

CITY OF CENTRAL, COLORADO
NOTICE OF A REGULAR MEETING of the CITY COUNCIL to be held on
Tuesday, April 3, 2012 @ 7:00 p.m.
141 Nevada Street, Central City, Colorado
AGENDA

The City Council meeting packets are prepared several days prior to the meetings and available for public inspection at City Hall during normal business hours the Monday prior to the meeting. This information is reviewed and studied by the City Council members, eliminating lengthy discussions to gain basic understanding. Timely action and short discussion on agenda items does not reflect lack of thought or analysis. Agendas are posted on the City's access channel, on the City Hall bulletin board, at the Post Office and at Washington Hall the Friday prior to the Council meeting.

7:00pm Council Meeting

1. Call to Order.
2. Roll Call. Mayor Ron Engels
Mayor *pro tem* Bob Spain
Council members Bob Giancola
Shirley Voorhies
Rita Lee
3. Pledge of Allegiance
4. Additions and/or Amendments to the Agenda.
5. Conflict of Interest.
6. Consent Agenda: The Consent Agenda contains items that can be decided without discussion. Any Council member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the consent agenda. Items removed will be placed under Action items in the order they appear on the agenda (this should be done prior to the motion to approve the consent agenda).

Regular Bill lists of March 22 and 29; and
City Council minutes: March 20, 2012.

PUBLIC FORUM/AUDIENCE PARTICIPATION – (*public comment on items on the agenda not including Public Hearing items*): the City Council welcomes you here and thanks you for your time and concerns. If you wish to address the City Council, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address the City Council. Your comments should be limited to **three (3) minutes per speaker**. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and your questions may be directed to the City Manager for follow-up. Thank you.

LIQUOR LICENSE AUTHORITY –

7. Modification of Premise for Central City Opera House Association dba Teller House at 120 Eureka Street (Bechtel)

ACTION ITEMS: NEW BUSINESS – NONE

REPORTS –

8. Staff updates –

COUNCIL COMMENTS - limited to 5 minutes each member.

PUBLIC FORUM/AUDIENCE PARTICIPATION – for non-action items not Action or Public Hearing items on this agenda (same rules apply as outlined in the earlier Public Forum section).

ADJOURN. Next Council meeting April 17, 2012.

**CITY OF CENTRAL
CASH ON HAND
3/29/2012**

| | |
|---|---------------------|
| Total Beginning ENB Cash on Hand 3/14/2012 | 244,768.97 |
| Deposits to CCNB | 377,317.70 |
| Wires Out CCNB | (93,567.01) |
| Cleared Checks | (238,595.91) |
| <hr/> | |
| 3/29/2012 | 289,923.75 |
| <less previously approved & outstanding> | (21,524.72) |
| <less <i>Burg Simpson Settlement-to GF Reserve</i> > | (125,000.00) |
| Total CCNB Cash on Hand 3/29/2012 | 143,399.03 |
| | |
| Total Beginning Colotrust Cash on Hand 3/14/12 | 1,033,972.65 |
| Wires into Account | 4,071.75 |
| Wires out of Account-Into Everngreen National | |
| Total Colotrust Cash on Hand 3/29/2012 | 1,038,044.40 |
| | |
| TOTAL CASH ON HAND 3/29/12 | 1,181,443.43 |

**CITY OF CENTRAL
DEBIT CARD PURCHASES
3/14 through 3/29**

| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Amount</u> |
|--------------|---------------------|--------------------|-----------------|
| 3/15/2012 | Target Sports USA | | 119.95 |
| 3/16/2012 | Medved | Auto Parts | 67.84 |
| 3/16/2012 | Pex Supply | Water Plant Parts | 55.45 |
| 3/21/2012 | Global Industries | | 260.85 |
| 3/27/2012 | Yousendit.com | Monthly Fee | 14.99 |
| 3/28/2012 | Pex Supply | Water Plant Parts | 4.25 |
| 3/28/2012 | Casco | Cutting Tools | 71.24 |
| 3/28/2012 | Bowman Construction | PW Supplies | 153.22 |
| 3/28/2012 | Newstripe Inc | Road Stencils | 585.00 |
| 3/29/2012 | Pex Supply | Water Plant Parts | 338.34 |
| TOTAL | | | 1,671.13 |

