve the effectiveness and order of the Town's Public Meetings. It is the intent of your publicly elected officials to stay open to your feelings on a variety of issues.

Thank you, Rangely Mayor



Town of Rangely

October 11, 2016 - 7:00pm

Agenda

Rangely Board of Trustees (Town Council)

JOSEPH NIELSEN, MAYOR

ANDREW SHAFFER, MAYOR PRO TEM

ANN BRADY, TRUSTEE

LISA HATCH, TRUSTEE

ANDREW KEY, TRUSTEE

TREY ROBIE, TRUSTEE

TYSON HACKING, TRUSTEE

1. Call to Order
2. Roll Call
3. Invocation
4. Pledge of Allegiance
5. Minutes of Meeting
 - a. *Approval of the minutes of the September 27, 2016 meeting.*
6. Petitions and Public Input
7. Changes to the Agenda
8. Public Hearings - 7:15pm
9. Committee/Board Meetings
10. Supervisor Reports – See Attached
11. Reports from Officers – Town Manager Update
12. New Business
 - a. *Discussion and Action to approve the 2017 Draft Budget*
 - b. *Discussion and action to approve the September 2016 Check Register*
 - c. *Discussion and Action to ratify renewal of CIRSA Property Casualty Insurance for 2017 in the amount of \$74,869.00*
 - d. *Discussion and Action to ratify renewal of CEBT Health Package Insurance for 2017 for an approximate 4% increase from 2016.*
13. Informational Items
 - a. *Article “Connection between energy, recreation and tourism” by David Ludlam, Executive Director of the Western Slope Oil & Gas Association*
 - b. *Raw Water Board Meeting October 12th, 2016 at 9:30 am.*
 - c. *RDA Draft Business Improvement Grant*
 - d. *RDA/RDC Board Meeting October 13th, 2016 at 7:30 am.*
 - e. *Planning and Zoning Meeting October 18th, 2016 at 7:30 am.*

14. Scheduled Announcements

- a. *Rangely District Library regular meeting October 10, 2016 at 5:00pm.*
- b. *Rangely Junior College District Board meeting is scheduled for October 10, 2016 at 12:00pm.*
- c. *Western Rio Blanco Park & Recreation District meeting October 10, 2016 at 6:00pm.*
- d. *Rural Fire Protection District board meeting is scheduled for October 17, 2016 at 7:00pm.*
- e. *Rio Blanco County Commissioners meeting is scheduled for October 17, 2016 at 11:00am.*
- f. *Rangely School District board meeting is scheduled for October 18, 2016 at 6:15pm.*
- g. *Rangely Chamber of Commerce board meeting is scheduled for October 20, 2016 at 12:00pm*
- h. *Community Networking Meeting is scheduled for October 25, 2016 at 12:00pm.*
- i. *Rio Blanco Water Conservancy District board meeting is October 26, 2016 at 7:00pm.*
- j. *Rangely District Hospital board meeting is scheduled for October 27, 2016 at 6:00pm.*

15. Adjournment

5 – Minutes



Minutes

Rangely Board of Trustees (Town Council)

JOSEPH NIELSEN, MAYOR

ANDREW SHAFFER, MAYOR PRO TEM

ANN BRADY, TRUSTEE

LISA HATCH, TRUSTEE

ANDREW KEY, TRUSTEE

TREY ROBIE, TRUSTEE

TYSON HACKING, TRUSTEE

1. **Call to Order** Meeting called to order at 7:06 pm
2. **Roll Call** - Joseph Nielsen, Ann Brady, Lisa Hatch, Andrew Key and Tyson Hacking present, Andrew Shaffer and Trey Robie absent.
3. **Invocation** - Tyson Hacking lead the Invocation
4. **Pledge of Allegiance** Peter Brixius lead the Pledge of Allegiance
5. **Minutes of Meeting**
 - a. *Approval of the minutes of the September 13, 2016 meeting.* Motion to approve the minutes of September 13, 2016 made by Lisa Hatch, seconded by Tyson Hacking, motion passed
6. **Petitions and Public Input** - Beth Robinson asked if the minutes could be changed to correct that she was ok with Tim but was not ok with him coming to the council and discussing her grant proposal. She would like that corrected if possible. Beth also asked if the council had any questions or concerns about the online magazine she presented to them during the work session. Lisa Hatch wanted to let everyone know that she believes a magazine that this all about Rangely and promotes it and its businesses is a great idea. It is a publication that will be put out locally and really feature our community. Andy Key said he believes that this is a great idea but has concerns about the cost involved to sponsor pages. Andy key also asked if Beth will have certain standards when setting up advertising pages and producing articles. Beth said she will be the editor and final decision maker. Beth also stated at the \$1,000 per month sponsorship she will be asking those sponsors to give her feedback and wisdom in those decision. Beth really would want that guidance in the first year. She feels that will be the buy in and get some skin in the game. Beth feels that what each sponsor will get to serve the current population it is a great value. Beth also has some people that she feels will help her make those decisions. Beth said that she understands Andy's concerns but that you will definitely get more bang for your buck. Beth wants to print things that are celebratory about Rangely initially. Beth continued to state on Andy's previous question about content that she will definitely use discretion and ask advice from the people. The purpose of this publication will not to be about criticism. Andy specifically asked about the advertising in the publication. Beth said it would be completely at her discretion. Beth would not choose to let one person or advertiser publish over another advertiser. Beth would allow political advertisements. Andy Key asked again if she understood what is concern is i.e. (will it be a partisan or non-partisan) Beth said she would not allow one person or

entity advertise over another. Beth is open for discussion on that point. Joe asked if there were any additional questions and thanked Beth for her proposal.

Julia Davis asked to address the Town about working towards a dark sky designation. What that means is that the Town makes a commitment towards eliminating or decreasing lighting pollution. Julia said we already have some lighting that qualifies such as Main Street. The lights going up Kennedy would not qualify. What this designation does for the Town is lets you advertise as an eco-tourist community, star gazing and with bird migration and it also could be something we could advertise that we are a part of. Joe asked if we can work towards this designation and if so she would like to help in that endeavor. Julia said her understanding is that this is a process and as lights need to be replaced a dark sky lighting would replace current lights that are not currently acceptable for the designation. Joe asked if there was any designation for CDOT for the main street lights. Peter said main street lighting is the Town of Rangely's. Joe said even if that is the case does CDOT have any input into the type of lights on Main Street. Ann would like to get more information and has concerns about the cost and what the process is that the Town of Rangely would follow. Julia said that the Town of Rangely creates an ordinance to start the process. Julia will provide the information to Lisa Piering to forward. Julia asked if the council would like her to pursue more information. Joe indicated that the council would be interested in looking at more information. Julia thanked the council for the time to present this.

7. Changes to the Agenda

8. Public Hearings - 7:15pm

9. Committee/Board Meetings

Peter did comment that there was an RDA/RDC meeting on the 15th of August. Discussions were had about having a cooperative grocery store and there was some very good discussion about the grocery retail aspect of the plan. It seemed that the discussion about a cooperative store sparked new enthusiasm within the RDA. Peter did receive letters of support from the Hospital and Schools. Unfortunately the RDA has not yet committed to the strategic process. We have covered about 70% of the boards with TIF presentation. Four smaller districts have not committed including the Recreation District which is one of the larger special taxing districts. The recreation district has not been interested in a presentation or interested in supporting the project or TIF. Peter said we will continue to pursue the economic development strategies initially proposed by Better City in response to their interviews within the community in 2015. Two strategies have been provided with a feasibility study the MRO study and the flight expansion program. Our next meeting will be mid-October. We may meet sooner to discuss a small grant creation for businesses. Right now we are working on getting more support of the program and also support from CNCC. The next RDA meeting Peter believes will be the second Wednesday in October. Peter said we would like to get many districts on board and possibly more commitment from the college. Peter does not believe it is lack of interest on CNCC's part but the necessary acclimation of a new president as a new semester gets started. Ann asked if we could get new copies of these documents we are missing a few pages. Joe asked if there are any questions.

10. Supervisor Reports – See Attached

a. *Chief Vincent Wilczek-Police Department Update* – Chief Wilczek was here to update the council on the ongoing operations. Vincent would like to get more interest in the ATV classes. He went to Grand Junction to see if he could get assistance to move forward with the safety training so that our officer can keep his certification and we can get more education out to the young drivers. The Police department is trying to work with the schools directly. The Rio Blanco County Sheriff has suspended the Rangely Police status as RBC sheriff deputies until a new MOU can be negotiated to address their concern about procedures. The new K9 vehicle was picked up this past weekend and has been put into service. There will be a presentation at the grade schools for Red Ribbon Week at the end of October. The department has been working with Jeff LeBleu, Jocelyn Mullen and Tim Webber to address the safety of the walking and biking paths to facilitate getting the kids to school safer. There is a grant that the Chief believes we can apply for to accomplish this. Vince also addressed a letter from the Meeker Police department for Lieutenant Kinney the assistance in the arrest of a suspect with a stolen vehicle. There was \$20,000 of stolen cash in the console which was not known until the time of arrest. Lieutenant Kinney also assisted with a stolen motorcycle out of Jensen, once the suspect was seen he fired some warning shots to slow the suspect down. The Chief and Sheriff Pena also assisted in this arrest. The discharge of the weapon is a problem that the sheriff currently has with the Rangely Police department. Lieutenant Kinney is an 18 year veteran in law enforcement and Chief Wilczek trusts his judgement and the situation was resolved without incident. Andy Key asked if that was actually a policy or is it just a recommendation. Vince said it is a procedure but it does not mean that any officer may or may not need to follow a different course depending on the situation. Ann Brady feels that the decision was made based on what was going on in Town and feels it was not poorly made. Chief Wilczek agrees with his decision as well.

11. Reports from Officers – Town Manager Update Peter updated the council that Verizon has contacted the Town to look into erecting a Tower behind Town Hall with a lease compensation rate \$850 a month, an escalator and a potential 25 year lease arrangement. Jocelyn is working with Verizon and there will be many steps to follow before we will bring this back to the Town Council. We are also looking at comparable agreements for other types of towers. Tyson Hacking asked if Verizon will allow the Town to get co-leases on the Tower. Peter said that Verizon was very up front about that point and would like to allow co-leases with additional lease payments for new tenants to the tower. Ann asked about the height if it would create problems with the airport. Peter said that this point is being addressed with the airport presently. HB1039 - The governor has allowed a law to go into effect by letting lay on his desk for the prescribed period of time that requires Town's to provide a Public Defender for indigent defendants when requested or needed. According to the town attorney and CML, we have 3 choices; we can (1) wait for the ACLU to sue us and take our chances should this need arise and we fail to provide a Public Defender (2) follow through with other municipalities stating HB-1039 is illegal since it is an unfunded mandate and change our code to eliminate any charges in municipal court that would require jail time (3) budget approximately \$5,000 towards this law to fund the mandate. The Governor has recognized that he has violated his own executive order about not allowing unfunded mandates. Over the weekend you will see Town employee's working on the south end of the building to prepare for plumbing installation prior to framing. Also we are preparing for asphalt in the next few weeks. Joe Nielsen asked

about fiber installation through a newly paved parking lot. Peter said that has been considered and that they will also have to address electricity as well. Joe asked if there was anything else for Peter.

12. New Business

- a. *Discussion and action to approve the Liquor Licensing application for Giovanni's Italian Grill –Motion to approve the liquor licensing application for Giovanni's Italian Grill made by Ann Brady, seconded by Andy Key, motion passed - Lisa Hatch abstained*
- b. *Discussion and action to approve an expenditure for the asbestos abatement and demolition of 238 S. Birch St. (See package information and cost analysis enclosed) Ann Brady asked why we are spending our money to take care of this private property over any other ones. Are we going to get the property or lien the property? Peter stated we plan to lien the property. Ann does not want to get into situations where we set a precedent unless we are able to obtain the property or put a lien on it so we can take over ownership. Peter does not believe the owner has the capital to execute on the order to remediate the property. Jocelyn said that there is at least one other property beside the one we are discussing that has asbestos, at this point we can still go in and do abatement through controlled demolition. She just wants the council to be aware we have to be proactive as we can. Ann said as long as we put a lien on the property so we will end up with the property or the costs will be paid off. Beth asked if the asbestos in the building is a danger to the community around the building in question. Jocelyn said that air quality would have to be addressed during demolition. Joe stated that unless you disturb the asbestos it will usually not get into the air. These types of homes can evolve into a health hazard. We had another home on south sunset that is in disrepair and has been vacant for a long period of time. Jocelyn said they have looked at other avenues to get the certification to remediate, buying equipment, are far more expensive to get involved in. Jocelyn said that they have looked into every avenue to make this as inexpensive as possible. Andy Key asked where the funding would come from for this abatement. Peter stated we have a few avenues such as community development. Motion to approve the expenditure for the asbestos abatement and demolition of 238 S. Birch Street made by Ann Brady, seconded by Andrew Key, motion passed*

13. Informational Items

- a. *HB 16-1309 Moving Forward (Unfunded Mandate)*

14. Scheduled Announcements

- a. *Rangely District Library regular meeting September 12, 2016 at 5:00pm.*
- b. *Rangely Junior College District Board meeting is scheduled for September 12, 2016 at 12:00pm.*
- c. *Western Rio Blanco Park & Recreation District meeting September 12, 2016 at 6:00pm.*
- d. *Rural Fire Protection District board meeting is scheduled for September 19, 2016 at 7:00pm.*
- e. *Rio Blanco County Commissioners meeting is scheduled for September 19, 2016 at 11:00am.*
- f. *Rangely School District board meeting is scheduled for September 20, 2016 at 6:15pm.*
- g. *Rangely Chamber of Commerce board meeting is scheduled for September 21, 2016 at 12:00pm*
- h. *Community Networking Meeting is scheduled for September 27, 2016 at 12:00pm.*
- i. *Rio Blanco Water Conservancy District board meeting is September 28, 2016 at 7:00pm.*

j. Rangely District Hospital board meeting is scheduled for September 29, 2016 at 6:00pm.

15. Adjournment

Motion to adjourn at 7:50 pm

ATTEST:

RANGELY TOWN COUNCIL

Lisa Piering, Clerk/Treasurer

Joseph Nielsen, Mayor

8 – Public Hearings

9 – Committee/Board Meetings

10 – Supervisor Reports



Town of Rangely

Supervisor Reports

September 2016

POLICE DEPARTMENT – SUBMITTED BY CHIEF VINCE WILCZEK

Project status/Current Issues:

Communication Division

- **1,130** calls for service through communication center
- **69** calls for 9-1-1 services
- **5** misdialed 9-1-1 calls

Patrol Division:

- **214** Incident calls for various crimes occurring or occurred
- **19**-Cases **35**-Traffic contacts **139**- Incidents
- Responded to **7** alarms
- **9**-Animal control calls for service, Barking complaints, RAL, and/or assist
- **25** Calls for service to assist other agencies, **13**-ambulance, **3**- fire, **1**-sheriff, and **2**- CSP and **6**-other.
- **CITIZEN'S ASSIST- 98** - Incidents for, vin inspections, finger prints and others
- **PROPERTY CRIMES 7**- Theft from building, possession/receiving stolen property ,fraud, misc. thefts, lost/found property, missing person, vandalism
- **CRIMES AGAINST PERSON 10** - Disturbances/Disorderly, Domestic violence, Harassment, Suspicious person complaints and **3**- Warrant arrest.
- **JUVENILE: 2**- MIP
- **ARREST- 10** - **6** were booked into the County Jail.
- **Traffic Contacts 35**-traffic contacts, **8**-Citations issued **24**-warnings, **1**-Accident, **2**- DUI, **0**- parking violations

Notable issues:

- Kindal Cushman resigned his position with Dispatch.
 - Shilo Winters accepted Cushman's position.
-

GAS DEPARTMENT – SUBMITTED BY KELLI NEIBERGER

Project status/Current Issues:

- Meter Reading, Get reads off large meters, go over reports and meter proof, make corrections, final meter proof, recheck proof after gas rate calculated
- Gas usages and rate for September
- Weekly charts, pressures, odorant check
- Non-payment shut-offs (15)
- 2017 Budget
- Large volume of locate requests – 149 through UNCC – 6 other
- Gas main and service inspections
- Keep checking on Fiber optics installation crews – Circle H and True Value Hardware
- More updates to O & M Plan
- Assist with demolition at Town Hall
- Cut brush and trees away from 4" gas line at Douglas Creek and Gillam Draw
- Prime and tape portion of 4" gas line at White River Bridge

- Work on Meter set checklist – will be checking gas meter sets to see if they are in compliance with current PUC (Public Utilities Commission) regulations – will be compiling list of meter sets that need attention – start working on that list
- Mapping and paperwork
- Uniform order
- Purchasing
- Call schedule October
- Average low temperature August
- Cut weeds
- Clean shop

Personnel Issues/Events:

- Work on Gas Dept. employee evaluations

Notable Issues/Events:

- Keep up on Williams Rate Case – possible change in charge for Transportation of Natural Gas to Town border station
- Safety Committee Meeting

Water/Wastewater – Submitted by Donald Reed

Project status/Current Issues:

- See Attachment

Water Treatment Plant:

- On September 20th SGM on site for final calculations and engineering questions for phase 3 completion and we should receive rough drawings and specs by the second week of October 2016, for our review.
- WTP building painting is currently at 90% completed, we have been unable to meet our projected timeline do to inclement weather, and have shifted to painting inside area's that required painting.
- Tom Schaffer for CDPHE did send the completion letter for our 2016 sanitary survey, and reflects that the WTP is in full compliance.
- Backflow/Cross connection program is currently at 44% completion, we did file an application for a percentage adjustment with the state and have received a correspondence letter which has been included, currently we have 83 out of 191 surveys completed our goal for this year was originally 115 surveys to reach our 50% goal. Mike is still working with the door to door approach.
- All systems in the WTP are operating in the normal parameters with water production around .500 MGD per day.
- Monthly compliance reports were sent to state with no violations for this reporting period.
- The WTP is now in the final stages of testing with ferric chloride as being the possibility of the primary coagulant. At this point all testing shows in favor with no downside to using Ferric Chloride. The full plant test is 50% completed and were waiting on lab results. Jocelyn is compiling the data for the state submittal forms for change-over. All testing should be completed it the next tow weeks.
- The filament's alga collecting on the river intake is no longer an issue at this time.
- Informed Dave Calvin and Peter that new roof has shown no leakage since my last report.
- The new Lead and Copper requirements for a larger sampling pool base and state paper work has been submitted for approval by State.

