CITY OF CENTRAL, COLORADO
NOTICE OF A REGULAR MEETING of the CITY COUNCIL to be held on
Tuesday, June 6, 2017 @ 7:00 p.m.
141 Nevada Street, Central City, Colorado
AGENDA

The City Council meeting packets are prepared several days prior to the meetings and available for public inspection at City Hall during normal business hours the Monday prior to the meeting. This information is reviewed and studied by the City Council members, eliminating lengthy discussions to gain basic understanding. Timely action and short discussion on agenda items does not reflect lack of thought or analysis. Agendas are posted on the City’s website, the City Hall bulletin board and at the Post Office the Friday prior to the Council meeting.

7:00pm Council Meeting

1. Call to Order.

2. Roll Call. Mayor Kathryn Heider
   Mayor Pro-Tem Shirley Voorhies
   Council members Judy Laratta
                   Jeff Aiken
                   Mary Bell

3. Pledge of Allegiance

4. Additions and/or Amendments to the Agenda.

5. Conflict of Interest.

6. Consent Agenda: All matters listed under Item 6, Consent Agenda, are considered to be routine business matters by the Council and will be enacted with a single motion and a single vote. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.
   Regular Bill lists through May 31; and
   City Council minutes: May 16, 2017

PUBLIC FORUM/AUDIENCE PARTICIPATION — (public comment on items on the agenda not including Public Hearing items): the City Council welcomes you here and thanks you for your time and concerns. If you wish to address the City Council, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address the City Council. Your comments should be limited to three (3) minutes per speaker. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and your questions may be directed to the City Manager for follow-up. Thank you.

PUBLIC HEARING —

7. Central City Source Water Diversion Structures – Will Ratz, W2 Engineering

ACTION ITEMS: NEW BUSINESS —

8. Ordinance No. 17-05: An ordinance of the City Council of the City of Central, Colorado extending the temporary 180-Day suspension imposed by Ordinance 16-07 on the submission, acceptance, processing, and approval of any application for a City of Central permit or license related to the Operation of a marijuana-related business. (McAskin)

REPORTS —

9. Staff updates —

COUNCIL COMMENTS - limited to 5 minutes each member.
PUBLIC FORUM/AUDIENCE PARTICIPATION – for non-action items not Action or Public Hearing items on this agenda (same rules apply as outlined in the earlier Public Forum section).

EXECUTIVE SESSION –
Pursuant to C.R.S. Section 24-6-402(4)(b) and -(4)(e) to discuss specific legal questions and to instruct negotiators regarding request for payment under terms of Intergovernmental Agreement for conduct of 2014 Coordinated Election.

ADJOURN. Next (Special) Council meeting June 29, 2017.

Please call Reba Bechtel, City Clerk at 303-582-5251 at least 48 hours prior to the Council meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting.
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Grand Totals: 157,441.62
CALL TO ORDER
A regular meeting of the City Council for the City of Central was called to order by Mayor Heider at 7:23 p.m., in City Hall on May 16, 2017.

ROLL CALL
Present: Mayor Heider
Mayor pro tem Voorhies
Alderman Laratta
Alderman Aiken
Alderman Bell

Absent: None

Staff Present: City Manager Miera
Attorney McAskin
City Clerk Bechtel
Finance Director Adame
Community Development Director Rears
Public Works Director Hoover
GCSO Captain Ihme

The Pledge of Allegiance was recited by all present.

ADDITIONS AND/OR AMENDMENTS TO THE AGENDA
The agenda was approved as presented.

CONFLICTS OF INTEREST
No Council Member disclosed a conflict regarding any item on the agenda.

CONSENT AGENDA
Alderman Laratta moved to approve the consent agenda containing the regular bill lists through May 4 and the City Council minutes for the meeting on May 2, 2017. Mayor pro tem Voorhies seconded, and without discussion, the motion carried unanimously.

PUBLIC FORUM/AUDIENCE PARTICIPATION
No one requested time to address the Council.

PUBLIC HEARING
Ordinance No. 17-04: An ordinance of the City Council of the City of Central, Colorado amending and restating the City of Central City Council Rules of Procedure.

Attorney McAskin gave the background as follows: Ordinance No. 17-04 which was discussed at the April 18, 2017 work session, proposes revisions to the City Council Rules of Procedure (the “Rules”). Specifically, the Ordinance revises the Rules to incorporate (as Rule 2), the following:

“In the event a question of proper parliamentary procedure arises during a meeting, the Mayor and City Council may rely upon Rosenberg’s Rules of Order, a copy of which is attached to these Rules of Procedure as Appendix B.
and incorporated herein by reference. As set forth in Rule 5 below, the Mayor shall make all parliamentary rulings with advice, if requested, from the City Manager or City Attorney who act as advisory parliamentarians.”

The minor revisions to the Rules addressed in Ordinance 17-04 include the following:

- Adding Rule 2 to incorporate Rosenberg’s Rules of Order as a reference point for parliamentary procedure.
- A minor change to Rule 4 changing the word “activate” to “announce”.
- Renumbering the balance of the current Rules to account for the insertion of new Rule 2.

Section 5.12 of the Home Rule Charter authorizes the City Council to set rules for the governance of its meetings and the conduct of its members by ordinance. The Rules were previously adopted by Ordinance 11-17 dated December 20, 2011, and amended by Ordinance 15-01 dated May 5, 2015. As set forth in the Rules (specifically, Rule 11), the City Council may amend the Rules by majority vote of all members of City Council. Rule 11 also requires that “[any such amendment . . . be submitted in writing at a work session or a [Council] meeting preceding formal action” and also requires that “[t]he proposed amendment(s) . . . be placed on the next [City Council] Agenda in ordinance form for consideration by Council.”

Mayor Heider opened the Public Hearing at 7:26 p.m. Hearing no comment, Mayor Heider closed the Public Hearing at 7:27 p.m.

Alderman Laratta moved to adopt Ordinance No. 17-04: An ordinance of the City Council of the City of Central, Colorado amending and restating the City of Central City Council Rules of Procedure. Mayor pro tem Voorhies seconded, and without discussion, the motion carried unanimously.

Resolution No. 17-17: A resolution of the City Council of the City of Central, Colorado approving adjustments and appropriating additional sums of money in the City of Central fiscal year 2017 Budget for the Water Fund and General Fund due to the adoption of a repayment schedule for the loan to the Water Fund from the General Fund.

Mayor Heider opened the Public Hearing at 7:28 p.m.

Finance Director Adame reviewed the background as follows:
The City’s Fiscal Year 2017 (“FY17”) Budget was adopted via Resolution 16-36 on December 6, 2016. Since this was before the adoption of Ordinance 16-06 (Water Rates/Fees), which was approved on December 20, 2016, the Operating Revenues and Reserved for Specific Purposes amounts must be amended to reflect those changes; and, Resolution 17-17 proposes (in-part) to do that. Accordingly, the Total Operating Revenues increased from $591,900 to $747,900, and the Reserved amount decreased from $140,716 to $116,000.

Also, at the time of the adoption of the FY17 Budget, the General Fund reflected a $0 Transfer to the Water Fund, and a Short-Term Loan of $185,000 (adding to the existing balance) to the Water Fund; thus, the Water Fund reflected $185,000 in loan revenues from Other Sources. As a result of the adoption of Resolution 17-16 on May 2, 2017, the established repayment schedule will require related budget amendments. The amount of the loan revenues in the Water Fund decreased from $185,000 to $130,000; however, the Transfer (“grant”) from the General Fund increased from $0 to $60,000; a net increase of $5,000. Thus, a supplemental appropriation of $5,000 is planned for the General Fund, along with the corresponding budget adjustments.

