

CITY OF CENTRAL, COLORADO
NOTICE OF A REGULAR MEETING of the CITY COUNCIL to be held on
Tuesday, May 17, 2016 @ 7:00 p.m.
141 Nevada Street, Central City, Colorado
AGENDA

The City Council meeting packets are prepared several days prior to the meetings and available for public inspection at City Hall during normal business hours the Monday prior to the meeting. This information is reviewed and studied by the City Council members, eliminating lengthy discussions to gain basic understanding. Timely action and short discussion on agenda items does not reflect lack of thought or analysis. Agendas are posted on the City's website, the City Hall bulletin board and at the Post Office the Friday prior to the Council meeting.

7:00pm Council Meeting

1. Call to Order.
2. Roll Call.

Mayor	Ron Engels
Mayor Pro-Tem	Kathy Heider
Council members	Shirley Voorhies
	Judy Laratta
	Jeff Aiken
3. Pledge of Allegiance
4. Additions and/or Amendments to the Agenda.
5. Conflict of Interest.
6. Consent Agenda: The Consent Agenda contains items that can be decided without discussion. Any Council member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda. Items removed will be placed under Action items in the order they appear on the agenda (this should be done prior to the motion to approve the consent agenda).

Regular Bill lists through May 12; and
City Council minutes: May 3, 2016.

PUBLIC FORUM/AUDIENCE PARTICIPATION – (public comment on items on the agenda not including Public Hearing items): the City Council welcomes you here and thanks you for your time and concerns. If you wish to address the City Council, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address the City Council. Your comments should be limited to **three (3) minutes per speaker**. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and your questions may be directed to the City Manager for follow-up. Thank you.

ACTION ITEMS: NEW BUSINESS –

7. Resolution No. 16-14: A resolution of the City Council of the City of Central, Colorado authorizing the City Manager to post traffic control signs and take all necessary and proper steps to restrict vehicular traffic on Leavitt Street (Miera)
8. AR 16-01: Administrative Re-plat Central City Lot, Block 1, Lot 11, 12 & 13 Goltra Property (Rears)
9. Central City Volunteer Firefighters Foundation request for \$22,000 (Allen)

REPORTS –

10. Staff updates –

COUNCIL COMMENTS - limited to 5 minutes each member.

PUBLIC FORUM/AUDIENCE PARTICIPATION – for non-action items not Action or Public Hearing items on this agenda (same rules apply as outlined in the earlier Public Forum section).

ADJOURN. Next Council meeting June 7, 2016.

Posted 5/12/2016

Please call Reba Bechtel, City Clerk at 303-582-5251 at least 48 hours prior to the Council meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting.

Check Issue Date	Check Number	Payee	Description	Amount
05/12/2016	131255	AIR-O-PURE PORTABLES	County Shop Portable Rental	105.00
05/12/2016	131256	ALPERSTEIN & COVELL PC	Professional Services for IGA	75.00
05/12/2016	131257	CIAAI	Conference - Arson Investigation	300.00
05/12/2016	131258	CINTAS Corporation	AED View Lease	99.00
05/12/2016	131259	CLEAR CREEK SUPPLY CO. INC.	Bungle	22.77
05/12/2016	131260	Complete Business Systems of C, Inc.	Aruba IAP Wireless Access point	3,059.80
05/12/2016	131261	DCFS USA LLC	Lease Payment	38,601.18
05/12/2016	131262	FINISH LINE SYSTEMS LLC	Maintenance Software & handheld	1,691.82
05/12/2016	131263	Foothills Auto and Truck Parts	Misc. Parts for Auto Repair	2,473.37
05/12/2016	131264	GCR TIRES & SERVICE	Tire repair	55.00
05/12/2016	131265	Grainger	Misc tools for shop	240.67
05/12/2016	131266	HOME DEPOT	Hardware	142.25
05/12/2016	131267	LAWSON PRODUCTS	Spill Containment	490.40
05/12/2016	131268	MC CANDLESS INTL' TRUCKS INC.	Nozzle windshield washer	86.22
05/12/2016	131269	MED-TECH RESOURCE INC.	Fire Gloves	264.74
05/12/2016	131270	MICHOW COX & MCASKIN LLP	Legal Counsel	10,189.30
05/12/2016	131271	MODULAR SPACE CORPORATION	Rental of Modular for Public Works	136.60
05/12/2016	131272	NEVE'S UNIFORMS INC.	Mens Pants	165.90
05/12/2016	131273	Novelty Lights, Inc.	String lights for Lawrence & Eureka	2,495.08
05/12/2016	131274	OFF ROAD LTD	Fire Truck Repair	649.95
05/12/2016	131275	OFFICE STUFF, INC.	Toner cartridges & pens	503.82
05/12/2016	131276	Quality Chain Corp	Diam Back Alloy Sq-Link Chain	4,138.31
05/12/2016	131277	REBA BECHTEL	Employee Reimburse - Seminar	37.68
05/12/2016	131278	REX OIL COMPANY	Diesel Fuel	1,473.01
05/12/2016	131279	Sam Hoover	Engineers rule	14.61
05/12/2016	131280	T AND D CAR WASH	Car Washes	17.12
05/12/2016	131281	TRANSUNION RISK & ALTERNATIVE	Investigation Tool for PD	12.00
05/12/2016	131282	USA COMMUNICATIONS	Internet Svcs for 400 Eureka St.	161.84
05/12/2016	131283	VERIZON WIRELESS	Cellular Service	1,138.97
05/12/2016	131284	WASTE MANAGEMENT OF DENVER	Roll-off	1,695.90
05/12/2016	131285	XCEL ENERGY	Electricity	10,968.26
Grand Totals:				<u>81,505.57</u>