Wastewater Plant:

- The plant is running ok at this time but we will be performing a lot of maintenance work over the next couple of months in preparation for the winter months. We are also working on a submittal to state to alter our discharge permit for duct weed control in hopes of alleviating this problem.
- Still experiencing some ground water intake but has diminished considerably.
- We have updated all (SOP) Standard Operating Procedures to include Labs, forms, and protocols for operators and installed them into our computer systems which weren't done in the past. The only item left is to outline task for different levels of licensing as State request.
- State compliance reports sent with no violations reported.
- Completed inspection on the in stream diffusers required by State, no problems were noted and was reported to State.

- September, 2016 operating information
 - BOD 3.10 mg/L
 - TSS Inf. 566 mg/L
 - TSS Eff. 7.1 mg/L
 - TDS River Intake 479 mg/L
 - TDS WWTP Effluent 668 mg/L
 - Ammonia Nitrogen 1.2 mg/L
 - E. Coli 140 colonies/100ml

Utility Department Activities:

- Work orders 9/Locates 150/meter reads and rereads/shutoffs as required.
- Locating trouble meter pits. Resolved two meter issues. And ordered parts Chevrons Meter.
- Prep and painting of interior walls in chemical room on bad weather days.
- Working on 2017 budgets.
- Installed new vac can lines on VAC Truck and serviced engines/plus conducted emergency repair on diesel leak on engine block.
- Completing day to day operations.
- Preparing for a few major projects this fall.

Personnel issues:

- Training of all operators.

Notable Issues/events:

- None

Public Works – Submitted by Jeff LeBleu

Project status/Current Issues:

Crew Activities:

- Prep for concrete, pull asphalt at city hall parking lot and blade, repair curb stops, repair water leak, saw cuts, vehicle and equipment maintenance, water flowers, prune trees, haul millings, blade alley's, utility locates, suck out water valves, plows and sanders on trucks, repair sanders, weld brace for plow, repair fence and gate at the animal shelter, paint stop ahead signs on South Stanolind, repair street signs, sweep streets, miscellaneous work at White River Village, jack Hammer concrete floor at city hall, tear down fence around maintenance building , take down old tower behind city hall, cut weeds, started blowing out sprinkler systems

Personnel issues:

- A Maintenance worker position has been advertised to fill vacancy in the Public Works Department. Should have the position filled by middle of October.

Notable Issues/events:

- None

White River Village/Animal Shelter/Liquor/Code – Submitted by Teresa Lang/Dave Calvin

White River Village:

- No Issues

Liquor Licensing:

- Renewal of the liquor license for Giovanni's Italian Restaurant

Code enforcement:

- None

Animal Shelter:

- 13 dogs impounded for running at large and returned to owners.
- 3 kittens and 2 puppies transferred out to another facility

- 5 puppies relinquished by owner
- 11 puppies and 2 adult dogs adopted out
- 1 dog relinquished by owner
- 3 dogs, 2 puppies and 0 cats currently at the shelter

From: Delgado - CDPHE, Jorge [<mailto:jorge.a.delgado@state.co.us>]
Sent: Thursday, September 22, 2016 11:08 AM
To: Michael Dillon <mdillon@rangelyco.gov>
Subject: Re: Alternative Survey Compliance Ratio Application

Michael,

I will most likely be issuing a decision letter in October.

I don't anticipate this being an issue for us to grant your request.

i will contact you with any questions that I have.

Jorge Delgado

On Thu, Aug 11, 2016 at 11:22 AM, Michael Dillon <mdillon@rangelyco.gov> wrote:

Jorge,

Please find the attached application. I wasn't too sure if it was alright just to email this to you, so if you don't mind, please respond as soon as you possibly can and let me know if there is anything else we need to do in order to get this submitted correctly.

Thank you, and have a great day.

Michael Dillon

Town of Rangely Utilities Dept.

Office: [970-675-2221](tel:970-675-2221)

Cell: [970-629-0243](tel:970-629-0243)

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Jorge A. Delgado, PE
Senior Field Engineer & Backflow Prevention and Cross-connection Control Specialist
Field Services Section

11 – Reports from Officers

12 – New Business

Report Criteria:

Report type: Invoice detail

| GL Period | Check Issue Date | Check Number | Payee | Invoice GL Account Title | Amount |
|-----------------------------------------------|------------------|--------------|----------------------------------------|--------------------------------|-----------|
| 09/16 | 09/15/2016 | 76094 | AFLAC | AFLAC PAYABLE | 315.43 |
| Total AFLAC: | | | | | 315.43 |
| 09/16 | 09/15/2016 | 76095 | AIR LIQUIDE AMERICA SPECIALTY GASS LLC | PROFESSIONAL/TECHNICAL SERVIC | 39.06 |
| Total AIR LIQUIDE AMERICA SPECIALTY GASS LLC: | | | | | 39.06 |
| 09/16 | 09/30/2016 | 76170 | ALL COPY PRODUCTS INC. | OFFICE SUPPLIES/EXPENSE | 1,055.43 |
| Total ALL COPY PRODUCTS INC.: | | | | | 1,055.43 |
| 09/16 | 09/15/2016 | 76096 | AQUIONICS INC | MACHINERY OPERATIONS/MAINT | 744.08 |
| Total AQUIONICS INC: | | | | | 744.08 |
| 09/16 | 09/15/2016 | 76097 | BACK TO HEALTH CHIROPRACTIC OF RANGELY | PROF/TECH SERVICES | 150.00 |
| Total BACK TO HEALTH CHIROPRACTIC OF RANGELY: | | | | | 150.00 |
| 09/16 | 09/15/2016 | 76098 | BIG D's PUMPING, INC. | CAPITAL IMPROVEMENTS | 410.00 |
| 09/16 | 09/15/2016 | 76098 | BIG D's PUMPING, INC. | VHCL/EQUIP OPER/MAINT | 750.00 |
| Total BIG D's PUMPING, INC.: | | | | | 1,160.00 |
| 09/16 | 09/15/2016 | 76099 | BRADY, ANN | MAYOR/COUNCIL | 100.00 |
| Total BRADY, ANN: | | | | | 100.00 |
| 09/16 | 09/30/2016 | 76171 | BUSINESS SOLUTIONS GROUP LLC | OFFICE SUPPLIES/EXPENSE | 373.27 |
| Total BUSINESS SOLUTIONS GROUP LLC: | | | | | 373.27 |
| 09/16 | 09/15/2016 | 76100 | CASELLE, INC. | PROF/TECH SERVICES | 869.33 |
| Total CASELLE, INC.: | | | | | 869.33 |
| 09/16 | 09/15/2016 | 76101 | CEBT | VOLUNTARY/SUP LIFE INS PAYABLE | 36,560.54 |
| Total CEBT: | | | | | 36,560.54 |
| 09/16 | 09/30/2016 | 76172 | CENTURYLINK | COMMUNICATIONS | 2,951.58 |
| Total CENTURYLINK: | | | | | 2,951.58 |
| 09/16 | 09/15/2016 | 76102 | CHAMBERLIN ARCHITECTS | CAPITAL IMPROVEMENTS | 22,910.82 |
| Total CHAMBERLIN ARCHITECTS: | | | | | 22,910.82 |
| 09/16 | 09/15/2016 | 76103 | CONSERVANCY OIL COMPANY | MACHINERY OPERATIONS & MAINT | 454.80 |
| 09/16 | 09/30/2016 | 76173 | CONSERVANCY OIL COMPANY | MACHINERY OPERATIONS & MAINT | 52.56 |
| Total CONSERVANCY OIL COMPANY: | | | | | 507.36 |

| GL Period | Check Issue Date | Check Number | Payee | Invoice GL Account Title | Amount |
|-------------------------------------------|------------------|--------------|------------------------------------|-------------------------------|-----------|
| 09/16 | 09/15/2016 | 76104 | DAN E. WILSON, ATTORNEY AT LAW LLC | ATTORNEY | 1,490.00 |
| Total DAN E. WILSON, ATTORNEY AT LAW LLC: | | | | | 1,490.00 |
| 09/16 | 09/30/2016 | 76174 | DIRECTV | UTILITIES | 368.75 |
| Total DIRECTV: | | | | | 368.75 |
| 09/16 | 09/15/2016 | 76105 | DUCEY'S ELECTRIC | STREETS/DRAINAGE MATLS/EXPENS | 105.00 |
| 09/16 | 09/15/2016 | 76105 | DUCEY'S ELECTRIC | STREETS/DRAINAGE MATLS/EXPENS | 140.00 |
| 09/16 | 09/15/2016 | 76105 | DUCEY'S ELECTRIC | MACHINERY OPERATIONS/MAINT | 408.00 |
| 09/16 | 09/15/2016 | 76105 | DUCEY'S ELECTRIC | MACHINERY OPERATIONS/MAINT | 460.00 |
| 09/16 | 09/15/2016 | 76105 | DUCEY'S ELECTRIC | STREETS/DRAINAGE MATLS/EXPENS | 1,244.20 |
| 09/16 | 09/15/2016 | 76105 | DUCEY'S ELECTRIC | STREETS/DRAINAGE MATLS/EXPENS | 622.50 |
| 09/16 | 09/15/2016 | 76105 | DUCEY'S ELECTRIC | STREETS/DRAINAGE MATLS/EXPENS | 435.00 |
| 09/16 | 09/15/2016 | 76105 | DUCEY'S ELECTRIC | CAPITAL IMPROVEMENTS | 674.31 |
| 09/16 | 09/15/2016 | 76105 | DUCEY'S ELECTRIC | CAPITAL IMPROVEMENTS | 262.02 |
| Total DUCEY'S ELECTRIC: | | | | | 4,351.03 |
| 09/16 | 09/30/2016 | 76175 | EMC PLUMBING & HEATING, INC. | CAPITAL IMPROVEMENTS | 1,118.01 |
| 09/16 | 09/30/2016 | 76175 | EMC PLUMBING & HEATING, INC. | BUILDING MAINTENANCE | 729.60 |
| Total EMC PLUMBING & HEATING, INC.: | | | | | 1,847.61 |
| 09/16 | 09/07/2016 | 76092 | FAMILY SUPPORT REGISTRY | MISC DEDUCTIONS PAYABLE | 186.90 |
| 09/16 | 09/20/2016 | 76168 | FAMILY SUPPORT REGISTRY | MISC DEDUCTIONS PAYABLE | 186.90 |
| Total FAMILY SUPPORT REGISTRY: | | | | | 373.80 |
| 09/16 | 09/15/2016 | 76106 | FARIS MACHINERY COMPANY | SEWER MATERIALS/EXPENSE | 1,855.25 |
| 09/16 | 09/15/2016 | 76106 | FARIS MACHINERY COMPANY | SEWER MATERIALS/EXPENSE | 1,734.55 |
| Total FARIS MACHINERY COMPANY: | | | | | 3,589.80 |
| 09/16 | 09/15/2016 | 76107 | FARNEY, LINDA | VETERINARY EXPENSES | 176.95 |
| Total FARNEY, LINDA: | | | | | 176.95 |
| 09/16 | 09/07/2016 | 76093 | FIDELITY ADVISOR FUNDS | RETIREMENT PAYABLE | 9,772.26 |
| 09/16 | 09/20/2016 | 76169 | FIDELITY ADVISOR FUNDS | RETIREMENT PAYABLE | 9,824.76 |
| Total FIDELITY ADVISOR FUNDS: | | | | | 19,597.02 |
| 09/16 | 09/30/2016 | 76176 | FIRST BANKCARD | VETERINARY EXPENSES | 233.25 |
| 09/16 | 09/30/2016 | 76176 | FIRST BANKCARD | TRAVEL/MEETINGS | 78.50 |
| 09/16 | 09/30/2016 | 76176 | FIRST BANKCARD | COMPUTER PROCESSING | 125.00 |
| 09/16 | 09/30/2016 | 76176 | FIRST BANKCARD | SEWER MATERIALS/EXPENSE | 199.87 |
| 09/16 | 09/30/2016 | 76176 | FIRST BANKCARD | DEPARTMENTAL MATERIALS/EXPEN | 792.62 |
| 09/16 | 09/30/2016 | 76176 | FIRST BANKCARD | UNIFORMS | 34.21 |
| 09/16 | 09/30/2016 | 76176 | FIRST BANKCARD | TRAVEL/MEETINGS | 98.01 |
| 09/16 | 09/30/2016 | 76176 | FIRST BANKCARD | MARKETING | 1,126.66 |
| 09/16 | 09/30/2016 | 76176 | FIRST BANKCARD | POLICE MATERIALS/EXPENSE | 182.47 |
| 09/16 | 09/30/2016 | 76176 | FIRST BANKCARD | TRAVEL/MEETINGS | 170.19 |
| 09/16 | 09/30/2016 | 76176 | FIRST BANKCARD | COMPUTER PROCESSING | 114.04 |
| 09/16 | 09/30/2016 | 76176 | FIRST BANKCARD | UNIFORMS | 127.59 |

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| Total FIRST BANKCARD: | | | | | 3,282.41 |
| 09/16 | 09/07/2016 | 9338 | FPPA | FPPA D&D | 245.13 |
| 09/16 | 09/20/2016 | 9384 | FPPA | FPPA D&D | 265.67 |
| Total FPPA: | | | | | 510.80 |
| 09/16 | 09/15/2016 | 76108 | GALLS LLC | POLICE MATERIALS/EXPENSE | 479.96 |
| 09/16 | 09/15/2016 | 76108 | GALLS LLC | VHCL/EQUIP OPER/MAINT | 209.97 |
| Total GALLS LLC: | | | | | 689.93 |
| 09/16 | 09/15/2016 | 76109 | GEBAUER, HEATH | UNIFORMS | 150.00 |
| Total GEBAUER, HEATH: | | | | | 150.00 |
| 09/16 | 09/15/2016 | 76110 | GRAND JUNCTION PIPE & SUPPLY | CAPITAL OUTLAY | 255.16 |
| 09/16 | 09/15/2016 | 76110 | GRAND JUNCTION PIPE & SUPPLY | CAPITAL IMPROVEMENTS | 810.70- |
| 09/16 | 09/15/2016 | 76110 | GRAND JUNCTION PIPE & SUPPLY | CAPITAL IMPROVEMENTS | 679.61- |
| 09/16 | 09/15/2016 | 76110 | GRAND JUNCTION PIPE & SUPPLY | WATER MATERIALS/EXPENSE | 2,005.62 |
| 09/16 | 09/30/2016 | 76177 | GRAND JUNCTION PIPE & SUPPLY | CAPITAL IMPROVEMENTS | 1,082.54 |
| Total GRAND JUNCTION PIPE & SUPPLY: | | | | | 1,853.01 |
| 09/16 | 09/15/2016 | 76111 | HACH | CHEMICALS/LABORATORY | 110.73 |
| 09/16 | 09/15/2016 | 76111 | HACH | CHEMICALS/LABORATORY | 42.73 |
| Total HACH: | | | | | 153.46 |
| 09/16 | 09/15/2016 | 9339 | HACKING, TYSON | MAYOR/COUNCIL | 100.00 |
| Total HACKING, TYSON: | | | | | 100.00 |
| 09/16 | 09/15/2016 | 9340 | HATCH, LISA | MAYOR/COUNCIL | 100.00 |
| 09/16 | 09/30/2016 | 76182 | LISA HATCH BUSINESS SERVICES | CHAMBER OF COMMERCE PT | 495.00 |
| Total HATCH, LISA: | | | | | 595.00 |
| 09/16 | 09/15/2016 | 76112 | HIRERIGHT, INC. | PROF/TECH SERVICES | 66.76 |
| Total HIRERIGHT, INC.: | | | | | 66.76 |
| 09/16 | 09/15/2016 | 76113 | HOFFMAN, COLT & JONNIE | ANIMALS SURCHARGE | 100.00 |
| Total HOFFMAN, COLT & JONNIE: | | | | | 100.00 |
| 09/16 | 09/15/2016 | 76114 | INSIGHT PUBLIC SECTOR, INC. | COMPUTER PROCESSING | 116.58 |
| Total INSIGHT PUBLIC SECTOR, INC.: | | | | | 116.58 |
| 09/16 | 09/15/2016 | 76115 | INTERMOUNTAIN CONCRETE | CAPITAL IMPROVEMENTS | 525.86 |
| Total INTERMOUNTAIN CONCRETE: | | | | | 525.86 |
| 09/16 | 09/30/2016 | 76178 | JJ'S AUTOMOTIVE LLC | VHCL/EQUIP OPER/MAINT | 368.72 |