Additionally, Resolution 17-17 proposes to increase the Water Fund’s expenditures, specifically the Loan Repayment to the General Fund, from $10,000 to $70,000. This results in increased General
Fund Revenues by Source (Loan Repayment from Water Fund), from $10,000 to $70,000. Thus, the Water Fund requires a supplemental appropriation to account for the additional $60,000 in expenditures.

The General Fund appropriation in FY17 increases by $5,000 (note: this is off-set by a $60,000 increase in General Fund revenues). The amount of the FY17 loan to the Water Fund from the General Fund decreases by $55,000. The Water Fund appropriation in FY17 increases by $60,000 (note: this supplemental appropriation results in a $70,000 reduction in the outstanding balance of the Water Fund loan.

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<td><strong>Expenditures:</strong></td>
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Manager Miera reviewed the budget line items that will change as well as the amended Resolution No. 17-17 with changes to the table to show more clearly the water fund repayment schedule.

At 7:45 p.m., hearing no further comments, Mayor Heider closed the Public Hearing.

Mayor pro tem Voorhies moved to approve Resolution No. 17-17: A resolution of the City Council of the City of Central, Colorado approving adjustments and appropriating additional sums of money in the City of Central fiscal year 2017 Budget for the Water Fund and General Fund due to the adoption of a repayment schedule for the loan to the Water Fund from the General Fund. Alderman Laratta seconded. Alderman Laratta expressed appreciation for getting this loan repayment in place as it was long overdue. Mayor Heider called the question and the motion carried unanimously.

REPORTS
Zeke Keeler, Community Development Coordinator presented Council with the 2016 Silver Davies Award. Mayor Heider thanked Keeler and Rears for their outstanding efforts to earn this award.

Manager Miera noted the change to Clean-up Day due to weather which will be rescheduled from May 19 to May 26.

COUNCIL COMMENTS
Alderman Bell thanked staff for the new signs at the cemetery and suggested additional signs. Manager Miera will work with staff to consider additional options.

Jeff Aiken expressed concern for the Free Play program as proposed in the work session and the effect on the small casinos.
PUBLICFORUM/AUDIENCEPARTICIPATION
Barb Thielemann, 101 H Street, invited the community to be present at Dostal Alley on 5/19 for a visit by Governor Hickenlooper. She also thanked Council for the newest appointment to the Main Street Commission of Cherise Rainbolt.

Jeff Hentshel, Easy Street/Bonanza CEO, expressed concern for the proposed Free Play program and the difficulty for small casinos vs. large casinos.

Dave Josselyn, Gilpin Arts Association, thanked the City for their continued support for the Arts Association, and noted the first show will be on June 3rd with a presentation by John Fielder at the Opera House.

At 8.05 p.m., Mayor Heider adjourned the meeting. The next regular Council meeting is scheduled for June 6, 2017 at 7:00 p.m.

Kathryn A. Heider, Mayor

Reba Bechtel, City Clerk
Drinking Water Project Needs Assessment (PNA) Form
Water Quality Control Division

1 Application Information
Entity Name: City of Central City
Name of Project: Source Water Diversion System
Type of Project (check all that apply)

Applicant Information:
Name: Daniel Miera
Address: 141 Nevada Street, Central City
Email: manager@cityofcentral.com Phone: 303.582.5251

Consulting Engineer Information:
Name: William Raatz, W2E
Address: 5902 Gunbarrel Ave, Unit A
Email: will.raatz@w2eng.com Phone: 720.331.2332

Signatures:
This PNA was prepared by William Raatz on 30 Apr 2017 (draft)

Signature ___________________________ License # 36770
(Print Name) (Date)

Engineer Seal:
Include the Engineer's Seal as Attachment 1.

Self-Certification

Does the system intend to self-certify all or a portion of the project? ☐ (more information)
[ ] Yes [ ] No
If yes, please identify the portions of the project that the system will self-certify.
[ ] Distribution system piping
[ ] Pump station (without integral treatment)
[ ] Valves, hydrants, and/or meters
Provide additional explanation, if necessary:

Surface water diversion structures and appurtenances
2 Executive Summary
Provide a narrative that summarizes the system needs, selected alternative, and the public health benefits of the proposed project.

The City of Central City uses three diversion structures to capture the raw water supply for their water system. These diversion structures are named after the location of the diversion point and include Miner's Gulch, Peck's Gulch, and Broomfield Gulch. The diversion structures are all over 100 years old and have significant functional issues, including structural failures, differential settling, and inadequate features that do not meet current design standards (e.g. flows are unmetered). A Preliminary Engineering Report (PER) and Environmental Report (ER) were completed in 2015 as part of a USDA SEARCH grant. Recommended alternatives for the project involve replacement of the diversion structures at Miner's Gulch and Peck's Gulch, and rehabilitation of the Broomfield Gulch diversion structure. The opinion of probable cost for the complete project at all three diversion structures, including design and construction, was $750,000.00. The proposed project moving forward is to complete a Project Needs Assessment, full design of the recommended alternatives, and construction.

3 System Structure and Operation

3.1 Legal Ownership of System (TMF: Managerial-1)
Name: City of Central City
Address: 141 Nevada Street, Central
Phone: 303.582.5251
Fax: N/A

3.2 Organizational Chart
Include an Organizational Chart as Attachment 2.

3.3 Plans (TMF: Managerial-2)
Monitoring Plan - Include a copy of the Monitoring Plan as Attachment 3.
Cross Connection Control Plan - Include a copy of the Cross Connection Control Plan as Attachment 4.
Water Conservation Plan (if system sells over 2,000 acre feet of water annually) - Include a copy of the Water Conservation Plan as Attachment 5. ☐Not Applicable
3.4 **Current Operator in Responsible (ORC) Charge (TMF: Technical-14)**

Name(s): Jason Nelson (#4656); Sh
Certification Number: 1977; 18343
Certification Expiration Date: 04/01/2020; 09/05/2019
Operator Certification Level (check one)

- [ ] Staff Operator
- [ ] Contract Operator

Treatment: [ ] Class D [ ] Class C [ ] Class B [ ] Class A
Distribution: [ ] Class 4 [ ] Class 3 [ ] Class 2 [ ] Class 1
Combined Treatment/Distribution: [ ] Class S [ ] Class T

3.5 **Operator Certification (TMF: Technical-15)**

Do the system operators have adequate operator certification levels for the proposed project as defined by *Regulation 100 Water and Wastewater Facility Operators Certification Requirements*?  

- [ ] Yes  [ ] No

Explain the impact of the proposed project on the required operator in responsible charge (ORC) certification level and other predicted staffing changes.

The project entails replacement of existing source water diversion structures and will not affect the certification level required. The current ORC is adequately certified.

Include a copy of the written delegation of duties, including constraints and conditions requiring consultation with the ORC, as Attachment 6.

3.6 **Record Keeping (TMF: Managerial-3)**

Describe the system’s record retention policy that meets the requirements of the *Colorado Primary Drinking Water Regulations* (Regulation 11) including: record type, retention period, and record location.

Recordkeeping policy is included with Attachment 3 Monitoring Plan. Records are generally stored onsite at the water treatment facility at 1155 Bald Mountain Road, Central City, Colorado 80427.
3.7 **Annual Budget (TMF: Financial-1)**

Does the system prepare an annual budget? □Yes □No

Does the system prepare and maintain a Capital Improvement Plan? □Yes □No

Please provide a narrative of the process for annual budgeting and financial planning.

