

CASCADE METROPOLITAN DISTRICT NO. 1

Administrative Offices

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NOTICE OF SPECIAL MEETING AND AGENDA

| <u>Board of Directors:</u> | <u>Office:</u> | <u>Term/Expires:</u> |
|----------------------------|---------------------|----------------------|
| Mike Whittemore | President | 2018/May 2018 |
| Mike Herr | Secretary/Treasurer | 2016/May 2016 |
| Bob Justis | Assistant Secretary | 2018/May 2018 |
| Troy Eason | Assistant Secretary | 2016/May 2016 |
| Stephen Spaulding | Assistant Secretary | 2018/May 2016 |

DATE: May 26, 2015

TIME: **4:30 p.m.**

PLACE: Cascade Fire Station
8015 Severy Road
Cascade, CO 80809

- I. NEW BOARD MEMBER ORIENTATION – PART 1 (4:30 P.M. – 5:30 P.M.)
- II. ADMINISTRATIVE MATTERS – (BEGINNING AT 5:30 P.M.)
 - A. Present Disclosures of Existing and Potential Conflicts of Interest.

 - B. Approve Agenda.

 - C. Public Comment. (Matters not otherwise on the Agenda. Public Comment Limited to 3 Minutes per Person and Taken in Order on Sign-In Sheet).

 - D. Correspondence (Board Responses to Community Correspondence Received Outside of Board Meeting. Board will recite the questions or comments received and provide a verbal response which will be recorded in the minutes. No public comment will be taken during this time).

 - E. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Acknowledge Operations Report (enclosure).
 - Acknowledge Managers Report (enclosure).
 - Review and consider approval of the payment of payables for the period ending May 26, 2015 in the amount of \$10,162.03 (enclosure).
 - Review and accept unaudited financial statements for the period ending April 30, 2015, the schedule of cash position updated as of April 30, 2015, and bank statements (enclosure).
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III. FINANCIAL MATTERS

A. Revenue Bonds:

1. Update on Status of Revenue Bonds.

2. Discuss and consider Approval of Requisition No. 1 to UMB Bank Trustee, for payment of Working Capital Project and Refunding Project funds from Water Enterprise Revenue Refunding and Improvement Bonds Series 2015A and 2015B (enclosure).

- B. Consider adoption of Resolution No. 2015-05-03; Amended and Restated Resolution Concerning the Imposition of Various Fees, Rates, Penalties and Charges for Water Services and Facilities (enclosure).

IV. OPERATIONS MATTERS

- A. Discuss and consider proposal from National Meter & Automation, Inc. for the transfer of software for the handheld meter reading device from Special District Management Services, Inc. to a District computer (enclosure).

- B. Discuss and consider acceptance of Water System Improvement and Assessment Study Pursuant to Settlement Agreement (to be distributed).

- C. Discuss and consider request from Kathryn Stults to waive water use fee from October 2013 to April 2015 (enclosure).

- D. Discuss and consider proposals for customer payment processing services to replace FirstBank lockbox services (to be distributed under separate cover).
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- E. Discuss status of District Website.
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V. LEGAL MATTERS

- A. Discuss and consider adoption of Employee Handbook (enclosure).
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- B. Consider Adoption of Resolution No. 2015-05-04; Adopting the City of Colorado Springs, Colorado Water Shortage Ordinance (enclosure).
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VI. EXECUTIVE SESSION (§§24-6-402(4)(b) & (e), C.R.S.)

- A. Update on potential claims relating to auditor.
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- B. Discuss potential claims relating to embezzlement matters.
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- C. Discuss and consider negotiation of contract with District Engineer.
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- D. Discuss and consider Bound Counsel fee adjustment.
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- E. Discuss and consider negotiation of Special District Management Services, Inc. amended fee schedule proposal.
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VII. OTHER BUSINESS

- A. _____

VIII. ADJOURNMENT

THE NEXT SPECIAL MEETING IS SCHEDULED FOR JUNE 23, 2015 AT 4:30 P.M. REMINDER: THE MEETING WILL BEGIN AT 4:30 WITH PART II OF THE DIRECTOR ORIENTATION TO BE CONDUCTED UNTIL 5:30 P.M. AT WHICH POINT THE REGULAR AGENDA ITEMS WILL BEGIN.