

CITY OF CENTRAL, COLORADO
NOTICE OF A REGULAR MEETING of the CITY COUNCIL to be held on
Tuesday, September 16, 2014 @ 7:00 p.m.
141 Nevada Street, Central City, Colorado
AGENDA

The City Council meeting packets are prepared several days prior to the meetings and available for public inspection at City Hall during normal business hours the Monday prior to the meeting. This information is reviewed and studied by the City Council members, eliminating lengthy discussions to gain basic understanding. Timely action and short discussion on agenda items does not reflect lack of thought or analysis. Agendas are posted on the City's website, the City Hall bulletin board and at the Post Office the Friday prior to the Council meeting.

7:00pm Council Meeting

1. Call to Order.

2. Roll Call. Mayor Ron Engels
Mayor Pro-Tem Bob Spain
Council members Shirley Voorhies
Glo Gaines
Kathy Heider

3. Pledge of Allegiance

4. Additions and/or Amendments to the Agenda.

5. Conflict of Interest.

6. Consent Agenda: The Consent Agenda contains items that can be decided without discussion. Any Council member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda. Items removed will be placed under Action items in the order they appear on the agenda (this should be done prior to the motion to approve the consent agenda).

Regular Bill lists of August 21, 28 and September 4, 11; and
City Council minutes: August 19, 2014

PUBLIC FORUM/AUDIENCE PARTICIPATION – (public comment on items on the agenda not including Public Hearing items): the City Council welcomes you here and thanks you for your time and concerns. If you wish to address the City Council, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address the City Council. Your comments should be limited to **three (3) minutes per speaker**. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and your questions may be directed to the City Manager for follow-up. Thank you.

SECOND READING AND PUBLIC HEARING –

7. Ordinance No. 14-07: An ordinance of the City Council of the City of Central, Colorado amending certain provisions of Article IX of Chapter 6 and Article I of Chapter 16 of the Central City Municipal Code. (Miera)

ACTION ITEMS: NEW BUSINESS –

8. Resolution No. 14-15: A resolution of the City Council of the City of Central, Colorado recognizing Colorado Cities and Towns week, October 20-26, 2014 and encouraging all citizens to support the celebration and corresponding activities. (Miera)

9. 2013 Audit Presentation (Flowers)

10. Acceptance of 2015 CIRSA Property/Casualty & WC Quotes (Flowers)

11. Resolution No. 14-16: A resolution of the City Council of the City of Central, Colorado establishing certain financial procedures specific to authorized check signatories. (Flowers)

REPORTS –

12. Staff updates –

COUNCIL COMMENTS - limited to 5 minutes each member.

PUBLIC FORUM/AUDIENCE PARTICIPATION – for non-action items not Action or Public Hearing items on this agenda (same rules apply as outlined in the earlier Public Forum section).

ADJOURN. Next Council meeting October 7, 2014.

Posted 9/12/14

PLEASE TURN OFF CELL PHONES

Please call Reba Bechtel, City Clerk at 303-582-5251 at least 48 hours prior to the Council meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting.

**CITY OF CENTRAL
DEBIT CREDIT CARD PURCHASES**

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
TOTAL for Debit Cards			-
7/8/2014	Win-Tron Electronics	Fire Truck Maintenance	3,546.00
7/11/2014	Safeway	Water Dept. Supplies	9.33
7/16/2014	Home Depot	PD Building Maintenance	18.72
7/17/2014	2914 Governance Eventbrite	Manager Governance Event	35.00
7/17/2014	Mid City Grille	PW Dept Meal	66.92
7/18/2014	Oreilly Auto	PD Auto Supplies	54.30
7/24/2014	Summit Sign and Safety	PW Signs	82.34
7/24/2014	Spedtech Lights	Lights for PW	441.33
7/25/2014	Ponderosa Car Wash	PD Car Wash	9.00
8/1/2014	S. Philly Bar and Grille	Chief Conference	48.76
8/1/2014	The Parking Spot	Airport Parking Chief Conferece	37.17
8/1/2014	Marriott	Chief Conference	1,111.26
8/4/2014	Safeway	Food for Pit Rally Officers	59.51
8/4/2014	Bens BBQ and Smokehouse	Food for Pit Rally Officers	15.16
8/4/2014	Ponderosa Car Wash	PD Car Wash	9.00
8/4/2014	Johnny Z's	FD Meals	150.72
8/5/2014	Lowe's	Refrigerator for Townhome	2,499.00
8/5/2014	Finance Charges	Finance Charges	247.62
Total for Credit Cards			8,441.14
Total for All Cards			8,441.14

CASH FLOW
CHECK LISTING

Inv Date	Inv #	Ck. Date	CK#	Vendor	Description	Amount	Mail Date
8/22/14	35830	9/4/14	128690	GCR Tires and Services	Tires for Water Truck	981.56	
9/4/14	90414	9/4/14	128691	Gilpin County Arts Assoc.	PR for Gallery	2,225.00	
9/4/14	Sep-12	9/4/14	128692	Gilpin Ambulance Authority	Ambulance Service	13,631.25	
8/22/14	8993772	9/4/14	128693	Hach Company	Water Chemicals	337.79	
6/2/14	46956	9/4/14	128694	The Lighthouse	Lamps and Spilt Broom	134.20	
8/22/14	82214	9/4/14	128695	Xcel Energy	Electricity	128.99	
8/16/14	081614J	9/4/14	128696	Century Link	Telephone	52.34	
8/12/14	422310	9/4/14	128697	USA Bluebook	Safety Glasses	221.22	
8/21/14	Sep-14	9/4/14	128698	Vision Service Plan	Vision Insurance Premiums	279.84	
8/22/14	900021382	9/4/14	128699	CO Dept of Public Health	Drinking Water Fee	865.00	
9/1/14	529950	9/4/14	128700	Aflac	Supplemental Insurance Premiums	286.50	
8/28/14	82814	9/4/14	128701	Whitney Blake	Mileage to Div. of Gaming meeting	27.00	
9/1/14	9949	9/4/14	128702	Allen Technology Advising	Monthly IT Maintenance and Warranty on Server	4,209.00	
9/1/14	47929	9/4/14	128703	One Way Inc	Residential Trash Pickup	5,215.50	
8/26/14	82614	9/4/14	128704	USA Communications	Internet for City Hall, PW	600.90	
8/18/14	D852796	9/4/14	128705	Accutest Mountain States	Water Testing	140.00	
8/21/14	12285571	9/4/14	128706	Integra	Phone Service for City Hall	720.29	
9/2/14	90214	9/4/14	128707	Russ Thomas	Mileage Reimbursement	45.00	clrd
8/25/14	843737	9/4/14	128708	Buckeye Welding	Oxygen	13.00	
9/1/14	90114	9/4/14	128709	Liberty National	Life Insurance Premiums	116.50	
9/4/14	90414	9/4/14	128710	Employee	Employee Pay Advance	500.00	clrd
8/28/14	2411	9/4/14	128711	Colorado Coach Transportation	Shuttle Service for September	34,770.60	clrd
		9/5/14	128712	Petty Cash	Office Supplies, Car Title and Plates	263.65	
		9/12/14	128713-14	Employee Payroll	Employee Payroll Checks	1,293.72	
		9/12/14	128715	ICMA-401	Retirement Contributions	2,181.87	
		9/12/14	128716	ICMA-457	Retirement Contributions	2,053.97	
		9/12/14	128717	ICMA-IRA	Retirement Contributions	381.00	
		9/12/14	128718	Law office of Wyn T. Taylor	Garnishment	286.00	
9/3/14	Sep-14	9/11/14	128719	Barbara Thielemann	Planning Commission	50.00	
3/4/14	CBC1410	9/11/14	128720	Coors Brewing Company	Farmers Highline and Wannamaker Ditch	16,847.88	
9/11/14	91114	9/11/14	128721	Gilpin County Arts Assoc.	Artist Sales and Payroll	3,070.00	
8/29/14	82914	9/11/14	128722	Home Depot	Spray Paint, Soap, Hammer	816.24	
8/22/14	62425722	9/11/14	128723	Matthew Bender	2014 CRS Books	73.31	
8/29/14	61484933	9/11/14	128724	Nalco Chemical	Chemical Mixture	2,020.86	
9/2/14	90214	9/11/14	128725	Xel	Electricity	4,946.32	
9/1/14	9004955206	9/11/14	128726	Cintas	AED Lease	99.00	
8/23/14	2342682	9/11/14	128727	Patricia Sisk	Uniforms for PD	459.00	
8/29/14	2368191	9/11/14	128728	Galls Inc.	Uniform Shirts	188.99	
8/19/14	6216717Y	9/11/14	128729	NFPA National	Training Materials for FD	203.81	
9/3/14	2014097008	9/11/14	128730	Anthem Blue Cross	Oct Health Premiums	14,536.45	
9/9/14	90914	9/11/14	128731	Mark Douglas	Ammunition Reimbursement	87.00	
9/11/14	125527	9/11/14	128732	Air-O-Pure	Restrooms at City Shop and Reservoir	95.00	

CASH FLOW
CHECK LISTING

9/11/2014

9/1/14	4761	9/11/14	128733	Ausmus Law Firm	Prosecution for September	600.00
8/26/14	9731153053	9/11/14	128734	Verizon Wireless	Cell Phones	1,122.90
8/26/14	082614C	9/11/14	128735	USA Communications	Internet for FD	50.95
9/2/14	8529	9/11/14	128736	LAWS	Weathertech Floor Liners for FD	336.30
9/2/14	90214	9/11/14	128737	T&D Car Wash	PD Car Washes	45.32
9/5/14	12056	9/11/14	128738	ROI Fire & Ballistics	Bunker Gear for FD	32,484.00
9/3/14	Sep-14	9/11/14	128739	Margaret Grant	Planning Commission	50.00
9/3/14	Sep-14	9/11/14	128740	Herman Gaines	Planning Commission	50.00
9/1/14	2081234937	9/11/14	128741	Waste Management	Dumpster Pickup	1,133.12
9/3/14	Sep-14	9/11/14	128742	Judy Laratta	Planning Commission	50.00
9/3/14	Sep-14	9/11/14	128743	Lisa Leben	Planning Commission	50.00
9/1/14	90114	9/11/14	128744	Transunion Risk & Alternative	Investigative Software for PD	10.50
9/9/14	90914	9/11/14	128745	David Gottschalk	Uniform Boots Reimbursement	112.95
9/3/14	13189	9/11/14	128746	Advanced Transmission	Fire Truck Transmission Work	2,175.00
Total Issued:						207,334.60
Outstanding through ENB						59.00
Outstanding through COB						207,334.60
Approved & Sent Checks:						53,608.01
Clrd & Pending Approval:						35,315.60
Voided Checks:						-
Total Pending Approval 9/16/14						153,726.59

**CITY OF CENTRAL
CITY COUNCIL MEETING
August 19, 2014**

CALL TO ORDER

A regular meeting of the City Council for the City of Central was called to order by Mayor Engels at 7:07 p.m., in City Hall on August 19, 2014.

ROLL CALL

Present: Mayor Engels
Alderman Spain
Alderman Gaines
Alderman Heider
Alderman Voorhies

Absent: None

Staff Present: City Manager Miera
City Clerk Bechtel
Utilities/PW Superintendent Griffith
Fire Chief Allen

The Pledge of Allegiance was recited by all present.

ADDITIONS AND/OR AMENDMENTS TO THE AGENDAa

The agenda was approved as presented.

CONFLICTS OF INTEREST

No Council Member disclosed a conflict regarding any item on the agenda.

CONSENT AGENDA

Alderman Spain moved to approve the consent agenda containing the regular bill lists for August 7 and 14, 2014; and the City Council minutes for the meeting on August 5, 2014. Alderman Voorhies seconded, and without discussion, the motion carried unanimously.

PUBLIC FORUM/AUDIENCE PARTICIPATION

Joe Behm, CCBID, stated that regarding the contract with Economic Strategies, he was surprised to see the City interested in negotiating with a single entity and would like to see the background of the firm to see if they understand the unique background of Central City and would hope that there will be measureable deliverables.

ACTION ITEMS: NEW BUSINESS

Authorize the City Manager to negotiate a contract with Economic Strategies, LLC

Manager Miera explained that the City is in the process of negotiating a small contract for some grants that have been identified as a resource for the City and that he shares Mr. Behm's interest in the deliverables. This company has already started on putting together what it can do for the City when it was working through CEDA and now would continue that work directly with the City. The

proposed contract will go through 2014 with an actual value under \$25K. Staff will bring back a contract for approval once we see what has been done already and if they can provide what we need.

Alderman Heider asked to have an update on the status of CEDA at an upcoming work session.

Alderman Voorhies moved to authorize the City Manager to negotiate and bring back findings and a possible contract with Economic Strategies, LLC. Alderman Heider seconded, and without discussion, the motion carried unanimously.

STAFF UPDATES

Utilities/PW Superintendent Griffith reported that the PW crew has been very busy working to remediate a stone wall across from the Red Dolly and another wall across from Green Grass on Gregory.

Manager Miera reported that he has submitted an Endangered Places report for the Belvidere and the Knights of Pythias structures. This program identifies properties in need of renovation. Mayor Engels added that this offers no protection and no money for these structures but it does bring awareness to their condition.

COUNCIL COMMENTS

Council offered thanks to all the City staff and the PW crew for their management of the rock slide event and all the efforts to reopen in 3 days. Manager Miera added that we have a great staff and they all pulled together last week.

Mayor Engels added a thank you to the assisting agencies for their pro-bono help.

Mayor Engels thanked Joe Behm for his hard work in executing successful events.

PUBLIC FORUM/AUDIENCE PARTICIPATION

Leslie Cady, 312 E 3rd High, offered appreciation for the wonderful job Public Works recently did on some street repair and improvement near her home.

At 7:26 p.m., Mayor Engels adjourned the meeting.

The next Council meeting is scheduled for September 2, 2014 at 7:00 p.m.

Ronald E. Engels, Mayor

Reba Bechtel, City Clerk



AGENDA ITEM #7

CITY COUNCIL COMMUNICATION FORM

FROM: Marcus McAskin, City Attorney
DATE: September 12, 2014
ITEM: Ordinance 14-07 Amending Certain Provisions of Article IX of Chapter 6 and Article I of Chapter 16 of the Municipal Code

ORDINANCE
 MOTION
 INFORMATION

- I. **REQUEST OR ISSUE:** Ordinance No. 14-07 proposes minor revisions to Chapters 6 and 16 of the Municipal Code. Chapter 16 of the Code is the City's Zoning Ordinance.

Section 16-10-20 of the Municipal Code requires that any proposed amendments to the Zoning Ordinance be referred to the City's Planning Commission for study and recommendation.

The Planning Commission held a public hearing on Wednesday, September 3, 2014 in order to consider the proposed revision to the Zoning Ordinance. Notice of the September 3rd Planning Commission public hearing was published in The Weekly Register-Call on August 7, 2014.

Following the conclusion of the public hearing, Planning Commission made a motion to recommend approval of Ordinance No. 14-07 to City Council. The motion was unanimously approved.

- II. **RECOMMENDED ACTION / NEXT STEP:** Approve Ordinance No. 14-07 on second reading following public hearing.

- III. **FISCAL IMPACTS:** None.

- IV. **BACKGROUND INFORMATION:** The City Council is being asked to consider Ordinance 14-07 on second reading on September 16, 2014. The proposed Ordinance was considered on first reading on August 5, 2014. Following policy guidance from City Council at the July 15, 2014 work session, the proposed ordinance bans marijuana clubs, businesses, and all other commercial marijuana operations that are not contemplated or authorized by Colorado law or City ordinance.

By virtue of an amendment to the state constitution in 2000 known as Amendment 20, Colorado voters created a limited exception to state criminal laws for persons using marijuana for authorized medical reasons. Pursuant to that amendment, the Colorado legislature declared unlawful *any* operation related to the production and sale of medical marijuana *except* three types of businesses that it authorized via the state Medical Marijuana Code. In a similar fashion, Amendment 64 and its implementing statutes only authorize four types of commercial operations related to retail marijuana: retail marijuana stores and cultivation, products manufacturing, and testing facilities. The City has banned three of the four commercial operations authorized pursuant to Amendment 64, and currently only allows the operation of retail marijuana stores within City boundaries.

Neither state law nor the City's existing marijuana regulations contemplate, authorize, permit, or protect any other type of business related to marijuana. However, City Staff is aware that entrepreneurs are proposing new business models related to marijuana. For example, the City Clerk has received an informal inquiry from a group interested in redeveloping Scarlett's Casino to include a venue for smoking marijuana and consuming other marijuana products, in addition to a movie theater and restaurant. City regulations do not currently permit this type of land use.

Proposed Ordinance No. 14-07 clarifies that the City does not permit any other type of marijuana-related business other than those medical marijuana establishments and retail marijuana stores that the City specifically allows and regulates.

A copy of proposed Ordinance 14-07 is attached to this Council Communication Form.

Notice of the City Council public hearing on this proposed Ordinance was published in The Weekly Register-Call on August 7, 2014. A copy of the publisher's affidavit is on file with the City Clerk's office.

V. **LEGAL ISSUES:** None.

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** N/A

VII. **SUMMARY AND ALTERNATIVES:** City Council has the following options:

- (1) Adopt Ordinance No. 14-07 on second reading following public hearing;
- (2) Direct staff to make revisions to the Ordinance and continue the public hearing to a date and time certain; or
- (3) Reject or deny the Ordinance.

**CITY OF CENTRAL, COLORADO
ORDINANCE 14-07**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
CENTRAL, COLORADO AMENDING CERTAIN PROVISIONS OF
ARTICLE IX OF CHAPTER 6 AND ARTICLE I OF CHAPTER 16 OF
THE CENTRAL CITY MUNICIPAL CODE**

WHEREAS, the City of Central is a home rule municipality that is authorized, pursuant to its Home Rule Charter, the Colorado Constitution, and state law, to adopt ordinances in furtherance of the health, safety and welfare of the City's inhabitants; and

WHEREAS, in November 2000, the voters of the State of Colorado approved Amendment 20, subsequently codified as Section 14 of Article XVIII of the Colorado Constitution ("Amendment 20"), which created a limited exception and affirmative defense to state criminal liability for the specific use of medical marijuana by certain persons in Colorado; and

WHEREAS, by and through Ordinance 12-16 the City adopted regulations requiring the licensing of medical marijuana establishments, which regulations are codified in Article VII of Chapter 6 of the Municipal Code; and

WHEREAS, neither Amendment 20 nor its implementing state statutes or administrative regulations, including the Colorado Medical Marijuana Code, authorize or contemplate any form of business or commerce relating to the consumption of marijuana or marijuana products; and

WHEREAS, on November 6, 2012, the voters of the State of Colorado approved Amendment 64, subsequently codified as Section 16 of Article XVIII of the Colorado Constitution ("Amendment 64"), which authorizes the personal use and possession of recreational marijuana for persons over 21 years of age and specifies the lawful operation of marijuana-related facilities; and

WHEREAS, by and through Ordinance 13-09 the City adopted regulations requiring the licensing of retail marijuana stores, which regulations are codified in Article IX of Chapter 6 of the Municipal Code; and

WHEREAS, the City prohibits the operation of marijuana cultivation facilities, marijuana product manufacturing facilities or marijuana testing facilities within the boundaries of the City; and

WHEREAS, neither Amendment 64 nor its implementing state statutes or administrative regulations, including the Colorado Retail Marijuana Code, authorize or contemplate any other form of business or commerce relating to the production, sale, or consumption of marijuana or marijuana products; and

WHEREAS, the City desires expressly to ban any other form of business or commerce involving the cultivation, processing, manufacturing, storage, sale, distribution or consumption of marijuana and marijuana products other than properly licensed medical marijuana

establishments or retail marijuana stores, as those terms are defined in the Municipal Code, within the boundaries of the City; and

WHEREAS, the Planning and Zoning Commission, having considered this Ordinance at a duly noticed public meeting, has recommended that City Council consider this ordinance for adoption; and

WHEREAS, the City Council finds that this Ordinance will further the health, safety and general welfare of the City's inhabitants; and

WHEREAS, City Council conducted a public hearing, with proper notice provided, to consider adoption of this Ordinance as required by law.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO THAT:

Section 1. Section 6-9-10 of Article IX of Chapter 6, entitled "Findings and legislative intent," is hereby repealed and re-enacted in its entirety to read as follows:

Sec. 6-9-10. Findings and legislative intent.

Section 16 of Article XVIII of the Colorado Constitution and Article 43.4 of Title 12, C.R.S. vest the City Council with the option to determine whether to license Retail Marijuana Establishments within the boundaries of the City. The purpose of this Article is to authorize such licensing only for retail marijuana stores, to regulate such retail marijuana stores in the City pursuant to the requirements of this Article, and to designate a local licensing authority to issue and process applications submitted for a license within the City. The operation of marijuana cultivation facilities, marijuana product manufacturing facilities and marijuana testing facilities is prohibited within City boundaries. In addition, all other forms of business or commerce involving the cultivation, processing, manufacturing, storage, sale, distribution, or consumption of marijuana or marijuana products, whether or not conducted for profit, shall be strictly prohibited within the City's boundaries. This Article is intended to exercise the authority granted by Section 16 of Article XVIII of the Colorado Constitution and the Colorado Retail Marijuana Code for the City to adopt licensing requirements that are supplemental to and/or stricter than, the requirements set forth in State law. The purpose of this Article is to license and regulate retail marijuana stores in the interest of public health, safety and general welfare of the community.

Section 2. Section 6-9-30(a) of Article IX of Chapter 6 of the Central City Municipal Code, entitled "Definitions," is hereby amended to include the following definition:

Marijuana products shall have the same meaning as set forth in Amendment 64, or as may be more fully defined in the Colorado Retail Marijuana Code.

Section 3. Section 6-9-40 of Article IX of Chapter 6 of the Central City Municipal Code, entitled "Marijuana cultivation facilities, marijuana product manufacturing facilities, and marijuana testing facilities," is hereby amended to read as follows in its entirety:

Sec. 6-9-40. Marijuana cultivation facilities, marijuana product manufacturing facilities, and marijuana testing facilities prohibited; other unlawful acts.

- (a) The following uses shall be prohibited within the boundaries of the City:
 - (1) Marijuana cultivation facilities;
 - (2) Marijuana product manufacturing facilities; and
 - (3) Marijuana testing facilities.
- (b) No person shall operate a marijuana cultivation facility, marijuana product manufacturing facility or marijuana testing facility within the corporate boundaries of the City, as the same may be adjusted from time to time through annexation or otherwise.
- (c) It shall be unlawful for any person to engage in any form of business or commerce involving the cultivation, processing, manufacturing, storage, sale, distribution or consumption of marijuana or marijuana products other than: (1) medical marijuana establishments properly licensed pursuant to Article VII of Chapter 6 of this Code; or (2) retail marijuana stores properly licensed pursuant to this Article IX. All other forms of business or commerce, whether or not conducted for profit, involving the cultivation, processing, manufacturing, storage, sale, distribution or consumption of marijuana or marijuana products are strictly prohibited within the corporate boundaries of the City.

Section 4. The definition of *Club* as set forth in Section 16-1-130 of Article I of Chapter 16 of the Central City Municipal Code is hereby repealed and reenacted to read as follows:

Club means any membership organization, including a lodge catering exclusively to members and their guests, whose facilities are limited to meeting, eating and recreational uses, and whose activities are not conducted principally for monetary gain. Club does not mean or include any membership organization that is prohibited by Section 6-9-40(c) of this Code.

Section 5. Codification Amendments. The codifier of Central City's Municipal Code is hereby authorized to make such numerical and formatting changes as may be necessary to incorporate the provisions of this Ordinance within the Central City Municipal Code.

Section 6. Severability. Should any one or more sections or provisions of this Ordinance be judicially determined invalid or unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance, the intention being that the various sections and provisions are severable.

Section 7. Repeal. Any and all ordinances or codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such ordinance or code or part thereof shall not revive

any other section or part of any ordinance or code heretofore repealed or superseded and this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the effective date of this Ordinance.

Section 8. Safety Clause. The City Council hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the City of Central, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The City Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained.

Section 9. Effective Date. This Ordinance shall become effective immediately following publication, public hearing and the approval of City Council following second reading in accordance with Sections 5.9 and 5.10 of the City Charter.

INTRODUCED AND READ by title only on first reading at the regular meeting of the City Council of the City of Central on the 5th day of August, 2014, at Central City, Colorado.

CITY OF CENTRAL, COLORADO

Ronald E. Engels, Mayor

Approved as to form:

Marcus McAskin, City Attorney

ATTEST:

Reba Bechtel, City Clerk

PASSED AND ADOPTED on second reading, at the regular meeting of the City Council of the City of Central on the 16th day of September, 2014.

CITY OF CENTRAL, COLORADO

Ronald E. Engels, Mayor

ATTEST:

Reba Bechtel, City Clerk

POSTED IN FULL AND PUBLISHED BY TITLE AND SUMMARY in the Weekly Register Call newspaper on August 7, 2014.