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| TOTAL | | | 1,671.13 |

CASH FLOW
CHECK LISTING

| Inv Date | Inv # | Ck. Date | CK# | Vendor | Description | Amount | Mail Date |
|----------|------------|----------|---------------|-------------------------------|----------------------------------|-----------|-----------|
| 2/29/12 | 730010812 | 3/22/12 | 124583 | DPC Industries | Chlorine for Water Plant | 24.00 | |
| 3/14/12 | 0100485301 | 3/22/12 | 124584 | Gilpin County Sheriffs | 1st Qtr Dispatch | 7,500.00 | |
| 2/28/12 | 2069087 | 3/22/12 | 124585 | Hach Company | Water Plant Chemicals | 506.62 | |
| 3/12/12 | 223375 | 3/22/12 | 124586 | The Lighthouse | FD Lights | 133.19 | |
| 2/23/12 | 29269350 | 3/22/12 | 124587 | Matthew Bender & Co. | CO Revised Statutes-PD | 44.49 | |
| 3/16/12 | 031612 | 3/22/12 | 124588 | MCI | Toll Free Telephone Service | 29.01 | |
| 3/19/12 | 0880581 | 3/22/12 | 124589 | Office Stuff | Headset, Toner | 161.98 | |
| 3/15/12 | 390594303 | 3/22/12 | 124590 | Cintas First Aid | Restock First Aid Cabinets | 455.71 | |
| 3/4/12 | 122150 | 3/22/12 | 124591 | SSI Emergency Equipment | Fire Dept Supplies | 264.55 | |
| 3/13/12 | 722736 | 3/22/12 | 124592 | Stevinson Chevrolet | Hooks for Truck | 64.64 | |
| 3/8/12 | 199022062 | 3/22/12 | 124593 | US Bank | Photocopier Lease | 478.20 | |
| 3/22/12 | 702328739 | 3/22/12 | 124594 | USPS | Bus Shelter Lease | 133.33 | |
| 3/7/12 | 615294 | 3/22/12 | 124595 | USA Blue Book | Water Plant Supplies | 105.93 | |
| 3/13/12 | 031312 | 3/22/12 | 124596 | Pitney Bowes | Postage Machine Rental | 177.00 | |
| 3/11/12 | 589262 | 3/22/12 | 124597 | Tri-County Fire Protection | Fire Extinguisher Inspections | 751.00 | |
| 3/20/12 | 6953 | 3/22/12 | 124598 | Deere & Ault | Water Accounting and Engineering | 1,567.50 | |
| 3/15/12 | 720840 | 3/22/12 | 124599 | Aflac | Supplemental Insurance Premiums | 1,048.00 | |
| 3/12/12 | D707991204 | 3/22/12 | 124600 | YESCO | Sign Maintenance for April | 82.50 | |
| 3/12/12 | 315606 | 3/22/12 | 124601 | Golder Associates | Water Plant Repairs | 668.35 | |
| 3/12/12 | 1109500005 | 3/22/12 | 124602 | BBC Research | Parking Garage Study | 16,677.97 | |
| 3/12/12 | 1710601001 | 3/22/12 | 124603 | Interstate All Battery | Batteries | 416.70 | |
| 3/7/12 | 1028662 | 3/22/12 | 124604 | Equinox Pump & Controls | Water Plant Motor | 1,020.00 | |
| 3/14/12 | 36928 | 3/22/12 | 124605 | Peak Performance | Metered Photocopies | 220.56 | |
| 3/14/12 | 106090811 | 3/22/12 | 124606 | Modular Space Corp. | Modular PW Space | 15.00 | |
| 3/12/12 | 10820 | 3/22/12 | 124607 | ROI Fire & Ballistics | Structure Boots-Fire Dept. | 230.00 | |
| 3/15/12 | 2106296 | 3/22/12 | 124608 | EDS Waste Solutions | Trash Dumpster Pickups | 845.00 | |
| 4/5/12 | 1442 | 3/22/12 | 124609 | Municipal Services Group | Snow Plow 1st Lease Payment | 57,205.95 | |
| 3/19/12 | 1994 | 3/22/12 | 124610 | Colorado Coach Transportation | Shuttle Service for April | 33,126.60 | |
| | | | 124611-124613 | Payroll Checks | Payroll Checks | 2,326.40 | Sent |
| | | | 124614 | Co Dept. of Revenue | Employee Garnishment | 58.68 | Sent |
| | | | 124615 | ICMA-401 | Retirement Contributions | 2,614.97 | Sent |
| | | | 124616 | ICMA-457 | Retirement Contributions | 1,352.52 | Sent |
| | | | 124617 | ICMA-IRA | Retirement Contributions | 331.00 | Sent |
| 3/15/12 | 532362 | 3/29/12 | 124618 | Christopher Dodge | Light Equipment Repair-PW | 15.85 | |
| 3/14/12 | 116311 | 3/29/12 | 124619 | Clear Creek Supply | Light Equipment Repair-PW | 58.25 | |
| 3/14/12 | 2213924 | 3/29/12 | 124620 | Idaho Springs Lumber | Street Paint | 26.95 | |
| 3/15/12 | 862757 | 3/29/12 | 124621 | Medved | Vehicle Repair-PW | 116.84 | |
| 3/15/12 | 258388 | 3/29/12 | 124622 | Neve's Uniforms | PD Uniforms | 750.94 | |
| 3/19/12 | 0008644 | 3/29/12 | 124623 | OJ Watson | PW Chevy Worl, Plow Truck Part | 4,590.41 | |
| 3/21/12 | 088064 | 3/29/12 | 124624 | Office Stuff | Webcam for PD | 43.99 | |
| 3/15/12 | 390594304 | 3/29/12 | 124625 | Cintas First Aid | 1st Aid Cabinet Restocking | 234.31 | |
| 3/16/12 | 4530499 | 3/29/12 | 124626 | HD Supply Waterworks | Water Plant Supplies | 75.52 | |

