



SPECIAL PERMIT APPLICATION FOR OVERSIZED VEHICLES, BUSES & HAUL/DUMP TRUCKS

Company Name

Responsible Party

Address

City, State, Zip

Phone

Emergency Phone #

VEHICLE DESCRIPTION

If a fleet, how many vehicles will be included on this permit

Height of Vehicle, Width of Vehicle, Weight of Vehicle, Number of Axles with maximum allowed values.

ROUTE DESCRIPTION

Starting From, City Streets Used

Final Destination of Vehicle, Traffic Control Plan Approved

OPERATION DESCRIPTION

Date(s) of Operation: Start, Finish, Hour(s) of Operation: Start, Finish

I hereby certify that the above information is provided to the best of my knowledge to be accurate and representative of the proposed scope of work.

Owner (print name), Owner (signature), Date

For Office Use Only Do not Write Below

Approved by

Date, Type of Permit(s), Conditions of Approval, Permit Fee, Permit Expires (date)

Every such permit shall be carried in the vehicle or combination of vehicles to which it refers and shall be open to inspection by any police agent or authorized agent of any authority granting such permit

**Sec. 8-6-70. Permit requirements for oversized or overweight vehicles or loads.**

(a) The City Manager may, in his or her discretion, subject to the requirements and criteria set forth in this Chapter, upon receiving application in writing and good cause being shown therefor, issue a permit in writing authorizing the applicant to operate or move a vehicle or combination of vehicles of a size or weight of vehicle or load exceeding the maximum specified in this Chapter or otherwise not in conformity with the provisions of this Chapter.

(b) Types of permits. The following types of permits may be issued by the City Manager for oversized and/or overweight vehicles operating within the City:

(1) Single trip permit: A permit that is valid for only a single daily trip for a set number of days, as determined by the City Manager, over specifically designated roadways or parkways.

(2) Fleet permit: A fleet permit is valid for a one-year period. For purposes of this Subsection, *fleet* means any group of two (2) or more vehicles owned by one (1) person or entity.

(3) Annual permit: A permit that is valid for one (1) year from the date of issuance on all or any specifically designated roadways or parkways.

(4) Special permit: A permit that is valid for a set number of days for structural or oversize moves requiring extraordinary action or for dump trucks or hauling vehicles.

(c) The City Manager is authorized to promulgate administrative rules, regulations and forms not inconsistent with this Article for the efficient administration of this Article.

(d) The City Manager shall prepare and promulgate application forms and other documents to implement the provisions of this Article. Such forms and documents may require from any applicant information deemed necessary or desirable by the City Manager, including but not limited to information needed to identify the applicant and the vehicles and loads to be operated or moved, the particular streets or parkway for which the permit to operate is required and the estimated timeframe of such movement.

(e) The City Manager shall administratively review any submitted application for completeness. Upon a determination that an application is complete, the City Manager shall administratively issue the permit if, in his or her opinion, the application and the permit issuance meet all requirements of this Article and any other applicable law. In rendering such decision, the City Manager shall consider whether the applicant's use of the public right-of-way in accordance with the permit will adversely or potentially adversely impact the health, safety or welfare of the public or cause or risk damage to the public rights-of-way. The City Manager may impose reasonable conditions on any permit to mitigate in whole or in part any adverse impact or damage as a condition of issuance of the permit.

(f) In granting such permit, the City Manager may, at his or her discretion, impose reasonable conditions of approval, including but not limited to: limiting the number of trips or establishing seasonal or other time limitations within which the vehicles described may be operated on the highways indicated, or otherwise limiting or prescribing conditions of operation of such vehicle, when necessary to protect the safety of highway users, to protect the efficient movement of traffic from unreasonable interference or to protect the highways from undue damage to the road foundations, surfaces or structures; and requiring such other undertaking or other security as may be deemed necessary to compensate for any injury to any roadway, highway or road or highway structure.

(g) Permits for excess size and weight and for manufactured homes. The City may charge permit application fees on an annual, single trip, fleet or special permit basis in accordance with the City's

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comprehensive fee schedule adopted by resolution of the City Council.

