

**CITY OF CENTRAL, COLORADO**  
NOTICE OF A REGULAR MEETING of the CITY COUNCIL to be held on  
**Tuesday, May 21, 2013 @ 7:00 p.m.**  
141 Nevada Street, Central City, Colorado  
**AGENDA**

The City Council meeting packets are prepared several days prior to the meetings and available for public inspection at City Hall during normal business hours the Monday prior to the meeting. This information is reviewed and studied by the City Council members, eliminating lengthy discussions to gain basic understanding. Timely action and short discussion on agenda items does not reflect lack of thought or analysis. Agendas are posted on the City's access channel, on the City Hall bulletin board, at the Post Office and at Washington Hall the Friday prior to the Council meeting.

**7:00pm Council Meeting**

1. Call to Order.
2. Roll Call.

Mayor	Ron Engels
Mayor Pro-Tem	Bob Spain
Council members	Shirley Voorhies
	Glo Gaines
	Kathy Heider
3. Pledge of Allegiance
4. Additions and/or Amendments to the Agenda.
5. Conflict of Interest.
6. Consent Agenda: The Consent Agenda contains items that can be decided without discussion. Any Council member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda. Items removed will be placed under Action items in the order they appear on the agenda (this should be done prior to the motion to approve the consent agenda).

Regular Bill lists of May 9 & 16; and  
City Council minutes: May 7, 2013.

**PUBLIC FORUM/AUDIENCE PARTICIPATION** – *(public comment on items on the agenda not including Public Hearing items):* the City Council welcomes you here and thanks you for your time and concerns. If you wish to address the City Council, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address the City Council. Your comments should be limited to **three (3) minutes per speaker**. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and your questions may be directed to the City Manager for follow-up. Thank you.

**ACTION ITEMS: NEW BUSINESS** –

7. Appointment of HPC Alternate
8. 2013 Historic Preservation Grant Program Recommendations (Lanning)
9. Ordinance No. 13-07: An ordinance of the City Council of the City of Central, Colorado repealing and replacing Chapter 15 of the Municipal Code in its entirety; specifically to adopt annexation policies and procedures, to adopt regulations pertaining to disconnection, and to supplement the Colorado Municipal Annexation Act of 1965. (McAskin)

**REPORTS** –

10. Staff updates –

**COUNCIL COMMENTS** - limited to 5 minutes each member.

**PUBLIC FORUM/AUDIENCE PARTICIPATION** – for non-action items not Action or Public Hearing items on this agenda (same rules apply as outlined in the earlier Public Forum section).

**ADJOURN.** Next Council meeting June 4, 2013.

Posted 5/17/2013

PLEASE TURN OFF CELL PHONES

Please call Reba Bechtel, City Clerk at 303-582-5251 at least 48 hours prior to the Council meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting.

**CITY OF CENTRAL  
CASH ON HAND  
5/16/2013**

<b>Total Beginning ENB Cash on Hand 5/2/2013</b>	<b>3,673.36</b>
Deposits to ENB	3,000.04
Wires Out ENB	(2,692.60)
Cleared Checks	-
<hr/>	
5/16/2013	3,980.80
<less previously approved & outstanding>	(3,570.70)
<b>Total ENB Cash on Hand 5/16/2013</b>	<b>410.10</b>

<b>Total Beginning CO Biz Cash on Hand 5/2/13</b>	<b>272,267.81</b>
Deposits to COB	118,605.09
Wires Out COB	(40,319.94)
Cleared Checks	(58,847.49)
<hr/>	
5/16/2013	291,705.47
<less previously approved & outstanding>	(224,028.83)
<b>Total COB Cash on Hand 5/16/2013</b>	<b>67,676.64</b>

<b>Total Beginning Colotrust Cash on Hand 5/2/2013</b>	<b>959,565.09</b>
Wires into Account	53,113.15
Wires out of Account-Into CO Biz Bank	(100,000.00)
<hr/>	
<b>Total Colotrust Cash on Hand 5/16/13</b>	<b>912,678.24</b>

\*\*\*The City is currently in the process of switching the operating account from Evergreen National Bank to Colorado Business Bank. As such, you will see less and less activity out of Evergreen National and on the next cash flow report both of the operating accounts will be reflected. Once all transactions have cleared Evergreen National Bank, it will be removed from this sheet.

<b>TOTAL CASH ON HAND 5/16/2013</b>	<b>980,764.98</b>
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**CITY OF CENTRAL  
DEBIT CREDIT CARD PURCHASES  
5/2/13 thru 5/16//13**

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
5/9/2013	Millie's	Manager Lunch with staff	19.85
<b>TOTAL for Debit Cards</b>			<b>19.85</b>
4/8/2013	5.11 Tactical	PD Uniforms	102.87
4/12/2013	Water Certification Council	Water Employee Certification	35.00
4/12/2013	American PW	Registration for Certification	350.00
4/12/2013	National Child ID Program	PD Membership	429.00
4/16/2013	Safeway	Water Plant Supplies	16.52
4/19/2013	American PW	Credit for Return	(50.00)
4/22/2013	Autozone	Water Plant Truck Parts	64.75
4/22/2013	NWTC	Taser Training-PD	700.00
4/23/2013	USPS	Shipping	5.80
4/25/2013	Walmart	Shop Towels	20.53
4/26/2013	Safeway	Water Plant Supplies	34.25
4/29/2013	Mid City Grille	PD Lunch	49.85
5/1/2013	American Wireless	Replacement Microphone-PD	106.04
5/2/2013	Shamrock	FD-Gasoline	25.00
5/2/2013	Den Col Supply	PW Parts	113.71
5/6/2013	ShippersUP	Winch Strap	25.76
5/6/2013	CO Assoc of Chiefs of Police	Conference Registrations for PD	750.00
5/6/2013	CO Biz Bank	Finance Charges	54.62
<b>TOTAL for Credit Cards</b>			<b>2,833.70</b>
<b>Grand Total</b>			<b>2,853.55</b>

CASH FLOW  
CHECK LISTING

5/16/2013

Inv Date	Inv #	Ck. Date	CK#	Vendor	Description	Amount	Mail Date
		5/10/13	126491-126493	Employee Payroll	Payroll for 5/10	2,684.54	clrd
		5/10/13	126494	CO Dept of Revenue	Employee Garnishment	307.34	
		5/10/13	126495	ICMA-401	Retirement Contributions	2,210.58	
		5/10/13	126496	ICMA-457	Retirement Contributions	2,290.79	
		5/10/13	126497	ICMA-IRA	Retirement Contributions	281.00	
		5/10/13	126498	Nevada State Collections	Employee Garnishment	229.38	
		5/10/13	126499	Nevada State Treasurer	Employee Garnishment	2.00	
4/30/13	7300029813	5/16/13	126500	DPC Industries	Chlorine for Plant	618.86	
4/23/13	52123	5/16/13	126501	Av-Tech Electronics	SS Tube	63.20	
4/29/13	W13190	5/16/13	126502	CIRSA	WC Payroll Audit Adjustment	583.00	
5/1/13	5751141674	5/16/13	126503	Clear Creek Supply	PW Parts and Supplies	168.10	
5/17/13	41756	5/16/13	126504	Exquisite Enterprises	Nameplate and Holder	25.11	
4/28/13	42813	5/16/13	126505	Home Depot	PW Parts and Supplies	599.97	
5/2/13	882632	5/16/13	126506	Medved	Auto Parts for Repair	240.14	
4/24/13	237192	5/16/13	126507	Napa Auto Parts	Oil Filter	33.07	
5/1/13	93694	5/16/13	126508	Office Stuff	Check Stock, Filters and Coffee	183.60	
5/1/13	50113	5/16/13	126509	Xcel Energy	Electricity	4,903.63	
5/3/13	9058797	5/16/13	126510	HD Supply	Water Plant Parts	274.42	
4/30/13	21304188	5/16/13	126511	Utility Notification Center	Line Locates	4.89	
4/25/13	471868	5/16/13	126512	Honnen Equipment	Heavy Equipment Parts	20.96	
4/24/13	58122S	5/16/13	126513	Roberts Services	Gasket, Rings and Seal	499.48	
5/3/13	2013050509	5/16/13	126514	Anthem BCBS	Health Insurance Premiums for June	17,844.89	
4/30/13	2.1328	5/16/13	126515	Widner Michow & Cox	Legal Counsel	9,028.42	
5/10/13	130501	5/16/13	126516	Gilpin County Historical Society	Employee for Washington Hall	1,614.75	
5/10/13	612192	5/16/13	126517	Aflac Insurance	Supplemental Insurance	489.62	
5/2/13	99869	5/16/13	126518	DEWCO Pumps	Poly Tubing	448.48	
5/1/13	610450	5/16/13	126519	FSH Communications	Pay Phone	70.00	
5/1/13	24487	5/16/13	126520	One Way Inc.	Residential Trash Service	3,964.35	
5/4/13	50313	5/16/13	126521	Sprint	Long Distance Fax	8.45	
5/6/13	4382	5/16/13	126522	Ausmus Law Firm	Municipal Court Prosecution for May	600.00	
4/25/13	200627A	5/16/13	126523	Central Parts Warehouse	Light Kits and Headlight	1,248.64	
5/23/13	9704058744	5/16/13	126524	Verizon Wireless	Cell Phone Service	1,118.33	
4/25/13	042513C	5/16/13	126525	USA Communications	Internet for FD	113.86	
5/1/13	2130313	5/16/13	126526	Omni-Pro	Cleaning of City Hall	300.00	
4/30/13	43013	5/16/13	126527	T&D Car Wash	PD Car Washes	160.00	
4/24/13	42413	5/16/13	126528	John Cutler and Assoc.	Audit in Progress 2012	13,000.00	
4/22/13	25864	5/16/13	126529	JVA Inc.	Lawrence St, PW Facility, Chase Gulch	6,299.72	
5/1/13	5075649375	5/16/13	126530	Waste Management	City Trash	75.00	
5/6/13	60613	5/16/13	126531	Cardmember Services	See Detail	2,833.70	
4/21/13	484297	5/16/13	126532	Buckeye Welding	Oxygen	219.55	
4/26/13	158627600	5/16/13	126533	Pentair Valves	Water Supplies	1,781.64	
5/8/13	55356	5/16/13	126534	Fastenal Company	Fasteners-FD	131.10	