**CITY OF CENTRAL
CITY COUNCIL MEETING
May 3, 2016**

CALL TO ORDER

A regular meeting of the City Council for the City of Central was called to order by Mayor Engels at 7:00 p.m., in City Hall on May 3, 2016.

ROLL CALL

Present: Mayor Engels
Mayor *pro tem* Heider
Alderman Voorhies
Alderman Laratta
Alderman Aiken

Absent: None

Staff Present: City Manager Miera
City Clerk Bechtel
Attorney McAskin
Community Development Director Rears
Public Utilities Director Nelson
Fire Chief Allen

The Pledge of Allegiance was recited by all present.

ADDITIONS AND/OR AMENDMENTS TO THE AGENDA

The agenda was approved as presented.

CONFLICTS OF INTEREST

No Council Member disclosed a conflict regarding any item on the agenda.

CONSENT AGENDA

Mayor *pro tem* Heider moved to approve the consent agenda containing the regular bill lists through April 29; and the City Council minutes for the meeting on April 19, 2016. Alderman Laratta seconded, and without discussion, the motion carried unanimously.

PUBLIC FORUM/AUDIENCE PARTICIPATION

No one requested time to address the Council.

SECOND READING AND PUBLIC HEARING

Ordinance No. 16-01; An ordinance amending certain provision of Article IV (Traffic Regulations) and Article V (Miscellaneous Regulations) of Chapter 8 of the City of Central Municipal Code.

Attorney McAskin reviewed the background as follows:

The Ordinance was discussed at the April 19th work session and was passed on first reading on April 19, 2016. As discussed at the work session, the City has experienced an increase in commercial vehicle and bus parking in residential districts of the City, as well as in other portions

of the City. City Staff desires to restrict bus loading and unloading to the three specific shuttle stops currently designated within the City boundaries, and adopt regulations aimed at minimizing or eliminating other externalities associated with the unlawful parking or operation of commercial vehicles within the City. The proposed Ordinance makes modifications to existing provisions of Article IV and Article V of Chapter 8 of the Municipal Code, regulating vehicle and traffic.

By way of example and not limitation the proposed Code revisions proposed by the Ordinance modify Sections 8-4-20 and Section 8-4-30 of the Code to permit the City Council to authorize the City Manager to post traffic control or other appropriate signs in accordance with Chapter 8 of the Code in order to take all necessary and proper steps to restrict vehicular traffic on certain public streets, highways or any other roadways located within the City when merited by conditions that Council finds to exist following review at a public meeting. Such traffic restriction may be accomplished by gating devices, barricades and other traffic control devices, as appropriate, to control access onto and off of such public streets, highways or any other roadways located within the City. As set forth in the proposed revisions, no such traffic restrictions shall be imposed which leave any parcel of land without an established public road or private-access easement connecting said parcel of land with another established public road.