The water fund budget for 2017 is attached and reflects the restructured water rates discussed below in Section 3.8. A short term loan from the general fund is indicated, and this fund transfer is intended to cover the improvements required for the Chase Gulch Dam toe drain. Central City developed a capital improvements plan in December 2012 and is working towards completing the identified projects.

Provide a copy of the annual budget as Attachment 7.

3.8 **Financial Status (TMF: Financial-2)**

Describe the current financial status and multi-year financial planning for the system including O&M costs, existing debt, required reserve accounts, rate structure, other capital improvement programs, and the system’s reserve policies.

The City recently restructured water rates to fairly assess base fees and usage fees between residential and commercial customers (see Attachment 7B). The City also instituted a service line fee ($5/month) to cover future replacements of these lines from the main to the property line, and a capital improvements fee ($15/month) to cover replacement and improvement of aging equipment, including the proposed diversion structure project.

3.8.1 **20-year cash flow projection**

Include a copy of the 20-year cash flow projection as Attachment 8.
3.9 Audits (TMF: Financial-5)
Has the system submitted audits to the Department of Local Affairs or has the received State exemption of the statutory audit requirement?

☑ Yes - Provide a copy of the most recent audited financial statement or exemption from State as Attachment 9.
☐ No, please explain

The 2015 audited financial statements are included as Attachment 9. The 2016—

3.10 Insurance (TMF: Financial-6)
Does the system maintain general liability insurance?

☑ Yes - Include documentation of general liability insurance as Attachment 10.
☐ No, please explain

The City participates in the Colorado Intergovernmental Risk Sharing Agency (CIRSA), and the current certificate of participation is attached (Attachment 10).

4 Project Purpose and Need
Discuss the issue or concern that the proposed project will address. Specific issues are outlined below. All issues must be discussed in each sub section below even if they are not the project driver.

4.1 Health and Compliance
Summarize the system’s compliance status that necessitates the proposed project.

Attachment 19 is the full preliminary engineering report (PER) for the proposed project and can be referenced for more details. Summaries and/or excerpts from the PER are provided for each subsection when practical and where space allows.

There are several deficiencies that the proposed project will address:
1. The existing diversion structures do not allow the City to divert their allocated water rights fully.
2. The collection basins are not lined or properly maintained, affecting the efficiency of the diversion structures.
3. Water quality issues were experienced in 2013 when the existing diversion structures froze and no longer diverted water. The City had to withdraw water from the bottom of Chase Gulch Reservoir, and that water had low dissolved oxygen, low pH, and iron and manganese present.

4.2 Existing facility limitations
Summarize existing water system facility(ies) limitations that necessitate the proposed project.

There are several deficiencies with the existing Pulley’s Gulch Diversion:
1. The collection basins are not lined or properly maintained, affecting the efficiency of the diversion structures.
2. The collection basins are not adequately sized or shaped, effectively blocking any water diversion from this source.
3. The collection basins are not adequately lined, allowing for eroding and clogging the structure.
4. The collection basins are not properly maintained, allowing for erosion and clogging the structure.
4.3 **Operations and Maintenance Issues**

Summarize operational and maintenance (O&M) issues with the existing water facilities.

The diversion structures are all presumed to be constructed in the early 1900s. With the diversion structures being over 100 years old, they have served beyond the typical life expectancy of 50 years and are due for replacement. In addition, design criteria have changed and there are more reliable and efficient layouts for the diversion of raw water and exclusion of foreign material and particulate matter. As mentioned above, the diversion structures are showing their age and exhibit differential settling, cracked concrete, and leaking components. The inefficient design of the screens requires frequent visits to remove accumulated debris and also allows debris to circumvent the screen. Foreign material (leaves, twigs, etc.) and particulate matter (sand, gravel, etc.) that enters the collection system piping then causes increased wear of pipes and potential clogging issues. In addition, the location of the diversion structures is remote, requiring an off-road vehicle and a full day of operator time to perform operation and maintenance. No remote monitoring of the diversion structures is currently employed due to the lack of power at the sites.

5 **Existing Facilities Analysis**

5.1 **Existing Source Water - Section required for treatment and supply projects**

☐ Not applicable (for distribution and storage projects, only)

5.1.1 **Raw Water Supply (TMF: Technical-2)**

Explain the system's existing raw water source(s), seasonal variability, and availability. Explain the system's raw water quality including primary water quality parameters of concern, variability and potential sources of contamination in the watershed or source aquifer. Identify whether sources are classified as surface water, groundwater, or groundwater under direct influence of surface water (GWUDI). Explain water usage including multiple sources of differing qualities.

Source name: Miner's Gulch

Source classification:

- [ ] Surface water
- [ ] Groundwater
- [ ] GWUDI

Source description:

Miner's Gulch Diversion is a surface water diversion structure. The diversion拦截s water in the Miner's Gulch stream channel by way of a wood diversion weir pool and the collection basin, which creates an impoundment area. Water collected passes through a primary screen and then into the collection basin. The collection basin is a rectangular structure made from expanded metal and a bottom sump with a lift station. The lift station is connected to the collection basin via a channel and/or two diversion structures and can be linked to the Delano Reservoir. If the stream flow exceeds the diversion capacity, the water overflows a culverted weir and proceeds downstream in Miner's Gulch, ultimately ending in Windy Creek 2 and the Black Horse area. The wood diversion weir also includes a slide gate to drain the impoundment area for maintenance. The collection basin also has a slide gate to drain the collection basin area for maintenance.

Source name: Peck's Gulch

Source classification:

- [ ] Surface water
- [ ] Groundwater
- [ ] GWUDI

Source description:
Source name: Broomfield Gulch
Source classification:
- Surface water
- Groundwater
- GWUDI
Source description:

Broomfield Gulch Diversion is a below grade diversion structure. The cylindrical structure composed of dry stack rock and is approximately 6 feet in diameter and extends approximately 10 feet below ground. The opening is covered with an old road sign, which can be removed for maintenance access. A pipe is located at the bottom of the well and extends downstream to connect with the main collection pipe coming downhill from Miner's Gulch and Peck's Gulch Diversions.

Provide discussions of additional sources as Attachment 11.

5.1.2 Water Rights (TMF: Technical-3)

Describe the system’s existing water rights and if the water rights are sufficient to meet existing water demands.

The existing water rights are listed in Attachment 12. The proposed project pertains to Miner's Gulch, Peck's Gulch, and Broomfield Gulch, which are currently the source of all water used to supply the City. These three sources are sufficient to meet existing and 20-year projected water demands. Additional water rights are likely to be developed if unexpected growth occurs.

The existing water demand is equivalent to approximately 95 gpm. The 20-year projected water demand is 141 gpm. The firm yield of the water rights is 241 gpm, and the diversion structures will be designed to fully exercise/dedicate the allocation. The capacity of the existing water treatment facility is 174 gpm.

Include copies of supporting documentation for water rights or other supply agreements as Attachment 12.

5.2 Existing treatment- Required for treatment and supply projects only
- Not applicable (for distribution and finished water storage projects, only)

5.2.1 Overall treatment description (TMF: Technical-5)

Provide a current treatment description including: treatment processes used, major design parameters (e.g., process capacities, detention times, unit loading rates, disinfection (log inactivation)).

The proposed project is limited to improvements to the diversion structures only.