CASH FLOW  
CHECK LISTING

5/16/2013

4/25/13	154930	5/16/13	126535	Western Paper Distributors	Safety Glasses/Armor All	186.45
4/25/13	337547	5/16/13	126536	Brody Chemical Comp.	Hand Cleaner	347.99
4/30/13	1639	5/16/13	126537	Pipestone Equipment	Water Plant Part-Surge Anticipating Relief	2,428.25
<b>Total Issued:</b>						<b>308,136.78</b>
Approved & Sent Checks:						227,599.53
Clrd & Pending Approval:						-
Voided Checks:						-
<b>Total Pending Approval 5/21/13</b>						<b>80,537.25</b>

Outstanding through ENB            3,570.70  
 Outstanding through COB        224,028.83

278,575.78

**CITY OF CENTRAL  
CITY COUNCIL MEETING  
May 7, 2013**

**CALL TO ORDER**

A regular meeting of the City Council for the City of Central was called to order by Mayor *pro tem* Spain at 6:00 p.m., in City Hall on May 7, 2013.

**ROLL CALL**

Present: Mayor Engels (arrived at 6:07)  
Alderman Spain  
Alderman Voorhies  
Alderman Gaines  
Alderman Heider

Absent: None

Staff Present: Manager Lanning  
City Clerk Bechtel  
Attorney McAskin  
Finance Director Flowers  
Operations Director Kisselman  
Utilities Superintendent Griffith  
Police Chief Krelle

**EXECUTIVE SESSION**

At 6:04, Alderman Spain moved to go into Executive Session pursuant to C.R.S. 24-6-402(4)(b) and (4)(e) to discuss specific legal questions and to instruct negotiators concerning pending water rights cases concerning the City of Central. Alderman Gaines seconded, and without discussion, the motion carried unanimously.

At 7:02 p.m., Mayor Engels reconvened regular session.

**ADDITIONS AND/OR AMENDMENTS TO THE AGENDA**

The agenda was approved as presented.

**CONFLICTS OF INTEREST**

No Council Member disclosed a conflict regarding any item on the agenda.

**CONSENT AGENDA**

Alderman Gaines moved to approve the consent agenda containing the regular bill lists for April 18, 25, and May 2, 2013; Revenue & Expenditure Report as of April 30; and the City Council minutes of April 16, 2013. Alderman Voorhies seconded, and without discussion, the motion carried unanimously.

**PUBLIC FORUM/AUDIENCE PARTICIPATION**

No one requested time to address the Council.

## **SECOND READING AND PUBLIC HEARING**

Ordinance No. 13-06: *An ordinance of the City Council of the City of Central, Colorado adopting a new Chapter 12 titled "Design and Development Standards"; adopting the City of Central Standards and Specifications for Design and Construction by reference; setting forth in full the penalty provisions; and setting for the details in relation thereto.*

Operations Director Kisselman explained that the adoption of the Standards will allow the City to provide developers, designers, engineers, residents and the like with information with respect to development, procedures, and materials required by the City for infrastructure projects as a guideline for new construction projects. This has been in development for nearly a year with the assistance of staff and JVA Engineering.

Alderman Heider asked if this had been sent out for peer review such as other municipalities and our Historic Preservation Commission and Planning Commission. OP Director Kisselman stated that our engineering firm JVA had pulled information for these standards from other municipalities and that HPC and PC have not been asked to review the standards. Alderman Heider stated that it may be good to postpone this approval until the commissions have had an opportunity to review and comment.

Mayor Engels stated that these commissions may have difficulty with the technical aspects of these standards. Alderman Gaines added that Historic Preservation guidelines would be adhered to in addition the requirements of the standards. Manager Lanning stated that staff is working now with a couple of projects that we would like to proceed with under these standards which are basic engineering documents and which can be amended as needed but delaying approval would not serve any benefit to the city.

Mayor Engels opened the public hearing at 7:14 p.m. for Ordinance No. 13-06 and invited comment. Hearing no comment, Mayor Engels closed the public hearing at 7:15 p.m.

Alderman Gaines moved to adopt Ordinance No. 13-06: *An ordinance of the City Council of the City of Central, Colorado adopting a new Chapter 12 titled "Design and Development Standards"; adopting the City of Central Standards and Specifications for Design and Construction by reference; setting forth in full the penalty provisions; and setting for the details in relation thereto.* Alderman Spain seconded. In discussion, Alderman Gaines stated she did not want to postpone but would ask staff to send the Standards to the HPC and PC to review and comment. Attorney McAskin added that the standards will also be available on the website. When Mayor Engels called the question, the motion carried 4 votes to 1 with Alderman Heider voting no.

## **NEW BUSINESS**

Resolution No. 13-05: *A resolution of the City Council of the City of Central, Colorado approving a license agreement authorizing the Gilpin County Arts Association to utilize a portion of the Visitor Center.*

Finance Director Flowers explained that one of staff's goals over the past couple of years has been to increase the types of tourist based activities within the City that are available on a year-round basis. To that end, the City has been working with the existing non-profits that provide tourist experiences to do just this. The Gilpin County Arts Association already leases the upper portion on Washington Hall to use as its display space for its juried art shows during the summer months. The art gallery is an extremely popular attraction when it is open. However, because there is no heat in this portion of Washington Hall it is not possible for the Arts

Association to have art displays there during the colder months of the year. For that reason, staff and the Arts Association thought that utilizing the second floor of the Visitor Center to display and sell art would be a great way to give the Arts Association more exposure with tourists and add another year round attraction.

This item was presented to Council in April of 2012 and tabled as there were questions raised as to ADA regulations and how they would apply to the Visitor Center in this case. Based on those questions, the City contracted with Alex Thome (architect and HPC Chair) to assess whether or not it was necessary to modify the building for ADA compliance. Mr. Thome determined that due to the historic nature of the building, modification for ADA compliance was not required as doing so would be cost prohibitive and significant changes to the building would be needed. The City also requested that Gary Pringey of Colorado Code (City Building Official) assess the building for ADA compliance issues in relation to the International Building Code. Mr. Pringey also concluded that ADA compliance for the building was not required due to the building's historic nature as well as the fact that changing the second floor to an art gallery did not constitute a change in use of the space. Both Mr. Thome and Mr. Pringey's findings are attached.

