



2012 ACCESS PERMIT APPLICATION FORM & INSTRUCTIONS

Excavations within the Right of Way (ROW) shall not be permitted after October 15th or prior to April 15th unless otherwise approved by the Town of Fraser.

All work shall be performed in accordance with the current **Town of Fraser Design Criteria and Construction Standards** which are available in Chapter 14 of the Fraser Municipal Code at www.frasercolorado.com.

Complete **ALL** sections of the permit including:

- a. Type of Permit
- b. Project Street Address and Lot Number
- c. Applicant's information
- d. Contractor's information
- e. Work to be Performed; attach site plan/construction drawings
- f. Existing Surface Type
- g. Excavation start and end dates

Perform the Financial Surety calculations and include the associated Permit Fee as indicated on the last page. *The Financial Surety for ROW excavations is retained by the Town through a one (1) year warranty period following the date of final inspection. The Financial Surety for driveway construction is retained by the Town until the driveway construction has been inspected and approved by the Town.*

Attach payment.

Make sure that you sign and date the permit application. Please note Access Permit Conditions listed in "Exhibit A" attached to the permit application.

When the permit application is complete, submit it to the Town of Fraser Public Works Administrator for processing. Please call 970-726-5491 ext. 203 a minimum of 24 hours in advance to schedule an appointment for permit application processing.

Permits shall be displayed at the job site at all times and available upon request.

All contractors are required to have a current Town of Fraser Business License. Applications are available at www.frasercolorado.com.

INSPECTIONS:

Town of Fraser inspections require a minimum notice of 48 hours and are available Monday through Thursday 8 A.M. - 3 P.M. and Fridays 8 A.M. – 12 P.M. Call 970-531-1241 to schedule an inspection. Tapping of water & sanitary sewer mains is prohibited on Friday, Saturday and Sunday.



2012 ACCESS PERMIT APPLICATION

TYPE OF PERMIT: _____ DRIVEWAY _____ RIGHT-OF-WAY (ROW)

Project Address: _____ Fraser, Colorado 80442
Street Address Lot Number

Name of Applicant Address Phone/Cell

Applicant Email: _____

Name of Contractor Address Phone/Cell

Contractor Email: _____

Work to be performed (attach construction drawings with length & width detail of ROW excavation, if applicable):

Existing street surface type: _____ Asphalt _____ Concrete _____ Unimproved

Excavation start date: _____ Estimated pavement completion date: _____

APPLICANT: _____ DATE: _____
Signature

Application fee paid: _____ Surety Provided: _____

PERMIT FEES: The permit fee and financial surety shall be charged in accordance with the current fee schedule established by the Town Board. **Acceptable forms of surety are cash, cashier's check or letter of credit only.**

DRIVEWAY PERMIT FEE: \$ 50.00 Fee + \$500.00 surety amount = \$ 550.00
ROW PERMIT FEE: \$275.00 Fee + \$ _____ surety amount = \$ _____

- **Unimproved portions of the ROW**
Length linear feet x width linear feet x \$5.00/SF x 125% = _____

Rates for asphalt shall be calculated using the following formula, or \$1,500.00, whichever is greater:

- **Asphalt portions of the ROW**
Length linear feet x width linear feet x \$8.00/SF x 125% = _____

Rates for concrete shall be calculated using the following formula, or \$1,500.00, whichever is greater:

- **Concrete portions of the ROW**
Length linear feet x width linear feet x \$8.00/SF x 125% = _____

“EXHIBIT A”

Town of Fraser- Access Permit Conditions

1. No work shall commence prior to the issuance of an Access Permit. Permit shall be kept at the job site at all times and available upon request.
 2. Failure to obtain proper permits shall be cause for issuance of stop work orders and the Town may elect to require exposure of any covered work and/or assess penalty fines.
 3. Construction shall only be allowed between sunrise and sunset Monday through Friday, and between 8:00 A.M. and 6:30 P.M. on Saturday and Sunday.
 4. An approved Traffic Control Plan shall be provided and maintained on site in accordance with the Manual on Uniform Traffic Control Devices for ROW Access Permits.
 5. All asphalt and concrete must be saw cut prior to removal.
 6. The Town of Fraser must be present for inspection at the time of any water and/or sanitary sewer main tap and backfill.
 7. Upon completion of driveway construction, the Applicant shall notify the Public Works Department and request an inspection. The Applicant will be notified in writing of any deficiencies with ten (10) days of the inspection and shall correct those deficiencies within thirty (30) days of the written notification. The deficiencies shall be corrected prior to the release of the Financial Surety.
 8. Town of Fraser inspections require a **minimum notice of 48 hours** which are available Monday through Thursday 8 A.M. - 3 P.M. and Fridays 8 A.M. - 12 P.M. **Call 970-531-1241 to schedule inspections. Tapping of water & sanitary sewer mains is prohibited on Friday, Saturday and Sunday.**
 9. Permanent replacement paving shall be installed within thirty (30) days following backfill inspection. The Town may allow installation and maintenance of temporary surfacing for longer periods subject to specific written approval by the Town which may require additional surety.
 10. Excavations between September 15th and October 15th shall be repaved within five (5) business days.
 11. Excavations within the Right of Way (ROW) **shall not be permitted after October 15th or prior to April 15th** unless otherwise approved by the Town of Fraser.
 12. Per Colorado law, utility locates must be called into the Utility Notification Center of Colorado, at a minimum, 72 hours (3 days) prior to excavation at **811** or visit their website for more information at: www.uncc.org.
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