POSTED AND PUBLISHED BY TITLE [AND SUMMARY IF AMENDED ON SECOND READING] in the Weekly Register Call newspaper on September 18, 2014.

CITY OF CENTRAL, COLORADO

Ronald E. Engels, Mayor

ATTEST:

Reba Bechtel City Clerk



AGENDA ITEM # 8

CITY COUNCIL COMMUNICATION FORM

FROM: Daniel R. Miera, City Manager

DATE: September 8, 2014

ITEM: Resolution No. 14-15: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO RECOGNIZING COLORADO CITIES AND TOWNS WEEK, OCTOBER 20-26, 2014 AND ENCOURAGING ALL CITIZENS TO SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES.

NEXT STEP: Council Motion

ORDINANCE
 MOTION
 INFORMATION

- I. **REQUEST OR ISSUE:** The proposed resolution supports the Colorado Municipal League's initiative to create a week to acknowledge and celebrate the work that municipal government does day in and day out. It assists in communicating a unified statewide message that cities and towns are committed to making Colorado a wonderful state in which to live, work, and play.
- II. **RECOMMENDED ACTION / NEXT STEP:** Move to approve Resolution 14-15.
- III. **FISCAL IMPACTS:** No outlay of any funds; however, there will be a minimal time commitment from the City Manager and/or staff to participate in certain activities.
- IV. **BACKGROUND INFORMATION:** The Colorado Municipal League is sponsoring the *Colorado Cities & Towns Week* to encourage municipalities to inform their residents, in a unique way, about the vital services provided by their city or town. Central City plans to raise public awareness about the services the City performs and educate the public on how municipal government works. The City will participate in youth engagement activities, public outreach (PSAs and other electronic media), and related community events.

V. LEGAL ISSUES: None

VI. CONFLICTS OR ENVIRONMENTAL ISSUES: None

VII. SUMMARY AND ALTERNATIVES:

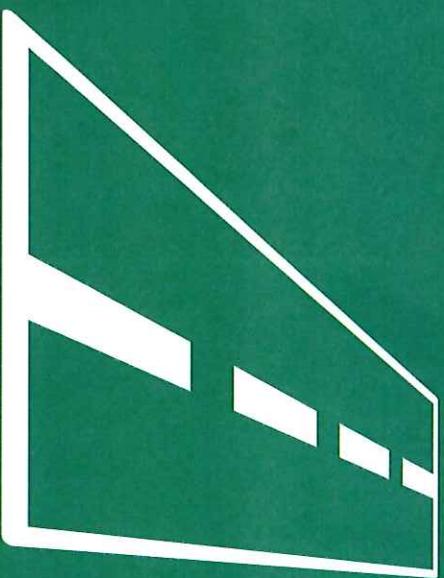
Council may take one of the following actions:

1. Move to Approve.
2. Move to Approve with Amendments.
3. Move to Deny Request.

COLORADO CITIES & TOWNS WEEK

October 20–26, 2014





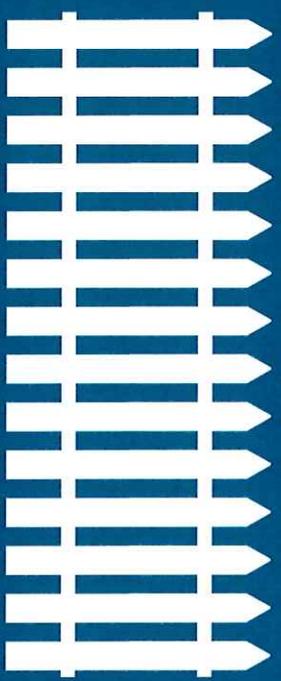
TRAVEL

We may not think about it, but several of the services we rely on each day to get where we need to go — such as traffic safety, street maintenance, snow plowing, and transit — are provided by Central City. The next time you are out for a spin, think about the hard working men and women who care for our community. Central City, Colorado, works for you.



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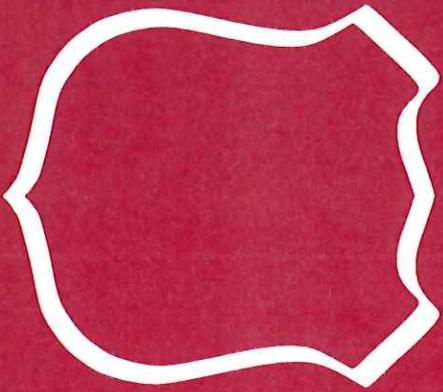
HOME

We may not think about it, but several of the services and resources we rely on to keep our homes safe and secure — such as clean water, code enforcement, and trash and recycling collection — are provided by Central City. The next time you take a stroll around your neighborhood, think about the hard working men and women who care for our community. Central City, Colorado, works for you.



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SAFETY

We may not think about it, but several of the services we rely on to keep us safe — such as such as police, fire, and emergency response— are provided by Central City. The next time you see a police car on patrol or hear a siren in the distance, think about the hard working men and women who care for our community. Central City, Colorado, works for you.



COLORADO CITIES & TOWNS
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COMMUNITY

You may not think about it, but people just like you manage Central City. The next time you come up with that great idea to make our community better, consider running for office, attending a committee meeting, or submitting your idea into the “Comments/Suggestions” box at City Hall. And always remember to vote! Central City, Colorado, works for you — and now they need you to work for them.



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AGENDA ITEM #9

CITY COUNCIL COMMUNICATION FORM

FROM: Shannon Flowers, Finance Director

DATE: September 12, 2014

ITEM: 2013 Audit Presentation

NEXT STEP: Make a motion to Accept and approve the City of Central's 2013 Audited Financial Statements.

ORDINANCE
 MOTION
 INFORMATION

- I. **REQUEST OR ISSUE:** In April of this year, John Cutler & Associates performed an audit of the City's financial procedures, practices, and financial statements for the year ended December 31, 2013. Over the course of the past few months staff and John Cutler & Associates have worked together to draft and prepare the finalized 2013 Audited Financial Statements.

The financial statements illustrate the financial transactions of the City over the course of 2013 and present the City's financial information, in whole and as separate units, as of December 31, 2013.

Prior to submitting the Audited Financial Statements to the State as required by law, it is necessary for Council to formerly accept and approve the document. The City obtained an extension for filing with the State until September 30, 2013 due to late receipt of the BID's audited information.

- II. **RECOMMENDED ACTION / NEXT STEP:** Make a motion to accept and approve the City of Central's Audited 2013 Financial Statements.
- III. **FISCAL IMPACTS:** None.
- IV. **BACKGROUND INFORMATION:** Please review the Audited Financial Statements that follow this Council Communication Form.
- V. **LEGAL ISSUES:**

VI. CONFLICTS OR ENVIRONMENTAL ISSUES: None

VII. SUMMARY AND ALTERNATIVES:

1. Make a motion to accept and approve the City of Central's 2013 Audited Financial Statements.

**CITY OF CENTRAL, COLORADO
RESOLUTION NO. 14-15**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL,
COLORADO RECOGNIZING COLORADO CITIES & TOWNS WEEK,
OCTOBER 20-26, 2014 AND ENCOURAGING ALL CITIZENS TO
SUPPORT THE CELEBRATION AND CORRESPONDING ACTIVITIES**

WHEREAS, municipal government is the government closest to most citizens and the one with the most direct daily impact upon its residents; and

WHEREAS, municipal government is administered for and by its citizens and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, municipal government officials and employees share the responsibility to pass along their understanding of public services and their benefits; and

WHEREAS, Colorado Cities & Towns Week is a very important time to recognize the important role played by municipal government in our lives; and

WHEREAS, the Colorado Municipal League's member cities and towns have joined together to teach students and other citizens about municipal government through a variety of different projects and information; and

WHEREAS, Colorado Cities & Towns Week offers an important opportunity to convey to all the citizens of Colorado that they can shape and influence government through their civic involvement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO THAT:

Section 1. The City of Central encourages all citizens, municipal government elected officials and employees to do everything possible to ensure that this week is recognized and celebrated accordingly.

Section 2. The City of Central supports and encourages all municipal governments to actively participate in Colorado Cities & Towns Week.

ADOPTED THIS 16th DAY OF SEPTEMBER, 2014.

CITY OF CENTRAL, COLORADO

By: _____
Ronald E. Engels, Mayor

ATTEST:

APPROVED TO FORM:

By: _____
Reba Bechtel, City Clerk

By: _____
Marcus A. McAskin, City Attorney



CITY OF CENTRAL, COLORADO
BASIC AUDITED FINANCIAL STATEMENTS

December 31, 2013

**City of Central, Colorado
Financial Report
December 31, 2013
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City of Central, Colorado
Management Discussion & Analysis
December 31, 2013

As management of the City of Central, (“City”), we offer readers of the City’s financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year that ended December 31, 2013.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the City’s basic financial statements as well as providing the reader with greater detail and explanation of areas and/or issues that the City’s Management feels are significant. The following discussion and analysis is divided into two basic parts. The first section provides an overview and discussion of the basic components of the financial statements as well as explains the types of analysis that take place within each component. The second section of this report follows the frame-work laid out in the first section and provides figurative analysis of the financial statements themselves. For better understanding, Management suggests reviewing the financial statements in conjunction with this report.

All financial statements include three basic components which are as follows: 1) government-wide financial statements; 2) fund financial statements; and 3) notes to the financial statements. Each of these components provides readers with differing levels of detail and discusses the City’s activities and financial position in different scopes. Each of the three components will be discussed below.

1) Government-wide financial statements: The government-wide financial statements are designed to provide readers with a broad overview of the City’s finances, in a manner similar to a private-sector business. For that reason, the government-wide financial statements are calculated using the Accrual basis of accounting like the private-sector. Government-wide statements incorporate all aspects of the City’s financial condition and allow the reader a general knowledge of financial activities.

The *Statement of Net Position* presents information on all City assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating. The information presented in this report focuses on the TOTAL changes for various assets and liabilities.

The second type of analysis used to give the reader a broad overview of City financials is the *Statement of Activities*. This report incorporates information from the Statement of Net Position and presents information showing how the government’s net position has changed during the most recent fiscal year. While the Statement of Net Position focuses on total changes in Assets and Liabilities, the Statement of Activities focuses on the underlying causes of those total changes.

Both of the government-wide financial statements mentioned above distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental

City of Central, Colorado
Management Discussion & Analysis
December 31, 2013

activities). The governmental activities of the City include general government, public safety (police and fire), streets, historic preservation and parks. The business-type activities of the City include water distribution and system maintenance.

The government-wide financial statements can be found on pages C1 and C2 of this report.

2) Fund financial statements: Fund Financial Statements are the second component (of three) in the City's Financial Statements and detail the status and changes within certain Fund groups. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. Fund financial statements are prepared using the *modified accrual basis* of accounting. Because this basis is different than that used for government-wide reporting, reconciliations are presented to detail the differences. All City funds can be divided into three separate categories: governmental, proprietary funds and fiduciary.

Governmental Funds: Governmental funds are used to monitor and account for essentially the same functions that are called "governmental activities" in the government-wide financial statements. However, governmental fund financial statements focus their attention on *current financial resources* that are available to finance the programs and activities of the current period. These financial statements also illustrate balances of spendable resources available at the end of the fiscal year. This type of information can be used to help evaluate a government's capacity to finance near-term operations and programs.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. In doing so, readers are able to better understand the long-term impact of a government's near-term financing decisions. Reports presented at this scope include the *Balance Sheet* and the *Statement of Revenues, Expenditures and Changes in Fund Balance*. These analyses provide reconciliation between governmental funds and governmental activities so that the reader may make comparisons between the two.

The City of Central maintains seven (7) individual governmental funds. Information regarding these funds is presented in the Balance Sheet and the Statement of Revenues, Expenditures and Changes in Fund Balance. Four (4) of these funds (General, Historic Preservation, Debt Service and Impact Fees) are considered to be "major funds" and are therefore separately identified. The remaining four (4) funds are presented in aggregate and individual information for these funds is provided in another section of the financial statements.

The City adopts an annual appropriated budget for all governmental funds in order to monitor and maintain accepted levels of change. A budgetary comparison statement is also provided for all governmental funds to demonstrate compliance with both municipal and state budget statutes. The governmental funds financial statements can be found on pages C3 through C6 of this report.

City of Central, Colorado
Management Discussion & Analysis
December 31, 2013

Proprietary Funds: The City currently maintains one proprietary fund commonly known as an “enterprise fund”. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The main distinction between governmental funds and enterprise funds is that enterprise funds are used to account for activities that are supported by fees charged for goods and services. In the City’s case, the enterprise fund is used to account for and maintain the water system operations and all related financial activity.

Proprietary funds are accounted for using the Accrual basis; the same bases used in government-wide statements and therefore provide the same type of information as the government-wide financial statements, only in more detail.

The basic proprietary fund financial statements can be found on pages C8 through C10 of this report.

Fiduciary Fund: Fiduciary funds are used to maintain and account for resources that are held outside of the government but for the benefit of governmental parties. The City currently has one fiduciary fund; the Fireman’s Pension Trust Fund. These funds are not reflected in government-wide financial statements because they are not available for the use of the City’s programs. Accounting for fiduciary funds is similar to that used for proprietary funds.

The basic fiduciary fund financial statements can be found on pages C11 through C12 of this report.

3) Notes to the Financial Statements: The third and final component of the Financial Statements is the Notes to the Financial Statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. They also describe items and/or events that have impacted the financial statements. The Notes to the Financial Statements can be found on pages D1 through D38 of this report.

Government-Wide Financial Analysis

As mentioned previously, the government-wide financial statements are designed to provide readers with a broad overview and long-term analysis of the City’s finances, in a manner similar to a private-sector business. The largest portion of the City’s assets is reflected in the investment in capital assets (i.e. land, buildings, improvements, and equipment). Capital assets account for 97% of total assets; an increase of 1% over 2012’s percentage of overall assets. While capital assets make up the most significant portion of the City’s Net Position, it is the cash investments, receivables and prepaids with which the City operates. The capital assets increase in concentration of total assets is the result of decreases in unrestricted cash and investments. This decrease of 28% in unrestricted cash and investments is related primarily to the expenses for the Lawrence Street Water Line Project. . Overall, the City’s Total Net Position decreased by 3%, or \$1,548,448.

City of Central, Colorado
Management Discussion & Analysis
December 31, 2013

The City utilizes both types of assets described above to provide services to citizens and visitors and to fund daily City operations. The following table shows the City's *Net Position* for 2013 and 2012.

	City of Central's Net Position					
	Governmental		Business-type		Total	
	Activities		Activities			
	2013	2012	2013	2012	2013	2012
Current and other assets	2,705,410	1,821,808	(1,272,529)	9,282	1,432,881	1,831,090
Capital assets	35,396,394	37,656,905	10,711,942	10,702,075	46,108,336	48,358,980
Total Assets	38,101,804	39,478,713	9,439,413	10,711,357	47,541,217	50,190,070
Other liabilities	474,676	511,876	198,604	1,543,118	673,280	666,194
Due to (from) other fund	-	(1,232,994)	-	1,232,994	-	-
Long-term liabilities outstanding	607,970	1,692,946	-	-	607,970	1,692,946
Total Liabilities	1,082,646	971,828	198,604	2,776,112	1,281,250	2,359,140
Deferred Inflow of Resources	311,183	-	-	-	311,183	-
Net assets:						
Net Investment in capital assets	34,788,424	35,963,959	10,711,942	10,702,075	45,500,366	46,666,034
Restricted for Emergencies	155,656	204,726	-	-	155,656	204,726
Restricted	45,937	689,793	-	-	45,937	689,793
Unrestricted	1,723,918	1,314,709	(1,471,133)	(1,378,030)	252,785	(63,321)
Total Net Position	36,713,935	38,173,187	9,240,809	9,324,045	45,954,744	47,497,232

As illustrated above, the City had a decrease in current assets in 2013; current assets decreased by \$398,209 or 21%. This decrease is largely the result of the abovementioned use of current assets for the Lawrence Street Water Line project. This use of assets is reflected as a transfer between the Historic Preservation Fund and the Water Fund

The Water Fund's total assets decreased by \$1,271,944 or 11% due to cash and investments being completely depleted during the year and as well as a change in the way that interfund balances are classified on the Statement of Net Position. In previous years this interfund balance of \$1,281,188 was shown as a liability. The reclassification has caused the significant decrease. Capital assets for the Water Fund increased by \$9,867, or 2%. This decrease is due primarily to annual depreciation for both governmental and business-type activities.

Overall, government wide total capital assets decreased slightly by \$2,250,644 4%. It is important to recognize that the City's capital assets are reported *net* of related debt. Therefore, the resources needed to repay that debt are derived from the current assets and revenues on hand. This means that while capital assets are important, they cannot be used when the payments for those assets are due. Total liabilities decreased by \$1,077,890 (45%) during the year. This significant decrease is related to the retirement of the City's bonded debt obligations as well as the aforementioned reclassification of the interfund balance between the General and Water Funds.

City of Central, Colorado
Management Discussion & Analysis
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The chart on the following page identifies the City's *Changes in Net Position* based upon revenues and expenses:

	Governmental Activities		Business-Type Activities		Total	
	2013	2012	2013	2012	2013	2012
REVENUES						
Program revenues:						
Charges for services	200,405	206,188	574,903	443,383	775,308	649,571
Operating Grants & Contributions	544,497	525,209	-	-	544,497	525,209
Capital Grants & Contributions	-	-	85,640	-	85,640	-
General revenues:						
Property taxes	333,683	308,621	-	-	333,683	308,621
Sales and use taxes	719,357	759,591	-	-	719,357	759,591
Lodging Tax	49,547	48,060	-	-	49,547	48,060
State Gaming Tax	854,573	841,882	-	-	854,573	841,882
Device Fees	2,860,626	3,066,871	-	-	2,860,626	3,066,871
Investment Income	1,437	2,175	-	-	1,437	2,175
Other revenue	537,258	223,082	22,459	168	559,717	223,250
Transfers	(320,177)	-	320,177	-	-	-
Total Revenues	5,781,206	5,981,679	1,003,179	443,551	6,784,385	6,425,230
EXPENSES						
General Government	1,783,361	1,702,357	-	-	1,783,361	1,702,357
Public Safety	1,175,359	942,503	-	-	1,175,359	942,503
Public Works	4,212,674	4,149,098	-	-	4,212,674	4,149,098
Cultural and Recreational	-	-	-	-	-	-
Interest on Long-term Debt	75,024	49,955	-	-	75,024	49,955
Water	-	-	1,086,415	948,232	1,086,415	948,232
Total Expenses	7,246,418	6,843,913	1,086,415	948,232	8,332,833	7,792,145
Change in Net Position	(1,465,212)	(862,234)	(83,236)	(504,681)	(1,548,448)	(1,366,915)
Net Position - Beginning	38,173,187	39,054,873	9,324,045	9,828,726	47,497,232	48,883,599
Prior Period Adjustment	-	(19,452)	-	-	-	(19,452)
Net Position - Ending	36,707,975	38,173,187	9,240,809	9,324,045	45,948,784	47,497,232

Key elements of the changes shown above are as follows:

- Charges for services increased by 19%; primarily as a result of a increased water billings based on meter installations in 2012.
- Sales and Use taxes decreased by 4% from 2011 collections. This decrease is primarily the result of the closure of two of the City's casinos during the year.

City of Central, Colorado
Management Discussion & Analysis
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- State gaming tax collected was 1% above 2012's distribution.
- Device Fees decreased 6% or \$206,245 due to the aforementioned casino closures as well as device losses in other casinos.
- Total governmental activities expenses increased by \$402,505 (5%) due mainly to increases in Public Safety (\$232,856) for equipment and capital lease purchases, Public Works (\$63,576) for the purchase of equipment and General Government expenditures related to marketing and events carried out by the Business Improvement District (\$81,004).
- Expenses within the Water Fund increased by 14% mainly due to legal and professional service fees increasing to handle a number of water court cases.
- Only 46% of the Water Fund's expenses were covered by user charges. In 2012 47% of expenses were covered by user charges. This decrease in coverage is related to the increased expenses mentioned above.

Governmental Funds Financial Analysis

As mentioned on page 2 of this analysis, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. This section of the report discusses the City's governmental and proprietary funds by type as well as individually when the funds are considered major funds or where additional information may be useful to the reader.

Governmental Funds: The focus of the City's governmental funds is to provide information on *current* financial resources and the operations and/or programs that they fund. Such information is useful in assessing the City's financing requirements as well as its ability to continue programs and operations in the near future. In particular, fund balances may serve as useful measures of a government's net resources available for spending at the end of the fiscal year.

Governmental Fund Balances

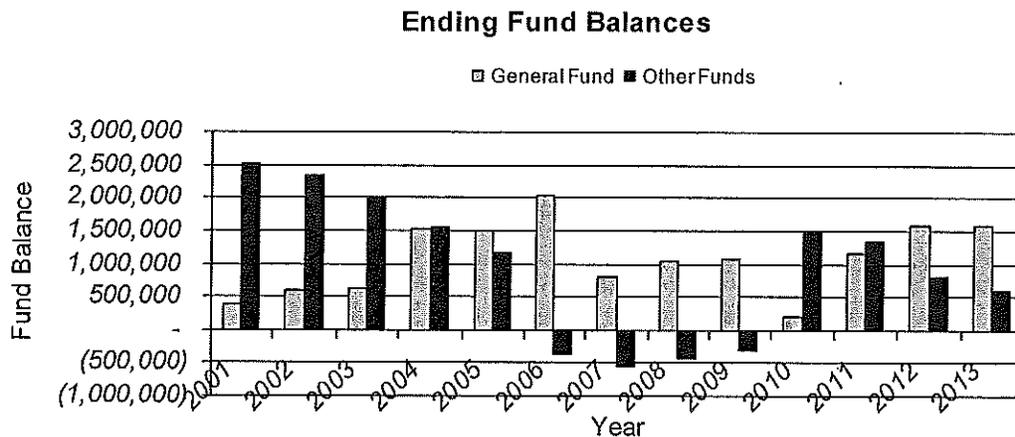
At the close of the year, the City's governmental funds reported combined ending fund balances of \$2,173,563; a decrease of \$235,863 (9%) from the prior year's ending fund balances. The majority of this decrease is related to the Historic Preservation Fund's transfer to the Water Fund in support of the Lawrence Street Water Line Project in the amount of \$320,177. The Historic Preservation Fund's ending fund balance decreased by \$227,744 or 48%. The General Fund ending balance decreased by only \$8,607 or .005%. Excess of revenues over expenditures was \$226,129. The Debt Service Fund's balance decreased to \$0 as the City paid of all bonded debt during the 4th quarter of the year. Other governmental fund balances increased by \$152,052 due to the reclassification of the Public Property Trust Fund as a non-major governmental fund in 2013.

Below is a chart detailing the City's fund balances for the past six (6) years and current:

**City of Central, Colorado
Management Discussion & Analysis
December 31, 2013**

<u>Fund</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
General	816,077	1,042,854	1,083,488	204,049	1,153,136	1,594,416	1,585,809
Historic Preservation	96,953	451,949	580,053	399,885	999,475	467,139	239,395
Tabor	203,128	203,856	204,054	204,130	204,248	204,726	204,932
Conservation Trust	26,227	28,455	25,063	33,005	38,811	38,688	45,937
Capital Projects	66,346	66,592	66,657	66,682	-	-	-
Debt Service	(1,229,717)	(1,229,713)	(1,229,715)	-	29,135	21,979	-
Highway Lighting	3,026	3,342	-	-	-	-	-
Public Property Trust	200,598	201,317	201,512	925,191	225,928	226,559	227,075
Impact Fees Fund	47,140	(165,474)	(156,776)	(156,745)	(144,081)	(144,081)	(129,585)
Total	229,778	603,178	774,336	1,676,197	2,506,652	2,409,426	2,173,563

The chart below shows that governmental fund balances over the past thirteen (13) years.



Proprietary Funds: The City’s proprietary fund analysis provides the same type of information found in the government-wide financial statements but in more detail. At the end of the current fiscal year, the City’s Water Fund had expended \$1,086,415 for operating expenses. This is an increase of \$138,183, or 14% over 2012 total expenses for the Water Fund. As stated earlier in this report, this increase is the result of increased legal and consulting costs related to court cases and litigation.

Charges for services within the Water Fund increased by 29% from \$443,383 in 2012 to \$574,903 in 2013. This increase is the result of having all water users metered and being charged for actual water consumption. While the charges for services did increase year over year, so too did the gap between users fees and expenses within the fund. In 2012 user fees covered 46% charges for services, the gap between revenues and expenses within the Water Fund, grew from 47% in 2012 to 47% in 2013. This equates to an operating loss of \$489,053 and a resulting decreased change in net position for the Water Fund of \$83,236 when receipt of tap fees in the amount of \$85,640 is considered. As an Enterprise Fund, the Water Fund should

be supported completely by charges for services in accordance with TABOR requirements. In past years the General Fund has loaned the Water Fund money to help correct the deficiencies between revenues and expenses. As in previous years, the General Fund covered the Water

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Fund's cash and investments shortfall for operating expenses of \$48,194. This brings the total outstanding balance between the General fund and Water Fund to \$1,281,188. A significant portion of the operating loss for the Water Fund is related to depreciation in the amount of \$348,300.