(h) Special permit for dump trucks or hauling vehicles. Dump trucks or hauling vehicles shall be subject to a special permit application and the City's comprehensive fee schedule described in Section 8-6-100 of this Article. The permittee of a dump truck or hauling vehicle must obtain a special permit on a form provided by the City in which a schedule of the frequency of trips, hours of operation, proposed routes of the dump truck or hauling vehicle and other information required by the permit is specified. Based upon frequency and use, the City, through the City Manager, may issue a special permit subject to reasonable terms and conditions to allow said dump truck or hauling vehicle to operate on City streets and parkways. Any decision to deny a special permit to use City streets and parkways for use by a dump truck or hauling vehicle must be in writing and may be appealed to the City Council following written notice of such appeal tendered by the applicant. Said notice of appeal shall be provided to the City Clerk within thirty (30) days of the decision of denial.

(i) Every permit shall be carried in the vehicle or combination of vehicles to which it refers and shall be open to inspection by any authorized agent of the City, and no person shall violate any of the terms or conditions of such special permit.

(j) No permit shall be necessary for the operation of authorized emergency vehicles, public transportation vehicles operated by municipalities or other political subdivisions of the State, implements of husbandry and farm tractors temporarily moved upon the highway, including transportation of such tractors or implements by a person dealing therein to his or her place of business within the State or to the premises of a purchaser or prospective purchaser within the State, nor shall such vehicle be subject to the size and weight provisions of Section 8-6-30 of this Article. (Prior code 8-127; Ord. 11-10 §1, 2011)

#### **Sec. 8-6-80. Revocation of permit.**

The City may, after notice and hearing to a permit holder, revoke, suspend, refuse to renew or refuse to issue any permit upon a finding that the permit holder has violated any conditions of the permit, or any ordinance or resolution of the City. (Ord. 11-10 §1, 2011)

#### **Sec. 8-6-90. Liability for damage to street or structure.**

(a) No person shall drive, operate or move upon or over any street or parkway structure any vehicle, object or contrivance in such a manner so as to cause damage to said street or parkway structure or sign bridge within or suspended over the public right-of-way.

(b) Every person violating the provisions of Subsection (a) above shall be liable for all damage which said street or parkway structure may sustain as a result thereof. Whenever the driver of such vehicle, object or contrivance is not the owner thereof but is operating, driving or moving such vehicle, object or contrivance with the express or implied consent of the owner thereof, then said owner and driver shall be jointly and severally liable for any such damage. The liability for damage sustained by any such street or parkway structure may be enforced by a civil action by the City. No satisfaction of such civil liability, however, shall be deemed to be a release or satisfaction of any criminal liability for violation of the provisions of Subsection (a) above. (Prior code 8-128; Ord. 11-10 §1, 2011)

#### **Sec. 8-6-100. Schedule of permit fees adopted.**

The schedule of permit fees for oversize and overweight vehicles is adopted by the City Council by resolution and may be amended or repealed and replaced in full or in part by the City Council by resolution. (Prior code 8-129; Ord. 11-10 §1, 2011)

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Oversize/overweight vehicles (Single trip permit)	Permit application required	Sec. 8-6-70 Sec. 8-6-100	\$25.00 per trip, per vehicle
Oversize/overweight vehicles (fleet permit)	LVC and Utility Company Fleet permit (2-10 vehicles)  Vehicle added to fleet (Company fleet) Vehicle added (LVC and Utility)  Permit application required	Sec. 8-6-70 Sec. 8-6-100	\$1,750.00 \$3,000.00  \$300.00 ea. \$250.00 ea.
Oversize/overweight vehicles (special permit)	(>200,000 lb. or 17' wide or greater) Permit application required	Sec. 8-6-70 Sec. 8-6-100	\$175.00 per trip, per vehicle
Oversize/overweight vehicles (annual permit)	Permit application required Valid for one (1) year from date of issuance on all or any specifically designated roadways or parkways	Sec. 8-6-70 Sec. 8-6-100	Determined by City Manager / staff Not less than \$20.00 per trip, per vehicle based on estimated annual trips

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