For reference, a brief summary of the existing water treatment facility (250,000 gallon per day capacity) and processes are listed below:
- pH adjustment using soda ash and sodium hydroxide
- Polymer addition to enhance filtration
- Two multi-media Roberts filters utilizing coarse gravel, garnet, sand, and anthracite
- Sodium hypochlorite for disinfection and chlorine residual
- 34,000-gallon clearwell for chlorine contact time
- Recycled water tank
- Log inactivation (minimum of .## log total) achieved by filters (.## log) and disinfection (.## log).
5.2.2 **Existing Process Flow Diagram (TMF: Technical-8)**
Include an existing treatment facility process flow diagram as Attachment 13.

5.2.3 **Current Compliance Status (TMF: Technical-1)**
Discuss the system’s current compliance status with Regulation 11, as well as violations and significant deficiencies documented during sanitary surveys.

A sanitary survey was completed on December 13, 2016, and identified reporting violations and management practice violations that have since been addressed and resolved. No violations or significant deficiencies were found.

5.2.4 **Appropriateness of Treatment Technologies (TMF: Technical-6)**
Discuss if the existing treatment process(es) are appropriate to meet Regulation 11 considering existing source water quality and potential sources of contamination.

The water supply is of high quality and the improvements to the diversion structures will include better screening to eliminate debris and sediment from entering the source water collection system. The water treatment facility and processes are appropriate and adequate to treat this water supply and meet log removal requirements.

5.2.5 **Capacity of Treatment Technologies (TMF: Technical-7)**
Is the capacity of the existing water treatment system appropriate to meet water demands through the next 20 years?  
☐ Yes  ☐ No

Please explain:

The existing water demand is equivalent to approximately 95 gpm. The 20-year projected water demand is 141 gpm. The firm yield of the water rights is 241 gpm, and the diversion structures will be designed to fully exercise/divert the allocation. The capacity of the existing water treatment facility is 174 gpm.

5.2.6 **Operational Controls (TMF: Technical-10)**
Describe if the existing treatment process(es) has appropriate operational controls.

Central City Water Treatment Facility utilizes a SCADA System to monitor various alarms and control points to ensure proper treatment operation. Physical water flows through the Water Plant are monitored and recorded by the SCADA. Alarms are utilized to notify the operators when parameters are outside of the normal range, influent and effluent flow are monitored to ensure proper chemical dosages, filter loading, and water demand requirement. Along with flows, the SCADA monitors and records water storage tank levels within the distribution system in order to meet demand and adequate fire protection. Most of the filter loading flows and general operations are controlled through SCADA. This includes all filter valves and backwash operations. Backwash frequency is likewise controlled via the SCADA. Some treatment chemical adjustment can be made from the SCADA while others require manual adjustments. From a water quality standpoint, turbidity, chloramine, and pH is monitored from the SCADA. Water quality parameters are monitored throughout the treatment process including the clear well (Entry Point to the Distribution System). Plant Operators make treatment adjustments through the SCADA in order to meet water quality regulations. It is important to note that all SCADA functions and controls can be manually performed by Plant Operators.

5.2.7 **Residuals Management (TMF: Technical-9)**
If the treatment process produces waste residuals, please discuss the water system’s residuals management strategy.
Backwash water is stored in a ###,###-gallon tank. The backwash water can be settled and the supernatant recycled to the water treatment process. Periodically, the backwash is discharged to a ###,###-gallon settling pond adjacent to the water treatment facility. Water from the settling pond is discharged infrequently to surface water, typically only 1 or 2 months of the year.

List documentation for all existing discharge permits and/or residuals for the water treatment plant including residuals for disposal or beneficial use (e.g., NPDES discharge permits, EPA UIC Permit, HMWMD radioactive materials license, HMWMD Solid Waste licenses).

Discharge permit CDPS Certification Number COG641148

Include a copy of discharge permits and/or residual documentation as Attachment 14. □ Not Applicable

5.3 Distribution - Required for distribution and storage projects only

□ Not applicable (for supply and treatment projects, only)

5.3.1 Overall Distribution System Description (TMF: Technical-11 and -12)
Discuss the existing finished water distribution system including: gravity vs. pumped pressurization, facility age, material type, condition of materials, amount of AC pipe, number of pressure zones, pump stations, and storage tanks.

Discuss the estimated distribution system losses (i.e., the percent of water lost in the distribution system and not delivered/billed to customers).
5.3.2 **Pressure (TMF: Technical-13)**  
Discuss if the existing distribution system is designed to maintain a minimum pressure of 20 psi at all ground level points in the distribution system under all conditions of flow as required in the CDPHE *Design Criteria for Potable Water Systems* (*Design Criteria*). The Design Criteria also recommends a normal working pressure in the distribution system of approximately 60 psi, and not less than 35 psi. Discuss how the distribution system meets the required and recommended distribution system pressures.

Include a map illustrating any locations where a minimum pressure of 20 psi cannot be provided under all conditions of flow as Attachment 15.

☐ Not Applicable

5.3.3 **Meters (TMF: Financial-4)**  
Discuss if the existing distribution system includes water meters.

6 **Facility Planning Analysis**

6.1 **Planning Area Description**

6.1.1 **Project Area Map**  
Provide a map showing a minimum of a 3-mile radius around the project area that includes environmental features (lakes, streams, wetlands, floodplains). Map must include current and proposed service area, existing drinking water facilities (plants, major distribution lines, water sources, storage facilities), existing wastewater outfalls/permitted discharge points, and any new or affected sources with regard to the pertinent watershed. Include the map as Attachment 16.

6.1.2 **Urban Growth Boundary**  
Is the project within or near an urban growth boundary?  
☐ Yes   ☐ No

If yes, describe how the project is conformance with the boundary and any other planning limitations.
City of Central was identified as a rural town center in the DRCOG Metro Vision 2035 Plan. The City is also in the process of updating their comprehensive plan. The service area is indicated in Attachment 16A as the blue shaded polygon.

6.1.3 Local and Regional Issues
Were local and regional planning efforts considered?
☐ Yes  ☐ No  Please describe.

City of Central has an intergovernmental agreement with the City of Black Hawk and Gilpin County.

Were local and regional water quality and/or quantity efforts considered?
☐ Yes  ☐ No  Please describe.

No changes to water quality and or water quantity are anticipated as a result of the proposed project.

Was consolidation with another water system / treatment facility considered?
☐ Yes  ☐ No  If yes, describe the consolidation considerations. If no, please indicate why consolidation was not considered.

Consolidation was not considered as the existing infrastructure is in place for the City to continue to serve as the water service provider for its residents. A significant investment and sharing of resources would be required to achieve consolidation with the closes: water provider (Black Hawk).

6.2 Population and Water Demand Projections (TMF: Technical-2)
For a 20 year planning period, forecast the population growth, projected increase in Equivalent Residential Taps (ERT), and projected drinking water demands.

Current ERT - As Calculated in the Prequalification Form: 326

Population and Demand Projections - The department generally accepts two methodologies for projecting water flows over the 20 year planning period. Other methodologies are acceptable with a clear explanation and all assumptions and parameters listed:

☐ Method 1: Population based projections. Recommended for primarily residential systems and/or for systems without water meter data.

☐ Method 2: Equivalent Residential Taps (ERT) Analysis. Recommended for systems with a high multifamily, commercial, industrial, irrigation demands.

Method 1 and 2 templates can be found at the end of this form.

Attach the population projection as Attachment 17.
Discuss supporting data and reasons for projected future growth during the 20 year planning period.