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| Total JJ'S AUTOMOTIVE LLC: | | | | | 368.72 |
| 09/16 | 09/15/2016 | 76165 | JSC, INC. | CAPITAL IMPROVEMENTS | 500.00 |
| Total JSC, INC.: | | | | | 500.00 |
| 09/16 | 09/30/2016 | 76179 | KAFFEINATED KODE MONKEY | PROF/TECH SERIVCES | 1,400.00 |
| Total KAFFEINATED KODE MONKEY: | | | | | 1,400.00 |
| 09/16 | 09/15/2016 | 9341 | KEY, ANDREW J. | MAYOR/COUNCIL | 100.00 |
| Total KEY, ANDREW J.: | | | | | 100.00 |
| 09/16 | 09/30/2016 | 76180 | KINNEY, ROY | POLICE MATERIALS/EXPENSE | 258.34 |
| Total KINNEY, ROY: | | | | | 258.34 |
| 09/16 | 09/30/2016 | 76181 | L.A.W.S. | CAPITAL OUTLAY | 9,354.65 |
| Total L.A.W.S.: | | | | | 9,354.65 |
| 09/16 | 09/15/2016 | 76116 | LACAL EQUIPMENT CO. | MACHINERY OPERATIONS & MAINT | 65.38 |
| Total LACAL EQUIPMENT CO.: | | | | | 65.38 |
| 09/16 | 09/15/2016 | 76117 | LANG, TERESA | PROPERTY/RISK INSURANCE | 205.48 |
| Total LANG, TERESA: | | | | | 205.48 |
| 09/16 | 09/15/2016 | 76118 | LAW ENFORCEMENT SYSTEMS, INC. | OFFICE SUPPLIES/EXPENSE | 209.71 |
| Total LAW ENFORCEMENT SYSTEMS, INC.: | | | | | 209.71 |
| 09/16 | 09/15/2016 | 76119 | LOWES | CAPITAL IMPROVEMENTS | 306.47 |
| 09/16 | 09/15/2016 | 76119 | LOWES | BUILDING MAINTENANCE | 73.62 |
| Total LOWES: | | | | | 380.09 |
| 09/16 | 09/15/2016 | 76120 | MAIL SERVICES | PROF/TECH SERVICES | 810.65 |
| Total MAIL SERVICES: | | | | | 810.65 |
| 09/16 | 09/15/2016 | 76121 | MASTER PETROLEUM CO., INC. | FUEL | 980.00 |
| Total MASTER PETROLEUM CO., INC.: | | | | | 980.00 |
| 09/16 | 09/15/2016 | 76122 | MAYS CONCRETE | CAPITAL IMPROVEMENTS | 3,615.75 |
| Total MAYS CONCRETE: | | | | | 3,615.75 |
| 09/16 | 09/15/2016 | 76123 | MESA COUNTY HEALTH DEPT REG LABORATORY | CHEMICALS/LABORATORY | 20.00 |
| 09/16 | 09/15/2016 | 76123 | MESA COUNTY HEALTH DEPT REG LABORATORY | CHEMICALS/LABORATORY | 20.00 |
| 09/16 | 09/15/2016 | 76123 | MESA COUNTY HEALTH DEPT REG LABORATORY | CHEMICALS/LABORATORY | 20.00 |
| 09/16 | 09/15/2016 | 76123 | MESA COUNTY HEALTH DEPT REG LABORATORY | CHEMICALS/LABORATORY | 20.00 |
| 09/16 | 09/15/2016 | 76123 | MESA COUNTY HEALTH DEPT REG LABORATORY | CHEMICALS/LABORATORY | 20.00 |

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| Total MESA COUNTY HEALTH DEPT REG LABORATORY: | | | | | 100.00 |
| 09/16 | 09/15/2016 | 76124 | MOON LAKE ELECTRIC ASSN. | UTILITIES | 1,514.35 |
| 09/16 | 09/15/2016 | 76124 | MOON LAKE ELECTRIC ASSN. | UTILITIES | 20,165.70 |
| Total MOON LAKE ELECTRIC ASSN.: | | | | | 21,680.05 |
| 09/16 | 09/30/2016 | 76183 | MOSCHETTI, NICK & PATRICIA | SECURITY DEPOSIT RESERVED | 995.00 |
| Total MOSCHETTI, NICK & PATRICIA: | | | | | 995.00 |
| 09/16 | 09/15/2016 | 76125 | MOUNTAIN WEST SECURITY LLC | BUILDING MAINTENANCE | 20.00 |
| Total MOUNTAIN WEST SECURITY LLC: | | | | | 20.00 |
| 09/16 | 09/15/2016 | 76126 | MWI VETERINARY SUPPLY | VETERINARY EXPENSES | 41.41 |
| Total MWI VETERINARY SUPPLY: | | | | | 41.41 |
| 09/16 | 09/30/2016 | 76184 | NATIONAL INDUSTRIAL & SAFETY SUPPLY | GAS MATERIALS/EXPENSE | 418.80 |
| Total NATIONAL INDUSTRIAL & SAFETY SUPPLY: | | | | | 418.80 |
| 09/16 | 09/15/2016 | 76127 | NETWORKS UNLIMITED INC | COMPUTER PROCESSING | 2,304.72 |
| Total NETWORKS UNLIMITED INC: | | | | | 2,304.72 |
| 09/16 | 09/15/2016 | 76128 | NICHOLS STORE | CHEMICALS | 7.70 |
| 09/16 | 09/15/2016 | 76128 | NICHOLS STORE | MARKETING | 200.00 |
| 09/16 | 09/30/2016 | 76185 | NICHOLS STORE | POLICE MATERIALS/EXPENSE | 30.00 |
| 09/16 | 09/30/2016 | 76185 | NICHOLS STORE | OFFICE SUPPLIES/EXPENSE | 12.95 |
| Total NICHOLS STORE: | | | | | 250.65 |
| 09/16 | 09/15/2016 | 9342 | NIELSEN, JOSEPH | MAYOR/COUNCIL | 150.00 |
| Total NIELSEN, JOSEPH: | | | | | 150.00 |
| 09/16 | 09/30/2016 | 76186 | PIERING, LISA | COMPUTER PROCESSING | 40.00 |
| Total PIERING, LISA: | | | | | 40.00 |
| 09/16 | 09/30/2016 | 76187 | PINNACOL ASSURANCE | PREPAID EXPENSES | 3,894.17 |
| Total PINNACOL ASSURANCE: | | | | | 3,894.17 |
| 09/16 | 09/30/2016 | 76188 | PIPELINE TESTING CONSORTIUM | PROF/TECH SERVICES | 170.00 |
| Total PIPELINE TESTING CONSORTIUM: | | | | | 170.00 |
| 09/16 | 09/15/2016 | 76129 | PITNEY BOWES INC | PROF/TECH SERVICES | 104.83 |
| 09/16 | 09/15/2016 | 76129 | PITNEY BOWES INC | PROF/TECH SERVICES | 104.83 |
| Total PITNEY BOWES INC: | | | | | 209.66 |
| 09/16 | 09/15/2016 | 76130 | PLAZA REPROGRAPHICS & SUPPLY | CAPITAL IMPROVEMENTS | 64.85 |

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| Total PLAZA REPROGRAPHICS & SUPPLY: | | | | | 64.85 |
| 09/16 | 09/15/2016 | 76131 | PRATER'S PLUMBING & HEATING | CAPITAL IMPROVEMENTS | 290.00 |
| Total PRATER'S PLUMBING & HEATING: | | | | | 290.00 |
| 09/16 | 09/30/2016 | 76189 | PROCESS SOLUTIONS, INC. | MACHINERY OPERATIONS & MAINT | 194.80 |
| Total PROCESS SOLUTIONS, INC.: | | | | | 194.80 |
| 09/16 | 09/30/2016 | 76190 | PROFESSIONAL TOUCH | POLICE MATERIALS/EXPENSE | 56.99 |
| 09/16 | 09/30/2016 | 76190 | PROFESSIONAL TOUCH | VEHICLE/EQUIPMENT OPS/MAINT | 345.07 |
| 09/16 | 09/30/2016 | 76190 | PROFESSIONAL TOUCH | VEHICLE/EQUIPMENT OPS/MAINT | 609.06 |
| Total PROFESSIONAL TOUCH: | | | | | 1,011.12 |
| 09/16 | 09/15/2016 | 76132 | PUBLIC SAFETY CENTER, INC. | PROF/TECH SERVICES | 318.18 |
| Total PUBLIC SAFETY CENTER, INC.: | | | | | 318.18 |
| 09/16 | 09/15/2016 | 76133 | QUILL CORPORATION | OFFICE SUPPLIES/EXPENSE | 1,119.96 |
| 09/16 | 09/15/2016 | 76133 | QUILL CORPORATION | OFFICE SUPPLIES/EXPENSE | 17.99 |
| 09/16 | 09/15/2016 | 76133 | QUILL CORPORATION | OFFICE SUPPLIES/EXPENSE | 71.96 |
| 09/16 | 09/15/2016 | 76133 | QUILL CORPORATION | OFFICE SUPPLIES/EXPENSE | 44.95 |
| 09/16 | 09/15/2016 | 76133 | QUILL CORPORATION | OFFICE SUPPLIES/EXPENSE | 7.19 |
| 09/16 | 09/15/2016 | 76133 | QUILL CORPORATION | POLICE MATERIALS/EXPENSE | 17.98 |
| 09/16 | 09/15/2016 | 76133 | QUILL CORPORATION | POLICE MATERIALS/EXPENSE | 1,188.07 |
| 09/16 | 09/15/2016 | 76133 | QUILL CORPORATION | POLICE MATERIALS/EXPENSE | 28.70 |
| 09/16 | 09/15/2016 | 76133 | QUILL CORPORATION | OFFICE SUPPLIES/EXPENSE | 25.97 |
| 09/16 | 09/15/2016 | 76133 | QUILL CORPORATION | OFFICE SUPPLIES/EXPENSE | 164.96 |
| 09/16 | 09/30/2016 | 76191 | QUILL CORPORATION | OFFICE SUPPLIES/EXPENSE | 395.63 |
| Total QUILL CORPORATION: | | | | | 3,083.36 |
| 09/16 | 09/15/2016 | 76134 | RANGELY AREA CHAMBER | CHAMBER OF COMMERCE PT | 2,500.00 |
| 09/16 | 09/30/2016 | 76192 | RANGELY AREA CHAMBER | MARKETING | 800.00 |
| Total RANGELY AREA CHAMBER: | | | | | 3,300.00 |
| 09/16 | 09/15/2016 | 76135 | RANGELY AUTO PARTS & SUPPLY | STREETS/DRAINAGE MATLS/EXPENS | 59.09 |
| 09/16 | 09/15/2016 | 76135 | RANGELY AUTO PARTS & SUPPLY | MACHINERY OPERATIONS/MAINT | 19.98 |
| 09/16 | 09/15/2016 | 76135 | RANGELY AUTO PARTS & SUPPLY | MACHINERY OPERATIONS & MAINT | 205.05 |
| 09/16 | 09/15/2016 | 76135 | RANGELY AUTO PARTS & SUPPLY | MACHINERY OPERATIONS & MAINT | 4.99 |
| 09/16 | 09/15/2016 | 76135 | RANGELY AUTO PARTS & SUPPLY | MACHINERY OPERATIONS & MAINT | 9.46 |
| 09/16 | 09/15/2016 | 76135 | RANGELY AUTO PARTS & SUPPLY | BUILDING MAINTENANCE | 28.40 |
| 09/16 | 09/15/2016 | 76135 | RANGELY AUTO PARTS & SUPPLY | MACHINERY OPERATIONS & MAINT | 6.98 |
| 09/16 | 09/30/2016 | 76193 | RANGELY AUTO PARTS & SUPPLY | MACHINERY OPERATIONS & MAINT | 5.99 |
| 09/16 | 09/30/2016 | 76193 | RANGELY AUTO PARTS & SUPPLY | VHCL/EQUIP OPER/MAINT | 25.98 |
| 09/16 | 09/30/2016 | 76193 | RANGELY AUTO PARTS & SUPPLY | MACHINERY OPERATIONS & MAINT | 12.21 |
| 09/16 | 09/30/2016 | 76193 | RANGELY AUTO PARTS & SUPPLY | VHCL/EQUIP OPER/MAINT | 24.09 |
| 09/16 | 09/30/2016 | 76193 | RANGELY AUTO PARTS & SUPPLY | VHCL/EQUIP OPER/MAINT | 18.99 |
| 09/16 | 09/30/2016 | 76193 | RANGELY AUTO PARTS & SUPPLY | VHCL/EQUIP OPER/MAINT | 41.54 |
| 09/16 | 09/30/2016 | 76193 | RANGELY AUTO PARTS & SUPPLY | MACHINERY OPERATIONS & MAINT | 21.33 |
| 09/16 | 09/30/2016 | 76193 | RANGELY AUTO PARTS & SUPPLY | VHCL/EQUIP OPER/MAINT | 60.82 |
| 09/16 | 09/30/2016 | 76193 | RANGELY AUTO PARTS & SUPPLY | VHCL/EQUIP OPER/MAINT | 47.96 |
| 09/16 | 09/30/2016 | 76193 | RANGELY AUTO PARTS & SUPPLY | MACHINERY OPERATIONS & MAINT | 36.88 |

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| 09/16 | 09/30/2016 | 76193 | RANGELY AUTO PARTS & SUPPLY | SNOW/ICE EXPENSE | 44.99 |
| Total RANGELY AUTO PARTS & SUPPLY: | | | | | 674.73 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | STREETS/DRAINAGE MATLS/EXPENS | 29.99 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | STREETS/DRAINAGE MATLS/EXPENS | 24.37 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | WATER MATERIALS/EXPENSE | 11.49 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | DEPARTMENTAL MATERIALS/EXPEN | 599.00 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CHEMICALS/LABORATORY | 367.01 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | GAS MATERIALS/EXPENSE | 4.49 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 2,542.82 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | HOUSING MAINT/REPAIRS | 67.75 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | HOUSING MAINT/REPAIRS | 47.44 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 29.88 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | STREETS/DRAINAGE MATLS/EXPENS | 5.98 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 495.00 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | HOUSING MAINT/REPAIRS | 27.48 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | MACHINERY OPERATIONS/MAINT | 8.49 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 11.98 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | MACHINERY OPERATIONS/MAINT | 8.49 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | HOUSING MAINT/REPAIRS | 119.26 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | MACHINERY OPERATIONS/MAINT | 16.99 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | DEPARTMENTAL MATERIALS/EXPEN | 60.00 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | HOUSING MAINT/REPAIRS | 53.00 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | DEPARTMENTAL MATERIALS/EXPEN | 4.78 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING MAINTENANCE | 4.99 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | DEPARTMENTAL MATERIALS/EXPEN | 1.00 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | HOUSING MAINT/REPAIRS | 19.68 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | HOUSING MAINT/REPAIRS | 18.48 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | WATER MATERIALS/EXPENSE | 21.96 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 210.00 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING MAINTENANCE | 15.47 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 13.49 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | STREETS/DRAINAGE MATLS/EXPENS | 383.77 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | STREETS/DRAINAGE MATLS/EXPENS | 383.77 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | STREETS/DRAINAGE MATLS/EXPENS | 314.91 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 29.99 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 692.77 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 129.00 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 1.26 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | DEPARTMENT MATERIALS/EXPENSE | 3.83 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 249.99 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 11.23 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 41.94 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 36.99 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | DEPARTMENTAL MATERIALS/EXPEN | 14.78 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 15.57 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 18.97 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | MACHINERY OPERATIONS/MAINT | 2.49 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 11.99 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | WATER MATERIALS/EXPENSE | 8.99 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 6.99 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | DEPARTMENTAL MATERIALS/EXPEN | 53.68 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | MACHINERY OPERATIONS & MAINT | 149.32 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | MACHINERY OPERATIONS & MAINT | 5.99 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | DEPARTMENT MATERIALS/EXPENSE | 19.99 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 26.97 |

