

Planning Commission Meeting

September 09, 2015

Present: Vice Chair Pete Vigil, Teresa Campbell, Gina Schulz, Interim Town Manager Mark Garcia, Community Development Coordinator Dan Naiman, Trustee Representative Dixie Melton. Absent: Chair Larry Tucker and Chamber Representative Andrea Taylor. Members of the Public: Lillian Mestas, Rudy Mestas, Wilmer Dublin, and John Barker.

Pete called the meeting to order around 6pm.

Roll Call taken

Public Comments: Lillian Mestas suggested the Town place a moratorium on all building permits and fees for a year or two to give the residents the opportunity to clean up their properties at a lower cost. Dan explained we need to issue permits to ensure the proper materials and procedures are being used. She then suggested we have a large dumpster available at all times for residents instead of doing town clean-up twice a year. After learning the Town Board of Trustees allotted a \$500.00 stipend to a summer volunteer she thought it would be better to award residents who clean up their properties \$100.00 each month. A committee could be formed to decide which resident qualified for the \$100.00.

- I. Approval of Minutes March 2, April 8, July 2, July 8: Teresa motioned that they be approved en masse, Gina seconded. There were some corrections made to the minutes. Gina motioned to approve the minutes with changes. Teresa seconded. Motion approved by verbal vote.
- II. Building Permits Issued – Dan
- III. New Business
 - a. Relocation of Dubs Auto body to 755 Goddard Avenue. Teresa Campbell moved to have this taken to the Board of Trustees for approval of change of use. Gina Schulz seconded. Motion passed by unanimous vote.
 - b. Relocation of Small Engine Repair to 360 Browning. Theresa Campbell moved to have this taken to the Board of Trustees for approval of change of use. Gina Schulz seconded. Motion passed by unanimous vote.

Dan will take both issues to the Board of Trustees at their next scheduled meeting.

Gina Schulz moved to adjourn the meeting. Theresa Campbell seconded. Meeting adjourned at 7:00pm by unanimous vote.

The next meeting will be October 14, 2015 at 6pm.

Larry Tucker, Chair

Date

Attest