

**MINUTES OF ACTION OF  
BOARD OF DIRECTORS  
GRANBY SANITATION DISTRICT  
Acting by and through its Wastewater Activity Enterprise  
June 8, 2016**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, June 8, 2016, at 7:00 p.m. by President, Wayne Kerber. Present were Board members Wayne Kerber, Casey Farrell, Kelly Griesch and Nancy Stuart. The Board voted to excuse the absence of Debra Brynoff. Also in attendance were District Administrator, Tammy Granger; Operations Superintendent, Thom Yoder and the District's attorney, Rod McGowan.

The minutes from the regular meeting held on May 11, 2016 were considered. Nancy Stuart moved to approve the minutes as presented. The motion was seconded by Kelly Griesch and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Casey Farrell moved to pay the bills, including Ground Engineering invoice number 162503.0-1 in the amount of \$2,262.50, and approve the financial reports. Nancy Stuart seconded and the motion was unanimously approved. Discussion was held regarding the 33 failed compaction tests included in the Ground Engineering invoice and the Board indicated that pursuant to the bid and contract documents for the Jasper Ct. Sanitary Sewer Replacement project, ATH Specialties and Sales, Inc. will be responsible for the expense of those retests.

Change Order No. 2 was presented to the Board. This change order increased the cost of the project by \$15,000.00 and expanded the scope of the project due to the discovery that an Xcel steel gas main was located directly above the District's sewer main for approximately 250 l.f. As a result a trench shield cannot be used for ditch stabilization thereby requiring a wider ditch with a gentler slope in addition to the need for gas main support. This change increases the quantity of backfill materials and equipment and labor hours. Due to the need to start the project, a telephone poll of the Board was conducted on May 17, 2016 and Change Order No. 2 was unanimously approved. Nancy Stuart moved to ratify approval of Change Order No. 2 to amend the scope of the project to accommodate increased excavation due to the interference of the Xcel gas main and increase the cost of the project by \$15,000.00. The motion was seconded by Casey Farrell and unanimously approved.

It was suggested that an additional change order be drafted to amend the contract price due to the failed compaction tests that required retesting.

Thom Yoder reviewed the Operations Report and discussed the following matters:

- The Jasper Ct. Sanitary Sewer Replacement project has been completed. The new sewer main has been video inspected and it looks good. The main is flowing well and the main is free of dimples. Thom conducted a walk-through with Todd Hammerlund of ATH Specialties and Sales,

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Inc.

- Todd voiced concerns about the additional expenses he incurred due to the need for field engineering and constructing a drop manhole upon discovery that a water main interfered with the sewer main construction and Change Order No. 2 did not include the cost of removal of the additional asphalt and prepping for additional paving and shouldering. The District is awaiting ATH's final bill. Wayne Kerber expressed his opinion that the additional asphalt cut and shouldering should have been included in Change Order No. 2. He also felt that as a contractor with experience with underground utility work, unknowns should have been expected and provisions for the drop manhole to accommodate the Town's water main location should have been included in the bid. Wayne felt that ATH Specialties was hired pursuant to a project bid and is now trying to charge on a time and materials basis. Thom explained that ATH stated that there was additional material required for asphalt prep. The lack of road standards made it difficult to know what was expected by the Town of Granby.
- There were two fewer sewer service line connections than were bid.
- Acord Asphalt based their bill on tonnage rather than square footage and after discussion Acord Asphalt did adjust their bill.
- Sani-King gave the District short-term pricing for three porta-potties placed in an attempt to ease customer inconvenience.
- The Board asked Thom to advise ATH that the project was a bid for a set cost and justification for the extra costs will need to be provided as it relates to the contract documents.
- Biosolids disposal is going well and Thom hopes the total cost will be less than the \$8,000 authorized by the Board last month.
- Sydney Innebrenner conducted on-site operating training covering certification exam review, process control and lab procedures. Training units are awarded and Thom felt the training was very valuable.

The delinquent account list was reviewed and discussed. Tammy Granger advised that disconnect door hangers were hung on June 6, 2016 by operations staff and payment is due by 5:00 p.m. June 13, 2016 or disconnection will occur on June 14, 2016. There were no account holders in attendance. Kelly Griesch moved to authorize staff to proceed with collection and disconnection proceedings on the following account:

31100.1 Palm

The motion was seconded by Casey Farrell and unanimously approved.

Tammy Granger gave the Administrative report as written. The draft audit for December 31, 2015 was reviewed and discussed. The final audit will be adopted at the July 13, 2016 meeting. Rod McGowan asked if there was any advantage to the District in adopting a deposit policy for custodial credit risk and/or a formal investment policy as they are referenced on pages 12 and 13. Tammy will make an inquiry to the auditor.

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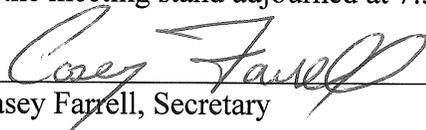
Tammy brought the Goff letters (Account 14200.1) and the Colorado Water and Power Development Authority letters to the Board's attention.

In the Attorney's report, Rod McGowan stated that he had prepared a Fourth Addendum to 2006 Agreement For Treatment Of Sewage Between Granby Sanitation District And The Town of Granby (Expansion Lands) to bring the Kaibab Park property into the Expansion Land service area. Both Wally Baird, Granby Town Manager, and Rod have e-mailed the Town's attorney, Scotty Krob, to ask if he has any comment. A legal description has been received from the Town, however, there is question as to whether the Town's water treatment plant property has been included in the legal description. Tammy believes that the triangle of property labeled "Town of Granby, Parcel A" may be the water treatment plant and that it should be included in the Fourth Addendum. Once the legal description is complete and the Town of Granby has adopted the Fourth Addendum, the District will approve it.

Construction of the Town's RV dump station project is expected to commence later this summer.

In regards, to Val Moritz Village, Rod stated that he has not heard back from their attorney and no further discussion is required at this time.

There being no further business to come before the Board it was duly moved by Kelly Griesch, seconded by Casey Farrell and unanimously adopted that the meeting stand adjourned at 7:50 p.m.

  
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Casey Farrell, Secretary