This resolution authorizes the Gilpin County Arts Association to use the second floor of the Visitor Center to display and sell it's members art. The display would be open to the public seven days a week during the Visitor Center's normal hours of operation. The Arts Association will have a person staffing the display so that neither the gallery of the Visitor Center space is left unattended. Much like with the Gilpin County Historical Society docent at Washington hall, the City will fund this Arts employee through its budgeted non-profit and marketing funds. These funds are budgeted out of the Historic Preservation Fund. Any sales will be run through the City's established point-of-sale system and allocated to the Arts Association accordingly on a monthly basis. It is expected that the art on display will be changed out approximately every four weeks during the summer months and approximately every quarter during the winter months. The City has \$55,000 budgeted for these types of non-profit tourism support expenditures. Currently, a portion of this funding has been allocated for the Historical Society docent at Washington Hall at approximately \$22,000. This leave \$34,000 with which to fund the gallery attendant and other non-profit support.

Alderman Voorhies moved to approve Resolution No. 13-05: A resolution of the City Council of the City of Central, Colorado approving a license agreement authorizing the Gilpin County Arts Association to utilize a portion of the Visitor Center. Alderman Spain seconded, and without discussion, the motion carried unanimously.

## **STAFF REPORTS**

Manager Lanning reported the following:

HP grant applications – will be on the HPC agenda for May 8 and then to Council May 21

New Planner/HPO – we have hired Robert Fejeran

Energy and Mineral Grant – staff will be meeting with DOLA to get suggestions and may consider changing to a 50/50 match to improve the chances for approval

## **COUNCIL COMMENTS**

Alderman Voorhies asked Utilities Superintendent Griffith to explain the discoloration in the water. He explained that this problem is temporary and is not affecting the quality of the water. We are

oxygenating the water and adding alkaline to get the iron to fall out in the filters. This will also self-correct with run off.

**PUBLIC FORUM/AUDIENCE PARTICIPATION**

Michael Lauren, 214 Lawrence, asked if anything can be done for parking near his residence since it is very limited especially on the weekends due to visitors. Mayor Engels referred this concern to staff. Mr. Lauren then asked for information on the discolored water as to how residents were notified and asked if the water tested. Mayor Engels stated it is tested routinely and the quality is not affected so no notification is needed. Operations Director Kissleman added that we did post information on the website and included information in the last water bill.

Barbara Thielemann, 101 H Street, expressed appreciation for the approval by Council for use of the Visitor Center for the Arts Association and invited everyone to the ribbon cutting on May 15 and the opening of the Gallery on May 18.

Alderman Voorhies reminded everyone that May 18 is the City Clean-up day. Operations Director Kisselman invited volunteers to help the crew with the clean-up.

Hearing no further business, Mayor Engels adjourned the meeting at 7:33 p.m.  
The next Council meeting is scheduled for May 21, 2013 at 7:00 p.m.

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Ronald E. Engels, Mayor

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Reba Bechtel, City Clerk

April 12, 2013

To Whom It May Concern,

I am writing this letter to introduce myself and to make known my interest in joining the Historical Preservation team. My name is Richard Willett and I have a residence in Central City for 14 years and a love for the town for fifty years.

I came to Gilpin County as a child when my father bought property in the county. Many years were spent camping, and hiking in the county. I then bought a house in Lake View before gambling and then a house at 210 E. First High. I am very familiar with the town pre-gambling and post gambling. I worked a number of years at the museum and served on the museum board. I have knowledge of the history of Central City. I know its buildings, its people and its history. I have a book library of Central City and its surroundings and do large amounts of research of areas of interest.

Alex Thome recommend that I submit this letter of interest. I look forward to your consideration for a position on the Historical Preservation Committee.

Sincerely,

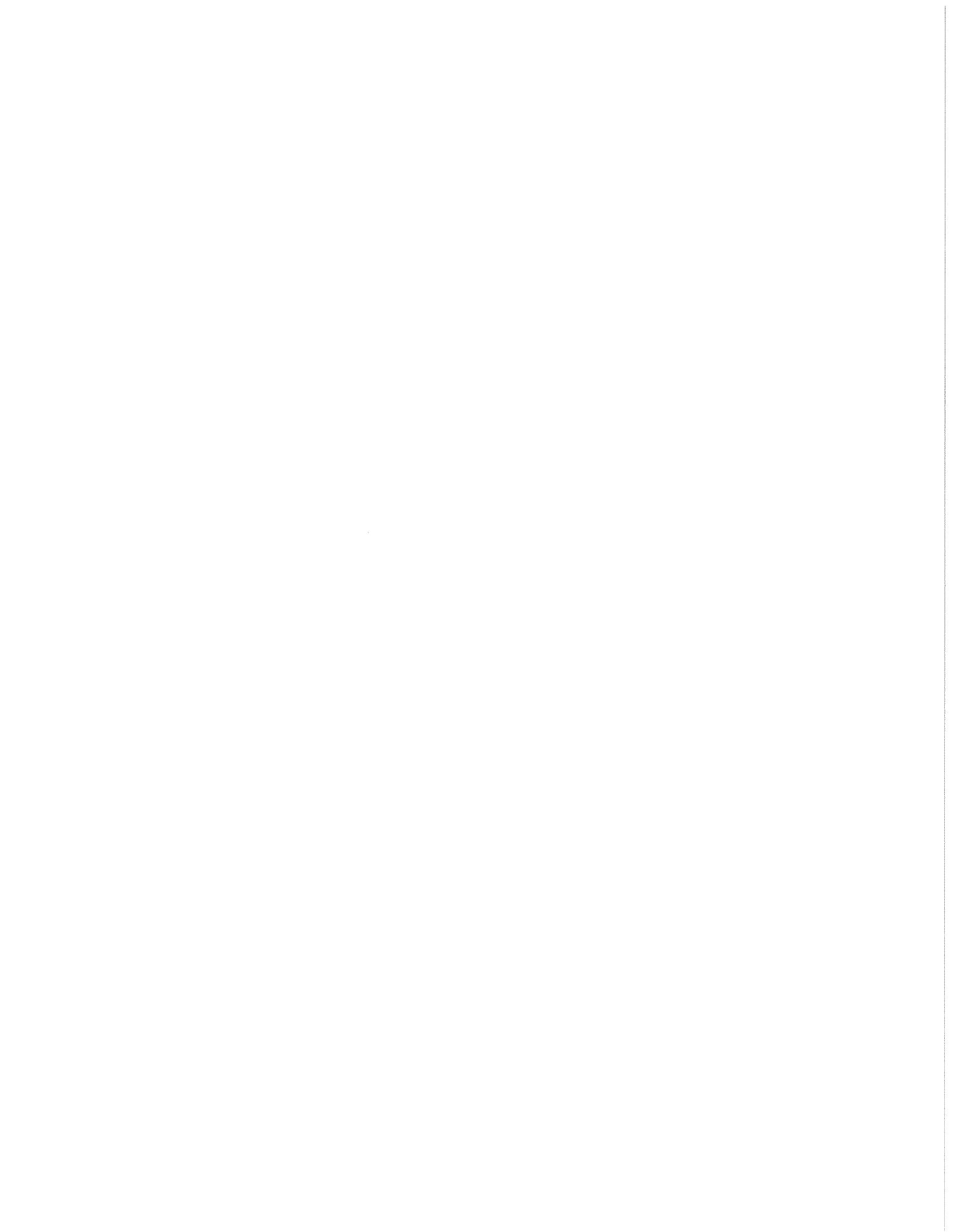
A handwritten signature in black ink that reads "Richard Willett". The signature is written in a cursive, slightly slanted style.

Richard Willett

303-2374167

11810 W. Independence Ave.

Lakewood, CO 80401





## AGENDA ITEM # 8

### CITY COUNCIL COMMUNICATION FORM

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**FROM:** Alan Lanning, City Manager  
Robert Fejeran, City Planner, HPO

**DATE:** 05/21/2013

**ITEM:** HPC Grants-2013

**NEXT STEP:** Council Motion

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ORDINANCE  
 MOTION  
 INFORMATION

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**I. REQUEST OR ISSUE:**

We are requesting Council approve the 2013 Historic Preservation Grants as prepared by staff and recommended by the HPC.

**II. RECOMMENDED ACTION / NEXT STEP:**

Our recommendation is Council approve the grants as recommended by HPC.

**III. FISCAL IMPACTS:**

The total expenditure, as budgeted for 2013, totals \$100,000 and in this cycle, all funds have been awarded. Therefore, the total fiscal impact will be up to \$100,000 provided all awards are satisfied.