Until the City can collect charges for services that fully cover the costs of production, operation and maintenance of the water system, the Water Fund's net position can be expected to continue to decrease. This also means that the City's governmental funds will have to continue to subsidize the Water Fund at a fairly high rate.

General Fund Revenues

At the close of the year, the City had received \$4,606,478 in General Fund revenues. This is a decrease of \$230,530 or 4% less than in 2012. Taxes collected were \$24,414 less than prior year. AS has been mentioned previously in this report, device fees (listed as special assessments in the fund financials) decreased by \$179,346 from 2012 collections due to the closure of two casinos and a reduction in overall devices. Charges for services increased by 93% due to increased court costs and surcharges related to municipal court, the collection of lease revenue for billboards and fees related to elevator inspections. Other miscellaneous revenue decreased by \$32,147 due to the City not having as many pieces of equipment and/or vehicles sold at auction in 2013.

When taken with device fee revenues, gaming directly funded 72% of all General Fund revenues. In 2012, gaming directly funded 73% of all General Fund revenues. The fact that this concentration decreased slightly is positive as the City would like to reduce its overall dependence on single streams of revenue. However, the concentration of gaming revenue to other sources is still extremely high and diversification of revenue is needed. Having so much of the General Fund's revenues related directly to gaming makes the City highly susceptible to changes within the often volatile gaming industry. Further, it is important to consider that a large portion of sales, use, lodging and property taxes are also derived either directly or indirectly from the gaming industry.

Device Fees: Because device fees are the City's most significant source of revenue, it is important to closely monitor them and understand how they change and affect the overall General Fund revenues. Through 2013, device Fees are allocated between the General Fund (87%) and the Debt Service Fund (13%) in accordance with the City Municipal Code and bond documents. Fees allocated to the General Fund are used to fund a variety of governmental activities. Device fees collected within the General Fund were \$2,487,543 and accounted for 54% of all General Fund revenues. This is down 1% from 55% in 2012.

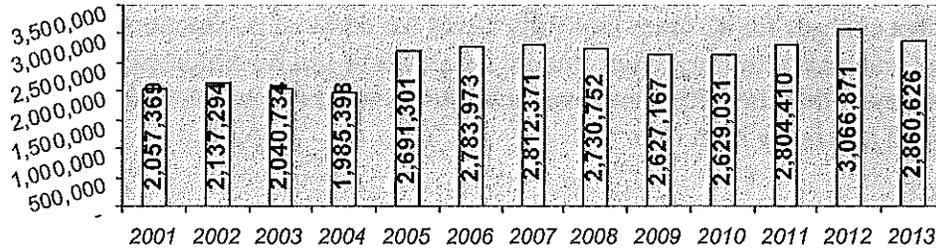
Across all governmental funds, device fees made up 43% of total revenues received. In 2012 device fees accounted for 51% of overall governmental revenues. This decrease in concentration of revenues across funds is due primarily to the receipt of significant miscellaneous funds within the Historic Preservation Fund from the Black Hawk/Central City

Sanitation District for the Lawrence Street Water Line Project. The receipt of these funds increased overall revenues for governmental funds and decreased the percentage that device fees

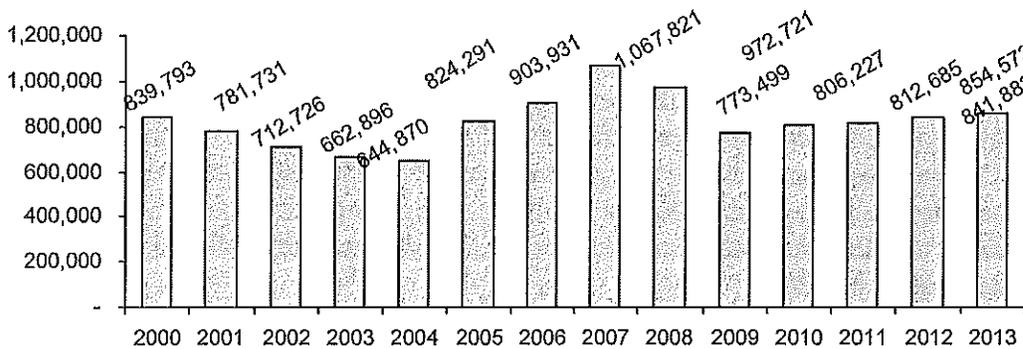
**City of Central, Colorado
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December 31, 2013**

made up. The graph below illustrates the total amount of device fee revenue collected for ALL governmental funds over the last thirteen (13) years.

Annual Device Fee Revenues



Gaming Revenue: In direct relation to the number of devices that City businesses have and each individual business's success, is the City's second most important revenue source: state gaming taxes. The amount of state gaming tax received annually by each gaming community is based on a calculation involving each City's proportion of gaming taxes paid to the state. Central City received \$854,573 in 2013; \$12,691 more than was received in 2012. Below is a graph illustrating state gaming tax revenue for the past thirteen (13) years.



General Fund Expenditures

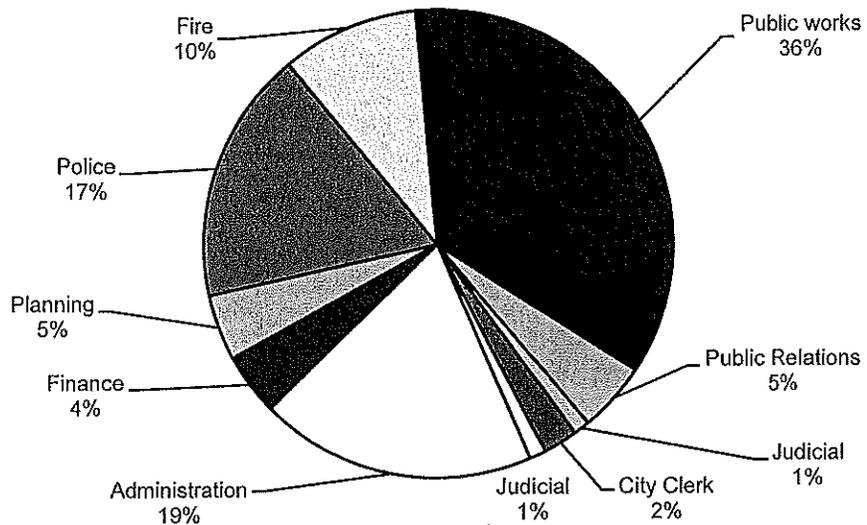
Expenditures for all departments within the General Fund equaled to \$4,380,349, which is \$168,368 less than was expended in 2012. Decreased expenditures within the Public Works Department for equipment and capital purchases is the primary reason for this overall decrease. General Government expenditures, which include all departments except Police, Fire and Public Works, had expenditures that equaled \$1,609,537. This is \$40,845 less than in 2012. Public Safety expenditures for the year amounted to \$1,194,118. Public Safety expenditures increased over prior year amounts by \$26,332.

General Fund Balance

**City of Central, Colorado
Management Discussion & Analysis
December 31, 2013**

Revenues were higher than expenditures by \$226,129. This means that approximately 4% of all were available towards the fund's transfer to the Debt Service Fund. In 2012, 6% of all General Fund revenues received were put towards this transfer. The General Fund's balance decreased slightly by \$8,607.

Below is a breakdown of the General Fund expenditures for the year:



Historical Preservation Fund Analysis

The Historical Preservation Fund's most significant source of revenue, historical preservation funding, is also derived from gaming. Like state gaming tax, historical preservation monies are allocated based on a calculation involving each City's proportionate share of gaming taxes paid to the state. The funds are to be used for the preservation and protection of historical building and properties within the City. In 2013, the City received \$445,722 in state grant revenue. This is an increase of \$7,690 or 1% over prior year. The Historic Preservation Fund also collected \$330,904 in revenue from the Black Hawk/Central City Sanitation District for their part in the Lawrence Street Water Line Project and earned approximately \$8,428 in sales from the Visitors Center in 2013. Both of these revenues are classified as miscellaneous.

In 2013, the Historic Preservation Fund had expenditures of \$694,948. Of that amount, \$330,904 was related to the Water Line Project. Funds were also expended for preliminary work on the Nevada Street Rock Wall Project and the funding of non-profit and BID marketing and events for the City. Additionally, 25% of the Planner's salary and all Visitor Center salaries and operations were funded out of the Historic Preservation Fund.

The Historic Tourism expenditures were part of the City's continued efforts in 2013 to support and encourage the non-profit, historical organizations within the City to be open on a more

consistent basis. Total expenditures for the Fund were more than in the previous year by due primarily to the Ennovate lease project expenditures. The overall fund balance for the Historical

City of Central, Colorado
Management Discussion & Analysis
December 31, 2013

Preservation Fund decreased by \$227,744 in 2013 due to the aforementioned Lawrence Street Water Line Project and transfer to the Water Fund.

Long-Term Debt

Detailed information relative to all of the City’s debt obligations, both bonded and leased can be found in the Notes to the Financial Statements on pages D20-D26.

The City made principal payments in the amount of \$1,084,976 during 2013 and at the close of the year there was a *total* of \$188,516 in outstanding debt principal payments. All of these payments are for governmental activities. The Water Fund had had no long-term debt issued or outstanding. The following chart shows the City’s outstanding long-term debts.

<u>Debt</u>	<u>Principle Outstanding</u>	<u>Interest Outstanding</u>	<u>Total</u>
2010 Excise Tax Refunding	-	-	-
2010 G.O. Water Bonds-Series A	-	-	-
2010 G.O. Water Bonds-Series B	-	-	-
Capital Lease-Snow Plow	54,482	2,724	57,206
Capital Lease-Street Sweeper	54,877	3,030	57,907
Capital Lease-Ennovate Contract	404,255	57,361	461,616
Capital Lease-Public Works Trucks	62,561	5,629	68,190
Capital Lease-Police Vehicles	31,795	1,952	33,747
Total	607,970	70,696	678,666

2014 Budget

General Fund Revenues

The General Fund reflects an increase in revenues of approximately 4%, or \$193,290 over the 2013 budgeted amount. This slight increase is the result of all property taxes and device fee collections being allocated directly into the General Fund. In previous years, a portion of both revenue sources have been allocated into the Debt Service Fund for bond payments. The City retired all bonds payments in 2013. Therefore, all device fees and property taxes are fully allocated in the General Fund in 2014. This change in revenue allocations would have been higher, but was countered with expected decreases in sales tax and device fee revenues due to the closure of one casino and a decrease in overall gaming activity during 2013.

General Fund Expenditures

Budgeted General Fund expenditures have increased by 6% or \$266,956 from 2013 to 2014 budgeted amounts. As described above, this Budget allocates funding for small scale capital improvement and infrastructure projects. Additionally, funding has been allocated for the purchase of new accounting software, a new snow plow, one new police vehicle and several much needed items within the Fire Department. The total amount of funding for these capital

City of Central, Colorado
Management Discussion & Analysis
December 31, 2013

expenditures is \$160,000. Also allocated is \$85,000 in the Public Works Department for the City's partial portion of a grant match for a Stormwater master plan and associated project costs. The second half of the City's required match will be funded in 2015 for a total overall match of

\$170,000. The total amount of the grant was \$100,000. All funding allocations presented in the General Fund's budget are related primarily to continued services, operations and maintenance within all departments. A portion of the increase in General Fund expenditures is related to an increase in personnel costs which are discussed below.

Personnel and Benefits

The 2014 proposed budget authorizes 24 full-time positions and 5 part-time positions. Total expenditures for all personnel and associated costs is \$2,074,683. A chart detailing these positions follows the Budget Message. One notable change is the elimination of the Operations Director position. A 2% cost-of-living increase as well as a possible 3% merit increase has been reflected for all employees. The total cost of the 2% cost-of-living and possible 3% merit increase is approximately \$86,500. Minor changes have been made to the employee insurance plans; the City will continue to pay 90% of the insurance premiums for health, dental and vision. The City's continued retirement match of up to 4% is still active and reflected in this budget. Based upon CML salary survey information, the Pay Plan continues to reflect salaries and wages in the mid-range for most employees.

Historic Preservation Fund

Revenues within the Historic Preservation Fund are budgeted to be \$424,205, a decrease of \$1,045 (1%). This decrease is due to a projected decrease in state historical funds in 2014, resulting from a decline in the City's overall gaming tax revenues. This decline is based upon an overall decrease in gaming activity, as well as, the loss of one casino in 2013. Expenditures budgeted within the Historic Preservation Fund are \$433,794. This is a decrease of \$31,506 (7%) over budgeted 2013 expenditures. The Historic Preservation Fund allocates money for the funding of marketing and event initiatives between the City, businesses and non-profits as well as the personnel and operations of the Visitors Center. This fund also allocates expenditures for the annual Ennovate energy performance contract lease payment and repairs to stabilize the rock wall on Nevada Street. A significant change is an allocation of \$120,000 to the Water Fund and the elimination of historical grants for residents in 2014.

Water Fund

In 2013, the City implemented a new tiered rate billing structure for all residential and commercial water accounts. For 2014, neither commercial nor residential water rates will change. Rather, the City Council has elected to further subsidize the Water Fund, with a transfer from the General Fund in the amount of \$27,781 as well as a transfer from the Historic Preservation Fund in the amount of \$120,000 for capital and infrastructure improvements. An explanation of the rate structures can be found in the Water Fund's introduction pages.

The Water Fund revenue is budgeted at \$636,876. This is a decrease of \$182,150 22% over 2013 budgeted revenues. This decrease is partially related to budgeting for the collection of only

City of Central, Colorado
Management Discussion & Analysis
December 31, 2013

one half of the residential meter paybacks. The full payback amount from commercial customers is budgeted. Expenses within the Water Fund reflect an increase of \$49,617 (7%) over the 2013 allocation. This increase comes primarily from the allocation of \$120,000 for capital and infrastructure improvements within the water system. The budget also allocates funds to complete a small capital improvement project at Chase Gulch.

Request for Information:

This financial report is designed to provide a general overview of the City's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the City of Central, Finance Department, PO Box 249, Central City, Colorado 80427-0249.

City of Central, Colorado
Statement of Net Position
December 31, 2013

	<u>Primary Government</u>			<u>Component Unit</u>
	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>	<u>Business Improvement District</u>
Assets:				
Cash & Investments-Unrestr.	747,045	-	747,045	184,166
Cash & Investments-Restr.	204,932	-	204,932	4,144
Receivables, net:				
Taxes	311,183	-	311,183	2,054,880
Accounts	81,878	6,560	88,438	52,826
Other	-	-	-	9,358
Interfund Balances	1,281,188	(1,281,188)	-	-
Deferred Charges	-	-	-	-
Prepaid Expenses	79,184	2,099	81,283	-
Capital Assets, not being depreciated	5,523,996	1,884,261	7,408,257	-
Depreciable Capital Assets, net	29,872,398	8,827,681	38,700,079	-
Total Assets	<u>38,101,804</u>	<u>9,439,413</u>	<u>47,541,217</u>	<u>2,305,374</u>
Liabilities				
Accounts Payable	123,585	91,940	215,525	32,746
Accrued Salaries/Benefits	68,216	-	68,216	-
Unearned Revenue	174,518	85,371	259,889	-
Compensated Absences	99,923	21,293	121,216	-
Tax Prepayment Note Payable	-	-	-	346,875
Accrued Interest	8,434	-	8,434	-
Bonded Interest Payable				
Accrued current interest	-	-	-	599,999
Accrued prior interest	-	-	-	28,646,029
Bonded Debt Payable:				
Due within one year	-	-	-	12,235,000
Due in more than one year	-	-	-	32,965,000
Capital Lease Payable:				
Due within one year	188,516	-	188,516	-
Due in more than one year	419,454	-	419,454	-
Total Liabilities	<u>1,082,646</u>	<u>198,604</u>	<u>1,281,250</u>	<u>74,825,649</u>
Deferred Inflow of Resources				
Deferred Property Tax Revenue	311,183	-	311,183	2,054,880
Net Position:				
Invested in Capital Assets, net of related debt	34,788,424	10,711,942	45,500,366	(74,792,903)
Restricted for emergencies	155,656	-	155,656	11,445
Restricted for other purposes	45,937	-	45,937	149,763
Unrestricted	1,723,918	(1,471,133)	252,785	56,540
Total Net Position	<u>36,713,935</u>	<u>9,240,809</u>	<u>45,954,744</u>	<u>(74,575,155)</u>

The accompanying notes are an integral part of these financial statements.

City of Central, Colorado
Governmental Funds
Balance Sheet
December 31, 2013

	General Fund	Historic Preservation Fund	Debt Service Fund	Impact Fees Fund	Other Governmental Funds	Total Governmental Funds
Assets:						
Cash & Investments-Unrestricted	178,341	295,692	-	-	273,012	747,045
Cash & Investments-Restricted	-	-	-	-	204,932	204,932
Accounts Receivable	81,532	346	-	-	-	81,878
Due (to) from other Funds	1,410,773	-	-	-	-	1,410,773
Property Tax Receivable	311,183	-	-	-	-	311,183
Prepaid Expenses	78,906	278	-	-	-	79,184
Total Assets	<u>2,060,735</u>	<u>296,316</u>	<u>-</u>	<u>-</u>	<u>477,944</u>	<u>2,834,995</u>
Liabilities, Deferred Inflows, Fund Balances						
Liabilities:						
Accounts/vouchers payable	68,174	55,411	-	-	-	123,585
Due to Other Fund	-	-	-	129,585	-	129,585
Unearned revenue	28,863	-	-	-	-	28,863
Accrued payroll & related liabilities	66,706	1,510	-	-	-	68,216
Total Liabilities	<u>163,743</u>	<u>56,921</u>	<u>-</u>	<u>129,585</u>	<u>-</u>	<u>350,249</u>
Deferred Inflows of Resources						
Deferred Property Tax Revenue	311,183	-	-	-	-	311,183
Fund Balances:						
<u>Non-Spendable:</u>						
Prepays	78,906	278	-	-	-	79,184
<u>Restricted:</u>						
Reserved for Emergencies	-	-	-	-	155,656	155,656
Debt Service	-	-	-	-	-	-
Conservation Trust	-	-	-	-	45,937	45,937

The accompanying notes are an integral part of these financial statements.

City of Central, Colorado
Governmental Funds
Balance Sheet
December 31, 2013

<u>Committed:</u>					
Historic Preservation	-	239,117	-	-	239,117
Public Property	-	-	-	227,075	227,075
Impact Fees	-	-	-	(129,585)	(129,585)
Tabor	-	-	-	49,276	49,276
<u>Unassigned:</u>	1,506,903	-	-	-	1,506,903
Total Fund Balances	<u>1,585,809</u>	<u>239,395</u>	<u>-</u>	<u>(129,585)</u>	<u>2,173,563</u>
Total Liabilities, Deferred Inflows & Fund Balances	<u>2,060,735</u>	<u>296,316</u>	<u>-</u>	<u>477,944</u>	<u>477,944</u>

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.

35,396,394

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds. These included compensated absences (\$99,923), capital lease payable (\$607,970), accrued interest payable (\$8,434) and unearned fee revenue of (\$145,655).

(861,982)

Net Position of Governmental Activities

36,707,975

The accompanying notes are an integral part of these financial statements.

City of Central, Colorado
 Governmental Funds
 Statement of Revenues, Expenditures and Changes in Fund Balances
 December 31, 2013

	General	Historic Preservation Fund	Debt Service Fund	Impact Fees Fund	Other Governmental Funds	Total Governmental Funds
Revenues:						
Taxes	1,645,340	-	311,820	-	-	1,957,160
Licenses, permits and fees	35,909	-	-	-	-	35,909
Intergovernmental revenue	91,572	445,722	-	-	7,203	544,497
Charges for services	114,364	-	-	-	-	114,364
Fines and forfeitures	50,132	-	-	-	-	50,132
Special assessments	2,487,543	-	373,083	-	-	2,860,626
Investment income	268	195	154	-	768	1,385
Miscellaneous	181,350	341,464	-	20,456	-	543,270
Total Revenues	4,606,478	787,381	685,057	20,456	7,971	6,107,343
Expenditures:						
General Government	1,609,537	137,689	-	-	-	1,747,226
Public Safety	1,194,118	-	-	-	-	1,194,118
Public Works	1,576,694	557,259	-	-	-	2,133,953
Debt Service	-	-	905,000	-	-	905,000
Principal	-	-	30,413	-	-	30,413
Interest	-	-	6,359	-	-	6,359
Other	-	-	-	-	-	-
Total Expenditures	4,380,349	694,948	941,772	-	-	6,017,069
Excess (Deficiency) of Revenues Over Expenditures	226,129	92,433	(256,715)	20,456	7,971	90,274

The accompanying notes are an integral part of these financial statements.

City of Central, Colorado
 Governmental Funds
 Statement of Revenues, Expenditures and Changes in Fund Balances
 December 31, 2013

Other Financing Sources (Uses):					
Operating Transfers In (Out)	(234,736)	(320,177)	234,736	-	(320,177)
Total Other Financing Sources (Uses)	<u>(234,736)</u>	<u>(320,177)</u>	<u>234,736</u>	<u>-</u>	<u>(320,177)</u>
Net Change in Fund Balances	(8,607)	(227,744)	(21,979)	20,456	7,971
Fund Balances- Beginning	1,594,416	467,139	21,979	(144,081)	469,973
Fund Balances- Ending	<u>1,585,809</u>	<u>239,395</u>	<u>-</u>	<u>(123,625)</u>	<u>2,179,523</u>

The accompanying notes are an integral part of these financial statements.

City of Central, Colorado
Reconciliation of Statement of Revenues, Expenditures and
Changes in Fund Balances of Governmental Funds
To The Statement of Activities
December 31, 2013

Amounts Reported for Governmental Activities in the Statement of Activities
are different because:

Net Changes in Fund Balances-Total Governmental Funds (229,903)

Governmental funds report capital outlays as expenditures. However, in the
Statement of activities, the cost of those assets is allocated over their
estimated useful lives and reported as depreciation expense. This is
the amount by which depreciation (\$2,338,793) exceeded capital
outlay \$78,282. (2,260,511)

Repayment of long-term debt principal is an expenditure in the governmental
funds, but the repayment reduces long-term liabilities in the Statement
of Net Assets. These include payment of bonds \$905,000, payment
on capital leases \$179,976, changes in deferred charges (\$40,386)
change in compensated absences of (\$9,203), and the change in
accrued interest payable of (\$4,225). 1,031,162

Change in Net Position of Governmental Activities \$ (1,459,252)

The accompanying notes are an integral part of these financial statements.

City of Central, Colorado
Proprietary Fund
Water Fund
Statement of Net Position
For the Year Ended
December 31, 2013

Assets

Current Assets:

Cash & Investments	-
Accounts receivable, net of allowance for doubtful accounts	6,560
Prepaid Expenses	2,099
Total-Current Assets	<u>8,659</u>

Non-current Assets

Property, plant & equipment, net of accumulated depreciation	9,458,579
Water rights	1,253,363
Total-Non-current Assets	<u>10,711,942</u>

Total Assets	<u>10,720,601</u>
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Liabilities:

Current Liabilities

Due to other funds	191,983
Accounts payable and other liabilities	91,940
Unearned Revenue	21,333
Total-Current liabilities	<u>305,256</u>

Long-Term Liabilities

Unearned Revenue	64,038
Accrued compensated absences	21,293
Due to other funds	1,089,205
Total-Long-term liabilities	<u>1,174,536</u>

Total Liabilities	<u>1,479,792</u>
--------------------------	------------------

Net Position:

Invested in capital assets, net of related debt	10,711,942
Unrestricted	(1,471,133)

Total Net Position	<u>9,240,809</u>
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The accompanying notes are an integral part of these financial statements.