C.R.S. § 42-4-110(1) authorizes the City to regulate and enforce all traffic and parking restrictions on roads and streets within the City's jurisdiction. Additionally, state law recognizes the necessity for supplemental municipal traffic regulations and the City is specifically authorized to implement additional traffic controls. The regulation of traffic and parking restrictions on local City streets is a matter of local and municipal concern and the City is authorized to regulate the same as a Colorado home rule municipality.

Alderman Aiken asked about unloading for delivery trucks on Main Street. Manager Miera explained that there will be two designated loading spaces at Gregory/Main and if there are multiple trucks at the same time, they can make arrangements with Dostal Alley or use the Big T Lot.

Alderman Laratta asked about the shuttle stops with the charter buses. Manager Miera explained that at the Reserve the charter buses stop west of the garage entrance and the shuttle is east of the entrance.

Alderman Aiken asked about the process if the owners of the property being used by the buses wanted to pave the area. Attorney McAskin replied that the owners would apply to the City for a Conditional Use Permit.

Mayor Engels opened the public hearing at 7:09 p.m. and invited comment.

Alison Hickok, 340 Lawrence Street, stated that her tax dollars should not go to repair damage to Lawrence Street caused by the heavy bus traffic pulling off into the vacant lot as well as other costs including street sweeping. The noise, pollution and property damage to homes along the street are additional concerns. The large number of buses that park there are of no economic benefit to Central City.

Jesse Peterson, resident in Gilpin County, added that there is a 500ft mine shaft in that location that was filled years ago with mill tailings in addition to stirring that dust into the air, chemical spills from the buses may cause water treatment issues for the Bates/Hunter in the future.

Joe Behm, CCBID, explained that there are 3 bus systems: the BHCC shuttle, charter buses to the Reserve Casino, and line runs used by employees. This is all important to business in Central City and those buses need to have a place to park.

Mayor Engels closed the public hearing at 7:22 p.m.

Alderman Laratta moved to adopt Ordinance No. 16-01: An ordinance amending certain provision of Article IV (Traffic Regulations) and Article V (Miscellaneous Regulations) of Chapter 8 of the City of Central Municipal Code on second reading. Alderman Voorhies seconded, and without discussion, the motion carried unanimously.

Ordinance No. 16-02: An ordinance of the City Council of the City of Central, Colorado submitting a Ballot Issue at the November 8, 2016 Election regarding imposing a tax of five percent (5%) on all retail sales of marijuana and retail marijuana products, which is expected to increase the City's revenues by approximately \$130,000 in 2017 (the first full fiscal year).

Attorney McAskin reviewed the background as follows: Ordinance No. 16-02 refers a ballot issue to City voters at the November 8, 2016 election regarding the approval of a five percent (5%) sales tax on retail marijuana and retail marijuana products, and proposes a new Article XI of Chapter 4 of the Municipal Code titled "Special Retail Marijuana Sales Tax" which will only take effect if approved by the City electorate at the November 8th election.

The Ordinance was discussed at the April 19, 2016 work session and was approved on first reading at the April 19, 2016 regular City Council meeting. At the work session, members of City Council requested a memorandum summarizing the Fair Campaign Practices Act (FCPA) which Attorney McAskin has provided to City Council under separate cover. This means that the City cannot spend any City funds for either pro or con information though they can provide a balanced and factual summary or approve a Resolution favoring either pro or con and post that in the way any resolution of the City is posted. Individual Council members can express their personal opinions and spend their personal funds.

Approval of the Ordinance by City Council will not have any fiscal impact on the City. If the referred ballot issue is approved by voters at the November 8, 2016 election, the new five percent (5%) sales tax is expected to generate revenues not to exceed \$130,000.00 in the first full fiscal year (being January 1 through December 31, 2017).

November 8th is the date of the next general municipal election which will be held in accordance with Article IV of the City's Home Rule Charter. Section 20 of Article X of the Colorado Constitution ("TABOR") requires voter approval of any tax increase or change in tax policy.

In addition, Section 13.1 of the City's Home Rule Charter, and consistent with the provisions of TABOR, authorizes the City Council to level and collect taxes for any and all municipal purposes, provided that no sales tax shall be levied until such tax is approved by a majority of the electors voting at a regular or special election.