Note: Projects designed solely to serve future development or population growth are not eligible for State Revolving Fund financing.

The projected growth of 2% is based on census data from 2000-2013.

6.3 Source Water Planning

6.3.1 Overall Water Resource Management Description (TMF: Technical-2)
For a 20 year planning period, describe the system’s water resource management plan.

Maintenance of the existing infrastructure is the primary goal of the management plan for the 20 year planning period. The anticipated improvements include a new water tank for redundancy and to ensure fire flow, replacement of pipes to address reliability and capacity issues, replacement of diversion structures to ensure water supply, and potential replacement/expansion of the water treatment facilities due to age, reliability, and capacity concerns.

6.3.2 Water Rights (TMF: Technical-3)
For the 20 year planning period, discuss how the system will be able to meet the projected population and increased industrial/commercial water demands.

The existing water demand is equivalent to approximately 95 gpm. The 20-year projected water demand is 141 gpm. The firm yield of the water rights is 241 gpm, and the diversion structures will be designed to fully exercise/divert the allocation. The capacity of the existing water treatment facility is 174 gpm.
6.3.3 Source Water Supply Capacity (TMF: Technical-4)
For the 20 year planning period, discuss if the source water supply infrastructure is capable of delivering adequate source water to meet projected needs.

The proposed project is intended to improve the source water supply. The new diversion structures will be designed to divert the fully decreed amounts of water per the water rights decrees and provide a higher quality water supply.

7 Assessment of Alternatives
This section should contain a description of the reasonable alternatives that were considered in planning a solution to meet the identified needs. If the proposed project includes new technology then the please discuss whether or not the technology is covered in the CDPHE Design Criteria.

7.1 Alternatives
For each alternative, please provide:
- A description of the alternative addressing the issues identified in Section 4: Project Purpose and Need. (TMF: Technical-7)
- Capital cost estimates and annual operation and maintenance costs.
- Advantages and Disadvantages of each alternative.

Alternative 1 Title: Section 4 Alternatives Cons

Alternative 1 Description (2000 character limit):

Attachment 19 contains a copy of the preliminary engineering report previously completed for the source water collection system. Section 4, Alternatives Considered, covers descriptions (Section 4.1), design criteria (Section 4.2), maps (Section 4.3), environmental impacts (Section 4.4), land requirements (Section 4.5), potential construction problems (Section 4.6), sustainability considerations (Section 4.7), and cost estimates (Section 4.8) for each location (Miner's Gulch, Peck's Gulch, and Broomfield Gulch).

Alternative 1 Capital and Operation and Maintenance Costs (2000 character limit):
Attachment 19 contains a copy of the preliminary engineering report previously completed for the source water collection system. Section 4.8, Cost Estimates, contains information on construction costs (Section 4.8.1) and operation and maintenance costs (Section 4.8.2). Total life cycle costs are discussed in Section 5.1 and summarized in Table 5.1.

Alternative 1 Advantages and Disadvantages (2000 character limit):

Attachment 19 contains a copy of the preliminary engineering report previously completed for the source water collection system. Section 5, Evaluation and Selection of an Alternative, covers a comparison of alternatives based on non-monetary factors (Section 5.2) and utilizes a decision matrix (Section 5.3) to help select the recommended alternative (Section 5.4) for each diversion structure.

**Alternative 2 Title:**

Alternative 2 Description (2000 character limit):

Alternative 2 Capital and Operation and Maintenance Costs (2000 character limit):

Alternative 2 Advantages and Disadvantages (2000 character limit):

**Alternative 3 Title:**

Alternative 3 Description (2000 character limit):
Alternative 3 Capital and Operation and Maintenance Costs (2000 character limit):

Alternative 3 Advantages and Disadvantages (2000 character limit):

Provide discussions of additional alternatives as Attachment 19.

8 Selected Alternative

8.1 Justification of Selected Alternative (TMF: Technical-6)
Please demonstrate why the selected alternative best meets system needs based on both monetary and non-monetary considerations. For treatment facility projects, if the EPA-BAT technology is not selected then the report must include a treatment rational.

Attachment 19 contains a copy of the preliminary engineering report previously completed for the source water collection system. Section 5, Evaluation and Selection of an Alternative, covers a comparison of alternatives based on non-monetary factors (Section 5.2) and utilizes a decision matrix (Section 5.3) to help select the recommended alternative (Section 5.4) for each diversion structure.
8.2 **Technical Description and Design Parameters (TMF: Technical-5)**
For the selected alternative, please describe all proposed project components and assumed design parameters.

Attachment 19 contains a copy of the preliminary engineering report previously completed for the source water collection system. Section 4, Alternatives Considered, covers design criteria (Section 4.2) utilized for development of the recommended alternatives and preliminary plan views of the proposed diversion structures for Miner's Gulch (Figure 6.1), Peck's Gulch (Figure 6.2) and Broomfield Gulch (Figure 6.3). The primary design parameter is the ability of the proposed diversion structures to divert the amount of water at the rate allowed by the water rights decrees.

8.3 **Proposed Process Flow Diagram**
Include a proposed treatment facility process flow diagram or map of the distribution system, as applicable as Attachment 20. See Attachment 13

8.4 **Appropriateness of Treatment Technologies (TMF: Technical-6)**
Discuss appropriateness of the proposed treatment process(es) to meet Regulation 11 considering anticipated source water quality and potential sources of contamination.

The proposed project will not result in a significant change to source water quality, but will reduce entrainment of debris and sediment into the source water collection system, and will more reliably divert water to the City's reservoirs and water treatment facility.

8.5 **Environmental Impacts**
Describe direct and indirect impacts on floodplains, wetlands, wildlife habitat, historical and archaeological properties, etc., including any projected permits and certifications.

Attachment 24 contains a copy of the environmental report previously completed for the source water collection system. In addition, USFS will be the lead agency for completion of an environmental assessment of the proposed project. No direct or indirect impacts are anticipated during construction or upon completion of the proposed project.

8.6 **Land Requirements**
Identify all necessary sites and easements, permits and certifications, and specify if the properties are currently owned, to be acquired, or leased by the applicant.
Attachment 19 contains a copy of the preliminary engineering report previously completed for the source water collection system. Section 4, Alternatives Considered, covers land requirements (Section 4.5) for each alternative at each location (Miner's Gulch, Peck's Gulch, and Broomfield Gulch).

8.7 Construction Requirements
Discuss construction concerns such as subsurface rock, high water table, limited access, or other conditions that may affect cost of construction or operation of a facility.

Attachment 19 contains a copy of the preliminary engineering report previously completed for the source water collection system. Section 4, Alternatives Considered, covers potential construction problems (Section 4.6) for each alternative at each location (Miner's Gulch, Peck's Gulch and Broomfield Gulch). The primary construction concern is the remote location of the diversion structures, resulting in higher construction costs.

8.8 Operational Aspects
Discuss the operator staffing requirements, operator certification level requirements (including distribution), the expected basic operating configuration and process control complexities, and the operational controls and equipment that allows operational personnel to respond to routine and unanticipated treatment challenges, such as flow rate, chemical feed dosing, and process monitoring.

The proposed project will not change the staffing requirements or certification level requirements of the operators. The proposed project will require a similar amount of site visits to inspect diversion structures and to perform routine maintenance as currently conducted by the operators.

8.9 Costs (TMF: Financial-2 and -3)
Summarize the capital costs associated with the selected alternative. The 20 year cash flow projection included in Attachment 7 must reflect the capital and operation and maintenance costs associated with the selected alternative.