**IV. BACKGROUND INFORMATION:**

Over the past several years, the City Council has appropriated funds, intended to be used as competitive grants for the restoration and improvement of Central City

homes and businesses. The process has been refined over the years and divided into minor grants (\$10,000 or <) and significant grants (\$10,000 up to \$30,000). This year, the City received 31 applications, with 5 being in the significant grant category. Staff reviewed each application, completed a site visit and ranked each application based upon an established scoring methodology. A master spreadsheet was provided to HPC along with complete packets, the ones currently provided to Council members. The lists were discussed individually and some changes were made by HPC, which are reflected in the spreadsheet currently before the Council. Of the 26 minor grant applications, 16 received funding, although not everyone received full funding. The total funding in the minor category was \$79, 498. Of the 5 significant grant applications, 2 received funding, although not everyone received full funding. The total funding in the significant category was \$20,502.

**V. LEGAL ISSUES:**

There is a formal payment process and a building permit and fees are required.

**VI. CONFLICTS OR ENVIRONMENTAL ISSUES:**

None.

**VII. SUMMARY AND ALTERNATIVES:**

Council may take one of the following actions:

1. Approve the recommendations as presented by HPC.
2. Reject the HPC recommendations.
3. Direct staff to make grant award changes.



# AGENDA ITEM # 9

## CITY COUNCIL COMMUNICATION FORM

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**FROM:** Linda Michow, City Attorney

**DATE:** May 21, 2013

**ITEM:** Ordinance 13-07 Repealing and Replacing Chapter 15 of the Municipal Code In Its Entirety; Specifically to Adopt Annexation Policies and Procedures and to Adopt Regulations Pertaining to Disconnection

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ORDINANCE  
 MOTION  
 INFORMATION

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- I. **REQUEST OR ISSUE:** Chapter 15 of the Municipal Code addresses municipal annexation of property and requires, even before an annexation petition is filed, a preliminary, two phase annexation impact study process which is not necessary or advantageous to the City. Ordinance No. 13-07 proposes to repeal and replace the entirety of Chapter 15 to remove this cumbersome process and to provide a disconnection process in cases where property is sought to be detached from the City.
- II. **RECOMMENDED ACTION / NEXT STEP:** Approve Ordinance No. 13-07 on first reading and set a public hearing and second reading of the Ordinance to a time and date certain.
- III. **FISCAL IMPACTS:** There will likely be no negative fiscal impacts associated with the adoption of Ordinance No. 13-07. To the contrary, through Ordinance No. 13-07, the City will retain clear authority to impose annexation-related fees on property owners petitioning for annexation (subject to mutual agreement). In addition to legislatively imposed impact fees currently set forth in Article XI of Chapter 4 of the Municipal Code, Ordinance No. 13-07 will authorize the City to recover all costs associated with the annexation process, as well as other annexation impact related fees as may be negotiated between the City and a property owner.
- IV. **BACKGROUND INFORMATION:** Currently, Chapter 15 mandates a preliminary annexation impact analysis process before an annexation petition can be filed with the City. It requires:
  - Submittal of a statement of intent from the annexing property owner to the City Council,
  - An annexation impact statement prepared by the City Manager, based on a form on file with the City;

- Referral of the statement of intent and impact statement to the Planning Commission for a recommendation;
- After Planning Commission recommendation, a proposed annexation agreement addressing all impacts identified is required to be submitted with the annexation petition.

This process is legally unnecessary and cumbersome as it requires an annexation request to be presented to the Planning Commission for a recommendation and requires the City Manager to prepare an annexation impact statement. Ordinance No. 13-07 proposes to remove the locally-imposed steps outlined above. The process for annexation under Ordinance No. 13-07 would follow the Colorado Municipal Annexation Act requirements, including an annexation petition, annexation impact report for land over ten acres in size, annexation public hearing, and an ordinance to approve of any annexation.

In addition to cleaning up the Code provisions on annexation, Ordinance No. 13-07 proposes to authorize the City Council *on its own petition* to disconnect any property if the Council finds that the property meets the following requirements:

- The land is contiguous to the border or boundaries of the City of Central; and
- If the land is not owned or controlled by the City, the written consent of the owner of record shall be required as a condition of disconnection.

It is important to note that Ordinance No. 13-07 does not authorize a landowner to petition for disconnection. Only through the City Council may a petition be prepared and submitted. This limited petition opportunity ensures that disconnection will be a very restricted limited proceeding only undertaken when the Council as the governing body of the City desires to consider disconnection. The City Council can modify or amend this ordinance in the future should other circumstances arise that would necessitate disconnection.

**V. LEGAL ISSUES:** Annexation and disconnection are legislative acts authorized by the Colorado Municipal Annexation Act of 1965 (Section 31-12-101 *et seq.*, C.R.S.), and through the City's Home Rule Charter (Section 1.2). The Municipal Annexation Act of 1965 is not declared to be a matter of statewide concern, and the City, as a home rule municipality, may enact annexation and disconnection procedures that are not expressly set forth in state law.

**VI. CONFLICTS OR ENVIRONMENTAL ISSUES:** N/A

**VII. SUMMARY AND ALTERNATIVES:** City Council has the following options:

- (1) Adopt Ordinance No. 13-07 on first reading, as may or may not be amended;
- (2) Direct staff to make revisions to the Ordinance and schedule consideration of the Ordinance on a future City Council agenda for first reading; or
- (3) Reject or deny the Ordinance.

**CITY OF CENTRAL, COLORADO  
ORDINANCE NO. 13-07**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CENTRAL,  
COLORADO REPEALING AND REPLACING CHAPTER 15 OF THE  
MUNICIPAL CODE IN ITS ENTIRETY; SPECIFICALLY TO ADOPT  
ANNEXATION POLICIES AND PROCEDURES AND TO ADOPT  
REGULATIONS PERTAINING TO DISCONNECTION**

**WHEREAS**, the City of Central (“City”) is authorized under its home rule charter and Title 31 of the Colorado Revised Statutes to adopt and amend ordinances in furtherance of governmental administration and the City’s police powers; and

**WHEREAS**, Article XX of the Colorado Constitution provides that the people of the City of Central are vested with all powers necessary, requisite or proper for the government and administration of its local and municipal matters; and

**WHEREAS**, Section 2.2 of the Central City Home Rule Charter expressly provides that the city shall have all powers, functions, rights and privileges in the operation of a municipality except those expressly forbidden to home rule municipal corporations and cities by the Constitution or statute; and

**WHEREAS**, the Colorado Municipal Annexation Act of 1965 found at Sections 31-12-101 et seq., C.R.S., is not a legislatively declared matter of statewide concern and the courts of the state have not found annexation to be a matter of purely statewide concern; and

**WHEREAS**, the City Council finds that the annexation of property and the method and manner of extending the boundaries of its community is a matter of local concern or, if not purely local, then annexation is a matter of mixed state and local; and

**WHEREAS**, annexation is recognized by the Colorado courts as a legislative and discretionary act by the municipality and that a municipality may deny or reject an annexation for no reason. *City of Colorado Springs v. Kitty Hawk Development Co.*, 392 P.2d 467 (Colo. 1964); and

**WHEREAS**, parts 5 and 6 of Article 12, Title 31, C.R.S., (the “Disconnection Provisions”) provide for two statutory procedures to disconnect property from a municipality; and

**WHEREAS**, disconnection of lands from a municipality is not a legislatively declared matter of statewide concern and the courts of the state have not found disconnection to be a matter of purely statewide concern; and

**WHEREAS**, the Disconnection Provisions are not stated as exclusive means for the disconnection of property; and

**WHEREAS**, the Colorado Court of Appeals in *Allely v. City of Evans*, 124 P.3d 911 (Colo. App. 2005) found that the process of statutory disconnection of lands within cities does not apply to home rule municipalities; and

**WHEREAS**, the disconnection of land from a municipality is a legislative act. *Allely v. City of Evans*, 124 P.3d 911 (Colo. App. 2005); and

**WHEREAS**, the City Council finds that the disconnection of property and the method and manner of reducing the boundaries of its community is a matter of local concern and there exists no statutory or constitutional laws governing the legislative act of disconnection of land from a home rule municipality; and

**WHEREAS**, the City Council finds that disconnection should be limited to circumstances where the disconnection makes rational sense in terms of the efficient and cost-effective delivery of municipal services, creating readily recognizable and logical boundaries to the municipality, and equitable distribution of service responsibility by governments that deliver municipal services; and

**WHEREAS**, the City Council has determined, based on the evidence and testimony presented at the public hearing, that the Code, as may be amended herein, will further the health, safety and welfare of the inhabitants of the City.

**BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF CENTRAL, COLORADO:**

**Section 1.** Chapter 15 of the Central City Municipal Code, titled “Annexations” is hereby repealed in its entirety and replaced to read in full as follows:

**CHAPTER 15**  
**Annexation and Disconnection**

**Article I      Annexation Policies and Procedures**

- Sec. 15-1      Authorizations
- Sec. 15-2      Authority
- Sec. 15-3      Acknowledgment, purpose and interpretation.
- Sec. 15-4      Definitions
- Sec. 15-5      Three-mile limitation and Three-Mile Plan
- Sec. 15-6      Fees and charges for annexation petitions
- Sec. 15-7      Annexation by ordinance
- Sec. 15-8      Annexed property subject to all laws
- Sec. 15-9      Annexation agreements

**Article II      Disconnection**

- Sec. 15-21      Title
- Sec. 15-22      Authority
- Sec. 15-23      Purpose
- Sec. 15-24      Method of petition for disconnection
- Sec. 15-25      Petition for disconnection by City Council
- Sec. 15-26      Processing of disconnection petition
- Sec. 15-27      Standard for approval of disconnection
- Sec. 15-28      Lands subject to tax for prior indebtedness

## ARTICLE I

### Annexation Policies And Procedures

#### **Sec. 15-1. Title.**

The provisions of this Article shall be known and cited as the "Central City Annexation Policies and Procedures."

#### **Sec. 15-2. Authority.**

This Article is authorized pursuant to the powers of the City of Central as a home rule municipal corporation conferred by Article XX of the Colorado Constitution. Section 1.2 of the City Home Rule Charter authorizes the City to annex property in accordance with the Colorado Municipal Annexation Act of 1965.

#### **Sec. 15-3. Acknowledgement, purpose and interpretation.**

(a) The City acknowledges the applicability of the Colorado Municipal Annexation Act of 1965, Sections 31-12-101, et seq., C.R.S. for annexations to the City of Central except to the extent otherwise permitted by law or as may be modified pursuant to the City's home rule authority conferred by Article XX of the Colorado Constitution.

(b) This Article is intended to implement and supplement the Colorado Municipal Annexation Act of 1965 and shall be liberally construed for the following purposes:

- (1) To encourage a natural and well-ordered development of the City;
- (2) To distribute fairly and equitably the costs of municipal services among those persons who benefit from such services;
- (3) To extend municipality, services, and facilities to eligible areas which form a part of the whole community;
- (4) To simplify governmental structure in urban areas;
- (5) To provide an orderly system for extending municipal regulations to newly annexed areas;
- (6) To reduce friction among contiguous or neighboring municipalities;
- (7) To increase the ability of municipalities in urban areas to provide their citizens with the services they require; and
- (8) To exercise to the greatest extent possible the City's powers conferred by Article XX of the Colorado Constitution.

#### **Sec. 15-4. Definitions.**

The meaning of words and phrases contained in this Chapter 15 shall have the meanings ascribed to them by Section 31-12-103 C.R.S. unless the context clearly indicates a different meaning.

### **Sec. 15-5. Three-Mile Limitation and Three-Mile Plan.**

(a) Except as otherwise provided in this section, no annexation may take place that would have the effect of extending the City's municipal boundary more than three miles in any direction from any point of such municipal boundary in any one year. Within the three-mile area, the contiguity required by Section 31-12-104(1)(a), C.R.S., may be achieved by annexing a platted street or alley, a public or private right-of-way, a public or private transportation right-of-way or area, or a lake, reservoir, stream, or other natural or artificial waterway. Such three-mile limit may be exceeded if such limit would have the effect of dividing a parcel of property held in identical ownership if at least fifty percent of the property is within the three-mile limit. In such event, the entire property held in identical ownership may be annexed in any one (1) year without regard to such mileage limitation.

(b) The City of Central Comprehensive Development Plan, as amended, shall serve as and shall constitute the "plan in place" referenced in Section 31-12-105(1)(e), C.R.S., unless a different plan, supplement, or revision is expressly adopted to serve as a plan in place. The plan in place may also be commonly referred to as the "Three-Mile Plan" and such plan shall be deemed automatically updated annually on January 1 of each year without further action by the City unless a change or modification is necessary and is adopted by resolution or ordinance by the City Council. The absence of a specific reference in such plan to a particular parcel of land proposed for annexation shall not be interpreted as a statement of intent to not annex such parcel of land; it is the plan and intent of the City Council to evaluate and to consider for potential annexation all property within three miles of the City's then existing municipal boundaries upon submission of a petition or as otherwise permitted by this Article and the Colorado Municipal Annexation Act of 1965. The absence in the plan of a specific reference to any character or extent of streets, subways, bridges, waterways, waterfronts, parkways, playgrounds, squares, parks, aviation fields, other public ways, grounds, open spaces, public utilities, and terminals for water, light, sanitation, transportation, and power to be provided by the City and the proposed land uses for the area shall not be interpreted as a failure to comply with Section 31-12-105(1)(e), C.R.S., but shall be interpreted as a plan by the City to determine the appropriate character or extent of land uses and services through the City's applicable processes of annexation, planning, and development approvals on a case by case basis. The plan in place may also be amended or modified to more specifically identify the character or extent of land uses and services at any time or contemporaneously with any annexation.

### **Sec. 15-6. Fees and charges for annexation petitions.**

(a) The City Manager may administratively establish and modify as needed application and consultant reimbursement fees for the processing of an annexation petition. In setting such fees, the City Manager shall consider the costs incurred by the City in reviewing and processing the annexation and obtaining necessary data, studies, and reports. No petition shall be processed unless accompanied by the applicable application and consultant reimbursement fees and such petition shall be deemed incomplete until such fees are paid in full.

(b) The City may require as a condition of annexation the payment of additional amounts by the petitioners or others deemed necessary, beneficial, or advantageous by the City, including but not limited to payments to offset anticipated costs or expenses of providing services to the annexed property or residents of the annexed area, mitigate anticipated impacts to the annexed

area or to surrounding lands, to upgrade infrastructure within the City, or to defray any costs or expenses of the City.

(c) The City may waive all or any portion of a fee or charge for annexation where the City Council administratively finds in its sole discretion that the proposed annexation will provide substantial benefits or advance important economic or other goals and objectives of the City.

**Sec. 15-7. Annexation process; ordinance.**

All annexations shall be accomplished in general accordance with the procedures set forth in the Colorado Municipal Annexation Act, as amended, through an ordinance duly adopted by the City Council. The city may institute the procedure to zone land proposed for annexation on or after the submittal of an annexation petition, provided that the proposed zoning ordinance shall not be passed on final reading prior to the date when the annexation ordinance is adopted on final reading.

**Sec. 15-8. Annexed property subject to all laws.**

Unless otherwise provided by an agreement or by ordinance governing the annexation of property into the City, the ordinances, resolutions, rules, and regulations of the City shall remain fully valid and effective as to any property annexed into the City.

**Sec. 15-9. Annexation agreements.**

(a) The City is authorized to enter into one or more agreements with property owners memorializing understandings of the landowner and the City and/or imposing terms, conditions, obligations, and rights upon annexation mutually acceptable to the parties. An annexation agreement is not required as a condition of all annexations. Nothing contained in such agreement shall supersede any provision of any ordinance, resolution, rule, or regulation of the City unless:

- (1) such agreement explicitly identifies a provision of an ordinance, resolution, rule or regulation of the City that is intended to be superseded by the agreement; or
- (2) a provision of such agreement directly and irreconcilably conflicts with obligations and rights of the parties otherwise made applicable by a provision of an ordinance, resolution, rule, or regulation of the City.

(b) Annexation agreements shall be approved by ordinance.

**ARTICLE II**

**Disconnection**

**Sec. 15-21. Title.**

The provisions of this Article shall be known and cited as the "Central City Disconnection Policies and Procedures."

**Sec. 15-22. Authority.**

This Article is authorized pursuant to the powers of the City of Central as a home rule municipal corporation conferred by Article XX of the Colorado Constitution.

