

IMPORTANT INFORMATION YOU NEED TO KNOW

Industrial Hemp Registrant Responsibilities and Reporting Schedule

- ***Upon accurately and completely filling out your application***, allow up to 30 days for application review and approval process. Any incomplete applications will not be processed and application fees will not be refunded.
- ***Prior to planting*** you must verify that the Registrant has reasonable grounds to believe that the crop the Registrant will plant is of a type and variety of Cannabis that will produce a Delta-9THC concentration of no more than 0.3% on a dry weight basis, describe the Cannabis varieties to be planted, include a map showing where the varieties will be planted and state the intended use of the industrial hemp grown (***Pre-Planting Report*** that requires this verification can be downloaded from the CDA website under Plants/drop down to Industrial Hemp).
- ***You must have your industrial hemp registration certificate prior to planting.***
- ***If a Registrant intends to include plants in the Registration*** that were included under a previous registration certificate, the plant material must be declared on an Industrial Hemp Plant Declaration for Inclusion Form that accompanies the new application (***Industrial Hemp Plant Declaration for Inclusion Form*** can be downloaded from the CDA website under Plants/drop down to Industrial Hemp).
- ***Within 10 days after Planting any Cannabis And/OR 10 Days after Emergence of Any Volunteer Cannabis Plants*** in a Registered Land Area that the Registrant chooses to cultivate and not destroy a Registrant is required to submit a Planting Report and provide a list of varieties, location(s), maps, and actual acreage/square footage of each variety. (***Planting Report*** can be downloaded from the CDA website under Plants/drop down to Industrial Hemp).
- ***Individuals who are not authorized to communicate with the CDA (not specifically identified in the application) will be unable to communicate with the CDA.*** Any changes to contact information including address, phone, and email must be provided to the CDA within 10 days of change.
- ***Please adjust your filter or spam.*** Registrants should be aware that communications from the CDA will occur via written and/or email correspondence so please adjust your email filter and spam settings accordingly.
- ***Registrants that participate in voluntary private testing*** are not exempt from being selected for sampling from the CDA.
- ***30 days prior to harvest*** Registrants shall submit a Hemp Harvest Notification Form that reports anticipated harvest date, location of each variety, and documentation of purchase agreement with an in-state hemp processor or, if no agreement established, a statement of intended end use (***Harvest Report*** can be downloaded at the CDA website under Plants/drop down to Industrial Hemp).
- If your harvest is immature cuttings/clones, then document Immature Plants on your Harvest Report.
- ***Within 10 days after notice of selection for sampling*** Registrant must contact the CDA to arrange and schedule inspection.

- ***When selected for sampling within 30 days of the date of invoice,*** all Registrants must reimburse the CDA for inspection and sampling fees, drive time, mileage, and laboratory analysis.