

**MINUTES OF ACTION OF  
BOARD OF DIRECTORS  
GRANBY SANITATION DISTRICT  
Acting by and through its Wastewater Activity Enterprise  
July 13, 2016**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, July 13, 2016, at 7:00 p.m. by President, Wayne Kerber. Present were Board members Wayne Kerber, Debra Brynoff, Casey Farrell, Kelly Griesch and Nancy Stuart. Also in attendance were District Administrator, Tammy Granger; Operations Superintendent, Thom Yoder; the District's attorney, Rod McGowan and John Enochs of Diamondback Engineering and Surveying, Inc.

The first item on the agenda was discussion and consideration of Change Orders 3 and 4 for the Jasper Ct. Sanitary Sewer Replacement project. Thom Yoder explained that it was difficult to determine the amount and exact cost of the asphalt replacement and road shouldering that was going to be required due to the lack of road standards; it did undoubtedly end up being more than originally expected. In regards to the construction of the outside drop required due to the location of the water main, an immediate decision needed to be made and the drop had to be constructed in order for the project to proceed. The discovery of the water line proximity certainly explained the need for the sewer main replacement. Wayne expressed his opinion that he continues to feel Change Order 3 represents a billing for time and materials rather than a bid price and voiced concern that Change Order prices may be more than bid pricing. Thom further stated that the District could expect non-typical infrastructure and, as a result, issues should be expected with any future rehabilitation projects.

Rod McGowan stated that upon review of the bid documents, the specifications do allow for additional billing for unknown conditions. Rod suggested that the District's attorney be given the opportunity to review future bid packages and that pre-bid utility locates be obtained.

John Enochs indicated that pre-bid locates would show horizontal location but not necessarily the vertical depth of utilities. In John's opinion, knowing the location of underground utilities in a pre-bid manner may not have changed the final price of the excavation and construction costs because the impact of the other utilities on the project remains the same; the difference is that the total cost would be known as part of the original bid rather than as a result of change orders. John felt that the additional expense in Change Order 3 was a reasonable cost.

All parties agree that more pre-bid preparation should be completed for future projects. Tammy Granger advised that Notice of Final Payment had been published, proof of publication had been received and no claims had been filed with the District.

Casey Farrell moved to approve Change Order 3, in the amount of \$9,450.00, and Change Order 4, a reduction of \$439.20 for compaction retests, for the Jasper Ct. Sanitary Sewer Replacement project be approved. The motion was seconded by Debra Brynoff and unanimously approved.

July 13, 2016

Next, discussion moved to the question of whether additional single-family equivalents (SFEs) and associated plant investment fees need to be assessed to the property at 375 2<sup>nd</sup> Street (Account 14200.1). There were no appearances by the property owners. Claude Goff advised staff he was deferring the matter to his sister, Sherry Goff who plans to attend the August 10, 2016 meeting. Discussion was held regarding the language in the District's Rules and Regulations addressing the District's authority to reassess SFE when usage supports an increase in assessment and the process to be followed. Debra moved to authorize the District's attorney, Rod McGowan, to prepare an amendment to the District's Rules and Regulations to clarify the District's authority and procedure to increase single-family equivalent assessment when warranted by increased usage. Said amendment will be considered at the next regular Board meeting. The motion was seconded by Casey Farrell and unanimously approved.

The minutes from the regular meeting held on June 8, 2016 were considered. Kelly Griesch moved to approve the minutes as presented. The motion was seconded by Nancy Stuart and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Kelly Griesch moved to pay the bills, including Diamondback Engineering and Surveying, Inc. invoice number 12016-127 in the amount of \$1,590.00, and approve the financial reports. Nancy Stuart seconded and the motion was unanimously approved.

The delinquent account list was reviewed and Tammy Granger advised that disconnect hearings will be held at the next Board meeting. Discussion was held regarding the \$8,500.00 Plant Investment Fee and interest from January 1, 2016 through June 30, 2016 due from Carl Borgstrom on Account 44086.2. Staff was directed to send Mr. Borgstrom a letter reminding him that \$9,010.00 was due June 30, 2016 and that non-payment could result in disconnection or certification of delinquency to the Grand County Treasurer.

Thom Yoder reviewed the Operations Report and discussed the following matters:

- Influent flows have been trending higher and are supported by increased water production by the Town of Granby. The treatment plant is running well.
- Staff is performing annual collection system maintenance consisting of video inspection, cleaning and applying root inhibitor product.
- The final roll-off of biosolids has been hauled away for disposal and Thom feels biosolids handling is now caught up. The cost of outside disposal was approximately, \$6,400.00.
- Notice from the Colorado Department of Public Health and Environment has been received advising of the discharge permit renewal period. Thom is working on completing the renewal application which will need the Board President's signature prior to submittal.
- DMR QA/QC has been completed and submitted and Thom is awaiting results.
- Thom expects that the East Grand Water Quality Board will approve a financial contribution to the Town of Granby for the Town's RV dump station project.
- Staff has spent two weeks responding to sewer service line backup issues at two properties on 4<sup>th</sup> Street. Initially, staff checked the flow in the main, jetted and video inspected the main. Having

July 13, 2016

found that the main was clear, the property owners were advised numerous times to contact a plumber as the source of the backup is located in their service line. The property owners proceeded to call dispatch and the Town of Granby Town Manager. The Town contacted Conroy Excavating to investigate the possibility of service line damage occurring during the Moraine Park water project. Staff worked with property owners, property managers and property occupants to determine the cause of the backup. It was found that three dwellings are connected to the sewer main by one shared service line and a significant clog in the sewer service line was located and cleared.

-The Town of Granby is attempting to resolve infiltration occurring through a faulty sewer service line at a Grand Elk residence as evidenced by the letter sent to the property owner included in the Board packet.

Tammy Granger gave the Administrative report as written. Nancy Stuart moved to approve the audit of the District's financial statements for the year ended December 31, 2015 prepared by Wagner Barnes & Griggs, PC. Casey Farrell seconded and the motion was unanimously approved. Tammy Granger will file a copy with Colorado Water Resources and Power Development Authority and Eric Barnes will file a copy with the Office of the State Auditor.

Tammy presented the 2017 Wastewater Eligibility Survey for consideration. Casey Farrell moved to approve the 2017 Wastewater Eligibility Survey for submittal to Colorado Department of Public Health and Environment. The motion was seconded by Kelly Griesch and unanimously approved. Casey Farrell suggested that staff contact Mountain Parks Electric regarding their LED light bulb program.

In the Attorney's report, Rod McGowan stated that the District is still awaiting a full legal description for the Kaibab property and for Town of Granby approval of the Fourth Addendum to 2006 Agreement For Treatment Of Sewage Between Granby Sanitation District And The Town of Granby (Expansion Lands) to bring the Kaibab Park property into the Expansion Land service area. Construction of the Town's RV dump station project has begun.

In regards, to Val Moritz Village, Rod stated that he has not heard back from their attorney and no further discussion is required at this time.

There being no further business to come before the Board it was duly moved by Kelly Griesch, seconded by Casey Farrell and unanimously adopted that the meeting stand adjourned at 8:25 p.m.

  
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Casey Farrell, Secretary