**Sec. 15-23. Purpose.**

This Article is intended to provide for policies and procedures for the disconnection of lands from the corporate boundaries of the City. This Article shall be liberally construed for the following purposes:

- (1) To create logical, uniform, and identifiable boundaries for the City;
- (2) To best organize and manage lands within the City to ensure efficient and cost effective delivery of municipal services;
- (3) To reasonably demarcate the locations at which the City's responsibility for the delivery of municipal services begin and end as a means of reducing confusion among the citizens and to provide for reasonable City identity; and
- (4) To distribute fairly and equitably the costs of City services among those persons who most directly use City resources and most directly benefit from such services.

**Sec. 15-24. Method of petition for disconnection.**

Proceedings for disconnection may be initiated only by petition of the City Council. Disconnection is a legislative act and the City Council shall exercise its sole discretion in the disconnection of land.

**Sec. 15-25. Petition for disconnection by City Council.**

A petition for disconnection shall meet or satisfy the following requirements:

- (1) The petition shall propose disconnection of land contiguous to the border or boundaries of the City; and
- (2) Where land proposed for disconnection is not owned or controlled by the City, the written consent of the owner of record shall be required as a condition of disconnection; and
- (3) The petition shall be signed by a majority of the members of the City Council and shall state the reason or reasons justifying the proposed disconnection.

**Sec. 15-26. Processing of disconnection petition.**

(a) Following submission of a completed petition from the City Council, the City Clerk shall cause to be published a notice of a public meeting at which the City Council shall consider such petition and determine whether such disconnection should be approved. No other notice shall be required. Notice shall be published at least ten (10) days prior to the public meeting. Persons interested in such disconnection may submit written comments and such comments shall be provided to the City Council if received by the City at or prior to the meeting. The City Council may, at its discretion, accept comments at the public meeting from interested parties.

(b) Approval of any disconnection shall be made by ordinance. No disconnection shall be approved by emergency ordinance.

(c) Following approval of an ordinance disconnecting land from the City, the City Clerk shall cause to be mailed or otherwise delivered the following:

(1) Two (2) certified copies of the disconnection ordinance to the county clerk and recorder of the county in which the disconnected property is located, together with instruction to the county clerk to file one copy with the Colorado division of local government in the department of local affairs pursuant to Section 24-32-109, C.R.S.

(2) A copy of the ordinance to the county assessor of the county in which the disconnected property lies;

(3) A copy of the ordinance to the county surveyor of the county in which the disconnected property lies; and

(4) A certified copy of the ordinance to the Colorado division of local government in the department of local affairs.

Mailing of the disconnection ordinance shall not be a pre-condition to the effective date of the ordinance or the disconnection of the property described in the disconnection ordinance.

**Sec. 15-27. Standard for approval of disconnection.**

Approval of disconnection shall require a finding by the City Council that:

(a) The petition for disconnection meets the purposes and requirements of this Article; and

(b) The disconnection is in the best interests of the City.

**Sec. 15-28. Lands subject to tax for prior indebtedness.**

Land disconnected in accordance with this Article shall not be exempt from the payment of any taxes lawfully assessed against it for the purpose of paying any indebtedness lawfully contracted by the City while such land was within the limits of the City and which remains unpaid and for the payment of which said land could be lawfully taxed.

**Section 2. Severability.** Should any one or more sections or provisions of this Ordinance be judicially determined invalid or unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance, the intention being that the various sections and provisions are severable.

**Section 3. Repeal.** Any and all ordinances or codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such ordinance or code or part thereof shall not revive any other section or part of any ordinance or code heretofore repealed or superseded and this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the effective date of this Ordinance.

**Section 4. Effective Date.** This Ordinance shall become effective immediately following publication, public hearing and the approval of City Council following second reading in accordance with Sections 5.9 and 5.10 of the City Charter.

**INTRODUCED AND READ** by title only on first reading at the regular meeting of the City Council of the City of Central on the 21<sup>st</sup> day of May, 2013, at Central City, Colorado.

**CITY OF CENTRAL, COLORADO**

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Ronald E. Engels, Mayor

Approved as to form:

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Marcus McAskin, City Attorney

ATTEST:

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Reba Bechtel, City Clerk

**PASSED AND ADOPTED** on second reading, at the regular meeting of the City Council of the City of Central on the 4<sup>th</sup> day of June, 2013.

**CITY OF CENTRAL, COLORADO**

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Ronald E. Engels, Mayor

ATTEST:

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Reba Bechtel, City Clerk

**POSTED IN FULL AND PUBLISHED BY TITLE AND SUMMARY** in the Weekly Register Call newspaper on May 23, 2013.

**POSTED AND PUBLISHED BY TITLE [AND SUMMARY IF AMENDED ON SECOND READING]** in the Weekly Register Call newspaper on June 6, 2013.

**CITY OF CENTRAL, COLORADO**

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Ronald E. Engels, Mayor

**ATTEST:**

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Reba Bechtel City Clerk



DATE: May 16, 2013  
TO: Alan Lanning, City Manager  
Mayor & Council  
FROM: Shannon Flowers, Finance Director/Treasurer

Following is an update of the Finance Department's activities from Friday, May 3<sup>rd</sup> through Thursday, May 16<sup>th</sup>, 2013.

- Prepared and filed annual Gaming Report with Gaming Commission
- Processed new hire paperwork and insurance forms
- Filed claims and followed up with CIRSA on status of outstanding items
- Assisted Operations Director with personnel matters
- Continued to draft Year-End Comprehensive Annual Report
- Began April Bank Reconciliation
- Worked with City Attorney and CIRSA on possible claim
- Revised Firefighter Length of Service Award Plan to reflect Pension Board changes
- Worked with Gilpin County Arts and VC staff to finalize opening of 2<sup>nd</sup> floor gallery
- Event Schedule Rack Cards received-one has been included in Council packets
- Prepared check listing
- Processed Bi-weekly payroll and all associated tax and retirement filings
- Finance Clerk Processed Accounts Payable
- Finance Clerk processed Accounts Receivable and prepared weekly deposits
- Finance Clerk administered Court



## City Clerk's Office

**To:** City Manager Alan Lanning, Mayor Engels, and City Council

**From:** Reba Bechtel, City Clerk

**Date:** May 21, 2013

**Re:** Bi-weekly Report

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- Council minutes and packet prep including the HPC grant notebooks
- Attended HPC meeting as recording secretary
- Met Melissa de Bie from History Colorado at City Hall on Saturday, May 10 to loan 5 of the F. Gates paintings
- On-going Special event applications
- I will be out of the office May 23 through May 29 and want to thank staff for covering my bases,...



# Work Order Summary List

City of Central City

All Transaction Dates Included

WOID	Status	Location	Deferred By Reason	Request Date	Target Completion Date	Total Costs
Priority	Assigned To	Bldg./Unit	Deferred Until	WO Age	Actual Completion Date	
Craft	Area Number	Area Description	Deferred Until Action Taken	Created Date/Time	Last Status Change Date	
Description						
Requester Name						
100	Work In Progress	City Park		3/25/2013	4/10/2013	\$0.00
High	Joe Braccio			52		
Capital Project				4/2/2013 11:38:00 AM	4/2/2013	
Dredge City Pond - store material at Boodle Mill			High Prairie Hydro Seed came up on Tuesday 5/14/13 and hydro seeded the banks of the pond, at a cost of \$2205.00.			
Kent Kisselman						
106	Work In Progress	Streets		4/29/2013		\$0.00
Medium	Joe Braccio			17		
Fire Hydrant				4/29/2013 4:15:57 PM	4/29/2013	
Painting Fire Hydrants						
Kent Kisselman						
107	Work In Progress	Streets		4/29/2013		\$0.00
Medium	Joe Braccio			17		
Miscellaneous				4/29/2013 4:19:30 PM	4/29/2013	
Replace Bollards and Install new Bollards in various locations within City						
Kent Kisselman						
115	Work In Progress	Streets		4/30/2013		\$0.00
Medium	Joe Braccio	CC Parkway		16		
Signage				4/30/2013 2:44:22 PM	4/30/2013	
Replace signs CC Parkway						
Kent Kisselman						
138	Work In Progress	Streets		5/8/2013		\$0.00
Medium	Joe Braccio	CC Parkway		8		
				5/8/2013 2:53:59 PM	5/8/2013	
Clean sand and salt out of bridge joints (use hot-see to complete task). Joe will have to show this person how to do this.						
132	Work In Progress	Streets		5/7/2013		\$0.00
Medium	Joe Braccio	Eureka St		9		
Drainage				5/7/2013 10:20:50 AM	5/7/2013	
Storm Drain repair - collapse of grate						
Kent Kisselman						
123	Waiting More Infor	Johnson Reservoir		4/30/2013		\$0.00
Medium	Joe Braccio			16		
Construction				4/30/2013 4:19:31 PM	4/30/2013	
Repurpose Johnson Reservoir						
Kent Kisselman						
130	Waiting More Infor	Streets		5/3/2013		\$0.00
Medium	Joe Braccio	CC Parkway		13		
Concrete				5/3/2013 11:09:43 AM	5/3/2013	
Clean and seal bridge deck						
Kent Kisselman						