City of Central, Colorado
Proprietary Fund
Water Fund
Statement of Revenues, Expenses and Changes in Fund Net Position
For the Year Ended
December 31, 2013

Operating Revenues:	
Charges for services	574,903
Miscellaneous	<u>22,459</u>
Total Operating Revenues	<u>597,362</u>
Operating Expenses:	
Salaries	167,886
Fringe Benefits and employment taxes	99,774
Repairs and maintenance	85,170
Supplies	33,018
Utilities	67,399
Professional Fees	284,868
Miscellaneous	-
Depreciation	<u>348,300</u>
Total Operating Expense	<u>1,086,415</u>
Operating (Loss)	(489,053)
Non-Operating Revenues (Expenses):	
Tap Fees	85,640
Transfers In	<u>320,177</u>
Non-Operating Income (Loss)	405,817
Change in Net Position	(83,236)
Net Position-Beginning	<u>9,324,045</u>
Net Position-Ending	<u><u>9,240,809</u></u>

The accompanying notes are an integral part of these financial statements

City of Central, Colorado
Statement of Cash Flows
Proprietary Fund Type-Water Fund
For the Year Ended December 31, 2013
Increase (Decrease) in Cash and Cash Equivalents

Cash Flow From Operating Activities:	
Cash received from customers and Others	575,464
Cash paid to Suppliers and Employees	<u>(623,114)</u>
Net Cash Provided (Used) by Operating Activities	<u>(47,650)</u>
Cash Flows From Capital and Related Financing Activities:	
Purchase of Fixed Assets	(358,167)
Tap Fees	85,640
Transfers In	<u>320,177</u>
Net Cash Provided (Used) by Capital Financing Activities	<u>47,650</u>
Net Increase (Decrease) in Cash and Cash Equivalents	-
Cash and Cash Equivalents-Beginning	<u>-</u>
Cash and Cash Equivalents-Ending	<u><u>-</u></u>
Reconciliation of Operating (Loss) to	
Net Cash Provided (Used) by Operating Activities:	
Operating (Loss)	<u>(489,053)</u>
Adjustments to Reconcile Operating Income to	
Net Cash Provided by Operating Activities	
Depreciation Expense	348,300
Changes in Assets and Liabilities	
Accounts Receivable	(598)
Prepaid Expenses	1,221
Accounts Payable	61,619
Deferred Revenue	(21,300)
Accrued Expenses	3,967
Due to Other Funds	<u>48,194</u>
Total Adjustments	<u>441,403</u>
Net Cash (Used) by Operating Activities	<u><u>(47,650)</u></u>

The accompanying notes are an integral part of these financial statements.

City of Central, Colorado
Fiduciary Fund- Fireman's Pension Trust Fund
Statement of Fiduciary Net Assets
December 31, 2013

Assets:

Cash and Cash Equivalents	1,735
Investments	<u>513,039</u>
Total Assets	<u><u>514,774</u></u>

Net Assets:

Held in trust for pension benefits	<u>514,774</u>
Total Net Assets	<u><u>514,774</u></u>

The accompanying notes are an integral part of these financial statements.

City of Central, Colorado
Fiduciary Fund-Fireman's Pension Trust Fund
Statement of Changes in Fiduciary Net Assets
For the Year Ended December 31, 2013

Additions:	
City contributions	7,600
State of Colorado Contributions	6,417
Investment Earnings	<u>52,442</u>
Total Additions	<u>66,459</u>
Deductions:	
Pension payments	<u>17,137</u>
Total Deductions	<u>17,137</u>
Changes in Net Assets	49,322
Net Assets- Beginning	<u>465,452</u>
Net Assets- Ending	<u><u>514,774</u></u>

The accompanying notes are an integral part of these financial statements.

City of Central, Colorado
Notes to the Financial Statements
December 31, 2013

I. Summary of Significant Accounting Policies

The City of Central, Colorado (“City”) was incorporated as a statutory town in 1886. In 1991, voters in the City approved adoption of the City’s “Home Rule” charter as provided for in Article XX of the Colorado State Constitution and the Municipal Home Rule Act of 1971. This granted the City the power of self-government and home rule as well as other municipal powers established by the Constitution and laws of the State of Colorado. The City is the lowest level of government having oversight responsibility and control over all activities within the geographical area organized as the City of Central, Colorado. The City is located in Gilpin County, Colorado and is governed by an elected Mayor and City council. This elected body is responsible for setting policy, appointing the City Manager and adopting an annual budget in accordance with the Home Rule Charter.

The City’s financial statements are prepared in accordance with the U.S. generally accepted accounting principles (“GAAP”). The Governmental Accounting Standards Board (“GASB”) is the group responsible for establishing GAAP for state and local governments through its pronouncements (Statements & Interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (“FASB”) issued through November 30, 1989, where applicable and when not in contradiction or conflict with GASB pronouncements. Although the City has the option to apply FASB pronouncements after that date to its business-type activities and enterprise funds, the City has chosen not to do so for consistency and simplicity. The more significant accounting policies established by GAAP and used by the City are discussed below:

A. Reporting Entity

The reporting entity for which financial statements have been prepared and presented include the City (primary government) and any component units for which the City is financially accountable. The City is considered financially accountable for legally separate organizations if any of the following are true: the City is able to appoint a voting majority of that organization’s governing body; if the City is able to impose its will on that organization; if there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the City. Organizations that are fiscally dependant upon the City may also be considered a component unit if they are unable to adopt a budget, levy taxes or issue debt without the approval of the City. In addition to these criteria, any organization whose nature and/or significance is such that exclusion from the financial statements would be misleading or incomplete should also be considered a component unit and therefore, part of the reporting entity.

City of Central, Colorado
Notes to the Financial Statements
December 31, 2013

B. Discretely Presented Component Unit-Central City Business Improvement District

As required by GAAP, the financial statements of the City include those of its component unit, the City of Central Business Improvement District (“BID”). The BID’s financial information is presented in a separate column as a discretely presented component unit to emphasize that the organization is a legally separate entity from the City.

The BID was formed in 1998 by voter approval within defined commercial areas of the City. Voter approval signaled the formation of the BID and allowed for the BID to issue future bonds to finance the construction of the Central City Parkway, known during construction as the Southern Access Road (“Road”). Construction of the Road would permit direct access into the City from U.S. Interstate 70.

The BID completed construction of the Road in 2004 and it was officially open and operational in November 2004. Also in 2004, the City assumed operational responsibility for the Road. While the construction warranty period expired in November 2006, certain issues delayed the BID’s transfer of the Road to the City until February 2007.

A complete copy of the BID’s financial statement can be obtained directly from their administrative office at:

Joe Behm
Central City Business Improvement District
9155 East Nichols Avenue, Suite 330
Centennial, CO 80112

C. Government-Wide & Fund Financial Statements

The City’s basic financial statements are composed of two separate yet related types of financial statements; government-wide statements (illustrates the City’s finances as a whole) and fund statements (illustrates the City’s major funds). Both types of financial statements categorize primary activities as either governmental related or business related. The City’s public safety, road maintenance, public works, administration, and culture & recreation are considered governmental activities. The following two (2) sections will discuss each type of statement and how the two are related more specifically.

City of Central, Colorado
Notes to the Financial Statements
December 31, 2013

1. Government-wide Financial Statements

The government-wide financial statements focus is illustrating the sustainability of the City as an entity and the change in the City's net assets resulting from activities during the current year. The government-wide financial statements are composed of two (2) separate financial reports that illustrate different aspects of the overall government's financial position. The first of these is the *Statement of Net Position*. In the Statement of Net Position both the governmental and business-type (Water Fund) activities are presented together on a consolidated basis using the full accrual, economic resource basis. The full accrual, economic resources basis recognizes all long-term assets and receivables as well as long-term debt and obligations. The City's net position is reported in three (3) sections: invested in capital assets, net of related debt; restricted net assets and; unrestricted net assets. The Statement of Net Position is a snap shot of the entire reporting entity's assets on a certain date; that date being the end of the fiscal year (December 31, 2013).

The second financial report in the government-wide section is the Statement of Activities. Where the Statement of Net Position illustrates what the reporting entity's net assets are, the Statement of Activities reports both the gross and net cost of each of the City's functions and business-type activities, the revenues received that supported those functions, and how the difference in these affected net assets over the course of the year. Essentially, the Statement of Activities illustrates how the net assets total was reached over the course of the year.

The Statement of Activities reduces gross expenses (including depreciation) by related program revenues and operating and capital grants. Program revenues must be directly associated with the function or business-type activity. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants. The net costs (by function or business-type activity) are normally covered by general revenue (property and sales taxes, interest income, etc.)

2. Fund Financial Statements

Whereas the government-wide financial statements present a financial picture of the government as a whole, the fund financial statements present financial information for the specific parts of the government. This is done using *funds*. The financial transactions of the City are reported in individual funds that are established to separately account for different types of functions, activities, funding sources, etc. Each

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December 31, 2013

fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses. The fund focus is on *available* resources and budget compliance and is reported using the *modified accrual basis* of accounting. The fund focus and modified accrual basis of accounting is where fund financial reports differ from the government-wide reporting model (with the exception of the business-type activities).

The City reports the following major governmental funds:

General Fund-The General Fund is the City's primary operating fund. It is used to account for resources that are traditionally associated with governmental activities of the City, such as public safety, recreation, planning, legal services, administrative services, etc. which are not legally or by sound financial management required to be accounted for in another fund.

Historic Preservation Fund-The Historic Preservation Fund is a special revenue fund that accounts for gaming funds received from the State of Colorado that are to be used specifically for the purposes of historical preservation. The revenues are received on an annual basis and must be spent on activities and/or programs that the City Council has deemed to benefit and/or enhance the preservation of the City's historic nature.

Debt Service Fund-The Debt Service Fund accounts for the City's debt service payments for the 2010 Excise Tax Refunding bonds, 2010 General Obligation Water Refunding bonds (Series A) and the 2010 General Obligation bonds (Series B).

Impact Fees Fund-The Impact Fee Fund accounts for impact fee revenues received from developer's to mitigate the effects of their presence within the community. The fund's deficit balance is due the costs related to the sole development for which funds have been received being greater (and subsequently paid for out of the General Fund) than the fees received by the development.

The City reports the following proprietary or business-type funds:

Water Fund-The Water Fund accounts for the provision of water services to the citizens and businesses of the City.

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The City reports the following agency or trust funds:

Fireman's Pension Trust Fund-The Fireman's Pension Trust Fund was established to provide pension benefits to the City's volunteer firefighters. Contributions are received from both the City and the State of Colorado, and are held in trust for disbursements to participants upon leaving the pension plan or upon qualified retirement. The City does not budget for the Fireman's Pension Trust Fund.

D. Measurement Focus, Basis of Accounting and Financial Statement Presentation

Measurement focus refers to whether financial statement measure changes in current resources only (current financial focus) or changes in both current and long-term resources (long-term economic focus). Basis of accounting refers to the point at which revenues and expenditures or expenses are recognized in the accounts and reported in the financial statement. Financial statement presentation refers to the classification of revenues by source and expenses by function.

1. Long-term Economic Focus and Accrual Basis

Both governmental and business-type activities in the government-wide financial statements and the proprietary fund financial statements use the long-term economic focus and are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred, regardless of the timing of the related cash flows.

2. Current Financial Resources Measurement Focus and Modified Accrual Basis

The governmental fund financial statements use the current financial resources measurement focus and are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e. both measurable and available. "Available" means collectible within the current period or soon enough thereafter (60 days) to be used to pay liabilities of the current period. Revenues susceptible to accrual include but are not limited to sales and use tax, lodging tax, and interest earnings. Expenditures are generally recognized when the related liability is incurred. The exception to this general rule is that principal and interest on general long-term debt, if any, is recognized when due.

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3. Financial Statement Presentation

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes and special assessments.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise fund are charges to customers for water service.

Operating expenses for the enterprise fund include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

E. Financial Statement Accounts

1. Cash and Cash Equivalents

The City pools all deposits and the investments of all funds. Each fund's share of the overall pool is readily identified by the City's internal records. All investments are stated at market value. Cash and cash equivalents include demand deposits and local government investment pools. Certain proceeds of debt issues, as well as certain resources set aside for the repayment of said debt issues are classified on the balance sheet as restricted assets because their use is limited by applicable bond covenants. Restricted assets may also include certain deposits that have been limited as to usage pursuant to escrow and similar agreements.

2. Receivables

All receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible. The allowance for uncollectible accounts receivable in the Water Fund was \$1,500 at December 31, 2013.

3. Prepaid Items

Payments to vendors for services that will benefit periods beyond December 31, 2013 are recorded as prepaid items. The costs of

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governmental type prepaid items are recorded as expenditures when consumed rather than when purchased.

4. Property Taxes

Property taxes in the State of Colorado are assessed in one year as a lien on the property, but not are not collected by the governmental units until the subsequent year. In accordance with generally accepted accounting principles (GAAP), the assessed but uncollected property taxes have been recorded in the accompanying financial statements as a receivable and as deferred revenue. Property taxes and the related receivable and deferred revenue are collected and recorded in the General Fund and the Debt Service Fund.

5. Capital Assets

Capital assets, which include land, buildings, equipment, vehicles and infrastructure assets (only infrastructure acquired after January 1, 2002), are reported in the applicable governmental or business-type activity columns in the government-wide financial statements.

The City defines capital assets as assets with an initial cost of \$5,000 or more and an estimated useful life in excess of two years. Such assets are recorded at historical cost. Donated capital assets are recorded at estimated fair value at the date of donation.

Capital outlay for projects is capitalized as the projects are constructed. Interest incurred during the construction phase is capitalized as part of the value of the assets constructed in the business-type activities.

Infrastructure, buildings and equipment are depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Infrastructure	10-30
Buildings and Improvements	30
Distribution Systems	50
Equipment and Vehicles	5-10

6. Compensated Absences

Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as expenditure and a fund liability of the governmental fund that will pay it. Vested or accumulated vacation leave that is not expected to be liquidated with expendable available financial resources is reported as a liability on the

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government-wide and proprietary fund financial statements. Vested or accumulated vacation leave of proprietary funds is recorded as an expense and liability of those funds as the benefits accrue to employees. In accordance with the provisions of GASB Statement No. 16, *Accounting for Compensated Absences*, no liability is recorded for non-vesting, accumulated right to receive sick pay benefits. However, a liability is recognized for that portion of accumulated sick leave benefits that is estimated will be paid at the termination of employment.

7. Unearned Revenues

The City reports unearned revenue on its combined governmental balance sheet. Unearned revenue arises when potential revenue does not meet both the “measurable” and “available” criteria for recognition in the current period.

In subsequent periods, when both revenue recognition criteria are met, or when the government has a legal claim to the resources, the liability for unearned revenue is removed from the combined balance sheet and revenue is recognized.

8. Deferred Inflows & Outflows of Resources

In addition to assets, the statement of financial position and balance sheets will sometimes report a separate section for deferred outflows or resources. This separate financial statement element, *deferred outflow of resources*, represents a consumption of net position and fund balance that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position and balance sheets will sometimes report a separate section for deferred inflows or resources. This separate financial statement element, *deferred inflow of resources*, represents an acquisition of net position and fund balance that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

9. Long-term Obligations

In the government-wide financial statements, and for proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type, or proprietary fund type Statement of Net Position.

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10. Net Position

The government-wide financials statements utilize a net position presentation. Net position is categorized as investment in capital assets, restricted and unrestricted.

Net Investment in Capital Assets includes the City's capital assets (net of accumulated depreciation) reduced by the outstanding balances of bonds that are attributable to the acquisition, construction and/or improvement of those assets.

Restricted Net Position includes assets that have third-party (statutory, bond covenant or granting agency) limitations on their use. The City typically uses restricted assets first, as appropriate opportunities arise, but reserves the right to selectively defer use until a future project.

Unrestricted Net Position typically includes unrestricted liquid assets. The City Council; has the authority to revisit or alter this designation.

11. Fund Balance

In the governmental fund financial statements fund balance, which is the fund's assets minus its liabilities, is reported. Governmental Accounting Standards Board Statement No. 54 (GASB 54) established criteria for classifying fund balance amounts into specifically defined categories that make the nature and the type of restrictions placed upon those funds more useful and easier to identify. The categories of fund balance form a hierarchy that is based upon the extent to which the City is bound to honor the restrictions that have been placed upon the funds. The categories of fund balance established under GASB No. 54 are:

Non-Spendable Fund Balance-Cannot be spent because the funds are either in a non-spendable form or are legally and/or contractually required to be maintained intact. An example would be inventories and prepaids.

Restricted Fund Balance-Funds that are restricted for a specific purpose based on constraints that have been externally imposed by creditors, grantors, contributors, laws, regulations of other governments or imposed by law through a constitutional provision or enabling legislation. An example would any portion of a fund balance that is required to be maintained for as part of a bond covenant.

Committed Fund Balance-Funds that are constrained for a specific purpose by a resolution or ordinance adopted by the City Council and can only be unconstrained through the same type of formal

City of Central, Colorado
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action that was originally used to establish the commitment. An example would be the Public Property Trust Fund.

Assigned Fund Balance-Funds that are reserved for a specific purpose internally by the City Manager or Finance Director and can be re-assigned without any formal action of Council.

Unassigned Fund Balance-Funds that are unconstrained in any way and are made up of the residual unclassified fund balance amounts.

12. Interfund Transactions

Interfund services provided and used are accounted for as revenues, expenditures, or expenses. Transactions that constitute reimbursements to a fund or expenditures or expenses initially made from it that are properly applicable to another fund, are recorded as expenditures or expenses in the reimbursing fund and as reductions of expenditures or expenses in the fund that is reimbursed.

F. Other Policies

1. Use of Estimates

The preparation of financial statements in conformity with GAAP requires the City's management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenditures or expenses during the reporting period. Actual results could differ from those estimates.

2. Credit Risk

Receivables in the City's funds are primarily due from other governments. Management believes that the credit risk related to these receivables is minimal.

3. Restricted and Unrestricted Resources

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first and then unrestricted resources in the following order: committed resources, assigned resources and lastly, unassigned resources as they are available.

4. Subsequent Events

Management has evaluated events through August 31, 2014, the date that these financial statements were available for release, for any occurrences

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that could have a significant impact on these financial statements. Below are items that management considered significant.

- In February the City Manger resigned and the City paid out a severance package in the total amount of \$56,448.35.
- The City entered into a lease purchase agreement in order to obtain a Freightliner snowplow and associated equipment in May 2014. The total cost of the snowplow was \$172,903. The total amount financed was \$142,903 as a \$30,000 down payment was made. Term of the lease purchase is four (4) years with an annual interest rate of 3.17% and annual payments of \$36,601.18.
- The City entered into a lease purchase agreement in order to obtain a 4 wheel drive front-end loader. The total cost of the loader was \$135,615.45. The total amount financed was \$92,614.45 as a \$43,000 down payment was made. Term of the lease purchase is three (3) years with an annual interest rate of 3.00% and monthly payments of \$2,766.86.
- The City experienced a significant rockslide located on the Central City Parkway in mid August. It is estimated that the repair and stabilization work related to this event will cost approximately \$500,000. This cost is likely to be completely expended during the remainder of 2014.

5. Comparative Data

Comparative total data for the prior year has been presented in the accompanying financial statements in order to provide an understanding of changes in the City's financial position and operations. However, comparative data has not been presented in all statements because such inclusion would make certain statements unduly complex and difficult to understand. Also, certain amounts presented in the prior year data have been reclassified to be consistent with the current year's presentation.

II. Stewardship, Compliance and Accountability

A. Budgetary Information

Budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP), except for the proprietary fund (Water Fund). Annual appropriations are adopted for all funds and expenditures may not legally exceed appropriations at the fund level. All appropriations lapse at year-end.

As required by Colorado State Statutes, the City followed the required timetable, as noted below, in preparing, approving and enacting the 2013 Budget.

- i. For the 2013 budget year, prior to August 25, 2012, the County Assessor sent the City an assessed valuation of all taxable property within the City's boundaries.

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- ii. On or before October 15, 2012, the City Manager submitted to the City Council a recommended budget, which detailed the necessary property taxes needed along with other available revenues to meet the City's operating requirements.
- iii. Prior to December 15, 2012, a public hearing on the 2013 Budget was held. City Council adopted the 2013 Budget under Ordinance 12-14. Ordinance 12-14 legally appropriated expenditures for 2013 as well as adopted the required mill levy rate, approved Pay Plan and the 5 year Capital Improvement Plan.
- iv. Also prior to December 15, 2012, the Finance Director certified to the County Commissions the adopted levy rate that derived the necessary property taxes as reflected in the 2013 budget adopted by Council.
- v. After adoption of the budget resolution, the City may make the following changes to the adopted budget:
 - 1. Transfer appropriated money between funds;
 - 2. Approve supplemental appropriations to the extent of revenues in excess of estimated revenues in the budget;
 - 3. Approve emergency appropriations, and
 - 4. Reduce appropriations for which originally estimated revenues are deemed insufficient.

Taxes levied in one year are collected in the following year. Thus, taxes certified in December of 2012 were collected in 2013 and taxes certified in December 2013 will be collected in 2014. Taxes are due on January 1st of the collection year. However, they may be paid in either one lump payment (no later than April 30th) or two equal installments (no later than February 28th and June 15th) without being assessed any interest or penalty. Taxes not paid within the prescribed time are assessed interest at the rate of one percent (1%) per month until paid. Unpaid amounts and the accrued interest on said amounts become delinquent on June 16th of each collections year.

During 2013, supplemental budget appropriations for four funds were necessary. Those funds with their original and supplemental appropriations are listed on the following page. The total supplemental appropriations were \$1,150,813. The budgetary comparison statements reflect both the original and final budget amounts adopted by the City.

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<u>Fund</u>	<u>Original</u>	<u>Final</u>	<u>Increase</u>
General	\$ 4,197,332	\$ 4,615,085	\$ 417,753
Historic Preservation	\$ 400,300	\$ 1,125,300	\$ 725,000
Impact Fees	\$ -	\$ 5,960	\$ 5,960
Water	\$ 736,041	\$ 738,141	\$ 2,100
Total Appropriation	\$ 5,333,673	\$ 6,484,486	\$ 1,150,813

A detail of the additional expenditures/expenses that comprised the above supplemental appropriations is shown on the following page.

<u>Fund Name</u>	<u>Reason for Appropriation</u>	<u>Supplemental Appropriation</u>
General	Increase in transfer to Debt Service	\$132,000
	Engineering-Rock Wall	\$ 75,000
	BID Marketing	\$131,000
	Repair to Equipment	\$ 50,483
	Special Legal Counsel	\$ 7,552
	Device Fee Rebate	\$ 4,331
	<u>Reflect Original Debt Transfer</u>	<u>\$ 17,387</u>
		\$417,753
Historic Preservation	Lawrence St. Waterline Project	\$660,000
	<u>Correction to Formula Error</u>	<u>\$ 65,000</u>
		\$725,000
Impact Fees	<u>Issuance of Rebate</u>	<u>\$ 5,960</u>
		\$ 5,960
Water	<u>Legal Fees and Litigation</u>	<u>\$ 2,100</u>
		\$ 2,100
TOTAL SUPPLEMENTAL APPROPRIATIONS		\$1,150,813

B. State Compliance

At December 31, 2013, all of the City's funds were in compliance with state statute regarding budgetary appropriations.

C. TABOR Amendment

In November 1992, the Colorado voters amended Article X of the Colorado Constitution by adding Section 20, commonly referred to as the Taxpayer's Bill of Rights ("TABOR"). TABOR contains revenue, spending, tax and debt limitations that apply to the State of Colorado and local governments. TABOR requires (with certain exceptions) advance voter approval for any new tax, tax rate

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increase, mill levy above that for the prior year, extension of a tax set to expire or tax policy change that will directly cause a net tax revenue gain for any local government.

Effective January 1, 1993, the City's electorate approved the City's collections, retentions and expenditures of the full proceeds of the City's sales and use tax, device tax, State gaming tax and non-federal grants without regard to the limitations imposed by TABOR.

Except for refinancing bonded debt at a lower interest rate or adding new employees to existing pension plans, TABOR requires advance voter approval for the creation of any multiple-fiscal year debt or other financial obligation. If adequate present cash reserves are pledged irrevocably and held for payments in future fiscal years voter approval is not required. TABOR also requires local governments to establish an emergency reserve to be used for declared emergencies only. The reserve is calculated at 3% of fiscal year spending. The City had reserved and restricted \$204,932 for TABOR emergency reserve purposes at December 31, 2012. This is above the required 3% balance of \$155,656 by \$49,276.

The City's management believes that the City is in compliance with the financial provisions of TABOR. However, it is important to note that TABOR is complex and is often subject to interpretation. Many of its provisions, including the interpretation of how to calculate fiscal year spending limits, would require judicial interpretation.

III. Detailed Notes on All Funds

A. Deposits and Investments

At December 31, 2013, the City held deposits and investments with the following balances:

	Carrying Amounts
<i>Deposits:</i>	
Petty Cash	\$ 550
Deposits	182,117
	182,667
<i>Investments:</i>	
Investment Pools	1,284,084
	\$1,466,751

City of Central, Colorado
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Cash deposits and investments are reflected on December 31, 2013 balance sheets as follows:

Governmental Activities-Unrestricted	\$ 747,045
Governmental Activities-Restricted	204,932
Fiduciary-Restricted	<u>514,774</u>
	<u>\$ 1,466,751</u>

i. Deposits

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulations. At December 31, 2013, State regulatory commissioners indicated that all financial institutions holding deposits for the City are eligible public depositories. Amounts on deposit in excess of federal insurance levels must be collateralized by eligible collateral as determined by the PDPA. PDPA allows the financial institution to create a single collateral pool for all public funds held. The pool is to be maintained by another institution, or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be equal to at least 102% of the uninsured deposits.