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| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | GAS MATERIALS/EXPENSE | 8.98 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | WATER MATERIALS/EXPENSE | 4.48 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 9.97 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | PROF/TECH SERVICES | 3.99 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING MAINTENANCE | 30.94 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | STREETS/DRAINAGE MATLS/EXPENS | 8.58 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | GAS MATERIALS/EXPENSE | 18.76 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | STREETS/DRAINAGE MATLS/EXPENS | 39.98 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | MACHINERY OPERATIONS & MAINT | .29 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | .35 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | GAS MATERIALS/EXPENSE | 8.98 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 8.28 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING MAINTENANCE | 7.50 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 6.78 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 11.79 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | SEWER MATERIALS/EXPENSE | 3.58 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | SEWER MATERIALS/EXPENSE | 8.99 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 59.40 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 34.10 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CHEMICALS | 2.99 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 60.38 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING MAINTENANCE | .35 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 58.41 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 27.45 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 75.00 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | GAS MATERIALS/EXPENSE | 23.98 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | UNIFORMS | 9.98 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | GAS MATERIALS/EXPENSE | 8.98 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 5.29 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 129.64 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 139.98 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 15.00 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 111.98 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CHEMICALS/LABORATORY | 13.88 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 15.40 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING MAINTENANCE | 11.98 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | GAS MATERIALS/EXPENSE | 8.98 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 5.29 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | DEPARTMENTAL MATERIALS/EXPEN | 39.99 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING MAINTENANCE | 7.98 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 73.98 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | CHEMICALS/LABORATORY | 11.46 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING MAINTENANCE | 2.59 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 4.99 |
| 09/16 | 09/15/2016 | 76136 | RANGELY HARDWARE | BUILDING MAINTENANCE | 99.99 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | MACHINERY OPERATIONS & MAINT | 3.55 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | MACHINERY OPERATIONS & MAINT | 3.60 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 6.86 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 4.80 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | MACHINERY OPERATIONS/MAINT | 4.59 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | BUILDING MAINTENANCE | 86.39 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 7.78 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | MACHINERY OPERATIONS & MAINT | 11.28 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 54.81 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 12.99 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | CHEMICALS | 20.19 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | DEPARTMENTAL MATERIALS/EXPEN | 61.93 |

| GL Period | Check Issue Date | Check Number | Payee | Invoice GL Account Title | Amount |
|-----------|------------------|--------------|------------------|-------------------------------|--------|
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | MACHINERY OPERATIONS & MAINT | 5.99 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 39.96 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 22.99 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | DEPARTMENTAL MATERIALS/EXPEN | 87.14 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | MACHINERY OPERATIONS/MAINT | 24.98 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | GAS MATERIALS/EXPENSE | 59.94 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | GAS MATERIALS/EXPENSE | 126.00 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | OFFICE SUPPLIES | 49.99 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | OFFICE SUPPLIES | 14.78 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 2.28 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 43.97 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 47.96 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 144.00 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | CHEMICALS/LABORATORY | 4.50 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | DEPARTMENTAL MATERIALS/EXPEN | 2.32 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | STREETS/DRAINAGE MATLS/EXPENS | 87.20 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | STREETS/DRAINAGE MATLS/EXPENS | 51.82 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | STREETS/DRAINAGE MATLS/EXPENS | 33.88 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | CHEMICALS/LABORATORY | 367.01 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | BUILDING MAINTENANCE | 22.77 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | BUILDING MAINTENANCE | 15.74 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | MACHINERY OPERATIONS & MAINT | 7.77 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | BUILDING MAINTENANCE | 4.99 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | SEWER MATERIALS/EXPENSE | 19.47 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 23.47 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | DEPARTMENTAL MATERIALS/EXPEN | 14.86 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 135.00 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | GAS MATERIALS/EXPENSE | 6.99 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 17.99 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | SEWER MATERIALS/EXPENSE | 42.26 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | GAS MATERIALS/EXPENSE | 8.98 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | OFFICE SUPPLIES/EXPENSE | 5.37 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | MISCELLANEOUS INCOME | 11.47 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | SEWER MATERIALS/EXPENSE | 26.84 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | CAPITAL IMPROVEMENTS | 135.00 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | SEWER MATERIALS/EXPENSE | 3.49 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | MACHINERY OPERATIONS & MAINT | 18.87 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | SEWER MATERIALS/EXPENSE | 11.50 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | VETERINARY EXPENSES | 77.96 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | GAS MATERIALS/EXPENSE | 7.70 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | VETERINARY EXPENSES | 19.99 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | VETERINARY EXPENSES | 19.99 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | VETERINARY EXPENSES | 19.99 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 14.99 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | DEPARTMENTAL MATERIALS/EXPEN | 18.15 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | GAS MATERIALS/EXPENSE | 29.47 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | BUILDING MAINTENANCE | 17.98 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 7.99 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | BUILDING/GROUNDS MAINTENANCE | 10.99 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | DEPARTMENTAL MATERIALS/EXPEN | 17.96 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | DEPARTMENTAL MATERIALS/EXPEN | 7.11 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | DEPARTMENTAL MATERIALS/EXPEN | 4.69 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | DEPARTMENTAL MATERIALS/EXPEN | 19.43 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | DEPARTMENTAL MATERIALS/EXPEN | 8.51 |
| 09/16 | 09/30/2016 | 76194 | RANGELY HARDWARE | WATER MATERIALS/EXPENSE | 21.57 |

| GL Period | Check Issue Date | Check Number | Payee | Invoice GL Account Title | Amount |
|---------------------------------------|------------------|--------------|----------------------------------------|------------------------------|-----------|
| Total RANGELY HARDWARE: | | | | | 8,999.36 |
| 09/16 | 09/15/2016 | 76137 | RANGELY SCHOOL FOUNDATION, INC | FOUNDATION TRANSFER | 12,744.93 |
| Total RANGELY SCHOOL FOUNDATION, INC: | | | | | 12,744.93 |
| 09/16 | 09/15/2016 | 76138 | RANGELY TRASH SERVICE | BUILDING MAINTENANCE | 1,348.00 |
| Total RANGELY TRASH SERVICE: | | | | | 1,348.00 |
| 09/16 | 09/15/2016 | 76139 | RANGELY, TOWN OF | UTILITIES | 6,739.36 |
| 09/16 | 09/15/2016 | 76139 | RANGELY, TOWN OF | UTILITIES | 1,320.94 |
| Total RANGELY, TOWN OF: | | | | | 8,060.30 |
| 09/16 | 09/15/2016 | 76140 | REED, DONALD | UNIFORMS | 250.00 |
| Total REED, DONALD: | | | | | 250.00 |
| 09/16 | 09/15/2016 | 76141 | RIO BLANCO COUNTY ECONOMIC DEVELP DEPT | PROF/TECH SERVICES | 438.24 |
| Total RIO BLANCO COUNTY: | | | | | 438.24 |
| 09/16 | 09/15/2016 | 9343 | ROBIE, TREY | MAYOR/COUNCIL | 100.00 |
| Total ROBIE, TREY: | | | | | 100.00 |
| 09/16 | 09/15/2016 | 76142 | ROCKY MOUNTAIN INFO NETWORK | PROF/TECH SERVICES | 25.00 |
| Total ROCKY MOUNTAIN INFO NETWORK: | | | | | 25.00 |
| 09/16 | 09/15/2016 | 76143 | ROCKY MOUNTAIN WEED MANAGEMENT | BUILDING/GROUNDS MAINTENANCE | 231.84 |
| Total ROCKY MOUNTAIN WEED MANAGEMENT: | | | | | 231.84 |
| 09/16 | 09/15/2016 | 76144 | SCHMEUSER GORDON MEYER, INC. | CAPITAL IMPROVEMENTS | 3,875.50 |
| Total SCHMEUSER GORDON MEYER, INC.: | | | | | 3,875.50 |
| 09/16 | 09/15/2016 | 76145 | SENERGY BUILDERS, LLC. | HOUSING MAINT/REPAIRS | 53.00 |
| 09/16 | 09/15/2016 | 76145 | SENERGY BUILDERS, LLC. | HOUSING MANAGEMENT EXPENSE | 4,113.50 |
| Total SENERGY BUILDERS, LLC.: | | | | | 4,060.50 |
| 09/16 | 09/30/2016 | 76195 | SGS ACCUTEST INC. | CHEMICALS | 201.50 |
| Total SGS ACCUTEST INC.: | | | | | 201.50 |
| 09/16 | 09/15/2016 | 76146 | SHAFFER, ANDREW | MAYOR/COUNCIL | 100.00 |
| Total SHAFFER, ANDREW: | | | | | 100.00 |
| 09/16 | 09/15/2016 | 76147 | SPLIT MOUNTAIN GARDEN CENTER | CAPITAL IMPROVEMENTS | 94.31 |
| Total SPLIT MOUNTAIN GARDEN CENTER: | | | | | 94.31 |

| GL Period | Check Issue Date | Check Number | Payee | Invoice GL Account Title | Amount |
|----------------------------------------|------------------|--------------|---------------------------------|--------------------------------|----------|
| 09/16 | 09/30/2016 | 76196 | STANDARD INSURANCE COMPANY RC | VOLUNTARY/SUP LIFE INS PAYABLE | 670.67 |
| Total STANDARD INSURANCE COMPANY RC: | | | | | 670.67 |
| 09/16 | 09/30/2016 | 76197 | STEAMBOAT PILOT & TODAY | OFFICE SUPPLIES/EXPENSE | 215.39 |
| Total STEAMBOAT PILOT & TODAY: | | | | | 215.39 |
| 09/16 | 09/15/2016 | 76148 | STEWART WELDING & MACHINE, INC | MACHINERY OPERATIONS/MAINT | 62.23 |
| Total STEWART WELDING & MACHINE, INC: | | | | | 62.23 |
| 09/16 | 09/15/2016 | 76149 | STRATA NETWORKS | COMMUNICATIONS | 500.00 |
| Total STRATA NETWORKS: | | | | | 500.00 |
| 09/16 | 09/15/2016 | 76150 | SUMMIT ENERGY, LLC | NATURAL GAS PURCHASES | 7,394.52 |
| Total SUMMIT ENERGY, LLC: | | | | | 7,394.52 |
| 09/16 | 09/15/2016 | 76151 | TAYLOR FENCE COMPANY | STREETS/DRAINAGE MATLS/EXPENS | 412.65 |
| Total TAYLOR FENCE COMPANY: | | | | | 412.65 |
| 09/16 | 09/15/2016 | 76152 | THATCHER CHEMICAL CO. | CHEMICALS/LABORATORY | 291.10 |
| Total THATCHER CHEMICAL CO.: | | | | | 291.10 |
| 09/16 | 09/15/2016 | 76153 | TRANSUNION RISK & ALTERNATIVE | PROF/TECH SERVICES | 25.00 |
| Total TRANSUNION RISK & ALTERNATIVE: | | | | | 25.00 |
| 09/16 | 09/15/2016 | 76154 | UNCC | PROFESSIONAL/TECHNICAL SERVIC | 260.26 |
| Total UNCC: | | | | | 260.26 |
| 09/16 | 09/15/2016 | 76155 | UNITED STATES GEOLOGICAL SURVEY | CHEMICALS/LABORATORY | 4,168.00 |
| Total UNITED STATES GEOLOGICAL SURVEY: | | | | | 4,168.00 |
| 09/16 | 09/15/2016 | 76156 | US WATER SYSTEMS, INC. | CHEMICALS | 375.85 |
| 09/16 | 09/15/2016 | 76156 | US WATER SYSTEMS, INC. | CHEMICALS/LABORATORY | 375.85 |
| Total US WATER SYSTEMS, INC.: | | | | | 751.70 |
| 09/16 | 09/15/2016 | 76157 | VERIZON WIRELESS | BUILDING MAINTENANCE | 1,157.33 |
| Total VERIZON WIRELESS: | | | | | 1,157.33 |
| 09/16 | 09/30/2016 | 76198 | VERNAL WINNELSON CO. | CAPITAL IMPROVEMENTS | 292.30 |
| Total VERNAL WINNELSON CO.: | | | | | 292.30 |
| 09/16 | 09/15/2016 | 76158 | WALTER ENVIRONMENTAL GROUP, LLC | PROF/TECH SERVICES | 495.00 |
| Total WALTER ENVIRONMENTAL GROUP, LLC: | | | | | 495.00 |

| GL Period | Check Issue Date | Check Number | Payee | Invoice GL Account Title | Amount |
|--------------------------------|------------------|--------------|-------------------------|------------------------------|------------|
| 09/16 | 09/15/2016 | 76159 | WESTERN IMPLEMENT CO. | MACHINERY OPERATIONS & MAINT | 103.92 |
| Total WESTERN IMPLEMENT CO.: | | | | | 103.92 |
| 09/16 | 09/15/2016 | 76160 | WEX BANK | FUEL | 4,237.90 |
| Total WEX BANK: | | | | | 4,237.90 |
| 09/16 | 09/15/2016 | 76161 | WHITE RIVER MARKET | CAPITAL IMPROVEMENTS | 15.97 |
| 09/16 | 09/15/2016 | 76161 | WHITE RIVER MARKET | DEPARTMENTAL MATERIALS/EXPEN | 35.98 |
| 09/16 | 09/15/2016 | 76161 | WHITE RIVER MARKET | CAPITAL IMPROVEMENTS | 16.36 |
| 09/16 | 09/15/2016 | 76161 | WHITE RIVER MARKET | WATER MATERIALS/EXPENSE | 9.99 |
| 09/16 | 09/15/2016 | 76161 | WHITE RIVER MARKET | CAPITAL IMPROVEMENTS | 7.92 |
| 09/16 | 09/15/2016 | 76161 | WHITE RIVER MARKET | HOUSING MAINT/REPAIRS | 24.98 |
| 09/16 | 09/15/2016 | 76161 | WHITE RIVER MARKET | HOUSING MAINT/REPAIRS | 14.58 |
| 09/16 | 09/15/2016 | 76161 | WHITE RIVER MARKET | SEWER MATERIALS/EXPENSE | 44.57 |
| 09/16 | 09/30/2016 | 76199 | WHITE RIVER MARKET | DEPARTMENTAL MATERIALS/EXPEN | 7.49 |
| 09/16 | 09/30/2016 | 76199 | WHITE RIVER MARKET | GAS MATERIALS/EXPENSE | 24.56 |
| 09/16 | 09/30/2016 | 76199 | WHITE RIVER MARKET | VHCL/EQUIP OPER/MAINT | 15.99 |
| 09/16 | 09/30/2016 | 76199 | WHITE RIVER MARKET | OFFICE SUPPLIES/EXPENSE | 23.98 |
| 09/16 | 09/30/2016 | 76199 | WHITE RIVER MARKET | MACHINERY OPERATIONS/MAINT | 4.99 |
| Total WHITE RIVER MARKET: | | | | | 247.36 |
| 09/16 | 09/15/2016 | 76162 | WILCZEK, KAREN S | JUDGES | 300.00 |
| Total WILCZEK, KAREN S: | | | | | 300.00 |
| 09/16 | 09/15/2016 | 76163 | WOODS & AITKEN LLP | CAPITAL IMPROVEMENTS | 1,107.00 |
| Total WOODS & AITKEN LLP: | | | | | 1,107.00 |
| 09/16 | 09/15/2016 | 76164 | WRB REC & PARK DISTRICT | DUES/CONTRIBUTIONS | 187.50 |
| Total WRB REC & PARK DISTRICT: | | | | | 187.50 |
| Grand Totals: | | | | | 228,545.25 |

Summary by General Ledger Account Number

| GL Account | Debit | Credit | Proof |
|------------|-----------|-------------|-------------|
| 10-14100 | 3,786.00 | .00 | 3,786.00 |
| 10-21500 | 1,317.01 | 164,650.61- | 163,333.60- |
| 10-22255 | 17,630.75 | .00 | 17,630.75 |
| 10-22270 | 385.06 | .00 | 385.06 |
| 10-22280 | 1,966.27 | .00 | 1,966.27 |
| 10-22290 | 36,063.00 | .00 | 36,063.00 |
| 10-22292 | 510.80 | .00 | 510.80 |
| 10-22295 | 315.43 | .00 | 315.43 |
| 10-22298 | 1,168.21 | .00 | 1,168.21 |
| 10-36-200 | 11.47 | .00 | 11.47 |
| 10-36-440 | 100.00 | .00 | 100.00 |
| 10-41-110 | 750.00 | .00 | 750.00 |
| 10-41-200 | 173.37 | .00 | 173.37 |