# Work Order Summary List

All Transaction Dates Included

WOID	Status	Location	Deferred By Reason	Request Date	Target Completion Date	Total Costs
Priority	Assigned To	Bldg./Unit	Deferred Until	WO Age	Actual Completion Date	
Craft	Area Number	Area Description	Deferred Until Action Taken	Created Date/Time	Last Status Change Date	
Description						
Requester Name						
131	Waiting More Infor	Streets		5/3/2013		\$0.00
Medium	Joe Braccio	Virginia Canyon Road		13		
Concrete				5/3/2013 11:10:48 AM	5/3/2013	
clean and seal concrete bridge deck						
Kent Kisselman						
124	Waiting Funding	TAJ and Sand Shed		5/3/2013		\$0.00
Low	Joe Braccio			13		
Gates				5/3/2013 10:57:09 AM	5/3/2013	
New Gate at Parkway entrance						
Kent Kisselman						
111	Waiting Funding	Streets		4/30/2013		\$0.00
High	Joe Braccio	CC Parkway		16		
Paving				4/30/2013 11:13:54 AM	4/30/2013	
Chipseal Parkway						
Kent Kisselman						
113	Waiting Funding	Streets		4/30/2013		\$0.00
High	Joe Braccio	Virginia Canyon Road		16		
Paving				4/30/2013 11:47:21 AM	4/30/2013	
Chipseal Virginia Canyon						
Kent Kisselman						
116	Open Extended	Streets		4/30/2013		\$0.00
Medium	Joe Braccio	CC Parkway		16		
General Mainte				4/30/2013 2:49:29 PM	4/30/2013	
Continued monitoring and replacement of guardrail reflectors						
Kent Kisselman						
120	On Hold	City Hall		4/30/2013		\$0.00
Medium	Joe Braccio			16		
Elevators				4/30/2013 3:59:58 PM	4/30/2013	
Elevator smoke alarms and code compliance items						
Kent Kisselman						
121	New Request	City Hall		4/30/2013		\$0.00
Medium	Joe Braccio			16		
Plumbing				4/30/2013 4:01:33 PM	4/30/2013	
Elevator room reroute plumbing						
Kent Kisselman						
122	New Request	Cozens House		4/30/2013		\$0.00
Low	Joe Braccio			16		
Miscellaneous				4/30/2013 4:06:34 PM	4/30/2013	
Assessment on facility						
Kent Kisselman						

# Work Order Summary List

All Transaction Dates Included

WOID	Status	Location	Deferred By Reason	Request Date	Target Completion Date	Total Costs
Priority	Assigned To	Bldg./Unit	Deferred Until Action Taken	WO Age	Actual Completion Date	
Craft	Area Number	Area Description		Created Date/Time	Last Status Change Date	
Description						
Requester Name						
125	New Request	Washington Hall		5/3/2013		\$0.00
Medium	Joe Braccio			13		
Drainage				5/3/2013 10:58:36 AM	5/3/2013	
Sidewalk and drainage Kent Kisselman						
126	New Request	City Hall		5/3/2013		\$0.00
Medium	Joe Braccio			13		
Carpentry				5/3/2013 10:59:54 AM	5/3/2013	
Replace damaged wood steps as necessary Kent Kisselman						
127	New Request	City Dump		5/3/2013		\$0.00
Medium	Joe Braccio			13		
Recycling				5/3/2013 11:01:23 AM	5/3/2013	
Recycle material at City Dump Kent Kisselman						
128	New Request	Public Works Facility		5/3/2013		\$0.00
Medium	Joe Braccio			13		
Recycling				5/3/2013 11:02:40 AM	5/3/2013	
Clean up LZ parking area - recycle and remove unwanted materials Kent Kisselman						
129	New Request	Visitors Center		5/3/2013		\$0.00
Medium	Joe Braccio			13		
Heating/Ventila				5/3/2013 11:05:45 AM	5/3/2013	
Air Exchangers - filters Kent Kisselman						
139	New Request	Streets		5/8/2013		\$0.00
Medium	Joe Braccio	Main St		8		
				5/8/2013 2:59:19 PM	5/8/2013	
Wash downtown street lights and install flags for the summer season.						
140	New Request	Public Works Facility		5/8/2013		\$0.00
Low	Johnson Controls* *Dispatch Center			8		
				5/8/2013 3:05:56 PM	5/8/2013	
Paint the Pubic Works shop over the summer months. Joe still needs to pick what color to complete this task. Joe Braccio						
141	New Request	Streets		5/8/2013		\$0.00
Low	Joe Braccio	Roworth St		8		
				5/8/2013 3:09:15 PM	5/8/2013	
Repair deliminators at the end of Roworth St. Joe Braccio						

# Work Order Summary List

All Transaction Dates Included

WOID	Status	Location	Deferred By Reason	Request Date	Target Completion Date	Total Costs
Priority	Assigned To	Bldg./Unit	Deferred Until Action Taken	WO Age	Actual Completion Date	
Craft	Area Number	Area Description		Created Date/Time	Last Status Change Date	
Description						
Requester Name						
142	New Request	Streets		5/8/2013		\$0.00
Low	Joe Braccio	Gregory St		8		
				5/8/2013 3:11:22 PM	5/8/2013	
Replace curb & gutter along Gregory next to post office. Joe Braccio						
117	New Request	Streets		4/30/2013		\$0.00
Medium	Joe Braccio	Main St		16		
Operations				4/30/2013 2:51:19 PM	4/30/2013	
Fix damaged bricks along Main Street Kent Kisselman						
118	New Request	Streets		4/30/2013		\$0.00
Low	Joe Braccio			16		
Operations				4/30/2013 3:49:56 PM	4/30/2013	
Academy Street and West 4th High Street - grading, rock, and storm drainage Kent Kisselman						
119	New Request	City Hall		4/30/2013		\$0.00
Medium	Joe Braccio			16		
Lighting (Indoor)				4/30/2013 3:57:03 PM	4/30/2013	
Light near elevator on Police level - dark in the corner Kent Kisselman						
114	New Request	Streets		4/30/2013		\$0.00
Medium	Joe Braccio	Virginia Canyon Road		16		
Concrete				4/30/2013 11:48:56 AM	4/30/2013	
Repair / Replace curb and gutter along roadway Kent Kisselman						
112	New Request	Streets		4/30/2013		\$0.00
Medium	Joe Braccio	Roworth St		16		
Grounds				4/30/2013 11:45:41 AM	4/30/2013	
Strom conveyance - ditches - rock check dams - culverts Kent Kisselman						
108	New Request	Streets		4/29/2013		\$0.00
Medium	Joe Braccio			17		
Grounds				4/29/2013 4:29:55 PM	4/29/2013	
Check all stormwater conveyance channels - check dams and remove silt Kent Kisselman						
109	New Request	Streets		4/30/2013		\$0.00
Medium	Joe Braccio			16		
Storm Drains	Big T			4/30/2013 9:24:56 AM	4/30/2013	
Grade silt material at back of lot up hill and provide straw waddles or hay bales staked to ground to prevent further erosion. Kent Kisselman						