CASH FLOW
CHECK LISTING

| | | | | | |
|-----------------------------------|------------|--------|----------------------------|---|-------------------|
| 3/21/12 | 032912 | 124627 | Century Link | Telephone and Fax Lines | 798.80 |
| 3/31/12 | 1066601246 | 124628 | Verizon Wireless | Water General Internet | 85.07 |
| 3/4/12 | CCord12-01 | 124629 | Weekly Register Call | Publications | 14.52 |
| 3/26/12 | 032912 | 124630 | Stephen Williamson | Water Legal Counsel and Litigation | 1,465.50 |
| 3/31/12 | 58153959 | 124631 | Hartford Life | Long Term Disability | 1,028.22 |
| 3/13/12 | 88381 | 124632 | Colorado Garage Door | Repair Garage Door at PW Shop | 500.11 |
| 3/11/12 | 589252 | 124633 | Tri-County Fire Protection | Fire Extinguisher Inspections | 525.00 |
| 3/27/12 | 254459 | 124634 | S.E.H. | Main St. Streetscape As Built Work | 850.96 |
| 3/12/12 | 6088620 | 124635 | Eaton Sales and Service | Gasboy System Repair-Reimbursed | 517.00 |
| 3/27/12 | 25607 | 124636 | Colorado Paint Company | Street Paint | 478.80 |
| 3/17/12 | T26T04112 | 124637 | UPS | Shipping for PD Part to go Back | 6.45 |
| 3/21/12 | 105133a | 124638 | Air-O-Pure Portables | Restroom Sanitation at Shop and Reservoir | 95.00 |
| 3/21/12 | d324744 | 124639 | Accutest Mountain States | Water Plant Testing | 1,707.00 |
| 3/31/12 | 032912 | 124640 | Alan Lanning | Mileage for April and March Overage | 355.00 |
| 3/21/12 | 9479242 | 124641 | Integra Telecom | Telephone Services | 701.03 |
| 3/22/12 | 1621 | 124642 | Finish Line Systems | Residential Meter Installation | 618.88 |
| 3/15/12 | 64471 | 124643 | D&R Sales | Boots for PW Employee | 119.85 |
| 3/9/12 | 166517 | 124644 | Everist Materials | Sand and Salt | 2,885.00 |
| 3/28/12 | 03-2412 | 124645 | Mediaworks | Website Design In Progress | 1,925.00 |
| 1/19/12 | IVC04585 | 124646 | Professional Compliance | Drug Testing Compliance | 209.00 |
| 3/16/12 | 570 | 124647 | Rocky Mountain Water | Ditch Fees for Water | 69.88 |
| 3/27/12 | 0067563 | 124648 | Newstripe Inc. | Road Stencils | 585.00 |
| 3/31/12 | 032912 | 124649 | Co Business Bank West | 1st Qtr Ennovate Lease Payment | 14,547.31 |
| Total Issued: | | | | | 188,163.51 |
| Approved & Sent Checks: | | | | | 21,524.72 |
| Clrd & Pending Approval | | | | | 21,230.88 |
| Voided Checks | | | | | 585.00 |
| Total Pending Approval 3/3 | | | | | 166,053.79 |