M = Manual Check, V = Void Check

| GL Account | Debit | Credit | Proof |
|------------|-----------|---------|-----------|
| 10-41-210 | 65.00 | .00 | 65.00 |
| 10-41-230 | 165.00 | .00 | 165.00 |
| 10-41-400 | 187.50 | .00 | 187.50 |
| 10-42-110 | 300.00 | .00 | 300.00 |
| 10-42-118 | 690.00 | .00 | 690.00 |
| 10-43-200 | 378.93 | .00 | 378.93 |
| 10-43-205 | 1,126.48 | .00 | 1,126.48 |
| 10-43-210 | 127.38 | .00 | 127.38 |
| 10-43-220 | 1,609.66 | .00 | 1,609.66 |
| 10-43-250 | 1,437.45 | .00 | 1,437.45 |
| 10-43-270 | 1,768.18 | .00 | 1,768.18 |
| 10-43-285 | 175.98 | .00 | 175.98 |
| 10-44-200 | 479.64 | .00 | 479.64 |
| 10-44-205 | 186.47 | .00 | 186.47 |
| 10-44-220 | 1,495.36 | .00 | 1,495.36 |
| 10-46-200 | 69.05 | .00 | 69.05 |
| 10-46-205 | 146.47 | .00 | 146.47 |
| 10-46-220 | 75.00 | .00 | 75.00 |
| 10-46-250 | 141.07 | .00 | 141.07 |
| 10-46-260 | 4,014.48 | 495.00- | 3,519.48 |
| 10-46-270 | 4,525.64 | .00 | 4,525.64 |
| 10-46-280 | 954.13 | .00 | 954.13 |
| 10-46-285 | 873.12 | .00 | 873.12 |
| 10-46-800 | 26,567.79 | .00 | 26,567.79 |
| 10-48-122 | 2,995.00 | .00 | 2,995.00 |
| 10-48-200 | 26.52 | .00 | 26.52 |
| 10-48-220 | 693.30 | .00 | 693.30 |
| 10-48-230 | .00 | 300.00- | 300.00- |
| 10-48-285 | 164.94 | .00 | 164.94 |
| 10-48-300 | 1,000.00 | .00 | 1,000.00 |
| 10-48-320 | 107.65 | .00 | 107.65 |
| 10-49-640 | 12,744.93 | .00 | 12,744.93 |
| 10-54-200 | 1,857.63 | .00 | 1,857.63 |
| 10-54-205 | 263.05 | .00 | 263.05 |
| 10-54-210 | 137.39 | .00 | 137.39 |
| 10-54-220 | 662.17 | .00 | 662.17 |
| 10-54-250 | 1,385.85 | .00 | 1,385.85 |
| 10-54-260 | 83.00 | .00 | 83.00 |
| 10-54-270 | 589.39 | .00 | 589.39 |
| 10-54-280 | 251.51 | .00 | 251.51 |
| 10-54-285 | 951.48 | .00 | 951.48 |
| 10-54-300 | 746.14 | .00 | 746.14 |
| 10-54-320 | 22.95 | .00 | 22.95 |
| 10-54-330 | 2,734.33 | .00 | 2,734.33 |
| 10-54-700 | 9,354.65 | .00 | 9,354.65 |
| 10-55-135 | 49.70 | .00 | 49.70 |
| 10-55-200 | 133.82 | .00 | 133.82 |
| 10-55-260 | 595.56 | .00 | 595.56 |
| 10-55-310 | 605.75 | 19.99- | 585.76 |
| 10-60-200 | 193.03 | .00 | 193.03 |
| 10-60-205 | 146.47 | .00 | 146.47 |
| 10-60-220 | 75.00 | .00 | 75.00 |
| 10-60-240 | 205.48 | .00 | 205.48 |
| 10-60-250 | 233.01 | .00 | 233.01 |
| 10-60-260 | 232.46 | .00 | 232.46 |
| 10-60-270 | 3,992.85 | .00 | 3,992.85 |
| 10-60-280 | 1,521.32 | .00 | 1,521.32 |

| GL Account | Debit | Credit | Proof |
|------------|----------|------------|------------|
| 10-60-285 | 838.95 | .00 | 838.95 |
| 10-60-290 | 985.54 | .00 | 985.54 |
| 10-60-330 | 1,060.30 | 60.00- | 1,000.30 |
| 10-60-365 | 4,035.23 | 442.02- | 3,593.21 |
| 10-60-380 | 44.99 | .00 | 44.99 |
| 10-60-800 | 2,509.13 | .00 | 2,509.13 |
| 51-21500 | 1,672.69 | 33,305.81- | 31,633.12- |
| 51-71-200 | 69.05 | .00 | 69.05 |
| 51-71-205 | 506.23 | 179.88- | 326.35 |
| 51-71-210 | 13.01 | 2.50- | 10.51 |
| 51-71-220 | 85.00 | .00 | 85.00 |
| 51-71-250 | 350.37 | .00 | 350.37 |
| 51-71-260 | 104.77 | .00 | 104.77 |
| 51-71-270 | 7,382.03 | .00 | 7,382.03 |
| 51-71-280 | 368.72 | .00 | 368.72 |
| 51-71-285 | 605.16 | .00 | 605.16 |
| 51-71-290 | 370.61 | .00 | 370.61 |
| 51-71-320 | 259.98 | .00 | 259.98 |
| 51-71-330 | 23.82 | .00 | 23.82 |
| 51-71-350 | 5,852.27 | .00 | 5,852.27 |
| 51-71-800 | 6,969.74 | .00 | 6,969.74 |
| 51-72-200 | 31.72 | .00 | 31.72 |
| 51-72-250 | 146.47 | .00 | 146.47 |
| 51-72-280 | 15.99 | .00 | 15.99 |
| 51-72-285 | 980.00 | .00 | 980.00 |
| 51-72-290 | 18.87 | .00 | 18.87 |
| 51-72-330 | 1,981.62 | .00 | 1,981.62 |
| 51-72-800 | 4,115.75 | 1,490.31- | 2,625.44 |
| 51-73-250 | 57.01 | .00 | 57.01 |
| 51-73-270 | 2,997.62 | .00 | 2,997.62 |
| 52-21500 | .00 | 9,922.25- | 9,922.25- |
| 52-40-200 | 69.02 | .00 | 69.02 |
| 52-40-205 | 146.47 | .00 | 146.47 |
| 52-40-220 | 299.32 | .00 | 299.32 |
| 52-40-250 | 409.54 | .00 | 409.54 |
| 52-40-260 | 54.98 | .00 | 54.98 |
| 52-40-270 | 183.20 | .00 | 183.20 |
| 52-40-285 | 443.62 | .00 | 443.62 |
| 52-40-290 | 5.99 | .00 | 5.99 |
| 52-40-320 | 150.00 | .00 | 150.00 |
| 52-40-330 | 765.59 | .00 | 765.59 |
| 52-40-410 | 7,394.52 | .00 | 7,394.52 |
| 53-21500 | 8.49 | 12,184.64- | 12,176.15- |
| 53-40-135 | 58.47 | .00 | 58.47 |
| 53-40-200 | 82.00 | .00 | 82.00 |
| 53-40-205 | 146.47 | .00 | 146.47 |
| 53-40-250 | 219.59 | .00 | 219.59 |
| 53-40-260 | 191.63 | .00 | 191.63 |
| 53-40-270 | 5,123.21 | .00 | 5,123.21 |
| 53-40-280 | 43.08 | .00 | 43.08 |
| 53-40-285 | 184.65 | .00 | 184.65 |
| 53-40-290 | 1,756.82 | 8.49- | 1,748.33 |
| 53-40-330 | 3,770.49 | .00 | 3,770.49 |
| 53-40-350 | 608.23 | .00 | 608.23 |
| 71-21500 | .00 | 4,966.74- | 4,966.74- |
| 71-40-200 | 69.00 | .00 | 69.00 |
| 71-40-205 | 146.47 | .00 | 146.47 |

| GL Account | Debit | Credit | Proof |
|----------------------|-------------------|--------------------|------------|
| 71-40-250 | 170.32 | .00 | 170.32 |
| 71-40-260 | 1,070.44 | .00 | 1,070.44 |
| 71-40-270 | 3,204.04 | .00 | 3,204.04 |
| 71-40-800 | 306.47 | .00 | 306.47 |
| 73-21500 | 53.00 | 6,461.89- | 6,408.89- |
| 73-23172 | 995.00 | .00 | 995.00 |
| 73-40-220 | 684.94 | .00 | 684.94 |
| 73-40-250 | 4,113.50 | .00 | 4,113.50 |
| 73-40-260 | 392.65 | 53.00- | 339.65 |
| 73-40-270 | 20.64 | .00 | 20.64 |
| 73-40-700 | 255.16 | .00 | 255.16 |
| 76-21500 | .00 | 104.50- | 104.50- |
| 76-40-220 | 104.50 | .00 | 104.50 |
| Grand Totals: | 234,647.63 | 234,647.63- | .00 |

Dated: October 11, 2016 ***APPROVED CHECK REGISTER***

Mayor: _____
 JOSEPH NIELSEN

- City Council: ANN BRADY
 LISA HATCH
 ANDREW SHAFFER
 ANDREW KEY
 TYSON HACKING
 TREY ROBIE

Town Manager: PETER BRIXIUS

Town Clerk: LISA PIERING

Report Criteria:
 Report type: Invoice detail



August 30, 2016

Lisa Piering, Accounting Clerk
Town of Rangely
209 East Main St.
Rangely, CO 81648

RE: 2017 Property/Casualty Preliminary Contribution Quotation

Dear Lisa:

Enclosed is the preliminary quotation for your 2017 contribution to the CIRSA Property/Casualty Pool.

CIRSA continues its commitment to taking steps to lower our members' cost of risk. Following are the steps taken for 2017:

- Loss control credits are again being provided to those members that actively work to control their losses and comply with the CIRSA Loss Control Standards. Over \$573,800 is being made available between both the Property/Casualty and Workers' Compensation Pools for 2017.
- CIRSA individually experience rates each member. The effect of your entity's individual experience is shown on the attached quotation as the "Impact of Loss Experience." If you have been successful at using loss control techniques to control your losses this line will be a credit.
- CIRSA continues to provide relevant and effective services and training. A list of all the services CIRSA provides is available upon request.

The enclosed quotation sheet provides a preliminary quotation. Final invoices, e-mailed on January 1, 2017, will be adjusted for any changes made to your 2017 renewal application. Moreover, quoted contributions may also change if CIRSA membership changes significantly for 2017 and/or actual excess insurance premiums are not adequately funded by the budget established within your rate.

The quotation sheet provides information on your 2017 contribution, the amount of any available credits and optional payment plans. In addition, a general description of the types and monetary limits of the proposed coverages to be provided to 2017 CIRSA Property/Casualty members is attached.

The acceptance form must be completed and returned to CIRSA by **Friday, September 30, 2016**. When completing your form, please make sure to initial the deductible option you want for 2017. If you have any available credits, you must write in the amount that you wish to use in the appropriate section of the *Credit Options* table. Also, at the top of page 2 of 2, please indicate which payment option you would like for 2017.

2017 Property/Casualty Preliminary Contribution Quotation
August 30, 2016
Page 2

Please note that if you have requested quotations for any of the Optional Coverage Programs including Equipment Breakdown, Excess Crime, Excess Cyber (Data Privacy and Network Security), Community Service Workers' Accident Medical Plan, Sports Accident Medical Plan, Occupational Accidental Death and Dismemberment Plan or Volunteer Accident Medical Plan coverage, they are not included in this mailing. The carriers that provide coverage for each program are unable to provide quotes until later this year. Quotations are generally mailed to members in October.

If you have any questions about your renewal quote, please don't hesitate to contact us. Courtney Fagan, Marketing Manager, is available to offer any further explanation of your quote that you may require. Courtney may be contacted via phone at (800) 228-7136 or via email at courtneyf@cirsa.org. We are also available to give presentations to your council or board of trustees upon request.

Thank you for your on-going support of CIRSA. We look forward to continuing our relationship with you in 2017.

Sincerely,



Chris Krall
Executive Director

enc.

**CIRSA Property/Casualty Pool
Preliminary 2017 Contribution Quotation for:
Rangely**

Current Deductibles:

| | | Auto | | | | |
|-------------|----------------|-----------------|-------------|-------------------------------------------------------------------|--|--|
| Liability * | Auto Liability | Physical Damage | Property ** | To Continue with This Deductible Option for 2017 Initial Here: | | |
| \$2,500 | \$2,500 | \$2,500 | \$2,500 | RRP | | |

(or choose another option below)

Contribution Before Reserve and Loss Experience: \$70,324
 Reserve Fund Contribution: \$0
 Impact of Loss Experience: \$6,092
 Total 2017 Preliminary Quotation Before Credits: \$76,416

Credit Options: You must write in the amount that you wish to use. Amounts may be split between available options.

| | | | | |
|-------------------------------------------------|-------------------|--|--|--|
| 2016 Loss Control Audit Credit: | (\$1,547) | | | |
| Balance Remaining from Prior Years' LC Credits: | \$0 | | | |
| | (1,547.00) | | | |

**Preliminary Quotation at Current Deductible
With All Available Credits Applied: \$74,869**

Or, select a different deductible option:

| | | Auto | | | | |
|-------------|----------------|-----------------|-------------|-----------------------------------|----------------------------------------------------------------------------------------------|--|
| Liability * | Auto Liability | Physical Damage | Property ** | Revised Quote (Before Credits) | To Accept a New Deductible Option for 2017, Initial Next to the Option (Choose Only One): | |
| \$5,000 | \$5,000 | \$5,000 | \$5,000 | \$73,627 | | |



CIRSA SERVICES

2017

Providing Comprehensive
Risk Management Solutions

CIRSA is passionate about protecting municipalities and their affiliated public entities. We work exclusively in Colorado and have over three decades of experience assisting members in improving safety, preventing losses, and managing the cost of risk. Our coverages and services are specifically designed for the unique and ever-changing needs of our membership.

Every member works with a personal team of representatives who provide customized guidance and assistance to help you manage exposures in your entity. CIRSA is staffed with knowledgeable, seasoned professionals including: Associates in Risk Management (ARM), Certified Safety Professionals (CSP), Certified Insurance Counselors (CIC), Certified Industrial Hygienists (CIH), a Certified Environmental Safety and Health Trainer, Associates in Claims (AIC), and In-House General Counsel.

LOSS CONTROL SERVICES

Membership in CIRSA entitles members to loss control services designed to prevent and minimize individual and pool-wide losses. CIRSA's Loss Control Department is recognized nationally as a leader in innovative and exemplary loss control services.

It has been proven that a commitment to loss control yields significant benefits in the form of lower costs associated with public entity risks. Our experienced staff is dedicated to assisting our members in implementing their own loss control programs, integrating best practices into operations, and establishing a positive safety culture.

Individualized Training

CIRSA provides over 25 classroom and/or hands-on courses that may be brought to your location upon request. CIRSA's full-time training staff work diligently to ensure materials are current and revised every two years at minimum. All courses are free to members and include topics such as: CDOT Flagger Certification, Safe Driving Strategies, Bloodborne Pathogens, First Responder Awareness, and Back Injury & Fall Protection.

Regional Seminars

Several times each year, CIRSA conducts regional seminars around the state on current loss control issues. Any member can attend these seminars and there is usually no charge.

Safety Training Video & Reference Library

Your employees have unlimited access to CIRSA training programs and other educational materials in our [Loss Control Training Library](#), including over 370 videos. These programs are free of charge to members and cover a variety of topics on most public entity exposures.

Video & Publication Production

CIRSA has produced a number of videos and manuals on pertinent and timely topics, 11 of which have won national Public Risk Management Association (PRIMA) awards. Titles include: *The Risk is in the Routine: A New Look at Accident Prevention*, *Hazard Awareness is Everyone's Responsibility*, *Safety Awareness for Seasonal Employees*, *Safety Management in Action*, *Personal Consequences of Unsafe Driving*, and *Safe Supervisor*. Copies of these videos are provided to you free of charge.

Online Training Center

CIRSA provides over 180 complimentary online safety, liability, supervisory and human resource related courses – 44 of which provide OCPO training units for water and wastewater employees. Additional topics and new courses are added each year. Your employees can easily logon to the [Online Training Center](#) 24/7 from any computer with internet access.

Webinars

As another means of reducing your costs, our monthly webinar series gives your employees the opportunity to obtain important training without leaving their office. These free presentations cover a wide variety of topics including loss control, employment and public officials' liability, PC & WC applications, finance, and claims handling. All of our webinars are recorded and can be viewed at any time from the [Member Section](#) of our website.

Sample Policies & Procedures

Numerous sample Loss Control and safety policies and procedures are available to our members to [download](#) and customize for your entity. Examples include Job Safety Analyses (JSAs), Police Pursuits, Tasers, Preventing Public Officials Liability, and Fall Injury Prevention.

Accident Investigations & Loss Analyses

CIRSA provides timely, objective, and thorough accident investigations to help members identify root causes of accidents so measures can be implemented to prevent future occurrences. The Loss Control Department has also developed a number of loss analysis reports to identify the most frequent and severe causes of losses for the pool and for each member. Accident Investigations and Loss Analysis reports are provided upon request.

