Residential Service Request

Cascade Metropolitan District No. 1 (CMD1)
District Manager: Schooler & Associates, Inc.

20 Boulder Crescent St., Suite 200
Colorado Springs, CO 80903

Instructions: Please complete this application in its entirety and email to autumn@schoolerandassociates.com. Your Social Security Number (SSN) will be used for identification purposes. Applications for utility service are typically processed within five (5) business days from the day of receipt. CMD1 will fax this back to the Property Manager/Landlord to notify the applicant of results. Denied applications will have three (3) business days to complete application requirements. You may also apply for service by calling 719-447-1777. If you do not wish to provide your SSN, we will take your application at our office location at 20 Boulder Crescent St., Colorado Springs, CO 80903. It is the tenant's responsibility to notify the District Manager to disconnect service when moving from this location.

***Check one of the following:**

☐ **Rental Property** ☐ **Commercial Property** ☐ **Owner Occupied**

Property/ Owner(s) Information

Service Address		Requested Service Start/ Stop Date
		Name of Landlord/ Property Manager (Printed)
Phone Number ( )	Fax Number ( )	Email:
Landlord/ Property Manager Signature		

Main Customer Information

*Legal Last Name	*First Name M.I.
*Social Security Number (last four digits) __ __ __ __	*Date of Birth
*Phone Number ( )	*Previous Address
*Mailing Address (if different from service address)	

*Denotes a Required Field

Third Party Notification

I authorize the District Manager to send a duplicate Notice of Late payment to the Landlord/ Property Manager
Customer Signature

Emergency Contact (residing in the United States, over the age of 18)

Name	Phone Number ( )

(Turn Over: Continued on Back)

Service Request

- ☐ Transfer of Ownership Account - $100
- ☐ Transfer of Rental Account - $50
- ☐ Meter Turn off/on - $40.00 plus $8.75 per month
- ☐ Other (Please Explain)

Requested effective date

Requested stop date

I hereby certify that I have read the information on this form and understand its contents, ar
I have made are accurate to the best of my knowledge.

Applicant Signature: _____ Date:_____

If you choose to email your application, you willingly accept all risks related
to intercept, misaddressed, misdelivered or otherwise unsecured transmissions.

Phone (719)447-1777
Customer Service: Mon. -Fri. 9:00 a.m. to 4:00 p.m.
Address: 20 Boulder Crescent St. Colorado Springs, CO 80903

For office use only:

Account Number: _____
Approved Date: _____
Notes: _____

CASCADE METROPOLITAN DISTRICT NO. 1

Managed By:
SCHOOLER & ASSOCIATES, INC.
Special District Management

To Home Owner/ Renter:

The Cascade Metropolitan District No. 1 is the water provider for the homeowners in the Cascade area of El Paso County. The District is organized under the Colorado Revised Statutes Title 32 which creates the framework for our operations and management. Schooler & Associates is the District Manager.

There are many different situations for which the District provides water; one of these is the provision of water to renters of property within the District. Owners may opt to have renters be the primary account holder; however, per State statutes and our Board's adopted resolutions, the ultimate responsibility for payment of the charges falls on the property owner. All unpaid charges for service may ultimately be assessed against the property and the owner. Such charges shall constitute a perpetual and continuing lien upon such property until such charges have been paid in full. (C.R.S. 32-1-1001(j)). Accordingly, it is our priority to notify the property owner, in writing, any time a warning or reminder letter is mailed to the tenant(s).

We assign an account to each metered property based on a Service Request form available on our website or from our office. It is very important that a new Service Request be filed with our office any time a renter leaves or newly occupies a property. When a transition occurs, there are charges for the change-over and a final bill is calculated based on the move out date and other factors.

Also on our website, www.colorado.gov/pacific/cascademd, are the various resolutions regarding charges and fees as well as the collections process, should that be required. Specifically, the Amended and Restated Resolution Concerning the Imposition of Various Fees, Penalties and Charges for Water Services and Facilities outlines the various charges, collection processes, late fees, etc.

We appreciate your attention to this letter, if you have any questions or concerns about this letter please contact our office at (719) 447-1777 or you can log into our website for additional information.

Sincerely,
Schooler & Associates, Inc.

Kevin Walker
District Manager

20 Boulder Crescent St., Suite 200
(719) 447-1777
Colorado Springs, CO 80903
www.SchoolerAndAssociates.com