# Work Order Summary List

City of Central City

All Transaction Dates Included

WOID	Status	Location	Deferred By Reason	Request Date	Target Completion Date	Total Costs
Priority	Assigned To	Bldg./Unit	Deferred Until Action Taken	WO Age	Actual Completion Date	
Craft	Area Number	Area Description		Created Date/Time	Last Status Change Date	
Description						
Requester Name						
110	New Request	Streets		4/30/2013		\$0.00
Medium	Joe Braccio	CC Parkway		16		
Fence Repair				4/30/2013 11:10:55 AM	4/30/2013	
Guardrail						
Kent Kisselman						
101	New Request	City Hall		4/29/2013		\$0.00
Medium	Joe Braccio			17		
Signage				4/29/2013 11:23:57 AM	4/29/2013	
Police Department new sign						
Kent Kisselman						
103	New Request	Streets		4/29/2013		\$0.00
Medium	Joe Braccio	Gregory St		17		
Concrete				4/29/2013 11:36:39 AM	4/29/2013	
Light pole base at Century Garage to be removed and patched back. Xcel removed light and wires to base.						
Kent Kisselman						
104	New Request	Streets		4/29/2013		\$0.00
Medium	Joe Braccio	Main St		17		
Special Project				4/29/2013 11:40:53 AM	4/29/2013	
Build rack to hold banners - remove existing pole on Nevada and wire						
Kent Kisselman						
105	New Request	Streets		4/29/2013		\$0.00
Medium	Joe Braccio	Lawrence St		17		
Signage				4/29/2013 2:51:43 PM	4/29/2013	
Traffic cross walk sign down reinstall						
Kent Kisselman						
134	New Request	Streets		5/8/2013		\$0.00
Medium	Joe Braccio	CC Parkway		8		
				5/8/2013 9:17:21 AM	5/8/2013	
Mile marker 7 we need to install rock barricade along edge of parkway to keep cars from driving off the parkway.						
135	New Request	Streets		5/8/2013		\$0.00
Medium	Joe Braccio	CC Parkway		8		
				5/8/2013 9:46:25 AM	5/8/2013	
The east side of the parkway shoulder is washing out at mile marker 2, need to add material to stabilize the slope.						
136	New Request	Streets		5/8/2013		\$0.00
Medium	Joe Braccio	Casey Ave		8		
				5/8/2013 9:53:44 AM	5/8/2013	
Crack seal at the east end of Casey and repair asphalt burn. Also re-install reflective markers.						

# Work Order Summary List

City of Central City

All Transaction Dates Included

WOID	Status	Location	Deferred By Reason	Request Date	Target Completion Date	Total Costs
Priority	Assigned To	Bldg./Unit	Deferred Until	WO Age	Actual Completion Date	
Craft	Area Number	Area Description	Deferred Until Action Taken	Created Date/Time	Last Status Change Date	
Description						
Requester Name						
137	Complete	Streets		5/8/2013		\$0.00
High	Joe Braccio	CC Parkway		7	5/15/2013	
				5/8/2013 9:58:17 AM	5/15/2013	
Plant new trees on the parkway, in the S turns, talk with Kent about locations.			All the trees were installed in the parkway s turns, the total time on this task was six hours. We will start watering tree daily.			
133	Complete	Washington Hall		4/9/2013	5/8/2013	\$0.00
Medium	Joe Braccio			29	5/8/2013	
Miscellaneous				5/7/2013 10:24:36 AM	5/8/2013	
Harvs list at Washington Hall - gallery			Track lighting installed and 4 20 amp circuits			
Kent Kisselman						
102	Complete	City Hall		4/29/2013	5/6/2013	\$0.00
Medium	Joe Braccio			8	5/7/2013	
Plumbing				4/29/2013 11:30:39 AM	5/7/2013	
Womens restroom in Council Chambers needs attention			Tim inspected the toilets and they were both working properly.			
Kent Kisselman						
143	Complete	TAJ and Sand Shed		5/8/2013		\$0.00
Medium	Joe Braccio			2	5/10/2013	
				5/8/2013 3:17:38 PM	5/10/2013	
Haul in road base and grade out road going into the Taj/Sand shed.			Carlton and Fred hauled road base (class six) from Pit 6 to Taj. The equipment used to complete this task was 644 John Deer Loader, and the Teddy dump truck.			
Joe Braccio						
144	Complete	Streets		5/13/2013		\$0.00
High	Joe Braccio	Pine St		2	5/15/2013	
Carpentry				5/13/2013 9:17:33 AM	5/15/2013	
Retaining Wall on Spruce St failing - requires new 2x12's and installation			We installed thirteen eight foot treated 2x12 to fix the retaining wall, and hauled dirt from the Taj to back fill it. The over all time to complete this task was eight hours.			
Kent Kisselman						
145	Complete	Streets		5/13/2013		\$0.00
Medium	Joe Braccio	Gregory St		2	5/15/2013	
Grounds				5/13/2013 9:19:50 AM	5/15/2013	
Grading at Levitt Parking area			Aaron took the bobcat down to to this job and filled in the holes with existing material. No outside material was used.			
Kent Kisselman						
<b>Count: 46 Work Orders</b>		<b>Avg. Age of WO's 14</b>		<b>Grand Total</b>		<b>\$0.00</b>

**DATE:** 16 May 2013  
**TO:** Alan Lanning / City Manager  
**FROM:** Gary Allen / Fire Chief  
**RE:** **Activity Report**

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The Fire Department has responded to 127 incidents as of 16 May 2013, with 19 incidents being out of city, and of those 7 incidents was for Mutual Aid to other agencies. Following are the activities the department responded to and conducted for this reporting period.

Thursday 2 May, 2013 - 18:53 PM / Fire Alarm - 321 Gregory St

Friday 3 May, 2013 - 10:59 AM / Smoke Investigation (Wildland)

Saturday 4 May, 2013 - 15:54 PM / Fire Alarm - 321 Gregory St.

Sunday 5 May, 2013 - 21:49 PM / Medical - 114 Main St.

Monday 6 May, 2013 - 10:26 AM / Medical - 149 Gregory St.

Tuesday 7 May, 2013 - 16:00 PM / Smoke Investigation (Wildland MA to TLF)

Thursday 9 May, 2013 - 10:13 AM / Fire Alarm - 111 Lawrence St.

Thursday 9 May, 2013 - 22:52 PM / MVA - MM 2.4 CCP

Saturday 11 May, 2013 - 13:45 PM / Medical - 321 Gregory St.

Sunday 12 May, 2013 - 08:15 AM / Smoke Investigation (Wildland)

### **TRAINING**

We conducted our monthly truck and station maintenance at station 1 this period. On Saturday 4 May we conducted regular department training on Confined space and Trench Rescue. Captain Phil Headrick and I continue to conduct Wildland classes for Clear Creek Fire on various nights and on weekend Saturdays until June.

## **MEETINGS**

I attended a City Council meeting on 7 May 2013.

I met with Ken Roland, lead fire mechanic from Stuart and Stevinson on the needed mechanical repairs on E-31, including the rear main seals on the motor, air compressor and cooling system on 8 May 2013.

I attended the State Fire Chiefs Wildland Section meeting in Fairplay on 10 May 2013.

I attended an NFPA Standards update meeting at West Metro Fire in regards to upcoming changes to the NFPA Standards on Personnel Protective Equipment (PPE), Self Contained Breathing Apparatus (SCBA), Hose and hose testing and some others that do not have as drastic of changes coming on 13 May 2013.

## **APPARATUS**

Took C-31 (used to be C-1) down to Motorola in Denver for some radio programming problems in the mobile radio. We also took it down to Merrill Axle for the Hydro booster and brake master cylinder replacement which was leaking and it also went down to LAWS for some NFPA 15.9.3.2 compliant striping on the rear of the vehicle. In order to be compliant with this standard all of the apparatus has to have this chevron striping on the rear of the vehicles.

On Tuesday 7 May while on a Mutual Aid call with Timberline Fire E-31 (A 1986 Pierce Engine) again lost the air compressor and fan belts. The air compressor supplies the air to the brakes. We have been dealing with this problem off and on for it's entire 27 years of service life but it seems to be getting worse within the last 6 months as we have lost the belts at least once a month and the compressor twice. As most parts supply shops catalogs and parts lists only go back to 1990, and E-31 is a 1986 it took a lot of time and effort to find fan belts for E-31. I had to contact GM and get the original part number, then cross reference that to a NAPA number and then found that the only belts with that number was in Commerce City at the main NAPA warehouse store. I then installed these belts the next day and got the truck back in service.

When these break downs happen it leaves us sitting on the side of the road where we have to either repair the truck right there or have it towed to a facility for repairs. On Tuesday 14 May we took E-31 down to Stuart and Stevinson for the needed repairs. Once these motor repairs are complete we will take it to Front Range for the yearly ISO pump tests and service.

## **GENERAL**

Due to inclement weather we are having delays in getting our wildland pack tests done. It seems that every time we schedule one it has either snowed or rained. However we will continue to pick days and get these done as they are required to be conducted on a yearly basis.