City Council desires to refer a ballot issue to the electors of the City without a petition which will impose a tax in the amount of five percent (5%) of the purchase price paid or charged for retail marijuana and retail marijuana products, as those terms are defined in state law and in the Municipal

Code, and which sales tax shall be in addition to the sales tax and any other state tax imposed on sales of retail marijuana and retail marijuana products. Once the ballot issue has been referred to the voters by adoption of Ordinance No. 16-02, the restrictions of the FCPA will be applicable.

Mayor Engels opened the public hearing at 7:32 p.m. and invited comment.

Brandon Cowhey, owner of Green Grass, asked if the City plans to designate the additional revenue received from the proposed tax. Manager Miera responded that it will go into the General Fund.

Jeff Nelson, 340 Spring Street, stated that he does not like to see additional tax but would like to see it go for parks or street improvements.

Hearing no comment, Mayor Engels closed the public hearing at 7:35 p.m.

Alderman Voorhies moved to adopt Ordinance No. 16-02: An ordinance of the City Council of the City of Central, Colorado submitting a Ballot Issue at the November 8, 2016 Election regarding imposing a tax of five percent (5%) on all retail sales of marijuana and retail marijuana products, which is expected to increase the City's revenues by approximately \$130,000 in 2017 (the first full fiscal year) on second reading. Alderman Laratta seconded, and without discussion, the motion carried unanimously.

STAFF UPDATES

Alderman Heider thanked Manager Miera and Finance Director Adame for the bound budget.

Alderman Aiken asked for a Police Department update. Manager Miera responded that Chief Krelle retired effective 4/29 so now Sergeant Stanton is Acting Chief with two additional staff. The MOU 1st Addendum was approved by Gilpin County Commissioners on 4/26 which allows the Sheriff's Office to hire two additional officers to assist in coverage for Central City. If the IGA does not move forward, those two deputy positions would be eligible to be hired by Central City.

Alderman Voorhies questioned why the City is not hiring new officers now to fill our vacancies. Manager Miera replied that with only three officers, training is very difficult and until we decide to move forward or not with an IGA it is difficult to recruit new officers.

Alderman Laratta stated she has heard from residents that the Sheriff's Office assistance has been just fine. Mayor Engels agreed that he had heard the same from residents.

COUNCIL COMMENTS

Alderman Aiken asked about the City providing trash and large item pickup for the residents and the plan for sidewalk and street repair. Manager Miera stated that staff has been getting some cost estimates together for this project and noted that Council decided to provide recycling service to the residents at a cost of an additional \$15,000 that was not designated in the 2016 budget. The budget has \$50,000 for sidewalks which have been marked to be replaced around town and \$50,000 street repair.

PUBLICFORUM/AUDIENCEPARTICIPATION

Joe Behm, CCBID, announced that the BID has offered to provide lunch for the volunteers following the City Clean-up event.

Jeff Nelson, 340 Spring Street, had several items of concern:

- 1) Though it is hard for a small town to pay for a full Police Department, he would like to see more Police presence
- 2) Trash pick-up for the residents is important for those people that can't afford to pay
- 3) Would like to see historic grant funds come back for residents
- 4) Would like the bottom of Spring Street to be made one way for safety
- 5) Sidewalk repairs are needed to avoid a lawsuit
- 6) Asphalt repairs are needed
- 7) Would like more family events and family friendly businesses
- 8) Code enforcement is needed for some properties that are a hazard

Jesse Peterson, Gilpin County resident, added that we need more enforcement for jake brakes and speeding.

At 8:01 p.m., Mayor Engels adjourned the meeting.

The next Council meeting is scheduled for May 17, 2016 at 7:00 p.m.

Ronald E. Engels, Mayor

Reba Bechtel, City Clerk



AGENDA ITEM # 7

CITY COUNCIL COMMUNICATION FORM

FROM: Daniel Miera, City Manager

DATE: May 17, 2016

ITEM: Resolution No. 16-14: A Resolution of the City Council of the City of Central, Colorado Authorizing the City Manager to Post Traffic Control Signs and Take All Other Necessary and Proper Steps to Restrict Vehicular Traffic on Leavitt Street.

NEXT STEP: Council Action on Resolution No. 16-14.

ORDINANCE
 MOTION
 INFORMATION

I. REQUEST OR ISSUE:

The City desires to address hazardous environmental issues, excessive auto emissions, noise and potential damage to historic buildings and structures, and protect the public health, safety and welfare of the residents and visitors by authorizing the City Manager to take all necessary and proper steps to restrict vehicular traffic on Leavitt Street.