Property Survey & Playground Inspections

This on-site, comprehensive safety survey identifies loss exposures of significant buildings, processes, and playgrounds. Written reports of survey results are sent to the appropriate public entity contacts.

Ergonomic Evaluations

These evaluations of computer workstations determine if they are adjusted properly for the employees who are using them. Our Loss Control Representatives will review workstation setup and assess chair, monitor, mouse, desk, and other equipment adjustments. Reports with recommendations to improve ergonomic conditions may be issued.

Water Slide Inspections

State regulations require an inspection by a third party of all water slides 18 feet or higher. Some outside consultants charge over \$1,000 for these inspections. Our Loss Control Representatives will inspect your slides for free, issue reports for items that need to be corrected, and provide certificates of inspection that meet state guidelines.

Loss/Hazard Alerts

Public entities and their employees may have serious accidents from which other members may learn. CIRSA distributes summary reports on these incidents (with any identifying details removed) to our members and also recommends measures your entity can take to prevent similar claims.

Loss Control Standards & Credits

CIRSA has established a number of recommended policies and procedures to address common public entity exposures. These recommendations are known as Loss Control Standards. Your Loss Control Representative assists you in implementing the pool's Loss Control Standards and performs a review annually. The CIRSA Board of Directors has approved credits to members who conform to these standards. Members can apply these credits toward their CIRSA contribution; deposit them in their Loss Control Credit Account for the purchase of safety related equipment or training; or request a direct disbursement of the funds. For a copy of the Loss Control Standards, contact your Loss Control Representative or [download a copy](#).

Industrial Hygiene Services

CIRSA's Certified Industrial Hygienist (CIH) assists members in the recognition, evaluation, and control of employee health hazards. Some examples of services provided include:

- Hazard Communication – Program development and employee training in the interpretation of Safety Data Sheets (SDS) and likely hazards associated with chemical use
- Hearing Conservation – Sound level measurements and noise exposure evaluations for personnel exposed to elevated noise levels
- Ergonomics/Body Mechanics – Work station evaluations and employee training
- Asbestos identification and guidance for asbestos operations and maintenance
- Indoor air quality sampling for offices, pools, water/wastewater treatment plants, and other public entity operations
- Measuring carbon monoxide and nitrogen dioxide emissions from motorized equipment
- Special projects to measure toxic exposures and/or substances, as needed

CLAIMS ADMINISTRATION SERVICES

Our in-house claims specialists and legal counsel provide expert claims administration and liability consultation services to help keep your cost of risk low. The CIRSA Claims Department is available to our members 24/7. A member of the CIRSA claims staff is on-call at all times via pager and cellular phone and a backup system is in place to ensure all emergency calls are responded to in a prompt manner.

In addition to complete claims administration, the CIRSA Claims Department provides the following services:

Litigation Management Program

CIRSA works closely with our members and a panel of defense attorneys who specialize in the defense of governmental entities. CIRSA takes a "team approach" with our staff and the member to defend claims. This allows the claim to be handled more expediently and produces a result satisfactory to all involved.

Contract & Policy Review

CIRSA provides consultation on any liability-related topics, including contract and ordinance review, personnel policy review, and police manual review.

Liability & Public Officials Training

CIRSA's General Counsel/Deputy Director provides on-site training to councils, boards, commissions, and staff upon request on a variety of liability-related topics including: personal liability for governing body members and board/commission members; conduct of quasi-judicial matters; employment issues; Governmental Immunity Act; special events liability; volunteer liability; and many others.

Liability Hotline

The Liability Hotline serves as a resource on almost any liability-related topic. Members have access to CIRSA's General Counsel for free consultation and assistance on liability issues before they become claims, including employment practices, land use liability, common zoning issues, quasi-judicial hearings, conflicts of interest, laws and regulations applying to medical marijuana, and drug testing policies. In addition, when critical incidents occur, pre-litigation defense services can be assigned on a case-by-case basis.

Claim Reports

Loss runs of all open claims are distributed on a quarterly basis, as well as quarterly litigation reports. Annual loss runs of all open and closed claims are also distributed. We offer other custom reports upon request. These reports can be reviewed by you and your CIRSA Loss Control Representative to help identify loss trends and discuss methods to control such losses.

Electronic Claim Filing & Online Lookup

Members can file Property/Casualty and Workers' Compensation claims electronically through our [website](#). Each claim is filed on the state required forms and can be printed at your workstation for your records. Current and historical claims data can be viewed through our online claims filing system as well. Daily information on claim status is available including up-to-the-minute details about any claim that has been filed.

UNDERWRITING SERVICES**Access to Additional Coverage Programs**

In addition to our core Property/Casualty and Workers' Compensation programs, CIRSA provides access to several optional coverage programs for you without having to pay an agent fee. Additional coverage programs include Excess Cyber, Equipment Breakdown, Excess Crime, Volunteer Accident Medical Plan (VAMP), Community Service Workers' Accident Medical Plan (CSWAMP), Occupational AD&D, Sports Accident Medical Plan, and Special Events Coverage. We can also assist members in placing a wide variety of specialized policies including fiduciary, fidelity, public officials bonds, pollution liability, and airport liability.

Coverage Comparison

Since not all coverage is the same, CIRSA offers a complimentary comprehensive comparison between all coverages offered by CIRSA and those provided by prospective carriers. The comparison addresses not only the limits provided, but all critical coverage issues. The comparison is intended to make sure your entity is appropriately protected in the event of an accidental loss as well as provide a useful tool with which to make your decision.

Property Appraisals

CIRSA provides property appraisals through a third-party contractor. This service helps CIRSA and our members establish the correct values for all buildings and the contents of those buildings to make sure you are adequately covered should a loss occur. We aim to appraise all applicable structures on your site every five (5) years. Property values, however, are updated annually to account for inflationary factors. New members will have their buildings appraised within the first 12 months of membership.

ADDITIONAL MEMBER BENEFITS AND SERVICES**Mobile App**

Designed for CIRSA members on-the-go or in the field, our new mobile app features an easy to use hazard reporting and tracking tool and access to the latest safety training information, videos, and quick tips. The app is available for free in both iOS and Android versions and can be accessed via your smartphone or tablet.

Member Equity Account

CIRSA is different from commercial insurers; we are owned by our members. Contributions paid to CIRSA are deposited into your individual Member Equity Account. The funds remaining after deducting your proportionate share of pool claims and expenses are maintained on your behalf, and these funds earn interest and are reported to you annually with a copy of the pool's audited financial statements. Member Equity Account balances are considered when determining contributions, and higher balances result in lower contributions. The CIRSA Board may also declare a distribution of Member Equity Account balances. Since 1989, over \$35 million has been distributed back to members.

Deductible Analyses

At the member's request, CIRSA can provide an analysis of varying deductible levels for you to use in your analysis of the appropriate deductible choice for your entity. Included in the analysis is a review of past loss experience, which can help you determine the optimal retention in order to minimize your total cost of risk.

Payment Options

CIRSA offers a no-fee, quarterly payment plan option for the payment of your annual contributions.

Cost Allocation Assistance

Cost allocation is the charge back of the costs of risk to your departments. This risk management best practice will improve the communication of the cost of risk to your entity and generate incentives for safety. CIRSA will assist you in implementing a cost allocation system and provide the regular reports to maintain the system.

NetDiligence eRisk Hub

NetDiligence uses traditional risk management principles to proactively identify, mitigate, and eliminate ineffective security practices and network threat exposures. CIRSA members have access to register, conduct security self-assessments, and review a vast library of online resources to protect their data through the eRisk Hub portal. If security issues arise or a data breach occurs, free consultation with a highly experienced Breach Coach is provided.

Scholarship Program

To assist members in furthering their risk management education, CIRSA will provide \$10,000 in scholarship funding for 2017. Member employees may [apply](#) for awards in the following amounts:

- \$2,250 to attend a national professional development conference related to safety, continuing education, or risk management
- \$1,500 to attend local events such as the CMCA Institute or similar
- \$600 to attend in-state conferences such as CCCMA, COPRIMA, or CGFOA

Applications for the 2017 CCCMA Conference must be submitted by January 18, 2017. All other scholarship applications must be submitted by April 3, 2017.

Timothy A. Greer Endowment Fund

The objective of the [Timothy A. Greer Endowment Fund](#) is to provide financial support to CIRSA member entities in promoting excellence in risk management. The CIRSA Board of Directors has allocated \$10,000 to the Fund for 2017. Proposals outlining a project, process, improvement, or system that satisfies a safety- or risk management-related goal must be submitted for consideration by April 3, 2017.

Travel Reimbursement

The CIRSA community places a high value on member participation. As another way to lower your costs of risk management, CIRSA offers reimbursement for expenses incurred while attending a New Member Orientation, Committee, Task Force, or General Membership Meeting. Lodging, meals, and mileage are eligible for reimbursement under our [policy](#).

Coverage Line Newsletter

Our [monthly newsletter](#) focuses on risk management-related topics and offers proactive risk prevention strategies. Two times a year, *Legal Lines* is sent to elected officials and discusses current public official liability issues, laws that affect public entities, and practical suggestions for dealing with liability issues. The newsletter also features current loss control topics, website updates, and pertinent member information.

Social Media

- Blog – [Peaks to Plains](#) features weekly updates on a variety of topics related to risk management including safety, health, legal, and liability issues. A new platform makes it easier for you to get this information, no user names or passwords are required.
- YouTube Channel – ["CIRSASafety"](#) features concise and easily accessible safety videos you can share with staff during training exercises. Topics include: Accident Investigations, Employment Liability Exposure, Firefighter Safety, and Slips, Trips and Falls.

All of these services are, we believe, unmatched by any commercial insurer. Any head-to-head comparison of coverage quotes should take into account the value of the additional services that accompany CIRSA's coverages.

**CEBT RENEWAL
January 1st, 2017**

**Town of Rangely
BRANCH BBG1**



Willis Towers Watson
2000 South Colorado Boulevard
Tower II, Suite 900
Denver, CO 80222

MEMORANDUM

TO: Town of Rangely

FROM: Willis Towers Watson

SUBJECT: CEBT January 1, 2017 Small Group Renewal

Enclosed you will find the CEBT Small Group rate and benefit renewal information for your review. To complete the renewal process please sign and return one copy of each of the documents listed below (marked **SIGNATURE REQUIRED FOR RENEWAL** at the top) by **October 14th, 2016**.

1. [Renewal Rates sheet](#)
2. [Benefit Changes sheet](#)
3. [CEBT Employer Plan Selection](#)

The Renewal Rates sheet shows the current and renewal rates, along with the percentage increase for all CEBT plans with your group's current plan elections highlighted in blue for reference.

The CEBT Benefit Changes sheet outlines each of the plan changes that will take effect January 2017. Please read this sheet carefully before signing and returning to ensure you have a full understanding of the changes taking place on January 1st 2017.

The CEBT Employer Plan Selection form lists all plans offered through CEBT. You may choose up to three medical plans in addition to the Hospital Reimbursement Plan (HRP). If you are not making any changes to your current plan selection, please mark only that line at the top of the form. If you are changing or adding any plans, please mark **all** plans that you intend to offer effective January 1, 2017.

Lastly, enclosed is a copy of Willis Towers Watson's Standard Terms and Conditions for Human Capital Accounts. This document outlines the details of the relationship between your organization and Willis as your broker/consultant. This information does not need to be returned, but please retain it for your files.

CEBT remains financially strong, is fully funded for run-out claims, and continues to maintain a fully funded plan stabilization reserve. We look forward to receiving your renewal documents and continuing to offer the exceptional service you've come to expect from Willis and CEBT. If you have any questions or need more information about different plan designs, please contact your Willis account representative at 303-773-1373 or 800-332-1168.

January 2017 Rate Renewal

Medical Renewal

| | |
|-------------------------------------------------|--------------|
| Projected Paid Loss Ratio for December 31, 2016 | 90.5% |
| Trend (6.5% annual trend) | x1.065 |
| Administration (\$1 - .09) | <u>÷ .91</u> |
| Gross Rate Renewal | 5.91% |

Adjustments to the rate increase

| | |
|---------------------------------|----------------|
| Other Revenue Sources | |
| Investment income of \$500,000 | - 0.33% |
| Rx Rebate Income of \$2,250,000 | - 1.49% |
| PPACA Fees paid from Surplus | 0% |
| Benefit changes | <u>0%</u> |
| | <u>- 1.82%</u> |

| |
|----------------------------------------|
| Recommended overall CEBT Renewal 4.09% |
|----------------------------------------|

Recommended Renewal Brackets

| | <u>Loss ratio adj.</u> for claims > \$100k | <u>January 2017</u> rate adjustments |
|---|-----------------------------------------------|-----------------------------------------|
| 1 | 77% or lower | 1.5% |
| 2 | 78% to 82% | 3.5% |
| 3 | 83% to 87% | 4.5% |
| 4 | 88% to 92% | 6.0% |
| 5 | 93% to 97% | 8.0% |
| 6 | 98% to 102% | 10.0% |
| 7 | 103% + | 12.0% |

Dental Renewal

| | |
|-------------------------------------------------|--------------|
| Projected Paid Loss Ratio for December 31, 2016 | 89% |
| Trend | x 1.06 |
| Administration (\$1 - .09) | <u>÷ .91</u> |
| Calculated Rate Increase | 3.7% |

Recommended Renewal Brackets

| | <u>Loss ratio</u> | <u>January 2017 rate adjustments</u> |
|---|-------------------|------------------------------------------|
| 1 | 77% or lower | 0.0% |
| 2 | 78% to 87% | 2.0% |
| 3 | 88% to 92% | 5.0% |
| 4 | 93% to 102% | 8.0% |
| 5 | 103% + | 11.0% |

Vision Renewal

| | |
|-------------------------------------------------|--------------|
| Projected Paid Loss Ratio for December 31, 2016 | 80% |
| Trend | x 1.04 |
| Administration (\$1 - .09) | <u>÷ .91</u> |
| Calculated Rate Change | - 8.6% |

Recommended Renewal Brackets

| | <u>Loss ratio</u> | <u>January 2017 rate adjustments</u> |
|---|-------------------|------------------------------------------|
| 1 | 77% or lower | 0.0% |
| 2 | 78% to 87% | 0.0% |
| 3 | 88% to 92% | 0.0% |
| 4 | 93% to 102% | 4.0% |
| 5 | 103% + | 8.0% |



CEBT
Utilization Report For June 2016
00000AA, 00000BB

| Coverage | Enrollment | Paid Claims | Contributions | Loss Ratio | 12 Mth Ratio |
|----------------------|--------------|---------------------|---------------------|---------------|--------------|
| Month | | Total | | | |
| July, 2015 | 1,715 | \$1,247,553 | \$1,543,781 | 80.8% | 94.7% |
| August, 2015 | 1,737 | \$1,533,594 | \$1,572,370 | 97.5% | 94.0% |
| September, 2015 | 1,719 | \$1,337,687 | \$1,561,331 | 85.7% | 93.2% |
| October, 2015 | 1,773 | \$1,167,522 | \$1,586,440 | 73.6% | 89.6% |
| November, 2015 | 1,768 | \$1,621,961 | \$1,577,881 | 102.8% | 92.0% |
| December, 2015 | 1,835 | \$1,186,484 | \$1,635,971 | 72.5% | 86.8% |
| January, 2016 | 1,814 | \$1,565,499 | \$1,673,633 | 93.5% | 85.9% |
| February, 2016 | 1,824 | \$1,446,576 | \$1,685,066 | 85.8% | 87.8% |
| March, 2016 | 1,824 | \$1,481,379 | \$1,664,693 | 89.0% | 89.0% |
| April, 2016 | 1,806 | \$1,390,920 | \$1,663,459 | 83.6% | 86.2% |
| May, 2016 | 1,838 | \$1,541,489 | \$1,684,872 | 91.5% | 87.4% |
| June, 2016 | 1,805 | \$1,385,424 | \$1,649,441 | 84.0% | 86.7% |
| Total Month | | \$16,906,088 | \$19,498,939 | 86.7% | |
| Medical | | Average | | | |
| PPO1 | 0 | \$0 | \$0 | 0.0% | |
| PPO2 | 100 | \$1,617,595 | \$1,445,712 | 111.9% | |
| PPO3 | 372 | \$3,893,986 | \$4,573,543 | 85.1% | |
| PPO4 | 617 | \$5,622,358 | \$6,205,972 | 90.6% | |
| PPO5 | 200 | \$1,010,527 | \$1,668,487 | 60.6% | |
| PPO6 | 63 | \$373,889 | \$530,355 | 70.5% | |
| PPO7 | 45 | \$316,384 | \$329,329 | 96.1% | |
| <i>Total PPO</i> | <i>1,396</i> | <i>\$12,834,739</i> | <i>\$14,753,398</i> | <i>87.0%</i> | |
| EPO2 | 0 | \$11,774 | \$0 | 0.0% | |
| EPO3 | 71 | \$906,791 | \$814,715 | 111.3% | |
| EPO4 | 192 | \$1,906,700 | \$1,941,558 | 98.2% | |
| EPO5 | 12 | \$58,818 | \$104,255 | 56.4% | |
| <i>Total EPO</i> | <i>276</i> | <i>\$2,884,083</i> | <i>\$2,860,528</i> | <i>100.8%</i> | |
| HD1500 | 0 | (\$483) | \$0 | 0.0% | |
| HD2600 | 40 | \$277,975 | \$492,091 | 56.5% | |
| HD5000 | 2 | \$0 | \$16,290 | 0.0% | |
| <i>Total HD</i> | <i>42</i> | <i>\$277,492</i> | <i>\$508,381</i> | <i>54.6%</i> | |
| HRP | 75 | \$1,000 | \$247,225 | 0.4% | |
| Total Medical | 1,788 | \$15,997,314 | \$18,369,532 | 87.1% | |
| Dental | | Average | | | |
| Dental A | 976 | \$612,624 | \$757,367 | 80.9% | |
| Dental B | 238 | \$194,341 | \$158,004 | 123.0% | |
| Dental C | 90 | \$0 | \$55,387 | 0.0% | |
| Total Dental | 1,305 | \$806,964 | \$970,758 | 83.1% | |
| Vision | | Average | | | |
| Vision A | 518 | \$46,655 | \$62,956 | 74.1% | |
| Vision B | 510 | \$55,155 | \$83,039 | 66.4% | |
| Vision C | 64 | \$0 | \$12,654 | 0.0% | |
| Total Vision | 1,092 | \$101,810 | \$158,649 | 64.2% | |
| Total | | \$16,906,088 | \$19,498,939 | 86.7% | |

| | | | | |
|--------------|-------|--|----------|--|
| Life A | 1,931 | | \$97,659 | |
| EE Supp Life | 11 | | \$4,202 | |