At December 31, 2013, the City had deposits with financial institutions with a carrying amount of \$182,177. The bank balances with the financial institutions were \$694,095. Of these balances, \$250,388 was covered by federal depository insurance and \$443,707 was covered by collateral held by authorized escrow agents in the names of the financial institutions (PDPA).

i. Investments

The City has invested \$771,045 in the Colorado Government Liquid Asset Trust ("Colotrust"), which is a 2a7-like investment pool established for local government entities in Colorado to pool surplus funds. They operate similarly to money market funds, whereby each share is equal to \$1.00. Investments of the trusts consist of U.S. Treasury bills, notes and note strips and repurchase agreements collateralized by U.S. Treasury securities. The City has no regulatory oversight of the pool. Colotrust is rated AAAM by Standard and Poors.

The City also has \$513,039 invested with the Fire and Police Pension Association of Colorado ("FPPA") on behalf of its volunteer firefighters. The City has no regulatory oversight for the unrated FPPA pool.

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Interest Rate Risk: In accordance with the City's investment policy, the City manages its exposure to declines in fair values by limiting the weighted average maturity of its investment portfolio to less than twenty four months. In the event that the City's portfolio consists of callable securities, the final maturity date of the security is used as the maturity of the security in order to disclose the maximum liability in the City's financial reports.

Credit Risk: State law and City policy limit investments to those authorized by State Statutes including U.S. Agencies and 2a7-like pools. The City's investment policy is to apply the prudent-investor rule, which is as follows: A prudent investor shall exercise the judgment and care, under circumstances prevailing, which men of prudence, discretion and intelligence exercise in the management of the property of one another, not in regard to speculation but in regard to the permanent disposition of funds, considering the probable income as well as the probable safety of their capital.

Pursuant to the City's Home Rule Charter, the City has adopted by resolution an investment policy that governs the types of institutions and investments with which funds may be deposited and business may be transacted. Under this policy, the City may invest in federally insured banks, debt obligations of the U.S. Government, its agencies and instrumentalities, governmental mutual funds and pools including 2a7-like pools and repurchase agreements subject to policy requirements.

Concentration of Risk: The City diversifies its investments by security type, individual financial institutions and maturities. Investments may only be made in those financial institutions which are insured by the Federal Deposit Insurance Corporation ("FDIC"), the Federal Home Mortgage Association ("FHA"), the Federal Savings and Loan Insurance Corporation or Congressionally authorized mortgage lenders and investments that are federally guaranteed. A minimum of 50% of the investable assets of the City will be maintained in U.S. Treasury Obligations, Federal Instrumentality Securities, Repurchase Agreements and Local Government Investment Pools. Financial institutions holding City funds must provide the City with a statement of collateral in the form of a listing of securities pledged and a copy of the certificate from the Banking Authority that state that the institution is an eligible public depository.

B. Restricted Cash and Cash Equivalents

As required by TABOR, at December 31, 2013, the City had restricted cash and/or a cash equivalent account in the amount of \$204,932. The City also had restricted cash related to the FPPA employee benefit plan in the amount of \$1,735 and restricted investments with FPPA of \$513,039.

City of Central, Colorado
Notes to the Financial Statements
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C. Component Unit-Deposits and Investments

- i. At December 31, 2013, cash and investments for the BID are classified as follows:

From Statement of Net Position:	
Cash and Investments	\$ 184,166
Cash and Investments-Restricted	<u>4,144</u>
Total	\$ 188,310

Cash and investments as of December 31, 2013 consisted of the following:

Deposits with Financial Institutions	\$ 184,166
Investments-Federated Treasury	
Obligations Fund	<u>4,144</u>
Total	\$ 188,310

- ii. Custodial Credit Risk-The District has not adopted a formal investment policy; however, the District follows state statutes regarding investments. Colorado statutes specify the types of investments meeting defined rating and risk criteria in which local governments may invest. These investments include obligations of the United States and certain U.S. Governmental agency entities, certain money market funds, guaranteed investment contract, and local government investment pools.
- iii. Custodial and Concentration-None of the District's investments are subject to custodial or concentration of credit risk.
- iv. Investments-As of December 31, 2013, the District has the following investments:

<u>Investment</u>	<u>Maturity</u>	<u>Fair Value</u>
Federated Treasury	Less than	
Obligations	one year	<u>\$ 4,144</u>

During 2013, the District's funds that were included in the trust account at the UMB Bank were invested in the Federated Treasury Obligations Fund. This fund is a money market fund and each share is equal in value to \$1.00. The fund is AAAM rated and invests exclusively in the U.S. Treasury securities and repurchase agreements collateralized by U.S. Treasury securities. The maturity of the underlying securities is 397 days or less. As of December 31, 2013, the District has \$4,144 invested in the fund, all of which was restricted for the repayment of bond principal and interest.

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Notes to the Financial Statements
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D. Accounts Receivable

Receivables at December 31, 2013 for the City, including applicable allowances for uncollectible accounts, were as follows:

	Total Governmental Funds	Enterprise (Water) Fund	Total
Property Taxes receivable	\$ 311,183	-	311,183
Sales, use and other taxes	81,878	-	81,878
Water Consumption	-	8,060	8,060
	<u>393,061</u>	<u>8,060</u>	<u>401,121</u>
Allowance for doubtful accounts	-	(1,500)	(1,500)
	<u>393,061</u>	<u>6,560</u>	<u>399,621</u>
Receivables, net	<u>\$ 393,061</u>	<u>6,560</u>	<u>399,621</u>

Governmental funds report deferred inflow of resources in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. This includes \$311,183 of deferred revenue for property taxes levied in 2013 but not available until 2014.

E. Capital Assets

Capital asset activity for the year ended December 31, 2013 is shown below:

	Balance 1/1/13	Increases	Decreases	Balance 12/31/13
Governmental Activities:				
<i>Capital Assets not being depreciated:</i>				
Land & Improvements	<u>5,523,996</u>	-	-	<u>5,523,996</u>
<i>Capital Assets being depreciated:</i>				
Buildings & Improvements	2,643,218	-	-	2,643,218
Infrastructure	46,584,422	-	-	46,584,422
Equipment and Vehicles	<u>2,448,485</u>	<u>78,282</u>	<u>(133,965)</u>	<u>2,392,802</u>
<i>Total Depreciable Assets</i>	<u>51,676,125</u>	<u>78,282</u>	<u>(133,965)</u>	<u>51,620,442</u>
Less Accumulated Depreciation for:				
Buildings & Improvements	(1,207,443)	(39,824)	-	(1,247,267)
Infrastructure	(16,729,698)	(2,135,700)	-	(18,865,398)
Equipment and Vehicles	<u>(1,606,075)</u>	<u>(163,269)</u>	<u>133,965</u>	<u>(1,635,379)</u>
Total accumulated depreciation	<u>(19,543,216)</u>	<u>(2,338,793)</u>	<u>133,965</u>	<u>(21,748,044)</u>
Total depreciable capital assets, net	32,132,909	(2,260,511)	-	29,872,398
Governmental activities capital assets, net	<u>\$ 37,656,905</u>	<u>(2,260,511)</u>	<u>-</u>	<u>35,396,394</u>

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	Balance 1/1/13	Increases	Decreases	Balance 12/31/13
Business-type activities:				
<i>Capital Assets not being depreciated:</i>				
Land	630,898	-	-	630,898
Water rights	1,253,363	-	-	1,253,363
Total non-depreciable capital assets	1,884,261	-	-	1,884,261
<i>Capital Assets being depreciated:</i>				
Buildings and improvements	1,027,242	-	-	1,027,242
Equipment	412,352	37,990	-	450,342
Reservoir, plant and water lines	13,262,493	320,177	-	13,582,670
Total depreciable assets	14,702,087	358,167	-	15,060,254
Less accumulated depreciation for:				
Buildings and improvements	(738,486)	(44,914)	-	(783,400)
Equipment	(248,589)	(38,135)	-	(286,724)
Reservoir, plant and water lines	(4,897,198)	(265,251)	-	(5,162,449)
Total accumulated depreciation	(5,884,273)	(348,300)	-	(6,232,573)
Total depreciable capital assets, net	8,817,814	9,867	-	8,827,681
Business-type activities capital assets, net	\$ 10,702,075	9,867	-	10,711,942

For 2013, the City incurred capital outlays and depreciation expense by functions as follows:

	<u>Capital Outlay</u>	<u>Depreciation Expense</u>
Governmental Activities:		
General Government	\$ 5,880	26,453
Public Safety	53,862	65,059
Public Works, including infrastructure	18,540	2,247,281
Total-Governmental Activities	78,282	2,338,793
Business-type Activities		
Water	-	348,300
Total Business-type Activities	\$ -	348,300

City of Central, Colorado
Notes to the Financial Statements
December 31, 2013

F. Interfund Balances and Transfers

The City had the following interfund receivables or payables as of December 31, 2013; these balances are not expected to be paid within one year.

Interfund Balances

Water Fund	General Fund	\$ 1,281,188
Impact Fees Fund	General Fund	\$ 129,585
Total Interfund Balances		\$ 1,410,773

Interfund Transfers

General Fund	Debt Service Fund	\$ 234,736
Historic Preservation Fund	Water Fund	\$ 320,177
Total Interfund Transfers		\$ 554,913

G. Long-Term Debt

The following schedule summarizes changes in the City's long-term debt during 2013:

	Balance 1/1/13	Additions	Reductions	Balance 12/31/13	Due in One Year
Governmental Activities:					
Bonds Payable:					
Excise Tax Refunding Bonds					
-Series 2010	225,000	-	(225,000)	-	-
General Obligation Water					
-Refunding Bonds-Series A 2010	420,000	-	(420,000)	-	-
General Obligation Water					
-Refunding Bonds-Series B 2010	260,000	-	(260,000)	-	-
<i>Less:</i>					
Deferred Amounts-Refunding	(40,386)	-	40,386	-	-
Total-Bonds Payable	864,614	-	(864,614)	-	-
Leases Payable					
Snow Plow	106,369	-	(51,887)	54,482	54,482
Street Sweeper	80,871	-	(25,994)	54,877	26,946
Ennovate	447,717	-	(43,462)	404,255	44,914
Public Works Trucks	91,238	-	(28,677)	62,561	30,379
Police Vehicles	61,751	-	(29,956)	31,795	31,795
Total-Leases Payable	787,946	-	(179,976)	607,970	188,516
Compensated Absences	90,720	9,203	-	99,923	-
Governmental activities long-term liabilities	\$ 1,743,280	9,203	(1,044,590)	707,893	188,516
Business-Type Activities:					
Bonds Payable					
General Obligation Water Bonds					
-Series 1981	\$ -	-	-	-	-
Compensated Absences	17,326	3,967	-	21,293	-
Business-Type activities long-term liabilities	\$ 17,326	3,967	-	21,293	-

City of Central, Colorado
Notes to the Financial Statements
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i. Excise Tax Refunding Bonds-Series 2010

On October 26, 2010, the City issued \$650,000 in Excise Tax Refunding Bonds with an average interest rate ranging from 3.25% to 3.75%. The net proceeds of this offering along with \$305,000 of the City's funds were utilized to advance refund, on a current basis, \$890,000 of outstanding 2006 Series Excise Tax Refunding Bonds with interest rates ranging from 4.00% to 4.50%. The City chose to advance refund the 2006 bonds in order to reduce its total annual debt service payment on the excise tax bonds by extending the term of the bonds through 2013. Doing so reduced the City's annual debt service payment for 2010 by \$352,968. The advance refund of the 2006 bonds resulted in a present value economic loss of (\$40,849) but provided the City with needed increased cash flow by the reduced annual payment amount.

The 2010 Series bonds have bi-annual payments dates of June 1 and December 1, and are special revenue obligations of the City, payable from certain excise taxes and fees, net of collection costs. The excise revenues consist of a 4% sales and use tax, certain fees and taxes imposed on gaming devices by the City and certain gaming revenues distributed to the City by the State of Colorado. The bonds constitute an irrevocable first lien upon the Net Excise Revenue but not necessarily an exclusive lien. The bonds are not a general obligation debt of the City and are not subject to redemption prior to maturity.

As of December 31, 2013, the 2010 Series bonds were paid in full.

ii. General Obligation Water Refunding Bonds-Series 2010 A

On October 26, 2010, the City issued \$1,215,000 in General Obligation Water Refunding Bonds with an interest rate ranging from 3.00% to 3.375%. The net proceeds of this offering along with \$445,000 of the City's existing funds were utilized to advance refund, on a current basis, \$1,555,000 of outstanding 2006 Series General Obligation Water Refunding Bonds with an interest rate of 4.25%. The City chose to advance refund the 2006 bonds in order to reduce its total annual debt service payment on the general obligation bonds by extending the term of the bonds through 2013 and gaining a lower interest rate. Doing so reduced the City's annual debt service payment for 2010 by \$814,350. The advance refund of the 2006 bonds resulted in a present value economic loss of (\$86,669) but provided the City with needed increased cash flow by the reduced annual payment amount.

The 2010 Series A bonds have bi-annual payment dates of June 1 and December 1, are general obligations of the City and are payable from ad valorem property taxes. The bonds are not subject to redemption prior to maturity.

City of Central, Colorado
Notes to the Financial Statements
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As of December 31, 2013, the 2010 Series bonds were paid in full.

iii. General Obligation Water Refunding Bonds-Series 2010 B

On October 26, 2010, the City issued \$310,000 in General Obligation Water Refunding Bonds, with an interest rate of 3.00%. The net proceeds of this offering were utilized to advance refund, on a current basis, \$308,000 of outstanding 1981 Series General Obligation Water Refunding Bonds with an interest rate of 5.00%. The City advance refunded the 1981 bonds in order to reduce its total annual debt service payment on general obligation bonds thereby increasing cash flow and to obtain a net economic gain of \$27,171.

The 2010 Series B bonds have bi-annual payment dates of June 1 and December 1, are general obligations of the City and are payable from ad valorem property taxes. The bonds are not subject to redemption prior to maturity.

As of December 31, 2013, the 2010 Series bonds were paid in full.

iv. Defeased Debt

In addition to the above bond issues, other bonds previously issued by the City have been defeased by the issuance of refunding bonds. The defeased bonds outstanding at December 31, 2013 consist of the 2006 Excise Tax Refunding Bonds in the amount of \$890,000, the 2006 General Obligation Water Refunding Bonds in the amount of \$1,555,000.

v. Capital Lease Payable-Snow Plow

In 2011, the City entered into a lease-purchase agreement to acquire a new truck and all equipment necessary to make the truck into a snow plow. The City entered into a four (4) year lease-purchase agreement that matures in 2014 and has an effective interest rate of 5% for a principal amount of \$155,876. The City used \$75,000 of general funds as a down payment. \$50,477 of the down payment was money received from the City's insurance company for the loss of the old snow plow. The lease-purchase is payable annually on April 5th in a blended payment.

The leased asset and its related obligation are reported as a fixed asset and long-term debt in the governmental activities on the government-wide financial statements. The snow plow has been included in the City's governmental activities fixed assets at the original financed cost of \$233,286.

City of Central, Colorado
Notes to the Financial Statements
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As of December 31, 2013, annual debt service requirements to maturity under the lease-purchase agreement are as follows:

<u>Year(s) Ending December 31</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	54,482	2,724	57,206
Totals	\$ 54,482	2,724	57,206

vi. Capital Lease Payable-Street Sweeper

In 2011, the City entered into a capital lease-purchase agreement in order to obtain a new street sweeper. The lease-purchase agreement is for a term of (4) years, matures in 2015 and has an effective interest rate of 3.29% for a principal amount of \$109,825. The lease-purchase is payable annually on January 1st in a blended payment.

The leased asset and its related obligation are reported as a fixed asset and long-term debt in the governmental activities on the government-wide financial statements. The street sweeper has been included in the City's governmental activities fixed assets at the original financed cost of \$109,825.

As of December 31, 2013, annual debt service requirements to maturity under the lease-purchase agreement are as follows:

<u>Year(s) Ending December 31</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	26,946	2,008	28,954
2015	27,931	1,022	28,953
Totals	54,877	3,030	57,907

vii. Capital Lease Payable-Ennovate Energy Contract

In 2011, the City signed into an energy performance contract (EPC) with Ennovate Corporation. The purpose of the EPC was to install and/or upgrade a number of City facility systems with components that were more energy efficient. In doing so, the energy savings from the newly installed or upgraded equipment would defray a portion of the project's costs. In addition to the energy savings, the City would also realize savings from the deferred maintenance items that were being addressed during the project. The main upgrades or installations that were made under this EPC included new HVAC units for City Hall and the Visitors Center, retrofitting all of the Central City Parkway lights to ones that are more energy efficient, retrofitting the lighting in City Hall with energy efficient fixtures and weatherization of all buildings.

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In order to fund the EPC project, the City entered into a lease-purchase agreement with Colorado Business Bank. The term of the lease-purchase agreement was ten (10) years with an effective interest rate of 3.3% for a principal amount of \$489,773. Payments of \$14,426 are due on a quarterly basis.

The leased asset and its related obligation are reported as a fixed asset and long-term debt in the governmental activities on the government-wide financial statements and have been included in the City's governmental activities fixed assets at the original financed cost of \$489,773.

As of December 31, 2013, annual debt service requirements to maturity under the lease-purchase agreement are as follows:

<u>Year(s) Ended December 31</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	44,914	12,788	57,702
2015	46,415	11,287	57,702
2016	47,965	9,737	57,702
2017	49,567	8,135	57,702
2018	51,224	6,478	57,702
2019	52,935	4,767	57,702
2020	54,704	2,998	57,702
2021	56,531	1,171	57,702
Totals	<u>404,255</u>	<u>57,361</u>	<u>461,616</u>

viii. Capital Lease Payable-Public Works Trucks

In 2012, the City entered into a lease-purchase agreement to acquire two (2) new Public Works vehicles and all necessary outfitting equipment.

The City entered into a four (4) year lease-purchase agreement that matures in 2015 and has an effective interest rate of 5.94% for a principal amount of \$125,333. The lease-purchase is payable annually on February 15th in a blended payment.

The leased asset and its related obligation are reported as a fixed asset and long-term debt in the governmental activities on the government-wide financial statements. The Public Works trucks have been included in the City's governmental activities fixed assets at the original financed cost of \$125,333.

City of Central, Colorado
Notes to the Financial Statements
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As of December 31, 2013, annual debt service requirements to maturity under the lease-purchase agreement are as follows:

<u>Year(s) Ending December 31</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	30,379	3,716	34,095
2015	32,182	1,913	34,095
Totals	62,561	5,629	68,190

ix. Capital Lease Payable-Police Vehicles

In 2012, the City entered into a lease-purchase agreement to acquire three (3) new Chevy Tahoes for the Police Department vehicles and some of the necessary outfitting equipment.

The City entered into a three (3) year lease-purchase agreement that matures in 2014 and has an effective interest rate of 6.14% for a principal amount of \$95,499. The lease-purchase is payable annually on July 26th in a blended payment.

The leased asset and its related obligation are reported as a fixed asset and long-term debt in the governmental activities on the government-wide financial statements. The Public Works trucks have been included in the City's governmental activities fixed assets at the original financed cost of \$95,499. Additional equipment to properly outfit the vehicles for duty that was purchased outright has also been included in the fixed assets at a cost of \$56,961.

As of December 31, 2013, annual debt service requirements to maturity under the lease-purchase agreement are as follows:

<u>Year(s) Ending December 31</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	31,795	1,952	33,747
Totals	31,795	1,952	33,747

City of Central, Colorado
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x. Combined Debt Service for Governmental Activities

The following schedule illustrates the City's combined annual debt service requirements (items i. through ix. above) to maturity for governmental activities long-term debt as of December 31, 2013.

<u>Year(s) Ending December 31</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	188,516	23,188	211,704
2015	106,528	14,222	120,750
2016	47,965	9,737	57,702
2017	49,567	8,135	57,702
2018	51,224	6,478	57,702
2019	52,935	4,767	57,702
2020	54,704	2,998	57,702
2021	56,531	1,171	57,702
Totals	\$ 607,970	70,696	678,666

xi. Compensated Absences

The City has adopted policies providing for employee accumulation of sick and vacation pay. Earned vacation pay accrued on a graduated scale from the date of employment and employees are allowed to accrue vacation leave to a maximum of 240 hours for employees who have been with the City less than 5 years and up to 312 hours for employees who have been with the City for 5 years or more. Sick hours are accumulated with no cap but only employees that have been employed with the City since prior to March of 2003 receive any payout (maximum of 80 hours) upon the end of employment. Accrued vacation hours vested are payable upon the end of employment up to the maximum accrued hours allowed and noted above. Accrued compensated absences are paid from resources accumulated in the General Fund, Historical Preservation Fund and Water Fund.

xii. Conduit Debt-Central City, Colorado Variable Rate Demand Multifamily Housing Revenue Bonds (Gold Mountain Apartment Project) Series 1996 and 1997

These bonds were issued in 1996 and 1997 in an aggregate principal amount of \$12,440,000 to finance construction of multi-family housing projects within the City. The 1996 bond series matures April 1, 2029 and the 1997 bond series matures December 25, 2030. The bonds are solely payable from, and are secured by, a pledge of revenue from loan agreements between the City, Gold Mountain Village I Limited Partnership and Gold Mountain Village II Limited Partnership. The borrower's obligation is secured by Deeds of Trust, Security Agreements, Financing Statements and assignment of rents and leases. In 2006, the

City of Central, Colorado
Notes to the Financial Statements
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bond agreement was modified to terminate the existing credit facility and to secure the bonds only by the Deeds of Trust.

The bonds are a special limited obligation of the City, payable solely from the specified revenues of the projects and do not constitute debt or indebtedness of the City. As of December 31, 2013, the outstanding principal balance of the bonds was \$2,915,000.

H. Component Unit-Long-term Debt

i. Limited Tax General Obligation Bonds-Series 2003A

On June 17, 2003, the BID issued \$45,200,000 of Limited Tax General Obligation Bonds. The bonds are due on December 1, 2023 with an interest payable semi-annually on June 1 and December 1 of each year beginning December 1, 2003 with an interest rate of 9.75% annually.

The bonds were issued for the purposes of (i) financing costs of the acquisition, construction and installation of the Central City Parkway, and (ii) paying certain costs and expenses in connection with the issuance of the bonds. The Bonds were issued in increments of \$100,000 and any integral multiples of \$5,000 in excess thereof. The bonds are subject to prior redemption of the District, as a whole or in integral multiples of \$5,000 on December 1, 2013, and on any date thereafter at a redemption price equal to the principal amount of the bonds plus accrued interest without redemption premium. The bonds were secured by the pledge of receipts from a levy by the BID of general ad valorem taxes. The initial mill levy assessed was 80 mills and may vary based upon the total assessed valuation of properties within the BID. However, the levy is subject to a maximum assessment of 80 mills.

During 2013, the BID underpaid its scheduled 2013 debt service interest payments by \$4,901,151. The total outstanding interest due as of December 31, 2013 was \$28,646,029 which includes interest on this unpaid interest as well as interest on the outstanding interest from 2006 through 2013. Additions to accrued interest include current interest, accrued interest and compounded interest. Outstanding interest compounds on each interest payment date at the interest rate borne by the bonds.

The transactions related to these debt service requirements as of December 31, 2013, are shown below:

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	Balance 1-01-13	Additions	Deletions	Balance 12-31-13
Limited Tax GO				
Bonds-Series 2003A	45,200,000	-	-	45,200,000
Accrued Interest	23,744,878	6,754,804	1,853,653	28,646,029
Totals	68,944,878	6,754,804	1,853,653	73,846,029

On January 5, 2007, the BID approved the First supplemental to Indenture of Trust, which amends the original bond indenture by providing that on the first business day of any month, if the amount on deposit in the Debt Service Fund is at least \$50,000, the BID shall make a payment to the bondholders towards any past due debt service.

The ability of the BID to make the scheduled payments of principal and interest along with the unpaid interest from 2006 through 2013 with the anticipated revenues for 2014 is in doubt under the current structure. The District continues to negotiate a restructure of the bonds. The maximum that can be paid on District indebtedness, including the Series 2003A Bonds, is \$114,000,000.

ii. Tax Prepayment Agreement

In 2005, the BID entered into a Tax Prepayment Agreement with Centaur Colorado, LLC. Under the terms of the agreement, Centaur remitted \$346,875 to the BID for deposit in the Debt Service Fund. The funds represent a credit which will be applied against the payment of taxes owed to the District by Centaur when and to the extent that the District's revenues exceed the amounts required for debt service. Centaur intends that its payment be recognized as a prepayment of taxes currently due or to become due in the next tax collection year. The District recognizes the credit as a tax prepayment for the benefit of Centaur. Centaur shall be able to apply the credit against any amounts owed to the District on the earlier or either immediately before refunding obligations are issued or when the District has available funds from revenues that are not obligated to the debt service payment.

The initial term of this agreement matured on December 31, 2005. The term can be extended upon appropriation of the credit in the subsequent year. If in the budget in the subsequent year, the District is unable to pay the full amount of debt service, the District is not obligated to recognize the credit in that year and the term is automatically extended from year to year.

