

MINUTES

DATE: Tuesday, May 20, 2014

MEETING: Winter Park Town Council

PLACE: Town Hall Council Chambers

PRESENT: Mayor Jimmy Lahrman, Councilors Jim Myers, Chris Seemann, Chuck Banks, Nick Kutumbos and Mike Periolat, Town Manager Drew Nelson, Interim Town Clerk Taryn Martin

OTHERS

PRESENT: Town Planner James Shockey, Finance Director Bill Wengert, Public Works Director Russ Chamero, Police Chief Glen Trainor

Mayor Jimmy Lahrman called the meeting to order at 8:00 am.

Mayor Lahrman led those present in reciting the Pledge of Allegiance.

2. Town Hall Meeting

2.a. Proclamation of Appreciation to Katie Riemenschneider and Vince Turner

Mayor Jimmy Lahrman read a Proclamation of Appreciation for both Katie Riemenschneider and Vince Turner, and presented them each with a print and gift certificate for framing.

2.b. USFS Presentation – Craig Magwire and Reid Armstrong

Reid Armstrong stated that the three things the Forest Service is focused on are wildfire mitigation, public safety, and recreational experience. Ms. Armstrong stated that we are twelve years into the pine beetle epidemic, and that the Forest Service is working very hard to mitigate wildfire. Ms. Armstrong stated that the Forest Service has completed 170 miles of roadside hazard projects to reduce risk, and through all of this work, trails and campgrounds have remained open for business. Ms. Armstrong stated that the Tunnel Hill project started in 2012 and the Forest Service created about 20,000 piles, and received a permit through the state to allow the burning of up to 1,800 piles per day without effecting air quality. Ms. Armstrong stated that Denver Water will be in the process of burying siphons this summer which will result in some closures, and that there will be speed limits on Vasquez, dust abatements, and limited equipment traffic on weekends. Ms. Armstrong went on to describe various projects in the County outside of the Town, and concluded by stating that the Forest Service is celebrating the 50th anniversary of wilderness and will be hosting multiple events this summer.

3. Consent Agenda

3.a. Approval of May 6, 2014 Regular Meeting Minutes

Councilor Chris Seemann moved and Councilor Mike Periolat seconded the motion approving the Consent Agenda. Motion Carried: 4-0

4. Action Items

4.a. Ordinance 484 – An Ordinance Appropriating Additional Sums of Money to Defray Expenses in Excess of Amounts Budgeted and Appropriated for the Fiscal Year 2014 for the Town of Winter Park Colorado, First Reading

Finance Director Bill Wengert presented Ordinance 484 and stated that it was for items approved in previous meetings such as Springtopia, Ride the Rockies, the expansion of King’s Crossing, and the Public Works dump truck.

Councilor Seemann moved and Councilor Myers seconded the motion to approve Ordinance 484 - An Ordinance Appropriating Additional Sums of Money to Defray Expenses in Excess of Amounts Budgeted and Appropriated for the Fiscal Year 2014 for the Town of Winter Park Colorado, First Reading. Motion passed by the following roll call vote:

Jim Myers	“Aye”	Nick Kutumbos	“Aye”
Mike Periolat	“Aye”	Jimmy Lahrman	“Aye”
Chris Seemann	“Aye”	Chuck Banks	“Aye”

Mr. Wengert then stated that he would like to get the Council up to date on where the Town is on fund balance. Mr. Wengert stated that in the 2014 Budget the Council had planned to use up all reserved funds and keep a six month operating reserve. Mr. Wengert stated that the beginning fund balance is about 3.5 million dollars, the projected year-end balance is approximately 2.7 million dollars, and the six month reserve requires approximately 2.7 million dollars. Mr. Wengert stated that at this point, any additional funding requested would be taken from the reserve.

4.b. Special Use Permit – The Spot Food Trailer

Town Planner James Shockey stated that last December, The Spot Food Trailer requested to operate nightly from 10pm until 3am. Mr. Shockey stated that The Spot had a successful winter and wished to expand their hours from 10am until 3am, and to leave the trailer onsite and provide seating for guests. Mr. Shockey stated that the Planning Commission had reviewed the Special Use Permit and recommended approval upon conditions listed on the application.

