

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
PARACHUTE/BATTLEMENT MESA PARK AND RECREATION DISTRICT  
Tuesday, January 9, 2018 6:00 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive  
Battlement Mesa, CO 81635

**ATTENDEES**

Directors present: Dylan Lindauer, Secretary  
Danny Medina, VP  
Ken Seidel, Treasurer

Others present: Judy Bertrand, MDM (PBMPRD District Manager)

Employees present: Doug Choate, Director Golf Maintenance & Parks  
Chuck Curtis, Director Golf Club  
Samantha Zimmerman, Director Rec Center

**ADMINISTRATIVE  
MATTERS**

Attendance and Agenda: The Regular meeting was called to order by Secretary Lindauer at 6:15 p.m. and a quorum was noted. Treasurer Seidel made a Motion to excuse President Palmer and Asst. VP Mohrlang. Secretary Lindauer seconded said Motion and it was unanimously approved. The Board accepted the Agenda.

Minutes: Secretary Lindauer made a Motion to approve the Minutes from the December 12, 2017 Board meeting; with Treasurer Seidel seconding said Motion. The Minutes were unanimously approved and signed.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest in any discussion.

Annual Administrative Resolution: The Manager requested approval to change the section in the Resolution that stated Director compensation was \$200 per meeting to \$100 per meeting, up to \$2,400 annually. Although none of the Board agreed to accept compensation, she wanted to insure that the Resolution reflected the appropriate level of compensation. Treasurer Seidel made a Motion to change the Director rate; with Secretary Lindauer seconding said Motion. It was unanimously approved and initialed.

Town of Parachute Trustee Meeting with PBMPRD Board: The Manager stated that Treasurer Seidel and Asst. VP Mohrlang were available for the joint board meeting on January 25, 2018 at 6:30 at the Fire Station. She asked if Secretary Lindauer and VP Medina were able to attend as well, and they confirmed they would be at the meeting. President Palmer may have to work, and it is unknown at this time if he can attend. The Manager will inform Stuart McArthur, Town Manager and prepare the Agenda for public notice.

The Manager also provided the Capital Improvement Plans for BMGC and GVRC that she would like to share with the Trustees at the joint board meeting. As the Community Park will have little, if any, capital projects in 2018 that was not included.

## **FINANCIAL MATTERS**

Claims/Accounts Payable: The District Manager presented the claims paid outside of the Board meeting from December 13 to December 30, 2017. Secretary Lindauer made a Motion to approve the payments made outside of the Board meeting; with Treasurer Seidel seconding said Motion. These payments were unanimously approved.

The Manager presented the Check Detail for Board signature and noted that \$100,000 was a transfer from ColoTrust General Fund to Alpine Bank General Fund and not an expense. She also noted that Exchange Bank and Wells Fargo Financial leases were paid off with these 2 final checks. Ms. Bertrand also noted that these checks included \$75,000 for capital projects. Treasurer Seidel made a Motion to approve the claims; with VP Medina seconding said Motion. The payments were unanimously approved, and checks signed.

Financial Reports: The District Manager presented the Statement of Revenue, Expenditures & Net and Statement of Net Position. The Manager noted the negative balance in the Alpine Rec Center fund and the Alpine Community Park fund, but stated that a \$100,000 transfer from ColoTrust to Alpine occurred on January 8, 2018 and thus the balances will again be in a positive position. VP Medina made a Motion to accept the Financial Reports; with Secretary Lindauer seconding said Motion. The Financial Reports were unanimously accepted.

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

## **OPERATIONS- DIRECTORS REPORTS**

Golf Course and Parks: Although the course closed on December 20<sup>th</sup>, Director Curtis stated that the rounds played in December were at 594. He stated that the total rounds played in 2017 was around 16,000.

Community Park: N/A

Rec Center & Programs: Refer to Director Report.

## **MANAGER'S REPORT**

The Manager requested approval to transfer \$100,000 from the ColoTrust General Fund to the Alpine Bank General Fund in order to distribute to the Alpine Community Park Fund, Golf Course Fund and Rec Center Fund. Secretary Lindauer made a Motion to approve the transfer, with Treasurer Seidel seconding said Motion. The transfer was unanimously approved. The Manager stated that another \$100,000 would need to be transferred in the next month to cover operations until property tax revenue is distributed by the County.

BMSA Flags on Golf Course: The Manager provided the Board with the email she had sent to Steve Rippy and Laurel Koning on November 27, 2017 regarding the Board voting to remove the flags from BMGC property. She also provided the email from Steve Rippy dated January 2, 2018 stating that BMSA would pay for the flags and lighting if PBMPRD would display them and monitor their condition. Director Choate suggested the flags only be displayed from Memorial Day to Labor Day. Secretary Lindauer made a Motion to approve keeping the flags displayed from Memorial Day to Labor Day if BMSA paid for the flags and any costs associated with their display. Treasurer Seidel seconded said Motion and it was unanimously approved.

The Manager stated that minimum wage would increase to \$10.20 beginning January 1, 2018. The District is still awaiting the completion of the Engineering CIP for relocating the pond at the golf course, so no grants can be applied for until that is completed.

Vendor 1099s and employee W2s will be mailed within a week.

## **PUBLIC COMMENT**

Laurel Koning stated that BMSA was not expecting PBMPRD to remove the flags on the golf course. She stated that BMSA would pay for the flags and lighting if the District was responsible for displaying the flags.

## **ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion by Secretary Lindauer, seconded by Treasurer Seidel, and upon unanimous vote, the meeting was adjourned at 6:45 p.m.

The Special Meeting between the Town Trustees and PBMPRD Board is scheduled for **Thursday, January 25, 2018 at 6:30 p.m. at the Grand Valley Fire Station, 124 Stone Quarry Road, Parachute, CO.**

The next Regular Meeting is scheduled for **Tuesday, February 13, 2018 at 6:00 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Parachute, CO.**

Respectfully submitted,  
Judy Bertrand, District Oversight Manager

**THESE MINUTES APPROVED AS THE OFFICIAL JANUARY 9, 2018 MINUTES OF PARACHUTE/BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.**

**(Signed copy in possession of the District Oversight Manager)**

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Dylan Lindauer, Secretary

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Jerry Mohrlang, Asst. Vice President

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Danny Medina, Vice President

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Ron Palmer, President

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Ken Seidel, Treasurer