City of Central, Colorado
Notes to the Financial Statements
December 31, 2013

iii. Changes in Long-term Debt-Component Unit-BID

The following is an analysis of changes in long-term debt for the period of December 31, 2013.

	<u>Balance 1/1/13</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance 12/31/13</u>	<u>Due in One Year</u>
Limited Tax General Obligation Bond-Series 2003 A	\$ 45,200,000	-	-	45,200,000	10,000,000
Tax Prepayment Agreement	346,875	-	-	346,875	-
	<u>\$ 45,546,875</u>	<u>-</u>	<u>-</u>	<u>45,546,875</u>	<u>10,000,000</u>

I. Unearned Revenue

- i. The City entered into an agreement in 1998 with Albert Frei & Sons, Inc. (“Frei”) to provide 20 acre feet of water annually from 1998 through 2017. In return, Frei performed wetlands mitigation work on behalf of the City along the banks of Clear Creek. In 2006, the agreement was amended to increase the water provided in 2006 and 2007 to 120 acre feet. During those years, the City recognized \$32,000 annually in the proprietary fund. The original agreement valued both the 20 acre feet of water from 1998 through 2017 and the wetland mitigation work at \$640,000. Therefore, the City recognizes \$21,333 annually in the proprietary fund through 2017.

The unearned revenue relating to water to be provided in future years is recorded as unearned revenue. At December 31, 2013, unearned revenue relating to this agreement totaled \$85,338.

- ii. In 2003, the City entered into an agreement with Andrew and Carolyn Goltra (the “Goltra’s”), under which the Goltras transferred certain property rights to the City (for use in construction of the Central City Parkway). In return, the City agreed to waive future development fees incurred by the Goltras if and when the Goltras develop their property. The amount of such future development fees, which is reflected on the City’s financial statements as unearned revenue, is to increase or decrease in proportion to the amount that City tap fees are increased or decreased on an annual basis. At December 31, 2013, unearned revenue relating to this agreement totaled \$145,655.

City of Central, Colorado
Notes to the Financial Statements
December 31, 2013

J. Benefits

All City employees, except police and volunteer firefighters, participated in the Federal Social Security system for which the City has no liability, except for amounts withheld and any related statutory amounts. The City has also established the following retirement plans for eligible employees.

i. General Employees Retirement Plan-Section 401 (a) Plan

For all permanent City employees, other than sworn police officers, the City offers a defined contribution money purchase pension plan (the "Retirement Plan"). The Retirement Plan, which is administered by ICMA Retirement Corporation ("ICMA"), offers employees with 180 days of eligible service the opportunity to build retirement savings by pre-tax contributions of salary. The City matches these contributions up to 4%. Employees may also make voluntary contributions to the Retirement Plan, but may not contribute in excess of the annual federally allowed limit.

Retirement Plan investment purchases are determined by the individual participants and therefore, the Retirement Plan's investment concentration varies between participants.

For 2013, the City contributed \$22,942 to the Retirement Plan on behalf of participating employees.

While the City is the trustee of the Retirement Plan, it has no liability for losses under the Retirement Plan. Accordingly, the Retirement Plan is not in the City's financial statements.

ii. Police Department Money Purchase Plan

The contributions to the statewide money purchase retirement plan ("Money Purchase Plan") on behalf of all sworn police officers. The Money Purchase Plan, which is administered by the Colorado Fire and Police Pension Association ("FPPA"), is a defined contribution plan. Therefore, the City has no liability or requirements to fund the retirement of its police officers over and above the contributions to the Money Purchase Plan. The Money Purchase Plan requires that the City contribute 8% of each participating employee's annual compensation. Each participant is required to contribute an equal amount. All contributions to the Money Purchase Plan vest immediately to the participant.

Money Purchase Plan investment purchases are determined by the individual participants. Therefore the Money Purchase Plan's investment concentration varies between participants.

City of Central, Colorado
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For 2013, the City contributed \$33,123 to the Money Purchase Plan on behalf of participating employees. This represents the required 8% contribution based on the 2013 covered payroll of \$414,043.

The City is not the trustee for the Money Purchase Plan and has no liability for losses under the Retirement Plan. Accordingly, the Money Purchase Plan is not part of the City's financial statements.

iii. Fire Department Pension Plan

The City and all full-time, paid firefighters employed by the City, participate in the Statewide Defined Benefit Plan; a cost-sharing multiple-employer defined pension plan. The Plan is administered by FPPA.

The Statewide Defined Benefit Plan provides retirement benefits for members and beneficiaries, together with death and disability coverage provided through the Statewide Death and Disability Plan (also administered by FPPA). Title 31, Article 30 of the Colorado Revised Statutes ("C.R.S."), as amended, assigns the authority to establish benefit provisions under the Statewide Defined Benefit Plan to the Colorado state legislature. FPPA issues a publicly available annual financial report that includes the financial statements and required supplementary information for both the Statewide Defined Benefit Plan and the Statewide Death and Disability Plan. The report may be obtained by writing to or calling:

FPPA of Colorado
5290 DTC Parkway, Suite 100
Englewood, CO 80111
(303) 770-3773

As required by state statute, both the City and City employees participating in the Statewide Defined Benefit Plan each contribute 8% of eligible compensation. During 2013, the City and City employees each made contributions to the Plan of \$5,548 based on covered payroll for 2013 of \$69,355.

iv. Volunteer Fire Department Pension Plan

The City offers its volunteer firefighters a defined benefit pension plan ("Fire Pension Plan") which is also administered by FPPA. Assets of the Fire Pension Plan are commingled for investment purposed in the Fire and Police Members' Benefit Fund; a multi-employer defined benefit pension plan administered by FPPA. The Fire Pension Plan provides retirement benefits for members and beneficiaries according to the provisions as enacted and governed by the Board of Directors of the Fire Pension Plan,

City of Central, Colorado
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Title 31, Article 30 of C.R.S., as amended, established basic benefit provisions under the Fire Pension Plan. The FPPA issues a publicly available annual financial report that includes the financial statements and required supplementary information for both the Statewide Defined Benefit Plan and the Statewide Death and Disability Plan. That report may be obtained by writing to or calling:

FPPA of Colorado
5290 DTC Parkway, Suite 100
Englewood, CO 80111
(303) 770-3772

BASIS OF ACCOUNTING: The financial statements of the Fire Pension Plan are prepared using the accrual basis of accounting. Member contributions are recognized in the period in which the contributions are due. Benefits and refunds are recognized when due and payable in accordance with the terms of the Fire Pension Plan. Investments are presented at fair value except for short-term investments, which are recorded at cost, which approximates fair value.

FUNDING POLICY: During 2013, the City contributed \$7,600 and the State of Colorado contributed \$6,417 for total contributions of \$14,017 made to the Fire Pension Plan.

ANNUAL PENSION COSTS: For the year ended December 31, 2013, annual pension costs were \$17,137. Eligible firefighters currently receive \$500 per month in pension benefits.

ACTUARIAL INFORMATION: An Actuary determined the Annual required Contribution (“ARC”) as of January 1, 2013 (the last available study) using the “entry age actuarial cost method”. The significant actuarial assumptions used in the valuations as of January 1, 2013 (and changes from the previous study) were as follows:

- Source of life expectancies: the RP-2000 generational mortality tables using scale AA.
- Retirement: retirement age of 50, with 20 years of service;
- Separation: Graduated rates based on age, for all withdrawals;
- Monthly pension benefits: \$500 per month;
- Inflation rate: 3.5% to 3% per annum;
- Investment return: 8% to 7.5% per annum, net of operating expenses, compounded annually;
- Amortization method: Level dollar-open; and
- Asset valuation method: Actuarial valuation using 5-year smoothed fair market value

City of Central, Colorado
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Required disclosures for the most recent actuarial valuations and the two preceding studies are as follows:

	Actuarial Valuation Dates		
	(Last Available Studies)		
	<u>Jan. 1, 2013</u>	<u>Jan. 1, 2011</u>	<u>Jan. 1, 2009</u>
<i>Net Assets available for benefits</i>	\$ 473,887	419,048	351,421
<i>Actuarial accrued liability</i>	<u>557,514</u>	<u>446,499</u>	<u>364,730</u>
<i>Funding excess/ (Unfunded actuarial liability)</i>	<u>\$ (83,627)</u>	<u>(27,451)</u>	<u>(13,309)</u>
<i>Funded Ratio</i>	85%	94%	96%

The actuarial determined that the 2013 level of contribution was not sufficient to meet the financing objectives of the plan. For that reason, the City budgeted additional funds for the contribution in the 2014 Budget to ensure solvency of the plan.

v. Deferred Compensation Plan-Section 457 Plan

All City employees are eligible to participate in a deferred compensation plan created in accordance with Internal Revenue Code section 457 (“Deferred Compensation Plan”). The Deferred Compensation Plan, which is administered by ICMA, allows all City employees the opportunity to defer a portion of their salary until future years. All compensation deferred under the Deferred Compensation Plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property or rights are to be held in trust for the exclusive benefit of the participants and their beneficiaries. Amounts contributed to the Deferred Compensation Plan are not available to employees until termination, retirement, death or unforeseeable emergency. Participants may elect to defer any percentage of their annual compensation, provided that the total annual contributions do not exceed the annual limit as established by the Internal Revenue Service. The City matched up to 4% of employee contributions in 2013. The City’s match on this deferred compensation Plan is reduced for any match received under the Retirement Plan.

Deferred Compensation Plan investment purchases are determined by the individual participants. Therefore, the Deferred Compensation Plan’s investment concentration varies between participants.

For 2013, the City contributed \$14,357 to the Deferred Compensation Plan on behalf of participating employees.

City of Central, Colorado
Notes to the Financial Statements
December 31, 2013

While the City is the trustee for the Deferred Compensation Plan, it has no liability for losses under the Deferred Compensation Plan. Accordingly, the Deferred Compensation Plan is not part of the City's financial statements.

vi. Volunteer Firefighter Length of Award Service Plan

In 2007, the City adopted the Volunteer Firefighter Length of Service Award Plan (LOSA) under Resolution 09-07 in order to compensate the City's volunteer firefighters in accordance with Section 457 of the Internal Revenue Code. The Plan replaced the former system of pay-per-call response by volunteers. The Length of Service Award Plan is acceptable under Internal Revenue Code Section 457 and allows the firefighters to keep their volunteer status and therefore, their FPPA benefits.

The Plan awards each volunteer who has met established requirements with regards to training hours and responding to at least 15% of all calls during the year. The amount of the service award given is based upon years of service with the Department as shown below. Annual service awards are accrued and paid out upon separation from service with the Fire Department. The cumulative total amount of all annual rewards earned is recorded as a liability in the City's General Fund and reflected as such in the financial statements. At December 31, 2013, the City awarded \$12,014 in service awards. Total liability for this Plan at the close of 2013 was \$72,561.

Years of Service as of 12/31/2008	Award Amount
1	\$600
2-5	\$700
6-10	\$1,000
11-15	\$1,500
16-20	\$2,000
21+	\$3,000

K. Employee Health Benefits

The City provides basic, major medical, optional dental, vision and long-term disability to all full-time employees and their eligible dependants. The plan is funded 90% by city contributions and 10% by employee contributions. Benefits are provided through third-party insurance providers.

City of Central, Colorado
Notes to the Financial Statements
December 31, 2013

L. Post-Employment Health Care Benefits

All City employees covered by COBRA may continue their health insurance for up to 18 months after a reduction in work hours or termination of employment for reasons other than "gross misconduct". Eligible dependants may continue coverage for up to 36 months. The City recognizes no cost for such coverage, since its participants must reimburse the City for 100% of premium costs during the extended coverage period.

M. Risk Management

The City is exposed to various risks of loss related to workers' compensation and general liability unemployment. The City has acquired commercial coverage for these risks and any settled claims are not expected to exceed the commercial insurance coverage.

The City is also exposed to the risks of loss related to torts, theft, damage and/or destruction of assets and errors and omissions. To address such risks, the City is a participant in a public entity risk pool administered by Colorado Intergovernmental Risk Sharing Agency ("CIRSA"). CIRSA's operations are funded by contributions from member governments. Coverage is provided in the amount of \$250,000 per claim or occurrence for property, \$1,000,000 per claim or occurrence for liability and \$150,000 per claim or occurrence for crime. CIRSA has also acquired additional excess coverage from outside sources. While the City may be liable for any losses in excess of this coverage, the City does not anticipate such losses at December 31, 2013.

Surpluses or deficits realized by CIRSA for any given year are subject to change for such reasons as interest earnings or invested amounts for those years and funds, re-estimation of losses for those years and funds and/or credits or distributions from surplus for those years or funds.

The City's share of CIRSA's assets, liabilities and fund equity as of December 31, 2013 is as shown on the following page:

City of Central, Colorado
Notes to the Financial Statements
December 31, 2013

	<u>Equity Ratio</u>	<u>Share of Surplus</u>
Property and Casualty Pool:		
Operating Fund	0.240%	\$ 10,236
Loss Funds (2001-2013)	0.465%	\$ 64,692
Pooled Excess Fund	0.008%	\$ 410
Reserve Fund	0.416%	\$ 35,400
 Workers' Compensation Pool:		
Operating Fund	1.106%	\$ 6,023
Loss Funds (1995-2012)	0.931%	\$ 38,005
Excess Liability Fund	0.405%	\$ 5,413
Reserve Fund	0.540%	\$ 21,061

CIRSA's combined financial information for the year ended December 31, 2013 is summarized as follows:

Assets:

Cash and Investments	\$ 70,697,069
Other Assets	6,777,669
Total Assets	<u>\$ 77,474,738</u>

Liabilities and Net Assets

Total Liabilities	\$ 40,063,159
Net Assets	37,411,579
Total Liabilities and Net Assets	<u>\$ 77,474,738</u>

Total Revenues	\$ 22,214,452
Total Expenses	17,275,363
Income (Loss) before Distributions	<u>\$ 4,939,089</u>

N. Commitments and Contingencies

i. Claims

During the normal course of business the City incurs claims and assertions from various agencies and individuals. The City and its legal counsel are currently working on pending legal actions against the City which could result in judgments against the City. In the opinion of legal counsel and the City's management, such claims would not have a material effect on

City of Central, Colorado
Notes to the Financial Statements
December 31, 2013

any of the financial statements of the individual fund types included herein or on the overall financial position of the City at December 31, 2013.

ii. Federal and State Grants and Financial Sources

The City receives financial assistance from federal and state governmental agencies in the form of grants and other funding agreements. Disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the underlying agreements and are subject to audit by the grantor agencies. Disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. The City received a Water Quality grant from the Colorado Department of Public Health and Environment as well as a grant from the Department of Local Affairs for the planning and design of a new Public Works facility. The City is complying with all applicable rules and regulations specified in the grant awards. Further, due to the relatively small nature of the grant awards, management does not feel that there are any compliance issues that may have an effect on the overall financial position of the City at December 31, 2013.

iii. Pools

The City is a member of a public entity risk pool, as discussed in Note M above. The public entity risk pool has a legal obligation for claims against its members to the extent that funds are available in their annually established loss funds and amounts are available from insurance providers under excess specific and aggregate insurance contracts. Losses incurred in excess of loss funds are direct liabilities of the participating members. CIRSA has indicated that the amount of any excess losses would be billed to members in proportion to their contribution in the year such excess occurs, although they are not legally required to do so. The ultimate liability to the City arising from claims not covered by this public entity risk pool is not determinable at this time. However, City management feels that the outcome of any such claims will not have a material adverse effect on the City's financial statements at December 31, 2013.

iv. Rebate of Device Fees

In 2004, the City entered into an agreement with Tollgate Venture, LLC ("the Developer"). Under the terms of this agreement, the developer agreed to provide public parking in a parking structure constructed by the developer. In return, the City agreed to rebate 70% of all device fees paid to the City by the developer for a period not to exceed ten years or 60% of the actual construction costs of building the parking garage, whichever occurs first.

City of Central, Colorado
Notes to the Financial Statements
December 31, 2013

At December 31, 2013, the City had rebated \$3,605,812 since 2006 of device fees related to this agreement. Based on the fact that the amount of the rebate is directly related to the number of devices in the casino, the City anticipates that the Agreement will terminate during the 3rd quarter of 2016 when the ten year period has been satisfied.

O. Concentrations

The City is extremely dependent upon gaming device fees and the State of Colorado's annual gaming revenue disbursement as major sources of revenue. These revenue sources totaled approximately \$3,715,199 in 2013 and represent 74% of the City's total general governmental revenues as shown in the Statement of Activities for the year. This is an increase in concentration of 9% from 2012. The general fund is especially dependent upon gaming device fees and the annual gaming revenue disbursement as these revenues totaled \$3,507,889 and almost 73% of General Fund's total 2013 revenues.

City of Central, Colorado
 General Fund
 Schedule of Revenues, Expenditures, and Changes in Fund Balance
 Budget and Actual
 December 31, 2013

	2013			Final Budget	2012
	Original Budget	Final Budget	Actual	Variance Positive (Negative)	Actual
Revenues:					
Taxes	1,645,280	1,521,788	1,645,340	123,552	1,669,754
Special Assessments	2,737,774	2,450,563	2,487,543	36,980	2,666,889
Licenses and Permits	26,300	23,810	35,909	12,099	29,328
Intergovernmental	67,627	64,855	91,572	26,717	80,471
Charges for Services	90,775	97,998	114,364	16,366	128,678
Fines and Forfeitures	55,000	38,654	50,132	11,478	48,182
Investment income	100	100	268	168	209
Other	43,772	167,305	181,350	14,045	213,497
Total Revenues	4,666,628	4,365,073	4,606,478	241,405	4,837,008
Expenditures:					
General Government:					
Judicial	55,759	49,104	48,050	1,054	48,637
Clerk's Office	116,469	106,361	106,164	197	98,574
Administrative	826,631	797,583	850,826	(53,243)	812,733
Finance	191,433	196,031	190,309	5,722	187,901
Community Development	170,944	245,944	201,544	44,400	213,293
Marketing	50,688	212,644	212,644	-	207,554
Total- General Government	1,411,924	1,607,667	1,609,537	(1,870)	1,568,692
Public Safety					
Police Department	757,893	782,864	772,759	10,105	755,747
Fire Department	166,355	236,429	238,359	(1,930)	229,039
Dispatch Contract	30,000	30,000	30,000	-	30,000
Ambulance Contract	153,000	153,000	153,000	-	153,000
Total- Public Safety	1,107,248	1,202,293	1,194,118	8,175	1,167,786
Public Works					
Public Works Department	1,258,160	1,138,926	1,143,581	(4,655)	1,320,160
Fleet Maintenance	420,000	431,463	433,113	(1,650)	492,079
Total- Public Works	1,678,160	1,570,389	1,576,694	(6,305)	1,812,239
Total Expenditures	4,197,332	4,380,349	4,380,349	-	4,548,717
Excess of Revenues Over Expenditures	469,296	(15,276)	226,129	241,405	288,291

(continued)

See the accompanying Independent Auditor's Report.

City of Central, Colorado
 General Fund
 Schedule of Revenues, Expenditures, and Changes in Fund Balance
 Budget and Actual
 December 31, 2013

	2013			Final Budget Variance Positive (Negative)	2012
	Original Budget	Final Budget	Actual		Actual
Other Financing Sources (Uses):					
Proceeds of Capital Lease	-	-	-	-	152,989
Operating transfers out	-	(234,736)	(234,736)	-	-
Total Other Financing Sources (Uses)	<u>-</u>	<u>(234,736)</u>	<u>(234,736)</u>	<u>-</u>	<u>152,989</u>
Net Changes in Fund Balances	469,296	(250,012)	(8,607)	241,405	441,280
Fund Balance- Beginning	<u>1,468,583</u>	<u>1,594,416</u>	<u>1,594,416</u>	<u>-</u>	<u>1,153,136</u>
Fund Balances- Ending	<u><u>1,937,879</u></u>	<u><u>1,344,404</u></u>	<u><u>1,585,809</u></u>	<u><u>241,405</u></u>	<u><u>1,594,416</u></u>

See the accompanying Independent Auditor's Report.

City of Central, Colorado
Special Revenue Fund- Historical Preservation Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
December 31, 2013

	2013			Final Budget Variance	2012
	Original Budget	Final Budget	Actual	Positive (Negative)	Actual
Revenues:					
State grant revenue	420,000	445,722	445,722	-	438,032
Investment income	250	200	195	(5)	225
Miscellaneous	5,000	308,087	341,464	33,377	9,585
Total Revenues	<u>425,250</u>	<u>754,009</u>	<u>787,381</u>	<u>33,372</u>	<u>447,842</u>
Expenditures:					
General Government	185,300	175,020	137,689	37,331	252,209
Public Works	215,000	630,103	557,259	72,844	708,517
Other	-	-	-	-	-
Total Expenditures	<u>400,300</u>	<u>805,123</u>	<u>694,948</u>	<u>110,175</u>	<u>960,726</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>24,950</u>	<u>(51,114)</u>	<u>92,433</u>	<u>143,547</u>	<u>(512,884)</u>
Other Financing Sources (Uses):					
Transfer to Water Fund	-	(320,177)	(320,177)	-	-
Total Other Financing Sources (Uses)	<u>-</u>	<u>(320,177)</u>	<u>(320,177)</u>	<u>-</u>	<u>-</u>
Net Changes in Fund Balances	24,950	(371,291)	(227,744)	143,547	(512,884)
Fund Balance- Beginning	<u>508,743</u>	<u>508,743</u>	<u>467,139</u>	<u>(41,604)</u>	<u>999,475</u>
Prior Period Adjustment	-	-	-	-	(19,452)
Fund Balance- Ending	<u>533,693</u>	<u>137,452</u>	<u>239,395</u>	<u>101,943</u>	<u>467,139</u>

See the accompanying Independent Auditor's Report.

City of Central, Colorado
Special Revenue Fund- Impact Fees Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
December 31, 2013

	2013			Final Budget Variance Positive	2012
	Original Budget	Final budget	Actual		Actual
Revenues:					
Impact Fees	-	-	14,496	14,496	-
Investment income	-	-	-	-	-
Total Revenues	<u>-</u>	<u>-</u>	<u>14,496</u>	<u>14,496</u>	<u>-</u>
Expenditures:					
General Government	-	5,960	-	5,960	-
Total Expenditures	<u>-</u>	<u>5,960</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>-</u>	<u>(5,960)</u>	<u>14,496</u>	<u>20,456</u>	<u>-</u>
Other Financing Sources (Uses):					
Operating transfer (out)	-	-	-	-	-
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Changes in Fund Balances	<u>-</u>	<u>(5,960)</u>	<u>14,496</u>	<u>20,456</u>	<u>-</u>
Fund Balance- Beginning	<u>(144,081)</u>	<u>(144,081)</u>	<u>(144,081)</u>	<u>-</u>	<u>(144,081)</u>
Fund Balance- Ending	<u><u>(144,081)</u></u>	<u><u>(150,041)</u></u>	<u><u>(129,585)</u></u>	<u><u>20,456</u></u>	<u><u>(144,081)</u></u>

See the accompanying Independent Auditor's Report.

City of Central, Colorado
Combining Balance Sheet
Non-Major Governmental Funds
December 31, 2013

	Special Revenue Funds			Total Non-Major Governmental Funds
	TABOR Reserve Fund	Conservation Trust Fund	Public Property Trust Fund	
Assets:				
Cash and cash equivalents	-	45,937	227,075	273,012
Cash and cash equivalents-restricted	204,932	-	-	204,932
Total Assets	<u>204,932</u>	<u>45,937</u>	<u>227,075</u>	<u>477,944</u>
Liabilities:				
Due from (to) other funds	-	-	-	-
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balances:				
<u>Restricted:</u>				
Reserved for Emergencies	155,656	-	-	155,656
Conservation Trust	-	45,937	-	45,937
<u>Committed:</u>				
Public Property	-	-	227,075	227,075
Tabor	49,276	-	-	49,276
Total Fund Balances	<u>204,932</u>	<u>45,937</u>	<u>227,075</u>	<u>477,944</u>
Total Liabilities and Fund Balances	<u>204,932</u>	<u>45,937</u>	<u>227,075</u>	<u>477,944</u>

See the accompanying Independent Auditor's Report.

City of Central, Colorado
Combining Schedule of Revenues, Expenditures and Changes in Fund Balance
Non-Major Governmental Funds
For the Year Ended December 31, 2013

	Special Revenue Funds			Total Non-Major Governmental Funds
	TABOR Reserve Fund	Conservation Trust Fund	Public Property Trust Fund	
Revenues:				
Intergovernmental revenue	-	7,203	-	7,203
Investment Income	206	46	516	768
Miscellaneous	-	-	-	-
Total Revenues	<u>206</u>	<u>7,249</u>	<u>516</u>	<u>7,971</u>
Expenditures:				
General Government	-	-	-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>206</u>	<u>7,249</u>	<u>516</u>	<u>7,971</u>
Other Financing Sources (Uses):				
Operating Transfers (out)	-	-	-	-
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Changes in Fund Balances	206	7,249	516	7,971
Fund Balances (Deficit)- Beginning	<u>204,726</u>	<u>38,688</u>	<u>226,559</u>	<u>469,973</u>
Fund Balances (Deficit)- Ending	<u><u>204,932</u></u>	<u><u>45,937</u></u>	<u><u>227,075</u></u>	<u><u>477,944</u></u>

See the accompanying Independent Auditor's Report.