II. BACKGROUND INFORMATION:

Aside from ongoing reports of excessive air and noise pollution affecting the residential neighborhood on Lawrence Street, adjacent to Leavitt Street, there have been two (2) recent substantial incidents on the unimproved roadway of Leavitt Street which have caused hazardous environmental conditions that the City should address: 1) February 19, 2016 Fuel Spill near the creek, and 2) April 13, 2016 Antifreeze Spill near the creek.

Section 8-4-30 allows the City Council to authorize the City Manager to take steps to restrict vehicular traffic (up to and including closure) on certain roadways if the City Council determines that vehicular access to certain roadways (Leavitt Street) is hazardous, in accordance with Section 8-4-20 of the Municipal Code.

Based on the information presented, as well as the fact that any such restriction of traffic on Leavitt Street will not adversely affect the City's general transportation system, nor will it leave any property in the area without established access to another established public road, the restriction of traffic on Leavitt Street would be proper.

III. FISCAL IMPACTS:

De minimis – the City already possesses the necessary materials to effectuate any required traffic control/restriction, and the staff time involved in any related operation will be minimal.

IV. RECOMMENDED ACTION / NEXT STEP:

Take action on Resolution No. 16-14.

V. LEGAL ISSUES: None.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES: None.

(Note: Resolution No. 16-14 seeks to mitigate environmental issues, and any such measures to do so will not create any conflicts or other environmental issues.)*

VII. SUMMARY AND ALTERNATIVES:

1. Move to adopt Resolution 16-14.
2. Adopt Resolution 16-14 with amendments.
3. Table for further discussion and consideration.

Proposed Motion: "I move to approve Resolution No. 16-14, a Resolution of the City Council of the City of Central, Colorado authorizing the City Manager to post traffic control signs and take all other necessary and proper steps to restrict vehicular traffic on Leavitt Street."

**CITY OF CENTRAL, COLORADO
RESOLUTION NO. 16-14**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CENTRAL,
COLORADO AUTHORIZING THE CITY MANAGER TO POST TRAFFIC
CONTROL SIGNS AND TAKE ALL OTHER NECESSARY AND PROPER
STEPS TO RESTRICT VEHICULAR TRAFFIC ON LEAVITT STREET**

WHEREAS, Leavitt Street is a one-way unimproved roadway in the City of Central that intersects two (2) improved one-way streets, Gregory Street and Lawrence Street; and

WHEREAS, Leavitt Street receives intermittent bus and commercial vehicle traffic, but does not serve as a major thoroughfare or connector, and operates more like a parking lot than a roadway due to its unpaved condition and non-delineated right-of-way; and

WHEREAS, Section 8-4-20(a) of the Municipal Code allows the City Council to determine, based on environmental reports or similar investigations or studies presented at a public meeting, that vehicular access to certain roadways within the City could, among other impacts specified in the Municipal Code: (1) cause hazardous environmental conditions, (2) cause auto emissions, noise and potential damage to historic buildings and structures, or (3) endanger the public health, safety or welfare of City residents and visitors; and

WHEREAS, a written incident report has been submitted to the City Council evidencing that on February 19, 2016, a bus parked on Leavitt Street experienced mechanical problems and spilled approximately fifty (50) gallons of fuel near the creek that runs through or in the vicinity of Leavitt Street; and

WHEREAS, a written incident report has been submitted to the City Council evidencing that on April 13, 2016, a bus parked on Leavitt Street experienced mechanical problems and spilled a significant amount of antifreeze near the same creek; and

WHEREAS, both incidents required significant environmental response and mitigation efforts; and

WHEREAS, the City Council has determined that these two incident represents represent sufficient evidence to conclude that continued vehicular access to Leavitt Street may cause hazardous environmental conditions in the immediate future; and

WHEREAS, the bus and commercial vehicle traffic that travels the unpaved area on and about Leavitt Street consistently produces excessive air and noise pollution, which endangers the health, safety and welfare of the residents in the adjacent historic residential neighborhood; and

WHEREAS, the City Council desires to authorize the City Manager to post traffic control signs and otherwise take all necessary and proper steps to restrict vehicular traffic on Leavitt Street in accordance with Section 8-4-30 of the Municipal Code; and

WHEREAS, the restriction of vehicular traffic on Leavitt Street does not adversely impact the City's transportation system, and will not leave any parcel of land abutting Leavitt Street without an established public road or private-access easement connecting said parcels of land with another established public road.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTRAL, COLORADO THAT:

Section 1. The City Council finds that sufficient evidence has been presented to City Council to determine that continued vehicular access to Leavitt Street may: (a) cause hazardous environmental conditions; (b) cause auto emissions, noise and potential damage to historic buildings and structures; or (c) endanger the public health, safety or welfare of City residents and visitors.