Attachment 19 contains a copy of the preliminary engineering report previously completed for the source water collection system. Section 6.5, Total Project Cost Estimate, summarizes the capital costs, and additional details can be found in Appendix G. The cost options for Miner's Gulch and Peck's Gulch are $306,000.00 each and for Broomfield Gulch is $137,000.00, for a total project cost of $779,000.00. Annual operating and maintenance costs for each diversion structure were estimated to be $14,000.00 each, for a total amount of $42,000.00 (annually), which is included in the budgeted expenses.

The increase to the average monthly user charges has already been assessed in the form of the $15.00/month capital improvements fee. Funds collected will only be used for capital improvements projects either directly or via loan payments. The 20 year cash flow projection presumes loan repayments based on a 5% interest rate. The user charge system does allow for billing, collection, and enforcement.

Please include an estimate of the projected increase in and total average monthly user charges. Does the user charge system allow for billing, collection, and enforcement?
8.10 **Green Project Reserve**

Check one or more green category that applies to the project:

☐ Green Infrastructure  ☐ Water Efficiency  ☐ Energy Efficiency  ☐ Environmentally Innovative  ☐ None

Describe any green components incorporated into the selected alternative.

The system must reference the most recent copy of the EPA Green Project Reserve guidance and procedures. These references are available on the CDPHE WQCD GLU website under “Green Project Reserve”: [https://www.colorado.gov/pacific/cdphe/wq-green-project-reserve](https://www.colorado.gov/pacific/cdphe/wq-green-project-reserve)

Include a business case for the project as Attachment 21, if applicable.

8.11 **Environmental Checklist**

Include the Environmental Checklist for the Selected Alternative as Attachment 22.

8.12 **Project Implementation**

8.12.1 **Proposed Schedule**

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Loan application</td>
<td>12/01/17</td>
</tr>
<tr>
<td>Design Plans</td>
<td>12/01/17</td>
</tr>
<tr>
<td>(60 day review period)</td>
<td></td>
</tr>
<tr>
<td>Advertisement for bids</td>
<td>03/01/18</td>
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<tr>
<td>Award Contracts</td>
<td>04/01/18</td>
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<tr>
<td>Start Construction</td>
<td>05/01/18</td>
</tr>
<tr>
<td>Complete Construction</td>
<td>09/30/18</td>
</tr>
</tbody>
</table>

8.12.2 **Public Meeting**

Provide documentation of a public meeting held or describe when and where the meeting will be held. The meeting must be noticed for 30 days. Provide the public notice, proof of publication, sign in sheet, and agenda as Attachment 23 or provide to your project manager in the Grants and Loans Unit after the meeting has taken place.

Include the public meeting documentation as Attachment 23.

☐ Or, will be provided to the Grants and Loans Unit project manager after the meeting takes place.
Include the following with the Project Needs Assessment submittal:

**Attachments**

Attachment 1 - Engineer’s Seal
Attachment 2 - Organizational Chart
Attachment 3 - Monitoring Plan
Attachment 4 - Cross Connection Control Plan
Attachment 5 - Water Conservation Plan
Attachment 6 - Written delegation of operator duties
Attachment 7 - Annual budget source descriptions
Attachment 8 - 20-year cash flow projection
Attachment 9 - Copy of most recent audited financial statements or exemption from State
Attachment 10 - Documentation of general liability insurance
Attachment 11 - Additional water source descriptions
Attachment 12 - Existing water rights
Attachment 13 - Existing process flow diagram
Attachment 14 - Copies of discharge permits and/or residual documentation
Attachment 15 - Pressure map
Attachment 16 - Project area map
Attachment 17 - Population and water demand projections
Attachment 18 - Documentation of water rights
Attachment 19 - Additional alternatives descriptions
Attachment 20 - Proposed process flow diagram
Attachment 21 - Green Project Business Case
Attachment 22 - Environmental checklist
Attachment 23 - Documentation of public meeting
Attachment 24 - Environmental Report

Preliminary Engineering Report
### Projecting Water Flows Method 1: Population based projections

<table>
<thead>
<tr>
<th>Assumptions/Data</th>
<th>Information Source</th>
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<tbody>
<tr>
<td><strong>Current System Population</strong></td>
<td>724 People</td>
</tr>
<tr>
<td><strong>Current Service Area Population (If providing water</strong></td>
<td><strong>People</strong></td>
</tr>
<tr>
<td><strong>to neighboring community)</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Population Growth Rates</strong></td>
<td>2.00% % increase/year</td>
</tr>
<tr>
<td><strong>Average Daily per Capita Flow Rate</strong></td>
<td>63.5 Gallons per capita day</td>
</tr>
<tr>
<td><strong>Maximum Daily per Capita Flow Rate</strong></td>
<td>127.0 Gallons per capita day</td>
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<tr>
<td><strong>Peak Hour Factor</strong></td>
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<th>Service Area Population (if different)</th>
<th>Average Daily Flow</th>
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<td>203,328</td>
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## Projecting Water Flow Method 2: Equivalent Residential Taps (ERT)

<table>
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<tr>
<th></th>
<th>Description</th>
<th>Value</th>
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<tbody>
<tr>
<td>A</td>
<td>Number of Active Residential Taps - As calculated in the Pre-Qualification Form</td>
<td>326</td>
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<tr>
<td>B</td>
<td>Total Annual Consumption (gallons per year) - Residential</td>
<td>10,834,178</td>
</tr>
<tr>
<td>C</td>
<td>Estimated equivalent residential tap water usage</td>
<td>33,234.0</td>
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<td></td>
<td>Annual flow per ERT = A/B</td>
<td></td>
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<tr>
<td>D</td>
<td>Total Annual Consumption (gallons per year) - Commercial / Industrial / Irrigation</td>
<td>24977153</td>
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<tr>
<td>E</td>
<td>Estimated Commercial / Industrial / Irrigation flow in ERT</td>
<td>751.6</td>
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<tr>
<td>F</td>
<td>Total ERTs = A + E</td>
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## Population and Flow Assumptions / Data

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<th>Description</th>
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<td>Current Service Population (if providing water to neighboring community)</td>
<td>724</td>
<td>People</td>
</tr>
<tr>
<td>Population Growth Rate</td>
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<td>% increase / year</td>
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<td>Average daily flow per ERT</td>
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<th>Service Population (if different)</th>
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<th>Multifamily Residential Taps (ERTs)</th>
<th>Commercial/Industrial Taps (ERTs)</th>
<th>Irrigation Taps (ERTs)</th>
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SOURCE WATER DIVERSION STRUCTURES

Will Raatz, P.E., CWP
W2 Engineers, LLC
OUTLINE

- Source Water Collection System
- Proposed Improvements
- Cost Opinions
- Funding
- Schedule
ALTERNATIVES

- No Action
- Rehabilitate Existing Diversion Structure
- Replace with an Infiltration Gallery
- Replace with a Diversion Structure
FUNDING

- PER/ER: $30,000 USDA Grant
- PNA/EA: $12,500 CDPHE Grant (20% City Match)
- Permitting and Design: ≈ $100,000 CDPHE Grant
- Construction: ≈ $575,000 CDPHE Low Interest Loan and Principal Forgiveness
SCHEDULE

• Design: December 2017
• Loan Application: December 2017
• Advertise for Bid: March 2018
• Award Contract: April 2018
• Construction Start: May 2018
• Construction Completion: September 2018
AGENDA ITEM #8
CITY COUNCIL COMMUNICATION FORM

FROM: Christiana McCormick, Assistant City Attorney

DATE: June 6, 2017

ITEM: Ordinance 17-05 Extending the Temporary 180-Day Suspension Imposed by Ordinance 16-07 on the Submission, Acceptance, Processing, and Approval of Any Application for a City of Central Permit or License Related to the Operation of a Marijuana-Related Business

___X___ ORDINANCE
_______ MOTION
_______ INFORMATION

I. REQUEST OR ISSUE: Ordinance No. 17-05 extends the temporary 180-day suspension on the issuance of medical and/or retail marijuana licenses under applicable provisions of the City of Central Municipal Code that was imposed by Ordinance No. 16-07 until November 30, 2017.

