

TOWN OF WINTER PARK SALES TAX RETURN

PO BOX 3327, WINTER PARK, CO 80482 P) 970-726-8081 F) 970-726-8084

ACCOUNT NUMBER

Please include town issued account/business license number on returns.

NO ROUNDING PLEASE

Returns must reflect the actual tax amounts.

TAX PERIOD

Verify that the return you are filing corresponds to the tax period for which you are filing.

DUE DATE

Returns must be submitted to the Town and postmarked on or before the 20th day of the month following the close of the tax period. If the 20th falls on a Saturday, Sunday, or legal holiday, the due date falls to the next business day. Penalties and interest will continue to accumulate until paid.

TAX RATE = 5%

* If you are a non-lodging establishment, a 4% General Sales Tax and a 1% Supplemental Sales Tax is due for a total of 5%.
 * If you are a lodging establishment, a 4% General Sales Tax and a 1% Accommodations Tax is due for a total of 5%.

FIND IT ONLINE! WWW.WPGOV.COM

- * Business/Tax Account Change or Closure Form
- * Line-By-Line Instructions
- * Tax Exempt Affidavit Forms
- * Autopopulating Sales Tax Form
- * Request for Refund

ZERO DOLLAR RETURNS

You must file sales tax returns even if no taxes are due for the period. You may mail, fax, or file electronically. All zero dollar returns will be subject to a \$15.00 late penalty if filed after the due date.

NEED ADDITIONAL HELP? EMAIL US @ FINANCE@WPGOV.COM

TAXPAYER'S NAME & ADDRESS	TAX PERIOD -	ACCOUNT NUMBER
	DUE DATE	
TOWN OF WINTER PARK SALES TAX RATE IS 5%		

1.	GROSS SALES AND SERVICES	<small>TOTAL RECEIPTS MUST BE REPORTED INCLUDING ALL SALES, RENTALS, LEASES & ALL SERVICES BOTH TAXABLE & NON-TAXABLE.</small>
2A.	BAD DEBTS COLLECTED	
2B.	TOTAL OF LINES 1 & 2A	
D E D U C T I O N S	3. A.	NON-TAXABLE SERVICE SALES
	B.	SALES TO OTHER LICENSED DEALERS FOR PURPOSE OF TAXABLE RESALE
	C.	SALES SHIPPED OUT OF TOWN
	D.	BAD DEBTS CHARGED OFF
	E.	TRADE-INS FOR TAXABLE RESALE
	F.	SALES OF GASOLINE AND CIGARETTES
	G.	SALES TO GOVERNMENTAL, RELIGIOUS AND CHARITABLE ORGANIZATIONS
	H.	RETURNED GOODS
	I.	LONG TERM RENTALS
	J.	OTHER DEDUCTIONS (LIST)
	K.	
3.	TOTAL DEDUCTIONS	<small>(TOTAL OF LINES 3A THRU 3K)</small>
4.	TOTAL TAXABLE	<small>(LINE 2B MINUS TOTAL LINE 3)</small>

5.	GENERAL SALES TAX (4% X LINE 4)	
6.	SUPPLEMENTAL SALES TAX (1% X LINE 4)	
7.	ACCOMMODATIONS TAX (1% X LINE 4)	
8.	EXCESS TAX / SALES TAX ON USE (_____ x 5%)	
9.	TOTAL TAXES DUE (ADD LINES 5,6,7 & 8)	
10. LATE FILING	A. PENALTY	<small>THE GREATER OF \$15.00 OR 10% OF LINE 9</small>
	B. INTEREST PER MONTH	<small>1.5% OF LINE 9</small>
10.	TOTAL PENALTY & INTEREST	<small>(TOTAL OF LINE 10A & 10B)</small>
11.	TOTAL TAX, PENALTY & INTEREST (ADD LINES 9 & 10)	
12.	ADJUSTMENT FOR PRIOR PERIOD (ATTACH EXPLANATION)	
13.	TOTAL DUE AND PAYABLE (ADD LINES 11 & 12)	
I HEREBY CERTIFY, UNDER PENALTY OF PERJURY, THAT THE STATEMENTS MADE HEREIN ARE TRUE AND CORRECT.		
SIGNATURE _____		
PRINT NAME _____		
EMAIL _____		
PHONE _____ DATE _____		

SCHEDULE C - CONSOLIDATED ACCOUNTS REPORT (IF APPLICABLE)

THIS SCHEDULE IS REQUIRED IN ALL CASES IN WHICH THE TAXPAYER MAKES A CONSOLIDATED RETURN WHICH INCLUDES SALES MADE AT MORE THAN ONE LOCATION. IT MUST BE COMPLETELY FILLED OUT AND CONVEY ALL INFORMATION REQUIRED IN ACCORDANCE WITH THE COLUMN HEADINGS. IF ADDITIONAL SPACE IS NEEDED, ATTACH SCHEDULE IN SAME FORMAT.

ACCOUNT #	BUSINESS NAME AND LOCATION OF CONSOLIDATED ACCOUNTS	TOTAL GROSS SALES	NET TAXABLE SALES
ENTER TOTALS HERE (MUST MATCH LINES 1 & 4 ABOVE)			