Councilor Seemann moved and Councilor Kutumbos seconded the motion to approve the Special Use Permit for The Spot Food Trailer. Motion Carried: 6-0

4.c. Commercial Enhancement Grants

Town Planner James Shockey stated that the Town had received seven grant requests in the Spring Cycle, and that he had asked all applicants to attend the meeting so the Council could gain a better understanding of the projects. Mr. Shockey stated that the Planning Commission had ranked the projects by order of which they believed would have the most impact. The Planning Commission rated the projects in the following order: Casa Mexico, Adolf’s, The Smokehouse, Da Vinci’s, Pine Tree Plaza, Village Center, Best Western. Mr. Shockey stated that the Town had budgeted 50,000 dollars for grants for the year. Mr. Shockey stated that representatives for Pine Tree Plaza, who wished to install a dumpster enclosure, and Adolf’s, who wished to complete their mural, were not present. Mr. Shockey then introduced Mark Hanna and Leo Shukan of Da Vinci’s. Mr. Hanna and Mr. Shukan presented their proposed project, a second floor deck for outdoor seating for up to 32 people that they anticipated would be ready for use by July 4th.

Mr. Shockey then introduced Mark Hanna and Esteban Rocha, who briefly described Casa Mexico’s proposed project, an expansion on their outdoor deck to provide space for three more

tables. Mr. Hanna stated that this was a small project that could be done completely in-house and immediately upon approval.

Mr. Shockey then introduced a representative for Best Western, who described a proposed project of adding metal awnings and repainting with a more contemporary paint palette.

Mr. Shockey then introduced Katie Riemenschneider, manager of Jim Creek investments. Mrs. Riemenschneider described her proposed major renovation to The Smokehouse. Mrs. Riemenschneider stated that the building is a stigma, and the changes would benefit the center of downtown and a small business owner, and that it would change the look and feel of the building and encourage others to do the same.

A representative of Village Center briefly described their proposed project, additional rope and tree lighting on the front of Village Center, which they anticipate will help business.

After some discussion the Council decides to exclude Pine Tree Plaza's dumpster enclosure as well as the repainting component of Best Western's proposed project, and to fund the remainder of the projects.

Councilor Myers moved and Councilor Seemann seconded the motion to approve \$99,601.81 in grant money for the Spring Grant Cycle. Motion Carried: 6-0

4.d. Old Town Enhancement Grant

Town Planner James Shockey stated that he and Public Works Director Russ Chameroy met with the Old Town Committee and walked Old Town. Mr. Shockey stated that their requests for the summer are a bus shelter, planters and flowers, and signage for the Fraser River Trail. Mr. Shockey stated that Staff was in favor of all enhancements, and that they would be of minimal cost to the Town.

4.e. Ordinance 485 – Board of Adjustment Amendment

Town Planner James Shockey stated that Staff recommended eliminating the Board of Adjustment and turning that role over to be filled by the Planning Commission. Mr. Shockey stated that the Planning Commission reviewed the Ordinance and recommended approval.

Councilor Myers moves and Councilor Seemann seconded the motion to approve Ordinance 485 – Board of Adjustment Amendment, First Reading. Motion passed by the following roll call vote:

Jim Myers	“Aye”	Nick Kutumbos	“Aye”
Mike Periolat	“Aye”	Jimmy Lahrman	“Aye”
Chris Seemann	“Aye”	Chuck Banks	“Aye”

4.f. DRC and Planning Committee Appointment and Reappointment

Town Planner James Shockey stated that Alex Buhayar had resigned from the Design Review Committee, four possible candidates were interviewed for replacement, and Roger Kish was chosen. Mr. Shockey stated that Mike Periolat and John Larson are up for reappointment and both interested in continuing. Mr. Shockey stated that Chuck Banks resigned from the Planning Committee and that Doug Robbins was interviewed and Commission recommended approval.

Councilor Seemann moved and Councilor Kutumbos seconded the motion to approve the DRC and Planning Committee Appointment and Reappointment. Motion Carried: 6-0

4.g. Hideaway Park Stage Design

Town Planner James Shockey stated that O'Brien and Semple Brown provided revised proposals to 100% design development. Mr. Shockey stated that the numbers had not changed at all from the previous meeting. Mr. Shockey stated that the proposals were identical as far as services provided, but that Semple Brown had more experience.

Councilor Myers moves and Councilor Seemann seconds the motion to approve entering into a contract with Semple Brown for the design of the Hideaway Park Stage. Motion Carried: 6-0

4.h. Special Event Permit – Cooper Creek Square Summer Events

Interim Town Clerk Taryn Martin presented the Special Event Permit Application for Cooper Creek Square Summer Events. Ms. Martin stated that the Staff had reviewed the application and recommended approval. Cooper Creek Square representative Stephanie Carey was present for any questions, of which there were none.

Councilor Seemann moved and Councilor Periolat seconded the motion to approve the Special Event Permit for Cooper Creek Square Summer Events. Motion Carried: 6-0.

4.i. Special Event Permit – Blues from the Top

Interim Town Clerk Taryn Martin presented the Special Event Permit Application for Grand County Blues Society's Blues from the Top. Ms. Martin stated that the Staff had reviewed the application and recommended approval. Grand Count Blues Society representative Cheryl Key was present for any questions, of which there were none.

