

**MINUTES OF ACTION OF
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
August 12, 2015**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, August 12, 2015, at 7:00 p.m. by Chairman, Wayne Kerber. Present were Board members Wayne Kerber, Debra Brynoff, Kelly Griesch, Casey Farrell and Nancy Stuart. Also in attendance were District Administrator, Tammy Granger; Operations Superintendent, Thom Yoder and the District's attorney, Rod McGowan.

The minutes from the regular meeting held on July 8, 2015 were considered. Nancy Stuart moved to approve the minutes as presented. The motion was seconded by Debra Brynoff and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Debra Brynoff moved to pay the bills, including Diamondback Engineering & Surveying, Inc. invoice 2015-163 in the amount of \$9,370.00, and approve the financial reports. Kelly Griesch seconded and the motion was unanimously approved.

Thom Yoder reviewed the Operations Report and discussed the following matters:

- Effluent temperatures have increased slightly.
- The lab QA/QC process continues.
- This year's collection system cleaning and inspection is nearly complete. The remaining section for this year lies in Agate Avenue and will be done after Labor Day.
- Tom Curry, owner of the restaurant at 52 4th Street (Account 2300.3), responded to Thom's letter dated July 15, 2015 and Mr. Curry intends to install grease trap facilities by January 31, 2016.
- The headworks electrical project has turned out to be more expensive than originally anticipated. Upon discussions with the District's engineer and consulting electrician, a new control panel will be installed in existing space in the headworks building. Analysis will be conducted to determine if it would be beneficial to modify the current influent pumps in order to switch from 208 to 480 power. The proposed switch will be evaluated to determine if the expense would lead to enough future savings in pump and control components, power demand/electrical expenses and future pump replacements to offset the cost of switching. Due to the need for additional research and higher cost it was suggested that the following 2015 capital projects (concrete for garage floor, \$15,800, \$11,125 for compost facility electrical additions and autoclave for lab \$5,000) be completed along with pre-construction engineering, including bidding for the headworks electrical, be completed in 2015 and headworks electrical construction and post-construction expenses be budgeted for 2016.

Casey Farrell moved to accept Estimate number E113 from DeLong, Inc. for the garage concrete

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floor in the amount of \$15,800.00 and authorize proceeding with the project this fall. The motion was seconded by Kelly Griesch and unanimously approved.

In regards to the CoWARN Mutual Aid and Assistance Agreement, Rod McGowan noted that upon his review the Board is required to designate an authorized official. Thom advised that the matter was discussed at the last East Grand Water Quality Board meeting and Winter Park Water and Sanitation District is a participating member. Kelly Griesch moved to authorize the appropriate official to execute the CoWARN Mutual Aid and Assistance Agreement and to designate Thom Yoder as the District's Authorized Official with the Lead Operator designated as an alternate. Verbal authorization to provide assistance must be obtained from the Board President, or the next Board officer in the President's absence, prior to the Authorized Official responding to a CoWARN request. Debra Brynoff seconded and the motion was unanimously approved.

Tammy Granger gave the Administrative report as written. Tammy updated the Board on the status of the Town of Granby's plans to install an RV dump. JVA has prepared a preliminary design for a Kiabab Park location. Tammy has informed Town staff that any request to transfer unused sfe, to either an RV dump or the SSA water treatment plant, must be made in writing. The matter would then be placed upon a future Board meeting agenda for discussion and possible approval.

Tammy also provided the Board with the District's website address asking for their feedback prior launching the website.

The delinquent account list was reviewed and discussed. Delinquency hearings were held. There were no delinquent customers in attendance. Casey Farrell moved to authorize staff to proceed with collection and disconnection proceedings on the following accounts:

1481.1	Arnold, Kirk
43950.2	Birch, Andrew E.
9800.2	Bravo, Angela
13050.2	Bravo, Angela
45200.2	Kimbrough, Michael D.
31100.1	Palm, Steve
34300.1	Schade, William W.
18650.2	Smith, Jason

The motion was seconded by Kelly Griesch and unanimously approved.

In the Attorney's report Rod McGowan advised that construction contracts for work and/or materials involving an expense of sixty thousand dollars or more require a public bid. Also, construction contracts exceeding more than \$50,000.00 require the posting of performance and payment bonds of by the contractor before commencing work.

Sheriff Brett Schroelin advised Rod that he expects the animal shelter lease extension to go

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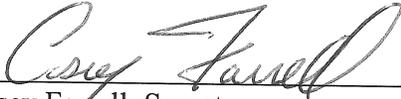
before the Grand County Board of County Commissioners on August 18, 2015.

As a result of Val Moritz Village discussions last month, Rod researched compel to connect laws and determined that connections are mandated only if properties lie within District boundaries.

In response to an article in the July Special District Association newsletter regarding Reg. 85, Rod asked if the new Total Inorganic Nitrogen and Total Phosphorus limits take effect in 2020. Thom replied that the District's permit expires at about the time of the next triennial review, so depending on the outcome of the triennial review, the new TIN and TP limits could be included in the next discharge permit renewal in 2017.

In other business, Thom and Tammy inquired about their annual evaluations. Kelly Griesch and Casey Farrell volunteered to conduct the evaluations and meet with Thom and Tammy.

There being no further business to come before the Board it was duly moved by Deb Brynoff, seconded by Kelly Griesch and unanimously adopted that the meeting stand adjourned at 8:00 p.m.



Casey Farrell, Secretary