II. RECOMMENDED ACTION / NEXT STEP: Approve Ordinance No. 17-05 on first reading and schedule a public hearing and second reading of the Ordinance on a time and date certain.

Currently, it is anticipated that second reading of the Ordinance will occur at the special meeting on Thursday, June 29, 2017 at 7:00 p.m.

III. FISCAL IMPACTS: Approval of the Ordinance is not expected to have any significant fiscal impact on the City.

IV. BACKGROUND INFORMATION:

The current moratorium imposed by Ordinance No. 16-07 expires on June 30, 2017. However, the Community Development Director requested an extension of the temporary suspension of acceptance and approval of marijuana business license applications in order
to allow the City more time to investigate, develop, and, if appropriate, adopt and implement regulations designed to limit the concentration and/or number of marijuana businesses within the City. Adopting Ordinance No. 17-05 will extend the temporary moratorium imposed by Ordinance 16-07 until and including November 30, 2017.

As you may remember from the from previous Council Communication Forms for Ordinance 16-07, many municipalities in the Denver and Boulder metropolitan areas have instituted restrictions on the number or concentration of marijuana establishments within their jurisdictions, and, not being a jurisdiction with such restrictions currently, Central City has started receiving increased interest from individuals and business entities desiring to set up marijuana establishments within the City.

The greater interest has the potential to generate an increase in marijuana establishment license applications and therefore a greater number of marijuana establishments within Central Cit. As discussed at prior meetings, higher numbers of such businesses within the City may have multiple advantages and disadvantages for the City.

V. **LEGAL ISSUES:**

The proposed temporary suspension established by Ordinance 17-05 is well within legal parameters and should not expose the City to increased legal liability. A more detailed analysis of the legal implications of the temporary suspension was included in the City Council Communication Form circulated for first reading of Ordinance 16-07.

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** N/A

VII. **SUMMARY AND ALTERNATIVES:** City Council has the following options:

1. Adopt Ordinance No. 17-05 on first reading, as may or may not be amended;

2. Direct staff to make revisions to the Ordinance and schedule consideration of the Ordinance on a future City Council agenda for first reading; or

3. Reject or deny the Ordinance.

**RECOMMENDED MOTION:** “I MOVE TO APPROVE ORDINANCE NO. 17-05, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO EXTENDING THE TEMPORARY 180-DAY SUSPENSION IMPOSED BY ORDINANCE 16-07 ON THE SUBMISSION, ACCEPTANCE, PROCESSING, AND APPROVAL OF ANY APPLICATION FOR A CITY OF CENTRAL PERMIT OR LICENSE RELATED TO THE OPERATION OF A MARIJUANA-RELATED BUSINESS ON FIRST READING, AND FURTHER MOVE THAT SECOND READING AND PUBLIC HEARING ON THE ORDINANCE BE SCHEDULED FOR THURSDAY, JUNE 29, 2017, AT 7:00 PM TO BE HELD IN THESE COUNCIL CHAMBERS.”

**Attachments:**

- Ordinance 17-05 (for first reading)
CITY OF CENTRAL, COLORADO
ORDINANCE 17-05

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO EXTENDING THE TEMPORARY 180-DAY SUSPENSION IMPOSED BY ORDINANCE 16-07 ON THE SUBMISSION, ACCEPTANCE, PROCESSING, AND APPROVAL OF ANY APPLICATION FOR A CITY OF CENTRAL PERMIT OR LICENSE RELATED TO THE OPERATION OF A MARIJUANA-RELATED BUSINESS

WHEREAS, the City of Central ("City") is a home rule municipal corporation organized and existing under Article XX of the Colorado Constitution; and

WHEREAS, on December 20, 2016, City Council adopted Ordinance 16-07, which Ordinance enacted a temporary 180-day suspension on the submission, acceptance, processing and approval of any application for a City permit or license related to the operation of marijuana-related business and also declared the City’s intent to consider the adoption of amendments to existing City regulations concerning the location of such businesses and the adoption of limitations on the number of such businesses within the City; and

WHEREAS, City Community Development Staff has been involved with many City planning-related projects during the end of 2016 and continuing through the summer of 2017 including an update to the City’s Comprehensive Plan, amendments to the City’s Zoning Ordinance, amendments to the City’s Subdivision Regulations, and updates to the City’s Design Guidelines; and

WHEREAS, the Community Development Director has requested additional time to investigate, develop, and, if appropriate, adopt and implement regulations designed to limit the concentration and/or number of marijuana businesses within the City; and

WHEREAS, extending the temporary suspension enacted by Ordinance 16-07 to and through November 30, 2017 is reasonable and will provide City staff and City Council with additional time to investigate, develop, and, if appropriate, adopt and implement regulations designed to limit the concentration and/or number of marijuana businesses within the City; and

WHEREAS, no person will be unduly prejudiced by the extension of the temporary suspension enacted by Ordinance 16-07 through and including November 30, 2017; and

WHEREAS, the City Council hereby finds, determines and declares that this Ordinance is necessary and proper to provide for the safety, preserve the health, promote the prosperity, and improve the order, comfort and convenience of the City of Central and the inhabitants thereof; and

WHEREAS, City Council conducted a public hearing, with proper notice provided, to consider adoption of this Ordinance as required by law.
BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO THAT:

Section 1. Findings. The above recitals are incorporated herein by reference and adopted as findings of the City Council of the City of Central.

Section 2. Extension of Temporary Suspension. Upon the adoption of this Ordinance, the temporary suspension imposed by Sections 2 and 3 of Ordinance 16-07 shall be extended to November 30, 2017. City Staff is directed to continue refusing to accept for filing, and not to process or review, any new applications for any marijuana-related business during the temporary suspension period.

Section 3. Staff to Investigate and Prepare Proposed Regulations. Before the expiration of the extension of the temporary suspension imposed by this Ordinance, City staff, working with the City Attorney, shall investigate, review and analyze potential new City regulations for marijuana-related businesses that are designed to limit the concentration and/or number of marijuana businesses within the City. Such investigation, review and analysis shall be completed promptly and with due diligence, and submitted to the City Council for consideration. The City Council declares that it will give due and timely consideration to the adoption of any proposed regulations.

Section 4. Existing Marijuana Businesses. The provisions of this Ordinance shall not affect the validity of any lawfully existing retail marijuana or medical marijuana licensed business operating pursuant to state law and Chapter 6, Articles VII and IX of the Municipal Code of the City of Central.

Section 5. Authority. The City Council hereby finds, determines and declares that it has the power to adopt this ordinance pursuant to: (i) the authority granted to home-rule municipalities by Article XX of the Colorado Constitution; (ii) the powers contained in the City of Central Home Rule Charter; (iii) the Local Government Land Use Control Enabling Act, Article 20 of Title 29, C.R.S.; (iv) Part 3 of Article 23 of Title 31, C.R.S. (concerning municipal zoning powers); (v) Section 31-15-103, C.R.S. (concerning municipal police powers); and (vi) Section 31-15-401, C.R.S. (concerning municipal police powers).