Section 2. The City Council authorizes the City Manager to post traffic control or other appropriate signs and to take all necessary and proper steps to restrict vehicular traffic on Leavitt Street at all times on and after June 1, 2016 in accordance with Section 8-4-30 of the Municipal Code, including but not limited to installing gating devices, barricades and other traffic control devices, as appropriate, to control access onto and off of Leavitt Street.

Section 3. The City Council desires to provide reasonable advance notice to the traveling public regarding the vehicular traffic restrictions on Leavitt Street authorized by this Resolution, up to and including the permanent restriction of vehicular traffic onto and off of Leavitt Street. To that end, the City Manager is directed to post temporary signage in the vicinity of Leavitt Street alerting the traveling public to the pending restriction on vehicular traffic on Leavitt Street following the effective date of this Resolution and prior to June 1, 2016, and shall cause a copy of this Resolution to be made available on the City's website on or before Friday, May 20, 2016.

Section 4. **Severability.** If any section, paragraph, clause, or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Resolution, the intent being that the same are severable.

Section 5. **Effective Date.** This Resolution shall take effect immediately upon its approval by the City Council.

ADOPTED THIS 17th DAY OF MAY, 2016.

CITY OF CENTRAL, COLORADO

By: _____
Ronald E. Engels, Mayor

ATTEST:

By: _____
Reba Bechtel City Clerk

APPROVED TO FORM:

By: _____
Marcus A. McAskin, City Attorney



AGENDA ITEM # 8

CITY COUNCIL COMMUNICATION FORM

FROM: Ray W. Rears, Community Development Director
CC: Daniel Miera, City Manager
DATE: May 17, 2016
ITEM: AR 16-01 – Administrative Re-plat – Central City Lot, Block 1, Lot 11, 12 & 13

ORDINANCE
 MOTION
 INFORMATION

I. REQUEST OR ISSUE:

The applicant, Carolyn Goltra, Manager for Central City LLC, A Delaware limited Liability Corporation is requesting Central City, Block 1, Lots 11-13 be consolidated into one parcel referred to as Central City, Block 1, Lot 11A totally 0.2951 acres.

II. BACKGROUND INFORMATION:

The subject parcels are located at the former Doc Holiday's Casino along Main Street in which the applicant owns. The applicant feels that a consolidation of lots will have a benefit to marketing the property for future development.

Given the request is minor in nature, the full subdivision and platting process is not required and therefore this request was reviewed as an Administrative Replat as authorized by Sec. 17-2-20 (c)

Administrative replat. A subdivision that proposed to adjust lot lines or consolidate lots into fewer lots without a companion PUD application shall be reviewed through an abbreviated review process by the Zoning Administrator and City Council.

III. FISCAL IMPACTS:

None

IV. RECOMMENDED ACTION / NEXT STEP:

Staff is recommending review and approval of the request. A full plat has been prepared for signatures which will be recorded following the meeting along with a deed referencing the new consolidated legal description.

V. LEGAL ISSUES:

None

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VII. SUMMARY AND ALTERNATIVES:

1. Move to approve as proposed request.
2. Move to approved with modifications.
3. Move to send the proposal back to Staff for additional review.
4. Move to deny the request.

Agenda Item # 9



April 30, 2016

Mayor Engels and City Council Members
Daniel Miera, City Manager
City of Central
Central City, Colorado 80427

Dear Mayor Engels, City Council Members and City Manager Miera:

The Central City Volunteer Firefighters Foundation is a recognized not-for-profit organization established for the purpose of raising funds to support the efforts, service and benefits of the Central City Fire Department, a mostly unpaid professional department. Our goal is to work with and empower the City of Central in building a safe, stable and sustainable community by raising funds to facilitate the growth, safety and security of the Central City Fire Department.

