

## **Duties of the County Treasurer**

The county treasurer is responsible for the collection, custody, maintaining accurate and proper accounting & distribution of county funds. The treasurer also has the responsibility of mailing annual & delinquent property tax notices, collecting tax payments & disbursing monies to the taxing entities. The treasurer holds an annual tax lien sale auction to collect outstanding delinquent tax monies.

The treasurer's office serves as a general collection agency for all county departments.