Standard Terms and Conditions for Human Capital Accounts

Please note the following terms and conditions related to your decision to utilize Willis Towers Watson to purchase insurance coverage, products and/or services:

Services and Responsibilities

The services we provide to you will rely in significant part on the facts, information and direction provided by you or your authorized representatives. In order to make our relationship work, we must each provide the other with accurate and timely facts, information and direction as is reasonably required. You must provide us with complete and accurate information regarding your loss experience, risk exposures, and changes in the analysis or scope of your risk exposures and any other information reasonably requested by us or insurers. It is important that you advise us of any changes in your business operations that may affect our Services, the insurance coverages, or other services we place for you. If you have any doubt about what information is material, please ask us inasmuch as failure to provide accurate and current information could adversely impact your insurance coverage.

We will assess the financial soundness of the insurers we recommend to provide your coverages based on publicly available information, including that produced by well-recognized rating agencies. Upon request, we will provide you with our factual analysis of such insurers. We cannot, however, guarantee or warrant the solvency of any insurer or any intermediary that we may use to place your coverage.

The final decisions with respect to underwriting submissions and all matters relating to your insurance coverages and employee benefits program are yours. We will procure the insurance coverage and services chosen by you, assist in confirming coverage, and review and transmit policies to you.

We will review all policies and endorsements for the purpose of confirming their accuracy and conformity to negotiated specifications and your instructions and advise you of any errors in, or recommended changes to, such policies. You agree that you will also review all such documents and advise us of any questions you have or of any document or provision which you believe may not be in accordance with your instructions as soon as possible, and in no event longer than two weeks, after you receive them.

We will meet, as requested by you, with your representatives to explain coverage and policies. We will promptly respond to your requests for coverage information, analysis of changing market conditions, and assistance in reporting subsequent changes in information to insurance companies and service providers.

In our capacity as employee benefits professionals, we do not provide legal or tax advice. We encourage you to seek any such advice you want or need from competent legal counsel or tax professionals.

Confidentiality

We will treat information you provide us in the course of our professional relationship as confidential and will use it only in performing services for you. We may share this information with third parties as may be required to provide services. We may also disclose this information to the extent required to comply with applicable laws or regulations or the order of any court or tribunal. By providing us with data, you agree and represent that you are fully authorized to possess that data and to provide it to us, and further that we are fully authorized to obtain, maintain, process and transfer such data in a commercially reasonable manner and as we reasonably deem advisable in order to provide our services. In so doing, we agree that we will comply with all applicable privacy laws, and that we have implemented and will maintain commercially reasonable and appropriate security measures in order to protect sensitive information from unauthorized use or disclosure. Records you provide us will remain your property and will be returned to you upon request, although we will have the right to retain copies of such records to the extent required in the ordinary course of our business or by law. You will treat any information we provide to you, including

data, recommendations, proposals, or reports, as confidential, and you will not disclose it to any third parties. You may disclose this information to the extent required to comply with applicable laws or regulations or the order of any court or tribunal. We retain the sole rights to all of our proprietary computer programs, systems, methods and procedures and to all files developed by us.

Willis Towers Watson represents and warrants that, with respect to the personal information of any Massachusetts resident, (1) it has and is capable of maintaining appropriate security measures to protect Personal Information consistent with 201 CMR 17.00 and any applicable federal regulations; and (2) as of the Agreement Effective Date, it has and will at all times during the term of this Agreement, maintain a comprehensive written information security program that complies with applicable privacy and data security laws. Willis Towers Watson's information security program shall contain at least the following:

- Reasonable restrictions upon physical access to records containing personal information and storage of such records and data in locked facilities, storage areas or counters.
- Regular monitoring to ensure that the comprehensive information security program is operating in a manner reasonably calculated to prevent unauthorized access to or unauthorized use of personal information; and upgrading information safeguards as necessary to limit risks.
- Reviewing the scope of the security measures at least annually or whenever there is a material change in business practices that may reasonably implicate the security or integrity of records containing personal information.
- Documenting responsive actions taken in connection with any incident involving a breach of security, and mandatory post-incident review of events and actions taken, if any, to make changes in business practices related to protection of personal information.

In the event that you or any of the benefit plans you sponsor need to enter into business associate agreements with Willis Towers Watson in order to satisfy the requirements of the Health Insurance Portability and Accountability Act, the regulations implementing that Act (the "Standards for Privacy of Individually Identifiable Health Information," codified at 45 C.F.R. parts 160 and 164), or any other similar law, you agree to work with Willis Towers Watson to execute an agreement in compliance with these requirements.

Carrier Quotes

The quotes we have provided to you are based upon the information that you have provided to us. If you discover that previously submitted information is inaccurate or incomplete, please advise us immediately so that we can attempt to revalidate terms with insurers.

A carrier quote is an offer to provide coverage. Offers can be modified or withdrawn prior to your acceptance through your order to bind coverage. The quote itself is not a legally binding commitment or a confirmation of actual coverage. Should you choose to bind coverage, we will secure a formal commitment, typically in the form of a binder on a form issued or approved by the carrier(s) at issue.

Compensation and Disclosure

Willis Towers Watson is an insurance producer licensed to do business worldwide, including in all 50 states and the District of Columbia. Insurance producers are authorized by their license to work with insurance purchasers and discuss the benefits and terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of an insurance producer in any particular transaction involved one or more of these activities.

The compensation that will be paid to Willis Towers Watson will vary based on the insurance contract it sells. Depending on the insurer and insurance contract you select, compensation may be paid by the insurer selling the insurance contract or by another third party. Such compensation may be contingent and may vary depending on a number of factors, including the insurance contract and insurer you select. In some cases, other factors such as the volume of business Willis Towers Watson provides to the insurer or the profitability of insurance contracts Willis Towers Watson provides to the insurer also may affect compensation. Willis Towers Watson may accept this compensation in locations where it is legally permissible, and meet standards and controls to address conflicts of interest. Because insurers account for contingent payments when developing general pricing, the price you pay for your policies is not affected whether Willis Towers Watson accepts contingent payments or not. If you prefer that we not accept contingent compensation related to your policy, we will request that your insurer(s) exclude your business from their contingent payment calculations.

Upon request, Willis Towers Watson will provide you with additional information about the compensation Willis Towers Watson expects to receive based in whole or in part on your purchase of insurance, and (if applicable) the compensation expected to be received based in whole or in part on any alternative quotes presented to you.

To the extent Willis Towers Watson is compensated by commissions paid to us by insurers, they will be earned for the entire policy period at the time we place policies for you. We will be paid the commission percentage stated for the placement of your insurance as indicated, and will receive the same commission percentage for all subsequent renewals of this policy unless we negotiate a different commission percentage with you.

Commission schedules and other compensation arrangements related to our services on your behalf may change over time and may not always be congruent with your specific policy period. Willis Towers Watson will provide you with accurate information to the best of our knowledge when information is requested or presented to you, but it is possible that compensation arrangements may change over time.

In some cases the use of a wholesale broker may be beneficial to you. We will not directly or indirectly place or renew your insurance business through a wholesale broker unless we first disclose to you in writing any compensation we or our corporate parents, subsidiaries or affiliates will receive as a result.

Willis Towers Watson develops panels of insurers in certain market segments. Participating insurers are reviewed on a variety of factors. Commission rates on panel placements may be higher than rates paid on business placed outside of the panel process. Willis Towers Watson discloses its commission rates to clients on quotes obtained through the panel process prior to binding the coverage. In some instances, insurers pay an administration fee to participate in the panel process, or for additional reporting. Your Willis Towers Watson broker will provide you with additional information on Willis Towers Watson Panels upon request.

You may choose to use a third party administrator, utilization review firm or other similar service provider in connection with the insurance coverages we place for you or the services we provide to you. If you elect to use a service provider from which we or our corporate parents, subsidiaries or affiliates will receive any compensation directly or indirectly relating to the services you purchase from the provider, we will disclose additional information regarding that compensation to you before you make a final decision to use the service provider.

We or our corporate parents, subsidiaries, and affiliates may provide reinsurance brokerage services to insurers with which your coverage is placed pursuant to separate agreements with those insurers. Under these arrangements we may be compensated by the insurers for the services provided in addition to any commissions we may receive for placement of your insurance coverages.

In certain instances and where explicitly agreed upon in advance, Willis Towers Watson may collect insurance premium from you and remit the premium to the appropriate insurance company or intermediary. In doing so, we

may also receive and retain interest on premiums you pay from the date we receive the funds until we pay them to the insurers or their intermediaries, or until we return them to you after we receive such funds.

As an insurance intermediary, we normally act for you. However, for some insurance products we or our corporate parents, subsidiaries or affiliates may have managing general agent agreements or other agreements which give us binding authority enabling us to accept business on their behalf and immediately provide coverage for a risk. Further, we or our corporate parents, subsidiaries or affiliates may arrange lineslips or similar facilities which enable an insurer to bind business for itself and other insurers and we may manage these lineslips for such insurers. We may place your insurance business under a managing general agent's agreement, a binding authority, lineslip or similar facility when we reasonably consider these match your insurance requirements/instructions. When we intend to bind coverage for you under such a facility, we shall inform you prior to the inception of the insurance contract.

Subsidiaries of Willis North America Inc are members of a major international group of companies. In addition to the commissions received by us from insurers for placement of your insurance coverages, other parties, such as excess and surplus lines brokers, wholesale brokers, reinsurance intermediaries, underwriting managers and similar parties (some of which may be owned in whole or in part by our corporate parents or affiliates), may earn and retain usual and customary commissions for their role in providing insurance products or services to you under their separate contracts with insurers or reinsurers.

The insurance market is complex, and there could be other relationships which are not described in this document which might create conflicts of interest. If a conflict arises for which there is no practicable way of complying with this commitment, we will promptly inform you and withdraw from the engagement, unless you wish us to continue to provide the services and will provide your written consent. Please let us know in writing if you have concerns or we will assume that you understand and consent to our providing our services pursuant to these terms.

Prices on the services specified herein are exclusive of all federal, state, and local sales, use, excise, receipts, gross income and other similar taxes and governmental charges. Any such taxes or charges upon the services provided hereunder, now imposed or hereafter becoming effective during the Term of this agreement, shall be added to the price herein provided and paid by you unless, in lieu thereof, you provide us with a valid tax exemption certificate acceptable to us.

The Foreign Account Tax Compliance Act (FATCA) is a U.S. law aimed at foreign financial institutions and other financial intermediaries (including insurance companies and intermediaries such as brokers) to prevent tax evasion by U.S. citizens and residents through offshore accounts. FATCA only applies if you are a U.S. company or individual or a non-U.S. company paying premium through a U.S. insurance broker to a non-U.S. insurer. In order to comply with FATCA, insurance companies and intermediaries must meet certain legal requirements. Insurance placed with an insurance company that is not FATCA compliant may result in a 30% withholding tax on your premium. Where FATCA is applicable to you, in order to avoid this withholding tax, Willis Towers Watson will only place your insurance with FATCA-compliant insurers and intermediaries for which no withholding is required unless you instruct us to do otherwise and provide your advance written authorization to do so. If you do instruct Willis Towers Watson to place your insurance with a non-FATCA compliant insurer or intermediary, you may have to pay an additional amount equivalent to 30% of the premium covering U.S.-sourced risks to cover the withholding tax. If you instruct us to place your insurance with a non-FATCA compliant insurer but you do not agree to pay the additional 30% withholding if required, we will not place your insurance with such insurer. Please consult your tax adviser for full details of FATCA.

Premium Payment/Handling of Funds

You agree to provide immediately available funds for payment of premiums by the payment dates specified in the insurance policies, invoices or other payment documents. Failure to pay premium on time may prevent coverage

from incepting or result in cancellation of coverage by the insurer. We will not be responsible for any consequences that may arise from any delay or failure by you to pay the amount payable by the indicated date.

We will handle any premiums you pay through us and any funds which we receive from insurers or intermediaries for payment or return to you in accordance with the requirements and restrictions of applicable state and federal insurance laws and regulations and state unclaimed property laws. In some cases we may transfer your funds directly to insurers. In other case we may be required to transfer your funds to third parties such as wholesale brokers, excess and surplus lines brokers, or managing general agents for carrying out transactions for you.

Ethical Business Practice

We do not tolerate unethical behavior either in our own activities or in those with whom we seek to do business. We will comply with all applicable laws, regulations, and rules.

Sanctions

The sanctions profile of different business(es) may differ on the basis of a number of complex factors. Whether a sanctions program applies to you depends on a number of factors, including your ownership structure, control, location, and the nationality of your employees. In certain circumstances, the United States and other countries prohibit or restrict companies from conducting business in certain jurisdictions (e.g. Cuba), and can sanction companies who conduct such business. We cannot advise on the applicability of sanctions programs either to you or to insurers nor can we guarantee or otherwise warrant the position of any insurer under existing or future sanctions programs. You should take legal advice as you deem appropriate in this regard.

We will comply with all applicable sanctions programs and you are advised that, where obliged by law, we may have to take certain actions, including freezing of funds held on behalf of parties and individuals as required by sanctions programs.

Anti-money Laundering

To comply with applicable anti-money laundering regulations there are times when we may ask clients to confirm (or reconfirm) their identity. We may need to do this at the time you become a client or have been one for some time or for example, when checking details on proposal forms and transferring claims payments. This information may be shared with other subsidiaries of Willis Towers Watson PLC and where we deem necessary with regulatory or law enforcement bodies. Please note that we are prohibited from disclosing to you any report we may make based on knowledge or suspicion of money laundering, including the fact that such a report has been made.

We have systems that protect our clients and ourselves against fraud and other crime and we may utilize the **services of third parties in order to identify and verify clients**. Client information can be used to prevent crime and trace those responsible. We may check your details against financial crime databanks. If false or inaccurate information is provided, we may be obliged to pass such details to relevant regulatory agencies that may use this information.

Intellectual Property

Willis Towers Watson shall own and retain all right, title, and interest in and to the following (collectively, "Willis Towers Watson Property"): (i) all software, hardware, technology, documentation, and information provided by Willis Towers Watson in connection with the Claim and Risk Control Services; (ii) all ideas, know-how, methodology, models and techniques that may be developed, conceived, or invented by Willis Towers Watson during its performance under this Agreement; and (iii) all worldwide patent, copyright, trade secret, trademark and other intellectual property rights in and to the property described in clauses (i) and (ii) above. Accordingly, all rights in the Willis Towers Watson Property are hereby expressly reserved.

Electronic Communication

We agree that we may communicate with each other from time to time by electronic mail, sometimes attaching further electronic data as and when the circumstances require attachments. By consenting to this method of communication you and we accept the inherent risks (including the security risks of interception of or unauthorized access to such communications, the risks of corruption of such communications and the risks of viruses or other harmful devices). We each agree, however, that we will employ reasonable virus checking procedures on our computer systems, and we will each be responsible for checking all electronic communications received for viruses. You will also be responsible for checking that messages received are complete. In the event of a dispute neither of us will challenge the legal evidentiary standing of an electronic document, and the Willis Towers Watson system shall be deemed the definitive record of electronic communications and documentation.