Achieving the goal of a highly trained, well equipped and easily accessible fire department is only possible through outreach, education and fund-raising efforts. The CCVFF is dedicated to finding long-term and lasting resolutions to the current sustainability issues facing the fire department. Our efforts are not just limited to locating funds to assist with immediate emergencies, but will also focus on raising community awareness of the fire department and the service it provides to the community.

To perform these activities, the Foundation needs some operating funds. We are requesting assistance from The City of Central in the amount of \$22,000, which will be used to grow the Foundation and jump-start our fundraising efforts. Specifically, the twenty-two thousand dollars will be used for:

\$5,200

Start-Up Costs:

Website- design, build, manage	\$1200
Bookkeeper and Accountant	\$1000
Phone number, website domain, PO Box	\$ 500
Computer, printer, fax, phone	\$2000
Software (accounting, publishing)	\$ 500

\$5,300

Outreach & Education:

Flyers, posters, mailings	\$2500
Billboard design & production	\$500
Postage for mailings	\$800
Community Meeting Events	\$1500

\$11,500

Fundraising:

Grant writer / researcher	\$10,000
Fundraising Events	\$1500

The Foundation appreciates this donation which will allow us to begin to achieve our goals and make a significant contribution to the health and welfare of the community of the City of Central through strengthening the local volunteer fire department.

Thank you for considering our request and we look forward to hearing from you soon.

Sincerely yours,

CENTRAL CITY VOLUNTEER FIREFIGHTERS FOUNDATION

Steve Boulder, President
Lynne Poe, Treasurer
Jennifer Mrachek, Secretary
mrachekjennifer@hotmail.com
303-952-0398
EIN: 47-5320121



To: Mayor and Council
From: Daniel R. Miera, City Manager
Date: May 17, 2016
Re: Staff Report

❖ **General**

- Conducted regular Staff Meetings (Weekly Management Team Meeting).
- Various meetings with council members, staff, and community members.
- Participated in the Community Cleanup Event on May 13th.

❖ **Legal**

- Met with City Attorney McAskin and Steve Kaplan (Kaplan Kirsch Rockwell) to discuss Building Authorities in Colorado – Denver’s experience with the Denver Convention Center Hotel Authority and opportunities in Central City.

❖ **Community Development / Planning**

- Worked on Resolution No. 16-14 concerning Leavitt Street.
- Met with Rich Jortberg and Director Rears to discuss the current and future state of property valuation in Central City.
- Met with representatives from Reserve to discuss possible improvement plans and partnership opportunities for Gregory Street and the AGE Lot (between Gregory St. and Lawrence St. / and / Century Garage and D Street).
- Met with a couple “Save the Belvidere” representatives to discuss options related to a Building Authority Development Plan.

❖ **Intergovernmental**

- Attended the GAA Meeting.
- Attended the BID BOD Meeting in Lakewood (one new Board Member after Election).

❖ **Public Safety**

- Worked with Fire Chief Allen to make some adjustments to the Draft Hazard Mitigation Plan.
- Attended the National Incident Management System (NIMS) G-402 Training.

❖ **Public Works / Public Utilities**

- The Public Works crew commenced with construction operations on the CCP Access Project.

City Clerk's Office

To: Mayor Engels, City Council, and City Manager Miera

From: Reba Bechtel, City Clerk

Date: May 17, 2016

Re: Bi-weekly Report

- Prep for the Regular Council meeting of 5/17.
- Prepped and attended HPC on 5/11.
- Participated in City Clean-up event.
- Ongoing work with the Business/Sales Tax license program in our new Caselle software.
- Misc information regarding: sign permits, special events, building permits, code questions, HP, records research, liquor, and marijuana.

To: Daniel R. Miera, City Manager
Cc: Mayor and Council
From: Abigail R. Adame, Finance Director
Date: May 17, 2016
Re: Staff Report

➤ **Finance**

- Participated in a webinar training regarding upcoming Fair Labor Standards Act (FLSA) changes.
- Began working with Xpress Bill Pay on creating an implementation schedule for setting up online payments.
- Continued preparing the information requested in the auditors Prepared by Client List. The audit for FY 2015 will be conducted the week of May 23.
- Attended the NIMS G-402 training.
- Participated in the MSCC Cleanup Day.

