

**TOWN OF DE BEQUE
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 20, 2016**

The Board of Trustees of the Town of De Beque, Colorado held their Regular Meeting on Monday, June 20, 2016, at 6:00 p.m. in the Community Center, 381 Minter Avenue, De Beque, Colorado. Present were the following:

Mayor Pro-tem: Stephani Rose

Trustees: Dave Jackson Shanelle Hansen Judy Lake

Absent: Trustees Hoke, Cole and Mayor Hansen

Staff Present: Diane Rickstrew Isaac Inskeep Haley Carmer Lance
Stewart
 Shirley Nichols Bob Dalley Andy Scott

Also Present: See attached

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE:

The meeting was opened at 6:02 p.m. by Mayor Pro-tem, Stephani Rose with call to order and the Pledge of Allegiance.

II. ROLL CALL:

Roll call was taken and a quorum was present.

III. ADDITIONS, DELETIONS OR CORRECTIONS TO THE AGENDA:

Trustee Hansen requested that she be allowed to add an item to the agenda under Board Comments.

Mr. Stewart asked to add an item regarding disposition of Town property.

IV. CONSENT AGENDA:

**1. MINUTES: REGULAR MEETING MAY 16, 2016 AND SPECIAL MEETING
JUNE 6, 2016**

Motion: Trustee Lake

To accept the minutes of the May 16, 2016 meeting

Second: Trustee Hansen

Voice Vote: Unanimously in favor of the motion
TOWN OF DE BEQUE
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 20, 2016
PAGE 2

Motion: Trustee Hansen
To accept the minutes of the June 6, 2016 Special meeting

Second: Trustee Lake

Voice Vote: Unanimously in favor of the motion

2. BILLS AND EXPENDITURES: MAY, 2016

Motions: Trustee Lake
To approve the bills for May, 2016 for payment

Second: Trustee Hansen

Voice Vote: Unanimously in favor of the motion

**3. RESOLUTION NO. 2016-14, A RESOLUTION OF THE BOARD OF TRUSTEES
OF THE TOWN OF
DE BEQUE CONCERNING THE RELEASE OF BOND FOR PUBLIC
IMPROVEMENTS FOR DISTRICT 8 HOLDINGS LLC.**

Mr. Stewart explained that this is a house keeping measure. District 8 has requested a release for their bond. The water line and the fire hydrant were completed and had been inspected by the Town. Photos had been taken and staff has given their approval.

Motion: Trustee Hansen
To approve Resolution No. 2016-14 releasing District 8's bond

Second: Trustee Lake

Voice Vote: Unanimously in favor of the motion.

V. ITEMS FOR PERSONS PRESENT-NOT ON THE AGENDA:

Carol Schwartz, 2053 45 Road asked to be heard. She has issues regarding Bingo that need to be addressed. There are problems with people playing and saving the same cards. She suggested using

**TOWN OF DE BEQUE
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 20, 2016
PAGE 3**

paper cards. They are calling wild numbers and continue until 8 numbers are called. This allows several bingos in the same game. The game should stop after the first bingo and they should pay this one only. The Town paid 12 people \$5.00 during one calling of 8 numbers. She feels an age limit should be in place and rules posted. Other problems were cited and some suggestions made. The Town will look into this and compare with rules already in place.

Dave Edwards, Mayor pro-tem for the Town of Palisade, addressed the Board stating he was running for County Commissioner. If elected he would like to work with the Town of DeBeque on economic development.

VI. REPORTS:

Written reports had been received from Public Works and the Marshal. Trustee Lake asked to talk to Isaac at a later time.

The Town Administrator reported that the Board of County Commissioners had approved our petition for the formation of a Mosquito District. Over 200 signatures were filed with the court and we hope it goes before the judge soon.

We are receiving a great deal of interest in marijuana grows. We have 4 applications in play at this time.

The meeting with the Army Corps of Engineers indicated a need to hire an environmental consultant and he is currently going out for quotes. Cost will be seven to ten thousand dollars. It will be necessary to restore approximately one acre of ground disturbed. Trees and vegetation will need to be replaced.

We have completed the installation of radio reads in the valley and will continue until we have them throughout the Town.

He has completed the water survey that should be done each year and has not been done here. We are looking at a new sewer plant, water plant and lines in the future.