City of Central, Colorado
Special Revenue Fund- TABOR Reserve Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
December 31, 2013

	2013		2012	
	Original and Final Budget	Actual	Final Budget Variance Positive (Negative)	Actual
Revenues:				
Investment income	120	206	86	478
Total Revenues	<u>120</u>	<u>206</u>	<u>86</u>	<u>478</u>
Expenditures:				
General Government	-	-	-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Changes in Fund Balances	120	206	86	478
Fund Balance- Beginning	<u>204,368</u>	<u>204,726</u>	<u>358</u>	<u>204,248</u>
Fund Balance- Ending	<u><u>204,488</u></u>	<u><u>204,932</u></u>	<u><u>444</u></u>	<u><u>204,726</u></u>

See the accompanying Independent Auditor's Report.

City of Central, Colorado
Special Revenue Fund- Conservation Trust Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
December 31, 2013

	2013		Final Budget Variance Positive (Negative)	2012
	Original & Final Budget	Actual		Actual
Revenues:				
Lottery Income	5,000	7,203	2,203	6,706
Investment income	20	46	26	96
Total Revenues	<u>5,020</u>	<u>7,249</u>	<u>2,229</u>	<u>6,802</u>
Expenditures:				
Culture & Recreation	-	-	-	6,925
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,925</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>5,020</u>	<u>7,249</u>	<u>2,229</u>	<u>(123)</u>
Other Financing Sources (Uses):				
Operating transfer (out)	-	-	-	-
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Changes in Fund Balances	5,020	7,249	2,229	(123)
Fund Balance- Beginning	<u>44,331</u>	<u>38,688</u>	<u>(5,643)</u>	<u>38,811</u>
Fund Balance- Ending	<u><u>49,351</u></u>	<u><u>45,937</u></u>	<u><u>(3,414)</u></u>	<u><u>38,688</u></u>

See the accompanying Independent Auditor's Report.

City of Central, Colorado
Special Revenue Fund-Public Property Trust Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
December 31, 2013

	2013		Final Budget Variance Positive (Negative)	2012
	Original and Final Budget	Actual		Actual
Revenues:				
Investment income	750	516	(234)	631
Sale of City-Owned Real Property	-	-	-	-
Total Revenues	750	516	(234)	631
Expenditures:				
Public Property Purchase or Improvements	-	-	-	-
Total Expenditures	-	-	-	-
Excess (Deficiency) of Revenues Over Expenditures	750	516	(234)	631
Net Changes in Fund Balances	750	516	(234)	631
Fund Balance- Beginning	226,674	226,559	(115)	225,928
Fund Balance- Ending	227,424	227,075	(349)	226,559

See the accompanying Independent Auditor's Report.

City of Central, Colorado
Debt Service Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
December 31, 2013

	<u>2013</u>		Final Budget Variance Positive (Negative)	<u>2012</u>
	Original and Final Budget	Actual		Actual
Revenues:				
Taxes	315,166	311,820	(3,346)	288,400
Special Assessments	410,613	373,083	(37,530)	399,982
Investment Income	300	154	(146)	536
Total Revenues	<u>726,079</u>	<u>685,057</u>	<u>(41,022)</u>	<u>688,918</u>
Expenditures:				
Debt Service				
Principal Payments	905,000	905,000	-	635,000
Interest Payments	29,887	30,413	(526)	54,164
Bond Issuance Costs	-	-	-	-
Other	11,500	6,359	5,141	6,910
Total Expenditures	<u>946,387</u>	<u>941,772</u>	<u>4,615</u>	<u>696,074</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(220,308)</u>	<u>(256,715)</u>	<u>(36,407)</u>	<u>(7,156)</u>
Other Financing Sources (Uses):				
Operating transfers in	153,806	234,736	80,930	-
Net Changes in Fund Balances	(66,502)	(21,979)	44,523	(7,156)
Fund Balance- Beginning	66,502	21,979	(44,523)	29,135
Fund Balance- Ending	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,979</u>

See the accompanying Independent Auditor's Report.

City of Central, Colorado
Proprietary Fund-Water Fund
Schedule of Revenues and Expenditures
Budget (Non-GAAP) and Actual with a Reconciliation to GAAP Basis
For the Year Ended December 31, 2013

	2013			Final Budget Variance Positive (Negative)	2012
	Original Budget	Final Budget	Actual		Actual
Revenues:					
Charges for Services	738,042	738,042	574,903	(163,139)	443,383
Tap Fees	-	-	85,640	85,640	-
Transfer In	-	-	320,177	320,177	-
Miscellaneous	90,984	90,984	22,459	(68,525)	168
Total Revenues	<u>829,026</u>	<u>829,026</u>	<u>1,003,179</u>	<u>174,153</u>	<u>443,551</u>
Expenditures:					
Salaries	176,933	176,933	167,886	9,047	173,068
Fringe Benefits and employment taxes	62,246	62,246	49,702	12,544	45,569
Repairs and maintenance	90,500	90,500	85,170	5,330	86,260
Supplies	28,434	28,434	33,018	(4,584)	78,154
Utilities and access fees	64,500	64,500	67,399	(2,899)	60,636
Professional Fees	193,128	195,228	284,868	(89,640)	174,604
Miscellaneous	-	-	50,072	(50,072)	2,590
Capital Outlay	120,300	120,300	-	120,300	60,882
Total Expenditures	<u>736,041</u>	<u>738,141</u>	<u>738,115</u>	<u>26</u>	<u>681,763</u>
Operating Income (Loss)	<u>92,985</u>	<u>90,885</u>	<u>265,064</u>	<u>174,179</u>	<u>(238,212)</u>
Excess (Deficiency) of Revenues Over Expenditures- Budget (Non-GAAP) Basis	<u>92,985</u>	<u>90,885</u>	<u>265,064</u>	<u>174,179</u>	<u>(238,212)</u>
Reconciliation to GAAP Basis:					
Capital Outlay, Net			-		60,882
Depreciation			(348,300)		(327,351)
Net Income (Loss)- GAAP Basis			<u>(83,236)</u>		<u>(504,681)</u>

See the accompanying Independent Auditor's Report.

LOCAL HIGHWAY FINANCE REPORT	City or County: CITY OF CENTRAL
YEAR ENDING : December 2013	
This Information From The Records Of (example - City of _ or County of _) CITY OF CENTRAL	Prepared By: Shannon Flowers Phone: 720-279-7333

I. DISPOSITION OF HIGHWAY-USER REVENUES AVAILABLE FOR LOCAL GOVERNMENT EXPENDITURE

ITEM	A. Local Motor-Fuel Taxes	B. Local Motor-Vehicle Taxes	C. Receipts from State Highway-User Taxes	D. Receipts from Federal Highway Administration
1. Total receipts available				
2. Minus amount used for collection expenses				
3. Minus amount used for nonhighway purposes				
4. Minus amount used for mass transit				
5. Remainder used for highway purposes				

II. RECEIPTS FOR ROAD AND STREET PURPOSES

III. DISBURSEMENTS FOR ROAD AND STREET PURPOSES

ITEM	AMOUNT	ITEM	AMOUNT
A. Receipts from local sources:		A. Local highway disbursements:	
1. Local highway-user taxes		1. Capital outlay (from page 2)	213,427
a. Motor Fuel (from Item I.A.5.)		2. Maintenance:	135,504
b. Motor Vehicle (from Item I.B.5.)		3. Road and street services:	
c. Total (a.+b.)		a. Traffic control operations	14,869
2. General fund appropriations	718,729	b. Snow and ice removal	365,782
3. Other local imposts (from page 2)	30,048	c. Other	
4. Miscellaneous local receipts (from page 2)	164,085	d. Total (a. through c.)	380,651
5. Transfers from toll facilities		4. General administration & miscellaneous	152
6. Proceeds of sale of bonds and notes:		5. Highway law enforcement and safety	227,091
a. Bonds - Original Issues		6. Total (1 through 5)	956,825
b. Bonds - Refunding Issues		B. Debt service on local obligations:	
c. Notes		1. Bonds:	
d. Total (a. + b. + c.)	0	a. Interest	
7. Total (1 through 6)	912,862	b. Redemption	
B. Private Contributions		c. Total (a. + b.)	0
C. Receipts from State government (from page 2)	43,963	2. Notes:	
D. Receipts from Federal Government (from page 2)	0	a. Interest	
E. Total receipts (A.7 + B + C + D)	956,825	b. Redemption	
		c. Total (a. + b.)	0
		3. Total (1.c + 2.c)	0
		C. Payments to State for highways	
		D. Payments to toll facilities	
		E. Total disbursements (A.6 + B.3 + C + D)	956,825

IV. LOCAL HIGHWAY DEBT STATUS

(Show all entries at par)

	Opening Debt	Amount Issued	Redemptions	Closing Debt
A. Bonds (Total)				0
1. Bonds (Refunding Portion)				
B. Notes (Total)				0

V. LOCAL ROAD AND STREET FUND BALANCE

	A. Beginning Balance	B. Total Receipts	C. Total Disbursements	D. Ending Balance	E. Reconciliation
		956,825	956,825		0

Notes and Comments:

LOCAL HIGHWAY FINANCE REPORT

STATE:
Colorado
YEAR ENDING (mm/yy):
December 2013

II. RECEIPTS FOR ROAD AND STREET PURPOSES - DETAIL

ITEM	AMOUNT	ITEM	AMOUNT
A.3. Other local imposts:		A.4. Miscellaneous local receipts:	
a. Property Taxes and Assessments	13,399	a. Interest on investments	
b. Other local imposts:		b. Traffic Fines & Penalties	50,132
1. Sales Taxes		c. Parking Garage Fees	
2. Infrastructure & Impact Fees		d. Parking Meter Fees	
3. Liens		e. Sale of Surplus Property	93,953
4. Licenses		f. Charges for Services	
5. Specific Ownership &/or Other	16,649	g. Other Misc. Receipts	20,000
6. Total (1. through 5.)	16,649	h. Other	
c. Total (a. + b.)	30,048	i. Total (a. through h.)	164,085
	(Carry forward to page 1)		(Carry forward to page 1)

ITEM	AMOUNT	ITEM	AMOUNT
C. Receipts from State Government		D. Receipts from Federal Government	
1. Highway-user taxes	43,963	1. FHWA (from Item I.D.5.)	
2. State general funds		2. Other Federal agencies:	
3. Other State funds:		a. Forest Service	
a. State bond proceeds		b. FEMA	
b. Project Match		c. HUD	
c. Motor Vehicle Registrations		d. Federal Transit Admin	
d. Other (Specify) - DOLA Grant		e. U.S. Corps of Engineers	
e. Other (Specify)		f. Other Federal	
f. Total (a. through e.)	0	g. Total (a. through f.)	0
4. Total (1. + 2. + 3.f)	43,963	3. Total (1. + 2.g)	
			(Carry forward to page 1)

III. DISBURSEMENTS FOR ROAD AND STREET PURPOSES - DETAIL

	ON NATIONAL HIGHWAY SYSTEM (a)	OFF NATIONAL HIGHWAY SYSTEM (b)	TOTAL (c)
A.1. Capital outlay:			
a. Right-Of-Way Costs			0
b. Engineering Costs		44,859	44,859
c. Construction:			
(1). New Facilities			0
(2). Capacity Improvements			0
(3). System Preservation		25,387	25,387
(4). System Enhancement & Operation	22,923	120,258	143,181
(5). Total Construction (1) + (2) + (3) + (4)	22,923	145,645	168,568
d. Total Capital Outlay (Lines 1.a. + 1.b. + 1.c.5)	22,923	190,504	213,427
			(Carry forward to page 1)

Notes and Comments:



AGENDA ITEM #10

CITY COUNCIL COMMUNICATION FORM

FROM: Shannon Flowers, Finance Director

DATE: September 5, 2014

ITEM: Acceptance of 2015 CIRSA Property/Casualty & WC Quotes

NEXT STEP: Review CIRSA 2015 quotes for the City's Property/Casualty and Workers' Compensation insurance and formally accept the quotes.

ORDINANCE
 MOTION
 INFORMATION

- I. **REQUEST OR ISSUE:** The City has received CIRSA's Preliminary Contribution Quotes for 2015 Property/Casualty and Workers' Compensation Insurance coverage. In order for CIRSA to finalize the Quotes it is necessary for City Council to formally accept the quotes. By doing so, Council is choosing the City's insurance carrier for Property/Casualty and Workers' Compensation for 2015. CIRSA requires acceptance of their Preliminary Quotations by October 1, 2014. Both Quotes are attached for review.
- II. **RECOMMENDED ACTION / NEXT STEP:** Accept the Property/Casualty and Workers' Compensation Preliminary Contribution Quotations for 2015.
- III. **FISCAL IMPACTS:**
- Property/Casualty-** The Preliminary 2015 Quote is for **\$79,042**. This is a decrease of 8% (\$7,192) from 2014's accepted premium amount. This decrease reflects a decrease in property/casualty claims from those made in 2013 as well as the fact that no major changes in equipment and/or vehicles are projected for the upcoming year. If major purchases in equipment and/or vehicles does happen during 2015, a premium adjustment will be sent to the City when the assets are added to the policy. For reference, between 2013 and 2014 there was an increase of 10%.

Workers' Compensation- The Preliminary 2015 quote is **\$54,738**. This is a decrease of 13% (\$8,903). This decrease is reflective of a slight decrease in expected salaries and wages in 2015 due to not filling some open positions and a decrease in wages in some departments due to hiring staff at lower rates more in line with the Pay Plan during 2014. Further, the City has had fewer workers compensation claims to date during 2014, also reducing the premium quote. For reference, between 2013 and 2014 there was an increase of 39%.

- IV. **BACKGROUND INFORMATION:** During May the Finance Director prepares and submits to CIRSA information regarding the City's plans for personnel costs, property and equipment in the following year. CIRSA then uses this information along with the City's loss and claims history to prepare quotes for Property/Casualty and Workers' Compensation insurance coverage. Quotes are generally received at the beginning of September for approval by City Council. Once accepted by City Council, staff executes the Acceptance Form and returns it to CIRSA thereby committing to the quoted coverage for the following year.

The City did not request bids from other insurance agencies for 2015 because CIRSA is a preferred insurance provider for municipalities based on the advantages of participating in a pooled insurance group where all losses and gains are spread equally among all members. This method of pooling gains and losses generally equates to better pricing.

- V. **LEGAL ISSUES:** The City is required to carry both Property/Casualty and Workers' Compensation insurance.

- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None

- VII. **SUMMARY AND ALTERNATIVES:**

1. Make a motion to formally accept the 2015 Property/Casualty and Workers' Compensation Preliminary Insurance Quotes
2. Direct staff to pursue alternative insurance coverage options.

CIRSA Property/Casualty Pool
Preliminary 2015 Contribution Quotation for:
Central City

Current Deductibles:

Liability *	Auto Liability	Auto Physical Damage	Property **	To Continue with This Deductible Option for 2015 Initial Here:
\$1,000	\$1,000	\$1,000	\$1,000	

(or choose another option below)

Contribution Before Reserve and Loss Experience: \$66,386

Reserve Fund Contribution: \$0

Impact of Loss Experience: \$12,656

Total 2015 Preliminary Quotation Before Credits: \$79,042

Credit Options: You must write in the amount that you wish to use. Amounts may be split between available options.

Credit PC Contribution	Deposit / Leave in Account	Send Check	Credit WC Contribution

2014 Loss Control Audit Credit: \$0

Balance Remaining from Prior Year's LC Credits: \$0

Preliminary Quotation at Current Deductible

With All Available Credits Applied: \$79,042

Or, select a different deductible option:

You did not request any other deductible options. Contact your Underwriting Representative if you are interested in other options.

DO NOT PAY THE AMOUNT SHOWN ON PAGE 1. AN INVOICE WILL BE SENT ON JANUARY 1, 2015.

This preliminary quotation includes all exposures reported on your entity's 2015 Property/Casualty Renewal Application and any Application Amendment Requests received by CIRSA before **August 21, 2014**.

* Regarding the Liability Deductible shown on page 1, a \$500 deductible quotation is offered to members, if requested, for general liability. However, police professional and public officials errors and omissions deductibles cannot go below \$1,000.

** Regarding the Property Deductible shown on page 1, an additional property deductible will apply separately to each location in a National Flood Insurance Program (NFIP) Zone A if total building and contents values at that location are in excess of \$1,000,000. The deductible will be the maximum limit of coverage which could have been purchased through NFIP, whether it is purchased or not.

Based upon the selections made in your 2015 Property/Casualty Renewal Application, the City of Central City has elected to participate in Uninsured/Underinsured Motorist Coverage.

*** Indicates the selection is a change from your entity's selection in 2014.

If this is incorrect, or you wish to change your selection at this time, please contact your Underwriting Representative at (800) 228-7136 or (303) 757-5475.

The undersigned is authorized to accept this preliminary quotation on behalf of the City of Central City.

We accept this preliminary quotation for January 1, 2015 to January 1, 2016. We understand our final invoice may increase or decrease depending upon the number of CIRSA Property/Casualty members for 2015, actual excess insurance premiums, and any changes made to our 2015 renewal application.

Signature: _____

Title: _____

Date: _____

Signature must be that of the Mayor, Manager, Clerk or equivalent (such as President of a Special District.)

Both pages of this form must be returned by Wednesday, October 1, 2014. A mailed, faxed or e-mailed copy is acceptable. Please return to:

Amanda Rick, Underwriting Administrative Assistant
3665 Cherry Creek North Drive
Denver, CO 80209
Fax: (303) 757-8950 or (800) 850-8950
E-Mail: AmandaR@cirsa.org

**CIRSA Workers' Compensation Pool
Preliminary 2015 Contribution Quotation for:
Central City**

*To Continue This Deductible/SCP
Option for 2015 Initial Here:*

Current Deductible or SCP: \$1,000

(or choose another option below)

Contribution Before Reserve and Loss Experience: \$57,037
 Reserve Fund Contribution: \$0
 Impact of Loss Experience: (\$2,299)
Total 2015 Preliminary Quotation Before Credits: \$54,738

Credit Options: You must write in the amount that you wish to use. Amounts may be split between available options.

Credit WC Contribution	Deposit / Leave in Account	Send Check	Credit PC Contribution
\$0			
\$0			

2014 Loss Control (LC) Audit Credit: \$0
 Balance Remaining from Prior Years' LC Credits: \$0

**Preliminary Quotation At Current Deductible
With All Available Credits Applied: \$54,738**

Or, select a different deductible option:

You did not request any other deductible options. Contact your Underwriting Representative if you are interested in other options.

DO NOT PAY THE AMOUNT SHOWN ON PAGE 1. AN INVOICE WILL BE SENT ON JANUARY 1, 2015.

This preliminary quotation includes all exposures reported on your entity's 2015 Workers' Compensation Renewal Application.

The undersigned is authorized to accept this preliminary quotation on behalf of the City of Central City.

We accept this preliminary quotation for January 1, 2015 to January 1, 2016. We understand our final invoice may increase or decrease depending upon the number of Workers' Compensation members for 2015, actual excess insurance premiums, and any changes made to our 2015 renewal application.

Signature: _____

Title: _____

Date: _____

Signature must be that of the Mayor, Manager, Clerk or equivalent (such as President of a Special District.)

Both pages of this form must be returned by Wednesday, October 1, 2014. A mailed, faxed or e-mailed copy is acceptable. Please return to:

Amanda Rick, Underwriting Administrative Assistant
3665 Cherry Creek North Drive
Denver, CO 80209
Fax: (303) 757-8950 or (800) 850-8950
E-Mail: AmandaR@cirsa.org



AGENDA ITEM #11

CITY COUNCIL COMMUNICATION FORM

FROM: Shannon Flowers, Finance Director

DATE: September 10, 2014

ITEM: Resolution 14-16 A Resolution of the City Council of the City of Central, Colorado Establishing Certain Financial Procedures Specific to Authorized Check Signatories and the Use of Credit or Debit Cards

NEXT STEP: Make a motion to adopt Resolution 14-16, A Resolution of the City Council of the City of Central, Colorado Establishing Certain Financial Procedures Specific to Authorized Check Signatories and the Use of Credit or Debit Cards.

ORDINANCE
 MOTION
 INFORMATION

- I. **REQUEST OR ISSUE:** As the new City Manager has now started and the Finance Director no longer needs the Finance Clerk to be an authorized signatory on bank accounts. it is necessary for Council to update those persons authorized to sign checks. Resolution 14-16 establishes those elected officials and employees that are authorized to sign checks issued by the City. Resolution 14-16 removes Whitney Blake and adds Daniel Miera as a signatory.

As it is sometimes necessary for City employees to use credit or debit cards in order to make some purchases or reservations, Resolution 14-16 also recognizes that in these cases, only one (1) authorized signature will be required and lists the City employees who are authorized to have and use a City credit or debit card.

- II. **RECOMMENDED ACTION / NEXT STEP:** Make a motion adopt Resolution 14-16, A Resolution of the City Council of the City of Central, Colorado Establishing Certain Financial Procedures Specific to Authorized Check Signatories and the Use of Credit or Debit Cards

- III. **FISCAL IMPACTS:** There are no immediate fiscal impacts. Indirect financial impacts could be realized based on adherence to this recommended internal control practice.
- IV. **BACKGROUND INFORMATION:** Please Resolution 14-16.
- V. **LEGAL ISSUES:** None.
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None
- VII. **SUMMARY AND ALTERNATIVES:**
1. Make a motion to adopt Resolution 14-16
 2. Adopt Resolution 14-16 with amendments
 3. Table for further discussion
 4. Do not adopt Resolution 14-16.

**CITY OF CENTRAL, COLORADO
RESOLUTION NO. 14-16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL
ESTABLISHING CERTAIN FINANCIAL PROCEDURES SPECIFIC TO
AUTHORIZED CHECK SIGNATORIES**

WHEREAS, it is necessary for the City of Central to issue payments to vendors, employees and others by check;

WHEREAS, in order to ensure that the checks issued are accurate and authentic, two (2) signatures are required on all checks issued; and

WHEREAS, to reduce the potential for error and/or fraud and to adhere to good internal control practices for accounting purposes it is necessary for the City Council to designate those specific persons who are authorized to sign checks; and

WHEREAS, certain staff members of the City of Central often need to make purchases at locations at which the City does not have an account; and

WHEREAS, a credit or debit card is required for some types of purchases and/or reservations and Council recognizes that obtaining two (2) signatures is not possible when using a credit or debit card but wishes to allow staff to use credit or debit cards when necessary;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO, THAT:

Section 1.

1. All checks require two signatures; one of which must belong to an elected official, and one of which must belong to a City employee. Any accounts that are, or may be established to control funds from other governmental agencies, will be exempted from this requirement if they are organized as required by the funding agency. The signature of the elected official may be a stamped signature for convenience.
2. The following City officials are authorized to sign checks on the City's bank accounts: Mayor Ronald E. Engels, Mayor Pro-tem Robert E. Spain, City Manager Daniel Miera, Finance Director Shannon Flowers and City Clerk Reba Bechtel.
3. All wire transfers will require authorizations from any two of the following: Mayor Ronald E. Engels, Mayor Pro-tem Robert E. Spain, City Manager Daniel Miera, Finance Director Shannon Flowers and City Clerk Reba Bechtel.
4. Purchases made by credit or debit card require only *one* authorized signature.

5. City officials authorized to sign and approve purchases made using a City credit and/or debit card are as follows: Daniel Miera, City Manager; Shannon Flowers, Finance Director; Terry Krelle, Chief of Police; Gary Allen, Fire Chief; and Shawn Griffith, Utilities Systems Superintendent.
6. A coded and approved receipt must be furnished to the Finance Department for all purchases made using a City credit or debit card within twenty-four (24) hours of the purchase. If the individual is at another location for training or conference purposes then the receipts must be turned in within twenty-four (24) hours of returning to the City.
7. If an authorized card holder fails to submit a receipt for any purchase made then the individual shall lose the authority to use a City card. The City Manager has the authority to allow or disallow use of any City credit or debit card at any time.

Section 2. **Severability.** If any portion of this Resolution is found to be void or ineffective, it shall be deemed severed from this Resolution and the remaining provisions shall remain valid and in full force and effect.

Section 3. **Effective Date.** This Resolution shall take effect immediately upon adoption by City Council, whereupon City Staff is directed to take all steps necessary to implement the internal financial control practices set forth in this Resolution No. 14-16.

ADOPTED THIS 16th DAY OF SEPTEMBER, 2014.