➤ **Human Resources**

- Prepared Conditional Offer of Employment letters for the Water Operator and Central City Ambassador positions.
- Coordinated the background checks, drug and physical examinations for the aforementioned positions.

To: Central City Council
From: Ray W. Rears, Community Development Director
Date: May 17, 2016
Re: Department Update

Community
Development
Department

Development

- 1) Colvin Tract – Parking Lot – City of Black Hawk – Fmr. Clinic site.
 - a. Reviewing revised submittal from The City of Black Hawk
- 2) GIS Services – Work on Parcel layer continues
- 3) Comp Plan/Zoning Code / Design Guidelines –
 - a. Selection of consultant pending
- 4) CDBG – Resilience Planning Grant received - \$75,000 (no match).
 - a. RFP being prepared – work with Economic Strategies to move study forward.
- 5) Enterprise Zone – initial letter of interest sent to the NW Enterprise Zone.
- 6) McShane/Doc Holiday buildings development meeting scheduled.
- 7) Various initial development/building inquires addressed.

IT/Web/Audio Visual

- 1) Website, Facebook and Twitter internal administration continues.
 - a. Top 10 pages accessed - April – Main Page with 1,300+ views, jobs, municipal code, visitor information, events, staff directory, police, HR, casinos & forms/permits.
- 2) Channel 20 – Streaming to Web page work in progress.
 - a. New video created which includes Central City commercials.
- 3) Interactive Events Calendar currently updated on the website.

Historic Preservation

- 1) Staff is working with Hord Coplan & Macht regarding the Belvidere Theatre as they work on Historic Structure Assessment. Awaiting Final report.
- 2) Historic Preservation State tax credits promoted under economic development tab on the City website.
- 3) Belvidere
 - a. Acquisition being researched.
 - b. Quote for concept drawing requested.
 - c. Donation jar in Visitor Center no dedicated to the Theater.
- 4) Historic Preservation Cases – 7 year-to-date.

Code Enforcement – Active

- 1) Active cases – 9

Events / Marketing

- 1) Attending Main Street meetings.
- 2) Met with organizers of Hot Rod Hill Climb and the Central City Hill Climb.
- 3) Met with BID, Mainstreet and Gilpin History to discuss upcoming events/ roles.
- 4) Welcome for CC Opera will be held on Main Street on June 27th.
- 5) Central City clean-up held on May 13th.
- 6) Billboard
 - a. Opera is expected to install their billboard next week.
 - b. Decision for lighting sign 6 is expected soon.
- 7) Working with multiple publications for more visibility within the Metro area.
- 8) Branding work has started and two bids has been received, waiting for third.
- 9) Expanded stage, tents and Burma shave sign discussion with BID have occurred.
- 10) RFP – Monument Signage – In process.
- 1.1) Main Street Central City Activities:
 - a. Central City Photo Contest – Future CC postcards
 - b. Chair-ity event/auction – July 23rd
 - c. Focused large MSCC event – July 23rd
 - d. Central City Clean-up day – May 13th
 - e. \$2,500 grant has been applied for from the State.
 - f. Photo cutouts (Baby Doe etc.) in process.

Visitor Center

- 1) Updating the displays in the center as well as promotion of the Center is underway.

Staffing

- 1) IT support staff facilitation continues.
- 2) Investigating a wellness program.
 - a. Biometric Screening – July
 - b. Muckfest July 2016 Fun Run benefiting MS – Central City Team created
- 3) Back-up Central City Ambassador position – conditional offer of employment has been extended.

To: Mayor Engels, City Council, and City Manager

From: Sam Hoover, Public Works Director

Date: April 13, 2016

Re: Bi-weekly Report

Over the past two-weeks, public works staff has performed the following activities:

- Repaired a large street failure on Roworth at Spring is fixed.
- Patched potholes as needed throughout the city including a hole in the T-Lot.
- Inspected a “weld” job of the seams in the storm sewer under Quartz Hill with Steve Lauderman. The repairs are acceptable to CDPHE and PW.
- Started dirt work on the on-ramp from Virginia Canyon Road to southbound Central City Parkway.
- Met with (2) asphalt contractors to review paving projects.
- Contacted guardrail contractors to secure bids for the guardrail along the Parkway Ramps.
- Swept the Gilpin County school lot prior to graduation ceremonies.
- Worked with Zeke to provide support for the City Cleanup Day.