He has been working with the school on storm drainage to alleviate the drainage problem.

We will be bidding the second street project in the next couple of weeks.

He will be attending the CML Conference next week.

**TOWN OF DE BEQUE
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 20, 2016
PAGE 4**

VII. PUBLIC HEARINGS:

NONE

VIII. NEW BUSINESS:

Trustee Hansen feels that there is a need for a separate location for a library. She has been investigating the possibility of obtaining the Odd Fellows building and has been talking to the Historical Society about grants to buy and refurbish. There may be grants available for this purchase. Matching funds may be required.

A 100% grant for structural assessment is available but the Town must own the building. She has talked to the owner and he is willing to sell for what the historical society gives us. She would like to attend a meeting in Grand Junction in July and would like to know if the Board is interested in proceeding with this. The Board agreed that she should go forward.

Trustee Rose asked about a warning for mosquito spraying. Would it be possible to have a number that people could call and find out when we would be spraying? (similar to a reverse 911)

Mr. Stewart replied that there are only a handful of people that object to spraying and they are notified. The new website will have a Facebook page and this should help with notifications.

Mr. Stewart needs pictures for the website and it works best if he gets them by e-mail. Also the Board needs to be looking at repairs to the fire department building roof.

Trustee Lake asked about a rural jump start program in Colorado. Mr. Stewart stated it is especially targeted for business. This is new at the State level and he

will look into it. Mr. Edwards said that Palisade has several companies in this program. These companies tend to have businesses that stay around. Grand Junction has one from Australia. As a general rule these are not retail sales.

Trustee Lake asked about background checks on employees. This usually happens during the hiring process. She wants everyone to have one done. Ms. Carmer said they need to talk to the Marshal.

1. Discussion and action on Resolution 2016-11, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF DE BEQUE APPROVING A MARIJUANA CULTIVATION LICENSE RENEWAL APPLICATION FOR DISTRICT 8 HOLDINGS, LLC.

**TOWN OF DE BEQUE
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 20, 2016
PAGE 5**

Motion: Trustee Hansen
To approve the Marijuana Large Grow Licenses for District 8

Second: Trustee Jackson

Voice Vote: Unanimously in favor of the motion

2. Discussion and action on Resolution 2016-12, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF DE BEQUE APPROVING A CONTRACT BETWEEN THE TOWN OF DE BEQUE AND SGM ENGINEERING FOR GIS SERVICES.

Motion: Trustee Jackson
To approve the contract between SGM and the Town of De Beque

Second: Trustee Lake

Voice Vote: Unanimously in favor of the motion

Mr. Stewart explained the GIS system was the mapping of the water and sewer lines and infrastructure. This was the only proposal submitted.

3. Discussion and action on Ordinance 474, AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF DE BEQUE CONCERNING THE ADOPTION OF ELECTION AMENDMENTS TO THE TOWN CODE.

This reflects the changes in the election law regarding time lines for write in candidates and canceling elections.

Motion: Trustee Hansen
To approve Ordinance No. 474

Second: Trustee Jackson

Voice Vote: Unanimously in favor of the motion

**TOWN OF DE BEQUE
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 20, 2016
PAGE 6**

4. Discussion and action on Ordinance No. 475, AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF DE BEQUE CONCERNING THE ADOPTION OF AMENDMENTS TO TITLE EIGHT OF THE TOWN CODE.

This Ordinance is to protect our potable water. It requires the installation of backflow devices that should already have been installed. The insurance company wants us to pass an ordinance and get it implicated. It also makes shutoffs and reconnections easier for staff.

Ms. Carmer said the cross connection section is new and Section 2 allows 90 days within the effective date. The Town has a year to survey it. She suggests the Town changes the section to read 90 days after the Town completes the survey.

Motion: Trustee Hansen
To accept Ordinance No. 475 with the suggested changes

Second: Trustee Lake

Voice Vote: Unanimously in favor of the motion

5. Discussion and action on Ordinance No. 478, AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF DE BEQUE CONCERNING THE ADOPTION OF AN AMENDMENT TO TITLE FIVE OF THE TOWN CODE REMOVING THE CAP ON RETAIL MARIJUANA CULTIVATION FACILITIES.