Section 6. Severability. Should any one or more sections or provisions of this Ordinance be judicially determined invalid or unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance, the intention being that the various sections and provisions are severable.

Section 7. Repeal. Any and all ordinances or codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such ordinance or code or part thereof shall not revive any other section or part of any ordinance or code heretofore repealed or superseded and this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or
committed in violation of any ordinance hereby repealed prior to the effective date of this Ordinance.

**Section 8. Effective Date.** This Ordinance shall become effective immediately following publication, public hearing and the approval of City Council following second reading in accordance with Sections 5.9 and 5.10 of the City Charter.

**INTRODUCED AND READ** by title only on first reading at the regular meeting of the City Council of the City of Central on the ____ day of ____________, 2017, at Central City, Colorado.

**CITY OF CENTRAL, COLORADO**

________________________________________
Kathryn A. Heider, Mayor

Approved as to form:

________________________________________
Marcus McAskin, City Attorney

ATTEST:

______________________________
Reba Bechtel, City Clerk

**PASSED AND ADOPTED** on second reading, at the regular meeting of the City Council of the City of Central on the ____ day of ____________, 2017.

**CITY OF CENTRAL, COLORADO**

________________________________________
Kathryn A. Heider, Mayor
ATTEST:

__________________________
Reba Bechtel, City Clerk

POSTED IN FULL AND PUBLISHED BY TITLE AND SUMMARY in the Weekly Register Call newspaper on _____________, 2017.

POSTED AND PUBLISHED BY TITLE [AND SUMMARY IF AMENDED ON SECOND READING] in the Weekly Register Call newspaper on _____________, 2017.
To: Mayor Heider, City Council, and City Manager Miera

From: Reba Bechtel, City Clerk

Date: June 6, 2017

Re: Bi-weekly Report

- Prep for the Regular Council meeting of 6/6.
- Processed Retail Marijuana License renewal for Golden Nugget at 127 Main.
- Processed special event liquor applications.
- Misc information regarding: sign permits, special events, building permits, code questions, HP, records response, liquor, and marijuana.
To:         Daniel R. Miera, City Manager
Cc:         Mayor and Council
From:       Abigail R. Adame, Finance Director
Date:       June 6, 2017
Re:         Staff Report

➤ Finance

  • Continue to work with the state auditors on the audit of the Historical Preservation Fund.

  • Submitted the renewal for public liability and worker’s compensation policies through CIRSA.

  • Attended GFOA’s annual conference.

  • Prepared marijuana sales tax data comparison for Council.
To: Central City Council
From: Ray W. Rears, Community Development Director
Date: June 6, 2017
Re: Department Update

Development
1) Design Guidelines –
   a. HPC - Final Recommendation Made – Public Hearing with City Council scheduled for Thursday, June 29th
2) Comprehensive Plan Update
   a. Adopted by Planning Commission on May 31, 2017
3) Land Use Code Workshop – Council Encourage to Attend
   a. Monday – June 5th - 6 p.m. – 3rd Floor/City Hall
   b. Wednesday – June 7th - 6 p.m. – Public Hearing – Recommendation for Adoption
4) CDBG – Resilience Project.
   a. Final Open House Meeting Held – Final Draft based on comments due soon.
5) Wayfinding Signage –
   a. Email solicitation for a committee and feedback was requested
6) Marijuana Suspension – Options/data being pursued
7) UNC Survey – Event impact for businesses and citizens will be sent in the July Water Bill.
8) Various initial development/building inquires addressed.

Historic Preservation
1) Belvidere Theater
   a. RFP – Expected to be released
   b. Contractor to pursue other funding opportunities contacted
2) Washington Hall RFP – Work continues
   a. Paint analysis contractor contacted
3) HPC Cases YTD - 4

Code Enforcement
1) Work continues on reported violations
   a. Cases Reported in 2016 – 35
   b. Cases Reported in 2017 - 13

IT/Web/Audio Visual
1) Website, Facebook and Twitter internal administration continues.
2) Channel 20 – Taken down temporarily due to City Hall repair
3) Livestreaming meetings being investigated

Events / Marketing
1) May 19th
   a. Approximately 40 people attend
2) Billboard
3) Central City App – Mobile Town Guide developed and can be download – “Mobile Town Guide Central City”
   a. Working on an interactive walking tour of the City
4) Short Promotional Videos are planned with two firms as well as the Opera
5) Central City Opera Picnic – Date Monday, June 26 - work continues
6) Visitor Center
   a. Summer hours starting on Saturday May 27th – 10 a.m. – 6 p.m.
   b. Refresh of the area nearly complete. A special thanks to Eric Miller for his work on this effort.
7) Main Street Central City
   a. Mini-grant pursued – Additional grant opportunities being pursued
      i. training – Grant Awarded - $3k
      ii. Commercial Building Inventory – Project Complete
8) 2017 Additional Marketing Items
   a. 118 Radio Spots purchased to promote Central City
   b. Jeffco Living print and digital ads Runs for 6 month/ change message in June – Messages are Events, Attractions, Shop, Dine, local business promotion, etc.)
      (April – end of June and July - October) ½ page
   c. MMAC ½ page running new monthly messages from May through the end of August (Focus on seasonal attractions, local business, etc.)
   d. Will also be ½ page ads ran in MMAC, The Gambler, The Mountain Ear, etc.
   e. Large Social Media buy occurs from May - September

Staffing
1) Evaluating addition contractor services for Belvidere and Special Projects
2) Management of consultant contracts.
3) Ongoing employee wellness program.
4) Visitor Center / All-hand meeting planned held last week.
Since our last council update, public works staff has performed the following activities:

- Patched potholes in various locations throughout the city
- Swept downtown areas
- Performed fleet maintenance and began preparing snow removal for storage
- Awarded Striping Project to American Striping Company for the amount of $11,300
- Removed the RFP for the Spring Street Undergrounding Project based on pre-bid meeting with contractors. This is to be posted again after soils sampling has been performed.
- Hired a part-time seasonal gardener and placed the flowers around town
- Turned on the elevator at Washington Hall
- Replaced the electric pole and light on the north-east corner of Main and Spring Streets
- Started working on the flagpole and lighting for the entryway sign on Nevada Street
- Repaired and replaced the guide sign on the northbound lanes of the Central City Parkway at mile marker #1
The snow pack in Colorado is estimated to be at 191% of normal. The Department is expecting to see peak run-off flows during the second and third week of June. Staff has also exercised different scenarios given the possibility for above average flows’ resulting in high turbidity this season.

The Chase Gulch Toe Drain Repair Project is moving along smoothly. Completion is expected within the next two weeks. The project has proven successful and is more efficient at removing water held within the damn structure. “The trench dewatering appear to be effectively dropping the internal pore pressures as we’d hoped. I’m glad everything is moving ahead smoothly!” -Ryan Schoelmeeesters (State Dam Safety Engineer)

Water Department Staff has begun thorough plant maintenance and filter cleaning. This is in efforts to optimize treatment processes, and minimize chemical demand during this season’s run-off.

Department Staff have completed the 2017 Water Quality Report. It will be available on the City’s website under Government > Departments > Water > 2017 Central City Consumer Confidence Water Report. A hard copy will also be available at city hall with Susan Berumen. Staff will have the report published in the Weekly Register Call the week of June Fifth.