Please note that our system blocks certain file extensions for security reasons, including, but not necessarily limited to, .rar, .text, .vbs, .mpeg, .mp3, .cmd, .cpl, .wav, .exe, .bat, .scr, .mpq, .avi, .com, .pif, .wma, .mpa, .mpg, .jpeg. Emails with such files attached will not get through to us; and no message will be sent to tell you they have been blocked. If you intend to send us emails with attachments, please verify with us in advance that our system will accept the proposed form of attachment.

Other Agreements

To the extent there is a conflict between this Agreement and a separately negotiated and signed agreement between you and Willis Towers Watson, the relevant portions of the signed agreement will control.

Termination

In the event of termination, we will be entitled to receive and retain any commissions payable under the terms of our commission agreements with the insurers in relation to policies placed by us, whether or not the commissions have been received by us.

Our obligation to render services under the agreement ceases on the effective date of termination of the agreement. Nevertheless, we will process all remaining deposit premium installments on policies in effect at the time of termination. Claims and premium or other adjustments may arise after our relationship ends. Such items are normally handled by the insurance broker serving you at the time the claim or adjustment arises. However, it may be mutually agreed that we will provide services in these areas after the termination of our relationship for mutually agreed additional compensation. The obligations set forth under "Confidentiality" above shall survive any termination of the agreement.

Choice of Law

Our agreement for services shall be governed by and construed in accordance with the laws of the state in which our office is located.

Inquiries and Complaints

Your satisfaction is important to us. If you have questions or complaints, please inform the person who handles your account or contact the head of our office. Alternatively, you may call 1-866-704-5115, the toll free number we have set up exclusively for client feedback and complaints.

13 – Informational Items

The connection between energy, recreation and tourism

By Guest Columnist

Sunday, October 2, 2016

By David Ludlam

Balance is achieved in relationships not by living in total detachment or close enmeshment. People are most healthy when balance is achieved through interdependence. This fact is true of human relationships but also true of communities and economies.

Historically, western Coloradans chase promises of an “energy future” when natural gas drilling is high. And are then quick to swear off energy altogether when prices are low, shouting “diversification” for diversification’s sake. The best path forward lies between these manic approaches. Unapologetically embracing all economic potential, all the time, based on the resources and talents in the Grand Valley, is the healthiest way to secure maximum prosperity.

Gov. John Hickenlooper’s last visit to Grand Junction resulted in a local business owner crooning in The Daily Sentinel thrilled that, “the governor was here to talk about outdoor recreation, not Jordan Cove.” Either-or thinking detracts from western Colorado’s true economic potential. Snarky sentiment sparks vitriol between business interests that all actually have a lot of common ground. A more thoughtful response might have sounded different: “Gov. Hickenlooper is here to talk about outdoor recreation. We’re glad he’s here to support an emerging economic sector that can thrive alongside existing energy and agricultural businesses.”

The energy industry brings investment and capital on a scale few other sectors can — just not all the time. During periods of high drilling some companies invest more than \$1 billion annually just in capital —not counting jobs, payroll, taxes and philanthropy. These investments bring extraordinary amounts of external investment creating permanent value in the form of community infrastructure. Lasting infrastructure supports future economic diversification. As reported in The Daily Sentinel, western Colorado’s new world-class outdoor shooting complex in Palisade received more than \$2 million in natural gas and oil royalties.

In addition, Palisade’s Main Street renovation, Fruita’s downtown beautification, the Avalon Theatre renovation, upgrades to the Mesa County Library, Colorado Mesa University’s library technology, the newly constructed public safety training facility and countless invaluable projects are built with natural gas royalties. In many cases, natural gas revenues are the largest financial contributor. Energy is good at creating the scale necessary to build these amenities then utilized by other sectors like tourism and recreation to attract investment supporting further growth and diversification.

Cynics are quick to swear off the energy industry. Others roll their eyes at the idea of promoting outdoor recreation. Taking a long view, most people understand these two sectors are interdependent and work well together when eyes are locked on the horizon instead of the ground.

Western Colorado can avoid tendency toward all-or-nothing thinking during the stress of economic downturns or the exuberance of energy good times. Going back to basics and understanding the resources, skills and talents of the community — and then shamelessly promoting all potential opportunities irrespective of political disposition — is the path forward. Kooks and crazies will always oppose energy development. Curmudgeons and cowards will always hate new ideas. But most people are thoughtful and embrace the concept of developing all viable economic assets. The valley sits on top of the largest natural gas reserve in the United States. The valley harbors a burgeoning university providing economic stability during downturns and national recessions when tourism and recreation spending are reduced. The valley triangulates between deserts of Utah and mountains of the Continental Divide with unmatched natural wonder. The valley health-care sector is world-renowned and for good reason. And agriculture remains as a staple of heritage. A community can’t be all things to all people — this is true. But even more true is the fact that a community can be many things to many people. Amenities that are attractive to tourism and outdoor recreation are often built from capital investment during times of energy prosperity. The energy sector needs agriculture and health care to provide a high quality of life for workers and their families. A university needs a strong diverse economy with multiple thriving sectors to sustain placement of its graduates. Western Colorado’s multiple sectors are not to be pitted against each other in cheap political disposition; rather, each is to be promoted in parallel to one another recognizing each sector’s limitations.

When measured by decades, all the region’s economic sectors can be developed together alongside a healthy and agnostic recognition: Each sector is interdependent and additive to one another — the best way for a relationship to be.

David Ludlam is the executive director of the West Slope Colorado Oil & Gas Association

prepared by dk

Town of Rangely Total System Gas Supply

CITYGATE - Billed Mainline of about 2% higher

Use Month MMBTU

| | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | Average |
|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|----------------|
| January | 31,612 | 31,697 | 26,716 | 25,607 | 27,292 | 21,116 | 33,356 | 25,321 | 20,713 | 26,017 | 26,945 |
| Avr Daily | 1020 | 1022 | 862 | 826 | 880 | 681 | 1076 | 817 | 668 | 839 | 869 |
| avg low temp | -7 | -7 | 3 | 1 | -4 | 9 | -15 | 1 | 14 | 2 | 0 |
| February | 18,412 | 23,686 | 16,795 | 20,570 | 21,988 | 17,408 | 22,758 | 16,726 | 14,664 | 19,856 | 19,286 |
| Avr Daily | 658 | 817 | 600 | 735 | 785 | 600 | 813 | 597 | 524 | 685 | 681 |
| avg low temp | 15 | 3 | 18 | 4 | 1 | 18 | 1 | 15 | 21 | 9 | 11 |
| March | 12,484 | 18,011 | 13,678 | 14,095 | 13,097 | 12,045 | 14,595 | 12,512 | 11,025 | 12,947 | 13,449 |
| Avr Daily | 403 | 581 | 441 | 455 | 422 | 389 | 471 | 404 | 356 | 418 | 434 |
| avg low temp | 24 | 18 | 24 | 21 | 25 | 25 | 21 | 26 | 26 | 28 | 24 |
| April | 7,534 | 10,364 | 9,029 | 8,391 | 9,257 | 6,915 | 10,773 | 8,784 | 8,061 | 8,504 | 8,761 |
| Avr Daily | 251 | 345 | 301 | 280 | 309 | 231 | 359 | 293 | 269 | 283 | 292 |
| avg low temp | 35 | 28 | 30 | 32 | 31 | 35 | 29 | 31 | 33 | 34 | 32 |
| May | 3,857 | 5,130 | 3,088 | 5,274 | 5,737 | 3,398 | 4,754 | 5,508 | 5,090 | 4,892 | 4,673 |
| Avr Daily | 124 | 165 | 100 | 170 | 185 | 110 | 153 | 178 | 164 | 158 | 151 |
| avg low temp | 44 | 39 | 44 | 36 | 38 | 42 | 41 | 41 | 40 | 40 | 40 |
| June | 2,252 | 2,749 | 2,140 | 2,424 | 2,447 | 2,105 | 2,559 | 3,059 | 2,650 | 2,502 | 2,489 |
| Avr Daily | 75 | 92 | 71 | 81 | 82 | 70 | 85 | 102 | 88 | 83 | 83 |
| avg low temp | 52 | 48 | 48 | 51 | 47 | 51 | 53 | 50 | 55 | 52 | 51 |
| July | 1,848 | 2,041 | 1,785 | 1,974 | 2,010 | 1,924 | 2,332 | 2,453 | 2,442 | 2,286 | 2,110 |
| Avr Daily | 60 | 66 | 58 | 64 | 65 | 62 | 75 | 79 | 79 | 74 | 68 |
| avg low temp | 60 | 58 | 57 | 58 | 57 | 59 | 59 | 60 | 55 | 56 | 58 |
| August | 1,948 | 1,894 | 1,879 | 2,129 | 2,000 | 1,965 | 2,447 | 2,633 | 2,556 | 2,418 | 2,187 |
| Avr Daily | 63 | 61 | 61 | 69 | 65 | 63 | 79 | 85 | 82 | 78 | 70 |
| avg low temp | 58 | 54 | 52 | 55 | 57 | 55 | 56 | 54 | 55 | 54 | 55 |
| September | 2,842 | 2,354 | 2,397 | 2,405 | 2,260 | 2,582 | 3,305 | 2,990 | 2,982 | 3,264 | 2,738 |
| Avr Daily | 95 | 78 | 80 | 80 | 75 | 85 | 110 | 100 | 99 | 109 | 91 |
| avg low temp | 43 | 43 | 48 | 44 | 47 | 46 | 51 | 48 | 48 | 44 | 46 |
| October | 7,433 | 7,132 | 8,353 | 6,167 | 7,414 | 7,568 | 9,165 | 6,354 | 5,181 | | 7,196 |
| Avr Daily | 240 | 230 | 269 | 199 | 239 | 244 | 296 | 205 | 167 | | 232 |
| avg low temp | 33 | 31 | 31 | 35 | 34 | 32 | 33 | 35 | 40 | | 34 |
| November | 14,385 | 14,161 | 14,186 | 14,493 | 14,993 | 13,097 | 15,582 | 16,557 | 15,040 | | 14,722 |
| Avr Daily | 480 | 472 | 473 | 483 | 500 | 437 | 520 | 552 | 501 | | 481 |
| avg low temp | 19 | 23 | 18 | 22 | 20 | 22 | 22 | 19 | 22 | | 21 |
| December | 29,208 | 24,217 | 28,163 | 18,380 | 23,350 | 22,882 | 29,891 | 20,056 | 25,212 | | 24,595 |
| Avr Daily | 942 | 781 | 908 | 593 | 753 | 738 | 964 | 647 | 813 | | 796 |
| avg low temp | -3 | 5 | -6 | 19 | 7 | 9 | -4 | 17 | 2 | | 5 |
| Totals | 133,815 | 143,436 | 128,209 | 121,909 | 131,845 | 113,005 | 151,517 | 122,953 | 115,616 | 82,686 | 128,703 |
| Plus 2% | 136,491 | 146,304 | 130,773 | 124,694 | 134,482 | 115,265 | 154,547 | 125,412 | 117,928 | | 131,766 |

(Draft)

BUSINESS IMPROVEMENT GRANTS/LOANS

RDA – Grant/Loan Programs – The program is designed to help local businesses with expansion, capital investment and in some cases consolidation of debt through the RDA and outside loan opportunities, such as the Northwest Loan Program. The business requesting support from any of these programs must reside within the Urban Renewal Plan Area Boundary as established for the Rangely Development Agency. The annual budget for these grants and loans will be recommended by the Rangely Development Agency Board and approved by the Town Council. Should the target annual amount for all grants and loans be approximately \$100K, e.g, the RDA would soon require backfill from the General Fund with an annual budget allocation in order to maintain the program or until TIF projects and other income producing loans/projects begin to generate enough revenue to cover these expenditures. The program can be discontinued at any time based on a determination of funding availability and effectiveness. Abuse of any of the programs will be addressed within the agreements to be executed by the applicants. Demonstration of need and ability to repay loans will be the best determination for award. Creation of new jobs and retention of existing employees should achieve the highest ranking in the evaluation process for each applicant.

All Town assisted Grant/Loan programs will require the that they become a Chamber of Commerce member and that the applicant describe their voluntary contributions of time and resources to the community.

BUSINESS IMPROVEMENT GRANTS/LOANS

- **Grant – Business Improvement Grants up to \$5000.00 (no match)**
 - Detailed description of proposed project: (All applicants must attach a detailed project narrative and copies of any supporting documentation that will assist the grant committee in reviewing the proposed project.)
 - Instructions for Site Enhancement Grant Applications: Make sure to describe how the proposed project will provide significant visual, capital or structural improvement to your business. Applicants should also include relevant information such as project budgets, construction proposals, photographs, site plans/sketches, and project schedules.
 - Instructions for Economic Development Applicants: Make sure to describe how your proposed project is directly linked to the addition of jobs or other economic development goals. Applicants must also include information such as current staffing levels, hiring plans, business plans, and project costs and schedules.
 - ***Applicants are required to review their proposed projects with the Town staff prior to application submission to gain a full understanding of any Town Codes that may be relevant to a particular project.***
 - **See Chart for Applicant Required Submittals**
 - One year business financial statement
 - One year business tax return (*If available*)
 - Statement of likelihood of continuing in business over the next 3 years.

- **Grant/Loan – Business Improvement/Capital Acquisition** *(Loans may offer 2 yrs. Interest only)*
 - Grant: \$5,000 – 10,000 Low Interest Loan: \$5,000 – 15,000
- ✓ Grant – Business Improvement Grants must be matched to \$5,000 with loan equal to total grant plus match. **Max Grant \$10,000 + Max Loan \$15,000 = \$25,000**
 - Detailed description of proposed project: (All applicants must attach a detailed project narrative and copies of any supporting documentation that will assist the grant committee in reviewing the proposed project.)
 - Instructions for Site Enhancement Grant Applications: Make sure to specifically describe how the proposed project will provide significant visual, capital or structural improvement to your business. Applicants should also include relevant information such as project budgets, construction proposals, photographs, site plans/sketches, and project schedules.
 - Instructions for Economic Development Applicants: Make sure to describe how your proposed capital investment is directly linked to the addition of jobs or other economic development goals. Applicants must also include information such as current staffing levels, hiring plans, business plans, and project costs and schedules.
 - ***Applicants are required to review their proposed projects with the Town staff prior to application submission to gain a full understanding of any Town Codes that may be relevant to a particular project.***
 - **See Chart for Submittals**
 - Detailed loan application plus a Summary to include history, company description, products and services, marketing and competition, management of key functions & resumes (brief)
 - Three year business financial statement
 - Three year profit/loss projections (my month first year and by quarter years 2&3)
 - Three year business tax return *(if available)*
 - Statement of likelihood of continuing in business over the next 5 years.

- **Grant/Loan – Business Improvement/Capital Acquisition** *(Loans may offer 2 yrs. Interest only)*
 - Grant: \$10,000 – 20,000 Low Interest Loan: \$15,000 – 25,000
- ✓ Grant – Business Improvement Grants must be matched to \$10,000 with loan equal to total grant plus match. **Max Grant \$20,000 + Max Loan \$25,000 = \$45,000**
 - Detailed description of proposed project: (All applicants must attach a detailed project narrative and copies of any supporting documentation that will assist the grant committee in reviewing the proposed project.)
 - Instructions for Site Enhancement Grant Applications: Make sure to specifically describe how the proposed project will provide significant visual, capital or structural improvement to your business. Applicants should also include relevant information such as project budgets, construction proposals, photographs, site plans/sketches, and project schedules.
 - Instructions for Economic Development Applicants: Make sure to describe how your proposed capital investment is directly linked to the addition of jobs or other economic development goals. Applicants must also include information such as current staffing levels, hiring plans, business plans, and project costs and schedules.

- ***Applicants are required to review their proposed projects with the Town staff prior to application submission to gain a full understanding of any Town Codes that may be relevant to a particular project.***
 - **See Chart for Submittals**
 - Detailed loan application plus a Summary Business Plan to include history, company description, products and services, marketing plan and competition, management of key functions & resumes (brief)
 - Three year business financial statement
 - Three year profit/loss projections (my month first year and by quarter years 2&3)
 - Three year business tax return (*if available*)
 - **Employment Plan**
 - Statement of likelihood of continuing in business over the next 10 years.

- **Northwest Loan Fund – (Funding up to \$500,000)**
 - See attached criteria and application on website:
<http://nwccog.org/programs/northwest-loan-fund/>
 - Contact Information for NWCOG and Mountain Valley Bank in Meeker (Halandras)

- **Façade Grant** - \$7500 with equal match for façade improvements (**see program details**)



**A Special Invitation to spend
the day in Rangely!**

**We would love to show you
our Town, Museums &
Petroglyphs.**

Visit Rangely

October 19, 2016

Starts at 9:00 AM

255 E. Main St. Suite A

Rangely Co 81648

Please RSVP by October

14, 2016 to 970-675-5290 or

rangelychamber@gmail.com

**Sponsored by
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