Mr. Stewart is asking that the cap be removed on recreational marijuana cultivation only. Production will be more apt to last. He has had a number of calls for marijuana cultivation as well as infused products. We had talked about this at a previous meeting and he feels there is a need to do this and recommends approval of the Ordinance. The Town stands to gain a great deal from both use tax and excise tax.

The Ordinance will not take effect until thirty days after publication.

Trustee Lake asked how many licenses we have now and was told. Two licenses have been issued and there is one remaining extended grow license. Trustee Lake asked how this would affect our water system. Mr. Stewart said there are water reports required but this may vary according to changes in the number of plants allowed by the State.

**TOWN OF DE BEQUE
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 20, 2016
PAGE 7**

Trustee Lake said she sees no reason to remove the cap. Isaac thinks we should wait and see what District 8 does. Then we can calculate and see what impact there will be before giving out more licenses.

Trustee Stewart said we will have Isaac report on what we have and what the requirements are for water. Isaac said he had tried but had been given conflicting information about how much water they will be using. Mr. Stewart stated that water rights change. We will have the information by the next meeting.

Mayor Pro-tem Rose had never been in favor of a cap and Mayor Matis has indicated to her he did not want to remove the cap. Trustee Lake agreed that the cap should not be renewed. Trustee Hansen does not want to limit applications for cultivation.

Trustee Jackson asked how much more water can we pump if we are only running at ½ capacity. Isaac stated that we have the water at this time.

Motion: Trustee Lake

To table Ordinance No. 478 until the July 18, 2016 meeting.

Second: Trustee Jackson

Voice Vote: Trustee Rose, no; Trustees Jackson, Hansen and Lake, yes

6. Discussion and action on applications for Special Events Permits for Rod Graham (De Beque boys basketball parents) on Wildhorse Days and Rhonda Dillon (De Beque Drama Club Parents) July 4th.

It was determined that the paper work was in order.

Motion: Trustee Lake

To approve the application by both for a Special Events Liquor License.

Second: Dave Jackson

Voice Vote: Unanimously in favor of the motion

**TOWN OF DE BEQUE
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 20, 2016
PAGE 8**

7. Discussion and action on request from Housing Resources for a grant donation of \$350 for their Home Rehabilitation Loan Program Grant.

This program assists eligible applicants in energy related projects on their homes. It is income based.

It can be used for roof replacement, windows, hot water heaters etc. The Town has contributed to this in the past. The Town's investment allows citizens of De Beque to apply.

Motion: Trustee Hansen

To pay \$350 for De Beque's share.

Second: Dave Jackson

Voice Vote: Unanimously in favor of the motion

8. Discussion and action on Resolution No. 2016-13, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF DE BEQUE CONCERNING AUTHORIZING THE TOWN MANAGER TO TAKE CERTAIN ACTIONS REGARDING WATER RIGHTS.

New water rights have been filed on by Garfield County that can affect the Town of De Beque. June 30th is the deadline for filing of protests. If the Town wishes,

Garfield and Hecht will file a statement of opposition and will continue to monitor this. The Resolution allows the Town Administrator to act on the Board's behalf.

Motion: Trustee Lake
To approver Resolution No. 2016-13

Second: Trustee Hansen

Voice Vote: Unanimously in favor of the motion

9. Discussion and action on motion ratifying Elliott property purchase contract and allowing Mayor to sign all necessary closing documents

We are close to closing on the property. It will take place 30 days after publication of the Ordinance. The Board needs to authorize the Mayor to sign the documents.

**TOWN OF DE BEQUE
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 20, 2016
PAGE 9**

Motion: Trustee Jackson
To authorize the Mayor to sign the paperwork for the purchase of the Elliott property.

Second: Trustee Hansen

Voice Vote: Unanimously in favor.

Mr. Stewart asked the Board for permission to authorize the staff to sell the pumper truck, and vehicles at the water treatment plant. The vehicles were given to the Town, transferred to the Fire Department and then back to the Town. This is a bid process and requires advertising them for sale. He has already received one bid.

Motion: Trustee Hansen
To allow the sale of the old surplus equipment

Second: Trustee Jackson

Voice Vote: Unanimously in favor of the motion

IX. OLD BUSINESS:
None

X. ADJOURN:

Motion: Trustee Lake
To adjourn at 7:34 p.m.

Second: Trustee Hansen

Everyone was in favor of the motion

Approved

Date