Councilor Seemann moved and Councilor Periolat seconded the motion to approve the Special Event Permit for Grand County Blues Society's Blues from the Top. Motion Carried: 6-0.

4.j. Special Event Permit – WPFC Summer Events

Executive Director Catherine Ross stated that the list of Chamber's Summer Events was located in the Council's Packet. Mrs. Ross briefly reviewed the events. Interim Town Clerk Taryn Martin stated that the Staff had reviewed the application and recommended approval.

Councilor Seemann moved and Councilor Periolat seconded the motion to approve the Special Event Permit for Winter Park Fraser Chamber Summer Events. Motion Carried: 6-0

4.k. 2014 Concrete Replacement – Bid Opening and Contract

Finance Director Bill Wengert stated that the Town received a bid from Kopp Construction that stays within the 45,000 dollar budget. Mr. Wengert stated that staff recommended approval of the Bid and Contract with Kopp Construction.

Councilor Seemann moved and Councilor Periolat seconded the motion to approve the Contract with Kopp Construction for 2014 Concrete Replacement. Motion Carried: 6-0

4.l. Resolution 1443 – 2013 Financial Statements

Finance Director Bill Wengert stated that the Town was audited in March, and there is a draft report of that audit in the Council's Packet. Mr. Wengert introduces CPA Paul Bacchus to discuss the Town's Budget. Mr. Bacchus reviewed the audit process and stated that the numbers are where they were anticipated to be, and that the information that the Council is getting is very accurate.

Councilor Seemann moved and Councilor Myers seconded the motion to approve Resolution 1443 – 2013 Financial Statements. Motion Carried: 6-0

5. Progress Reports

5.a. Fraser Valley Rec – Scott Ledin

Scott Ledin stated that Fraser Valley Recreational District is gearing up for golf season, and that new staff orientation was taking place, the irrigation system was being charged, and the course was beginning to green up. Mr. Ledin stated that Youth Baseball had begun, and that there are nine local teams. Mr. Ledin stated that the Rec Center would be serving as Headquarters for Ride the Rockies, and would be closed on Sunday, June 8th. Mr. Ledin stated that their Board Election was on Tuesday, May 6th, and they would be adding two new Board members.

5.b. Grand County Water and San – Bruce Hutchins

Not present.

5.c. Winter Park Water and San – Mike Wageck

Not present.

5.d. Winter Park Resort – Doug Laraby

Not Present.

5.e. Hideaway Junction – Mike Periolat

Not present.

5.f. Chamber of Commerce – Catherine Ross

Not present.

5.g. Staff Reports

No questions.

6. Town Manager’s Report

Manager Drew Nelson stated that the Town Council Retreat would be scheduled for May 29th and 30th at The Golden Hotel. Manager Nelson stated that the Grand Classic Golf Tournament would be held on June 13th and 14th.

7. Mayor’s Report

Mayor Lahrman stated that he had lunch with Town Manager Drew Nelson, Councilor Jim Myers, and new State Representative K.C. Becker. Mayor Lahrman stated that they discussed issues with Berthoud Pass as well as the Urban Renewal Bill.

8. Town Council Items for Discussion

Nothing to discuss.

Councilor Seemann moved and Councilor Periolat seconded the motion to go into Executive Session in accordance with C.R.S. Title 24, Section 6, Subsection 402-4(e).

9. Executive Session

9.a. Executive Session – Attorney Conference in Accordance with C.R.S. Title 24, Section 6, Subsection 402-4(b) for the Purpose of Receiving Legal Advice on Specific Legal Questions Regarding a Public Utilities Commission Application

9.b. Negotiations in Accordance with C.R.S. Title 24, Section 6, Subsection 402-4(e) for the Purpose of Determining Strategy or Instructions with Negotiators Regarding Disposition or Lease of Property

Upon conclusion of the discussion, the motion was made by Councilor Myers and seconded by Councilor Periolat and unanimously carried to return to Regular Session. Those in attendance at that time were: Mayor Jimmy Lahrman, Councilors Jim Myers, Chris Seemann, Chuck Banks, Nick Kutrumbos, and Mike Periolat, Town Manager Drew Nelson, Town Attorney Kendra Carberry, Interim Town Clerk Taryn Martin, Finance Director Bill Wengert, and Town Planner James Shockey.

There being no further business to discuss, upon a motion regularly adopted, the meeting was adjourned at 1:20 p.m.

The next scheduled meeting of the Town Council will be Tuesday, June 3, 2014 at 5:30 p.m.

Taryn M. Martin, Interim Town Clerk