CITY OF CENTRAL, COLORADO

By: _____
Ronald E. Engels, Mayor

ATTEST:

APPROVED TO FORM:

By: _____
Reba Bechtel, City Clerk

By: _____
Marcus McAskin, City Attorney



To: Mayor and Council
From: Daniel R. Miera, City Manager
Date: September 16, 2014
Re: Activity Report

❖ General

- Conducted regular Staff Meetings (Weekly Management Team Meetings).
- Various meetings with Staff.
- Attended / Participated in Ballot Drawing.
- Thank you letters (CCP Rockslide) went out (attached).

❖ Finance

- Budget planning work with Finance Director Flowers.
- Preparation and distribution of the Budget Instructions for FY 2015 (attached)

❖ Planning / Development

- Engaged in discussions with various entities/individuals regarding potential future development(s).
- Met with consultant from JLL to discuss proposal regarding incentive packages for development projects (i.e. hotel projects, etc.)
- Continued to work with the Comprehensive Plan Consultant group to rework a proposal to continue moving forward.
- Presentation of Ord. 14-7 to Planning Commission (Marijuana Consumption, etc.)
- Continued work on potential Economic Development contract.

❖ Information Technology

- Met with Allen IT to discuss current configuration of system and future improvements.
- Worked with staff to push forward the needed improvements to re-establish and improve upon the Public Access Channel (Ch. 20).
- Worked on City Hall improvements to expand future Ch. 20 content visibility.

- Established Central City Facebook page and Twitter Account (both are now linked to the City's webpage. Content management will continue.
- Facilitated some webpage updates.
- Met with SIPA to move toward the construction of a new (free) webpage. Executed cooperative agreement to begin working with the entity on the new webpage and an upcoming grant opportunity that could pay for all Ch. 20 equipment upgrades.

❖ Community Development

- Prepared Res. 14-15 (Cities & Towns Week). Planning for related activities and content is ongoing.
- Met with various business owners/operators.
- Attended Rotary Meetings.

❖ Intergovernmental

- Attended 2014 Governance & Intergovernmental Cooperation Workshop.
- Attended Monthly LEPC Meeting.
- Attended Monthly BID Meeting.

❖ Public Services

- Continued work and planning related to the CCP rockslide.
- Continued discussion on FEMA sites on the CCP.

❖ Fire

- Met with Chief Allen and Attorney Ross to discuss options for the future sustainability of the Fire Department.
- Met with Timberline Fire Chief Jensen.



Memorandum

To: Central City Department Heads

From: Daniel R. Miera, City Manager *(DM)*

Date: September 8, 2014

Re: Instructions for Preparing the Annual Operating Budget for Fiscal Year 2015

The operating budget for Fiscal Year (FY) 2015 will be prepared in accordance with the following budget policies. The budget worksheets will be provided to you by the Finance Director, so please coordinate with Shannon to access your budget documents.

If possible, it is recommended that you assemble a budget team within your department, including any supervisory and/or support positions, and any other employees you deem necessary to facilitate the development of your department's proposed budget.

Prior to preparing any line-items or actual numbers, first identify three (3) general *Objectives* your department continually pursues, and three (3) specific *Goals* your department will set out to achieve in FY 2015 with its proposed budget. Please remember that your goals must be feasible and measurable.

BUDGET PREPARATION GUIDELINES

1. The costs of salaries and benefits, operating expenses, and debt service or similar obligations will only be pledged from recurring revenues, not from cash balances or other revenue sources that will not be available in the long-term.
2. The costs of any capital outlay improvements will be pledged from the revenues received from receipts dedicated to the Capital Improvements Program (CIP) and from cash balances derived from any excess receipts from the current fiscal year (if available).
3. The overall expenditures during FY 2015 will not increase from FY 2014; in general, no growth is authorized during this budget preparation cycle.
4. The City will maintain its required TABOR Reserve, equal to three percent (3%) of the fiscal year's expenditures (less any debt service or similar obligations, etc.), and make an effort to increase the balance in the Reserve Fund.

5. In the event that the current economic conditions worsen, and the City is unable to meet the expected revenue projections assumed by the budget documents, staff will be prepared to implement a reduction in spending as may be directed by the City Manager.

1. BUDGET POLICIES

- A. The budgeted expenditures for *salaries and benefits* for all existing employees of the City will be prepared using current salaries as of December 31, 2014.
- B. All departments will be required to maintain or minimize their *overtime (salaries and benefits)* expenditures used in FY 2014 – those figures will be the maximum amount allotted for FY 2015. **NOTE:** Additional decreases may be recommended and/or required.
- C. The City will adhere to a “**managed hiring freeze**” policy; in general, the budget will not provide for any increases in staffing and departments may not fill vacant (even if funded) positions, unless authorized by the City Manager. There will be **no increases in staffing this year** except for those mandated by changes in Colorado Law or because of a reorganization of a department/division. Additionally, some adjustments made to the organizational structure may require various positions to be reclassified. Also, any action to fill any vacant positions that become vacant during the course of FY 2015 must receive prior approval from the City Manager.
- D. At this time, the Cost of Living Adjustment and any Merit Increases are not authorized for the FY 2015 budget.
- E. The expenditure budget for *operating expenses* in each department will be prepared using an adjusted figure based on the beginning FY 2014 budget (this is the maximum allowance for FY 2015). The City Manager and Finance Director will make the needed adjustments for any justified changes (i.e. increases in insurances, utilities, vehicle maintenance, etc.). No other increases are authorized for operating expenses. You have the flexibility to change the amounts listed in other line-items, so long as the total amount for the operating expenses category does not exceed the amounts authorized above. Use the budget worksheets to show the increases/decreases for each line-item to reflect how you need to spend the money for your Division/Department. Please review your budget responsibly, so as to adequately plan for department goals and objectives (regardless of the fiscal constraints). **Each department will be required to provide detailed information regarding each line- item; a breakdown of costs by expenditure (including dates and timelines where applicable). Please round all figures to the nearest dollar.**
- F. **Office Supplies:** Each department will be responsible for identifying and budgeting for their “specialized” supplies. This category must be detailed by item (number of items) and cost, and must be accompanied by supporting documentation.

- G. *Travel Expenses*: You are only authorized to identify *In-State* travel, and if it is not included in your budget with the specific estimated cost, date, location, and who is going, you will need council approval.

NOTE: Although you may identify this expense, it may not be funded initially; however, it may eventually be appropriated should funding sources become available. In general, *Out-of-State* travel will not be authorized in FY 2015; however, the City reserves the right to review this policy on a case-by-case basis, as such travel may be necessary and/or beneficial to the City of Central.

- H. *Educational Financial Assistance* will not be authorized in FY 2015.

- I. *Computers*: Computer equipment and software budget requests for each department will be submitted to the Finance Director for review and possible recommendation; however, the final budgeting and expenditure of such must be approved by the City Manager. Each department's budget for hardware and software (as approved by the City Manager) will be contained within one budget request presented within the General Administration budget.

- J. The Finance Department shall contact CIRSA to obtain the cost estimates for all insurance policies for the City, and any proposed increases for the upcoming fiscal year. The Finance Department shall also contact our major medical and dental insurance carriers and obtain the cost estimates for these policies, and any proposed increases for the upcoming fiscal year. These Finance Director shall advise the City Manager of any increases prior to completing the final draft of the budget.

2. CAPITAL IMPROVEMENT PROGRAM REQUESTS

- A. The Capital Improvement Program (CIP) Fund will be established to direct specific funds for assignment to specific categories of improvements (i.e. General, Infrastructure, Public Safety, etc.) for appropriation to identified CIP Projects.
- B. All requests for funding CIP budget shall be prepared and submitted to the City Manager prior to receiving approval from the City Council; each submission shall be proposed using a **Capital Project Brief**. These briefs shall include the name of the specific project, the estimated cost of the project, any engineering/design costs, potential grant funding, employee(s) responsible for facilitating the project, and a detailed timeline for the completion of the project.

Please identify 1-3 (prioritized) CIP Projects for this FY 2015; however, please note that not all requests may be funded. Even if the Projects have been identified in previous fiscal years, they shall be identified again through using this process so that all Projects will have a CIP Brief on file. This new/updated list of CIP Projects will be used to create a revolving five-year schedule of Capital Improvements for the City. Each project will be considered on a case-by-case basis, and any remaining (unfunded) Projects will carry

over into subsequent fiscal years; however, each CIP Brief must be updated annually.

- C. **Department Heads with current or potential grant funding will meet with the Finance Director to prepare and submit, to the City Manager, their CIP worksheets.** Similar to the Brief, the worksheets shall include: the project name, the responsible individual, the assigned engineer/designer, the estimated project cost, the amount and source of the grant, any loan funds, the amount of the City match (if any), and a detailed timeline for the completion of the project.
- D. The replacement of **City-owned vehicles** for all departments shall only be considered for those vehicles specifically identified in the approved vehicle replacement schedule for 2015, which shall be updated by each Department Head, with the assistance of and through the Finance Director, and as approved by the City Manager. The Finance Director will prepare and submit the recommendations for all vehicle replacements to the City Manager for review and approval. Only those vehicles approved for replacement by the City Manager may appear in the budget.
- E. A CIP meeting will be scheduled separately from your department's general budget meeting; however, you will need to bring your *CIP Project Brief* documents to your budget meeting.
- F. The Fire Chief will prepare and submit to the Finance Director and City Manager the training and vehicle/apparatus replacement schedule for the Fire Department. The Fire Chief will also prepare and submit a listing of: the number of current volunteers as of August 31, 2014; the anticipated number through the remainder of FY 2014; and, the expected number for FY 2015.
- G. The Police Chief will prepare and submit to the Finance Director and City Manager the training and equipment replacement schedule for the Police Department.
- H. The Public Services Director, with the assistance of the Public Works Foreman, will prepare and submit to the Finance Director and City Manager the training and equipment replacement schedule for the Public Works Division.
- I. The Public Works Foreman will prepare and submit the capital outlay budget request based on State and Federal grants and other funds available, along with an inventory of street and maintenance/improvement priorities (accompanied by scheduled timelines). The Foreman will also identify streets that need to be maintained, which may or may not be City-owned, so the Mayor and Council are informed of private streets in the City limits or County streets contiguous to City boundaries (including road-share maintenance agreements, if any).
- J. The Public Services Director, with the assistance of the Public Utilities (Water Plant) Manager, will prepare and submit to the Finance Director and City Manager the training and equipment replacement schedule for the Public Utilities Division.

- K. The Public Utilities (Water Plant) Manager will prepare and submit a Water Fund budget as an Enterprise Fund based on projected revenues from commercial, municipal, and residential accounts.
- L. The City Manager (Interim Community and Economic Development Director) will prepare a budget for: Planning; Economic Development; Historic Preservation and/or Community Grants; Transportation; and General Marketing, Advertising & Promotion of Central City.

3. DEPARTMENT GOALS AND OBJECTIVES

Department Heads and others directed by these budget instructions will complete documents containing the following information:

- A. **Mission, Objectives, and Goals:** This page will present the department's mission statement, identify three (3) primary departmental objectives that are aligned with the organizational direction, and identify three (3) measurable departmental goals for FY 2015.
- B. **Organizational Chart:** This page will present the department's organizational chart identifying all departmental positions accompanied by the associated employee names photos.
- C. **Performance Measures:** This page will present measures by which the department will evaluate and quantify its performance with respect to the goals set forth for FY 2015. We will build upon this data from year-to-year and present such in subsequent fiscal year budgets.
- D. **Personal (Vacation/Sick) Leave:** The Finance Director will prepare this page which will present a list for each department identifying each employee along with their respective leave balances as of August 31st of the Current Year (CY), and the estimated leave accumulations through December 31st of the CY 2014, as well as the anticipated accrual for FY 2015.

Each Department Head will supplement its departmental list by completing columns for the "Anticipated Use through CY 2014" and the "Planned Use for FY 2015."

This will provide the City with an accurate accounting of its respective liabilities moving forward. Note: it is anticipated that the City will move toward a replacement policy to implement a consolidated Paid Time-Off (PTO) plan.

E. **Department Training Plan:** This page will present a departmental training plan for FY 2015, including costs where applicable. Indicate the number of work hours associated with each training and whether it is required.

F. **Capital Project Briefs:** For any CIP Requests, each department will complete a Project Brief (as described in more detail above) for each capital project identified in previous fiscal years and any new projects being proposed in FY 2015.

4. **BUDGET MEETINGS**

Department Heads shall complete all budget worksheets and all other information requested in the above sections of these instructions in preparation for departmental budget meetings with the City Manager and Finance Director. Please remember to bring three (3) copies with you for your presentation to the City Manager and Finance Director. The Finance Clerk will contact you to schedule these budget presentation meetings. It is highly recommended that the Department Head collaborate with the Finance Director (or her designee) to ensure the worksheets and other budget documents have been prepared correctly.

Thank you for your cooperation and hard work!



City of Central
141 Nevada Street / Post Office Box 249
Central City, Colorado 80427
(303) 582-5251 / www.centralcitycolorado.us

August 22, 2014

Gilpin County
C/O Roger Baker, County Manager
203 Eureka St.
P.O. Box 366
Central City, CO 80427

Re: Thank You (Central City Parkway Rockslide)

Dear Mr. Baker,

On behalf of the Mayor and Council, please allow me to extend our sincere gratitude and appreciation for the contributions Gilpin County made to the City of Central with respect to the rockslide on the Central City Parkway. Your immediate assistance in providing various equipment and personnel was instrumental in allowing us to safeguard the area and ultimately reopen the roadway in the most expeditious manner. Thank you!

Regards,

Daniel R. Miera
City Manger



City of Central
141 Nevada Street / Post Office Box 249
Central City, Colorado 80427
(303) 582-5251 / www.centralcitycolorado.us

August 22, 2014

Todd M. Schlittenhart, P.E.
Senior Project Engineer
Yeh and Associates, Inc.
2000 Clay Street
Denver, CO 80211

Re: Thank You (Central City Parkway Rockslide)

Dear Mr. Schlittenhart,

On behalf of the Mayor and Council, please allow me to extend our sincere gratitude and appreciation for the contributions you and your company made to the City of Central with respect to the rockslide on the Central City Parkway. Your immediate emergency response evaluation and assistance with engineering design was instrumental in allowing us to reopen the roadway in a safe and expeditious manner. Thank you!

Regards,

A handwritten signature in black ink that reads "Daniel R. Miera". The signature is written in a cursive style.

Daniel R. Miera
City Manger



City of Central
141 Nevada Street / Post Office Box 249
Central City, Colorado 80427
(303) 582-5251 / www.centralcitycolorado.us

August 22, 2014

Matthew Hogan
Project Manager
Twin Tunnels
900 West Castleton Road, Suite 220
Castle Rock, CO 80109

Re: Thank You (Central City Parkway Rockslide)

Dear Mr. Hogan,

On behalf of the Mayor and Council, please allow me to extend our sincere gratitude and appreciation for the contributions you and your entity made to the City of Central with respect to the rockslide on the Central City Parkway. Your immediate assistance with traffic mitigation through messaging efforts on I-70 and the movement of barricades to help us close the Parkway were instrumental in allowing us to safeguard the area in the most expeditious manner. Thank you!

Regards,

A handwritten signature in cursive script that reads 'Daniel R. Miera'.

Daniel R. Miera
City Manger



City of Central

141 Nevada Street / Post Office Box 249
Central City, Colorado 80427
(303) 582-5251 / www.centralcitycolorado.us

August 22, 2014

Hammerlund Construction, LLC
Attn: Timothy J. Persch, Vice President
C/O: Bill Johnson, Superintendent
7396 Reynolds Drive
Sedalia, CO 80135

Re: Thank You (Central City Parkway Rockslide)

Dear Mr. Persch and Mr. Johnson,

On behalf of the Mayor and Council, please allow me to extend our sincere gratitude for the contributions you and your company made to the City of Central with respect to the rockslide on the Central City Parkway. Your immediate assistance in providing the necessary equipment and personnel was instrumental in allowing us to safeguard the area and ultimately reopen the roadway in the most expeditious manner. We also appreciate your on-going efforts to assist us with the longer-term site remediation. Thank you!

Regards,

Daniel R. Miera
City Manger

DATE: September 12, 2014
TO: City Manager
Mayor & Council
FROM: Shannon Flowers, Finance Director/Treasurer

- Met with City Manager on budget items and preparations for departmental budget memorandum
- Incorporated BID Audit into City's 2013 Audited Financial Statements and worked with auditors on finalization of audit.
- Meetings with City Council and staff
- Prepared YTD and YE Projections as of August 31, 2014
- Updated 2015 Budget Worksheets for department directors with new YE projections
- Began August Bank reconciliation
- Updated check listing and cash flow report for Council packet
- Prepared Resolution 14-16 and associated Council Communication Form
- Reviewed CIRSA WC & PC 2015 Quotes and prepared Council Communication Form on same
- Worked with Finance Clerk and CIRSA on WC claim
- Processed insurance paperwork and follow up on CIRSA claims
- Processed bi-weekly payroll and all associated tax and retirement filings
- Finance Clerk Processed Accounts Payable
- Finance Clerk processed Accounts Receivable and prepared weekly deposits
- Finance Clerk administered Court
- Finance Clerk worked with IT on installation of computer

To: Mayor Engels, City Council, and Manager Miera

From: Reba Bechtel, City Clerk

Date: September 16, 2014

Re: Bi-weekly Report

- Council minutes and packet prep.
- Planning Commission packet prep, meeting and minutes
- Verified nomination petitions and found all to be sufficient within the cure date
- Held ballot drawing and certified the Ballot to County Clerk:

City of Central Mayor (vote for one)

Ronald E. Engels

Robert Fejeran

City of Central Alderman (vote for two)

Judy Laratta

Kara R. Tinucci

Shirley Voorhies

Bobbie Hill

Janet Thompson

- **IMPORTANT ELECTION DATES**
 - Oct 14-17 Ballots mailed to all voters
 - Oct 20 Voter Service & Polling Center (VSPC) open at Gilpin County Courthouse 203 Eureka St 8-4:30 M-F; 9-1 Sat; 7-7
 - Nov 4 ELECTION DAY
- Misc, special event, election questions, building permit, code questions, HP, and zoning information.

DATE: 10 September 2014
TO: Daniel Miera / City Manager
FROM: Gary Allen / Fire Chief
RE: **Activity Report**

The Fire Department has responded to 196 incidents as of 10 September, 2014 with 32 incidents being out of city, and of those 14 incidents was for Mutual Aid (MA) to other agencies. Following are the activities the department responded to and conducted for this reporting period.

*Thursday 31 July, 2014 - 15:05 PM / Smoke Investigation (Wildland), Bald Mountain

*Thursday 31 July, 2014 - 15:40 PM / Smoke Investigation (Wildland), CCP MM 7

Thursday 31 July, 2014 - 16:13 PM / Medical, 120 Main St.

Thursday 31 July, 2014 - 19:52 PM / Smoke Investigation (Wildland), CCP MM 6

Thursday 31 July, 2014 - 22:46 PM / Fire Alarm, 102 Main St.

Saturday 2 Aug., 2014 - 08:17 AM / Smoke Investigation (Wildland), CCP MM 5.3

Sunday 3 Aug., 2014 - 12:07 PM / Medical, Eureka St. & Columbine Rd.

Sunday 3 Aug., 2014 - 13:10 PM / Haz-Mat, Sewage spill Virginia Canyon Rd.

Tuesday 5 Aug., 2014 - 04:20 AM / Fire Alarm, 321 Gregory St.

Friday 8 Aug., 2014 - 18:02 PM / Medical, 321 Gregory St.

*Monday 11 Aug., 2014 - 15:17 PM / MVA, MM 9 Highway 119

Tuesday 12 Aug., 2014 - 14:20 PM / Rock Slide MM 1.5 CCP

Friday 15 Aug., 2014 - 15:04 PM / Medical, Residential – Prospector's Run

*Saturday 16 Aug., 2014 - 01:52 AM / Medical, Residential – Missouri Gulch Rd.

Saturday 16 Aug., 2014 - 13:17 PM / Medical, 132 Lawrence St.

Monday 18 Aug., 2014 - 12:17 PM / Medical, Residential – Missouri Flats Rd.

Tuesday 19 Aug., 2014 - 01:02 AM / Fire Alarm, Residential Fourth High St.

Tuesday 19 Aug., 2014 - 12:02 PM / Smoke Investigation (Wildland), CCP MM 2

Tuesday 19 Aug., 2014 - 16:58 PM / Medical, Residential – Prospector's Run

Wednesday 20 Aug., 2014 - 04:09 AM / Fire Alarm, 321 Gregory St.

Thursday 21 Aug., 2014 - 13:43 PM - Medical, 562 Gregory St.

Friday 22 Aug., 2014 - 14:48 PM - Medical, 123 Eureka St.
Sunday 24 Aug., 2014 - 00:46 AM - Medical, 321 Gregory St.
Saturday 30 Aug., 2014 - 04:20 AM / Smoke Inv. (Wildland) MM 5 HWY 119
Saturday 30 Aug., 2014 - 12:35 PM / MVA – Main St & Eureka St
Saturday 30 Aug., 2014 - 17:10 PM / Medical - Residential
Saturday 30 Aug., 2014 - 18:28 PM / MVA – 102 Main St.
Sunday 31 Aug., 2014 - 01:43 AM / Medical, Residential
Tuesday 2 Sept., 2014 - 15:12 PM / Downed power line, E. Fourth High St.
Thursday 4 Sept., 2014 - 09:37 AM / Medical, 102 Main St.
Thursday 4 Sept., 2014 - 15:37 PM / Medical, Residential – Prospector's Run
Friday 5 Sept., 2014 - 19:53 PM / Fire Alarm, 321 Gregory St.
Saturday 6 Sept., 2014 - 11:43 AM / Medical, Residential – Spring St.
Saturday 6 Sept., 2014 - 12:06 PM / Medical, Residential – Fourth High St.
Saturday 6 Sept., 2014 - 18:25 PM / Smoke Inv.(Wildland) Prosser St. Crossover
Saturday 6 Sept., 2014 - 19:22 PM / Fire Alarm, 321 Gregory St.
Monday 8 Sept., 2014 - 02:55 AM / Fire Alarm, 321 Gregory St.
Monday 8 Sept., 2014 - 11:14 AM / Medical, Bald Mountain Road
Tuesday 9 Sept., 2014 - 15:13 PM / MVA, Pickle Gulch Road – MA to TFire
Tuesday 9 Sept., 2014 - 18:14 PM / Fire Alarm, 321 Gregory St.
Wednesday 10 Sept., 2014 - 06:41 AM / Medical-Gas Explosion, 102 Main St.

Training

On Monday night and Tuesday night 4 & 5 August we cut trees at Gilpin School for a parking lot enhancement and recertified our sawyer's at the same time.

Conducted regular truck and station maintenance at station 1 on 4 August at 18:00.

Conducted regular Truck and Station maintenance at station 2 on 4 Sept. at 18:00.

Conducted regular department training on water supply at the reservoir, JPR 3 N.

Attended Fire & Arson Investigation class at South Adams County Fire Headquarters in Denver, for CE hours 12 August through 14 August.

Conducted regular department training on overhaul, JPR 3L on Thurs. night 21 August.

Conducted regular department training on Hose testing, JPR 5E on Saturday 23 August

Conduct monthly joint Medical training with St Anthony's and Timberline Fire at Timberline station 7 on Wednesday 27 August at 19:00 PM.

Conducted regular department training on the water at Chase Resevior with our boat on Saturday 6 September. Practiced bringing patients into boat from the water.

Meetings

Attended staff meetings at City hall.

Attended Council Meetings at City Hall.

Attended a Community Planning meeting at City hall.

Met with Daniel at Century with the CCFD Officers.

Met with Daniel at Station 1 and 2.

Attended a Pit Rally debrief meeting at City Hall.

Met with Marc Faluotico, on Tender specs for AFG Grant coming up.

Attended a de-brief meeting with the Pit Rally folks and the Casino /BID association.

Attended the State Chiefs meeting at South Adams Fire (used to be North Washington)

Held department firefighter interviews.

Attended the NCR Wildland cooperators meeting at Jeffco Dakota Building in Golden.

Attended a Meeting with Dino Ross and the City Manager.

Apparatus

On Saturday 23 August the transmission in Command 32 went out. We will be getting that into the shop as soon as we can.

On 21 August we took B-31 down to Front Range for some repairs and yearly service and pump tests. The pump is over 21 years old and is getting very tired. We are having great difficulty passing any pump test and holding a prime for drafting. We really need to replace the pump with a new one.

On 3 September, we picked up C-32 from Advanced Transmission in Lakewood.

General

Thursday 31 July we worked the time trials of the Pit rally with 6 personnel.

Saturday 2 August we worked the Pit Rally race with 9 personnel.

Respond to rock slide on CCP.

Conducted personnel interviews with department review board on 5 applicants. Two will be a shift work people and two are in the county, with one being a junior. We still

cannot get anyone who lives within the city limits to join the department. And we don't know how many of these will make the grade.

Work on AFG grant information for grant writer and I worked on another one through Fire House Subs Foundation and submitted.