



Colorado New Energy Improvement District Board of Director's Special Meeting

September 7, 2018

10:00 a.m.

Colorado Energy Office, Main Conference Room

1580 Logan Street, Suite 100

Denver, CO 80203

Conference line: 877.820.7831

Access: 783166

Board members

Ken Myers, Chief Credit Officer – ANB Bank (term expires 9-1-2020)

Iain Campbell, Managing Director, Rocky Mountain Institute (term expires 9-1-2020)

Kim DeVoe, Energy Services Engineer – Fort Collins Utilities (term expires 9-1-2020)

Ronn Mack, VP of Corporate Properties for Wells Fargo (term expires 9-1-2020)

Jenifer Waller, Chief Operating Officer – Colorado Banker's Association (term expires 9-1-2019)

Eric Blank, Executive VP and Co-Founder – Community Energy (term expires 9-1-2019)

Paul Scharfenberger, CEO Director of Finance and Operations

Agenda Item	Description	Time
1	Call to Order / Roll Call	10:00 AM - 10:05 AM
2	Consent Agenda <i>The consent agenda contains items that can be decided without discussion. Any Board member may request removal of any items they do not want to consider without discussion or wish to vote no on without jeopardizing the approval of other items on the consent agenda. Items removed will be placed under "Discussion of C-PACE Items" in the order they appear on the agenda (this should be done prior to the motion to approve the consent agenda).</i> 2.a. Resolution No. 2018-R-01: Ratifying Certain Professional Services Agreements 2.b. Resolution No. 2018-R-02: Authorizing District to Join as a Participant in the Colorado Local Government Liquid Asset Trust to Pool Funds for Investment (ColoTrust)	10:05 AM - 10:15 AM

2.c. Resolution No. 2018-R-03: Approving Past Meeting Minutes and Authorizing Recording Secretary to Execute on Behalf of the District

2.d. Resolution No. 2018-R-04: Adopting District Records Retention Policy

2.e. Resolution No. 2018-R-05: Approving Application for Audit Exemptions (2010 - 2015), Authorizing Board members to Execute Audit Exemption Application Forms and Authorizing District Accountant to File Audit Exemption Applications with the State Auditor's Office

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Discussion of C-PACE Items

3.a. Resolution No. 2018-R-06: Delegating Authority to District General Counsel to Execute FARs and AFAs on Behalf of District Prior to Recording 10:15 AM - 10:20 AM

3.b. Discussion and policy direction on expansion of financing term (20 to 25 years). 10:20 AM - 10:25 AM

3.c. Discussion and policy direction on lien package recording fees 10:25 AM - 10:30 AM

3.d. Discussion of SAO Performance Audit (2019) and delegation of authority to execute SAO engagement letter for Performance Audit 10:30 AM - 10:45 AM

3.e. Summary of projects closed to date in 2018 10:45 AM - 10:50 AM

3.f. Discussion of flow of funds for C-PACE projects in 2019 and future years utilizing ColoTrust 10:50 AM - 10:55 AM

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Public Hearing Items

4.a. Resolution No. 2018-R-07: Resolution Adopting a \$-0- Budget for Each of Years 2010-2015 10:55 AM - 11:00 AM

4.b. Resolution No. 2018-R-08: Resolution Adopting Amended 2016 Budget 11:00 AM - 11:15 AM

4.c. Resolution No. 2018-R-09: Resolution Adopting Amended 2017 Budget 11:00 AM - 11:15 AM

4.d. Resolution No. 2018-R-10: Resolution Adopting Amended 2018 Budget 11:00 AM - 11:15 AM

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Discussion of R-PACE Items

5.a. Transferability Recommendation 11:15 AM - 11:25 AM

- 5.b. Consumer Protections Review
- Financing Estimate and Disclosure 11:25 AM - 11:35 AM
 - Confirmation of Terms Call 11:35 AM - 11:45 AM
 - Completion Certificate 11:45 AM - 11:50 AM
 - Right to Cancel 11:50 AM - 11:55 AM

- Ongoing Communications	11:55 AM - 12:00 PM
- PACE Representations and Marketing	12:00 PM - 12:10 PM
- Contractor Marketing Guidelines	12:05 PM - 12:15 PM
- Cust Complaints /Dispute Resolution	12:10 PM - 12:20 PM
5.c. County Outreach Update	12:15 PM - 12:25 PM
5.d. Timeline Update	12:20 PM - 12:30 PM
5.e. New Construction Update	12:25 PM - 12:35 PM
5.f. Eligible Measures & QA/QC Update	12:30 PM - 12:45 PM

Note: R-PACE Items distributed to Board under separate cover

6	Chair of the Board of Directors: Resignation and Election 6.a. Announcement of Paul Scharfenberger Resignation 6.b. Introduction of Andrew Sand as CEO Executive Director Kathleen Staks designee to sit as a member of the Board of Directors pursuant to C.R.S. Sec. 32-20-104(2)(a)(I) 6.c. Motion to Elect a Chair of the Board of Directors	12:45 PM - 12:55 PM
7	Director Comments (optional)	12:55 PM - 1:00 PM
8	Adjourn	1:00 PM