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| Voided Checks | | | | | 585.00 |
| Total Pending Approval 3/3 | | | | | 166,053.79 |

**CITY OF CENTRAL
CITY COUNCIL MEETING
March 20, 2012**

CALL TO ORDER

A regular meeting of the City Council for the City of Central was called to order by Mayor Engels at 7:07 p.m., in City Hall on March 20, 2012.

ROLL CALL

Present: Mayor Engels
Alderman Spain
Alderman Voorhies
Alderman Lee
Alderman Giancola

Absent: None

Staff Present: Manager Lanning
Attorney Michow
City Clerk Bechtel
Finance Director Flowers
CDD/HPO Thompson
Operations Director Kisselman
Water Department Manager Griffith
Police Chief Krelle
Fire Chief Allen

The Pledge of Allegiance was recited by all present.

ADDITIONS AND/OR AMENDMENTS TO THE AGENDA

The agenda was approved as presented.

CONFLICTS OF INTEREST

Mayor Engels stated a conflict with the Gilpin Ambulance Authority Contract due to his personal relationship with the Director of GAA and therefore will recuse himself on that item.

CONSENT AGENDA

Alderman Spain moved to approve the consent agenda containing the regular bill lists of February 23, March 1, 8, and 15; the February Monthly Report; and the City Council minutes of February 21, 2012. Alderman Giancola seconded. In discussion, Mayor Engels asked that before we have the next jury trial that juror payments be increased. When Mayor Engels called the question, the motion carried unanimously.

PUBLIC FORUM/AUDIENCE PARTICIPATION

No one requested time to address the Council.

LIQUOR LICENSE AUTHORITY

Alderman Giancola moved to open the Liquor Licensing Authority. Alderman Voorhies seconded and, without discussion, the motion carried unanimously.

Alderman Spain moved to approve the renewal CC Tollgate LLC dba Century Casino for a Hotel & Restaurant Liquor License at 102 Main Street effective June 1, 2012 . Alderman Giancola seconded and, without discussion, the motion carried unanimously.

Alderman Giancola moved to approve the Modification of Premise for Central City Opera House Association dba Teller House at 120 Eureka Street. Alderman Voorhies seconded. City Clerk Bechtel explained that this modification will include the Opera House and Opera garden and that there is access from the Teller House garden to the Opera House. In discussion, Alderman Lee stated concern about crowd congestion on the sidewalk and how the liquor will be contained on the premise. Chief Krelle offered to contact Jim Johnson to understand the details of these issues. Alderman Giancola amended the motion to table this Modification of Premise to the April 3, 2012 meeting at 7:00pm. Alderman Voorhies amended the second. When Mayor Engels called the question, the motion carried unanimously.

Alderman Voorhies moved to close the Liquor Licensing Authority. Alderman Spain seconded and, without discussion, the motion carried unanimously.

NEW BUSINESS

Bobcat Purchase Order

Operations Director Kisselman explained that this is another step to replacing old equipment as approved in the 2012 Budget. The City’s previous Bobcat Skid-Steer loader was a 1992 and was not in very good working condition. Staff had it auctioned off and received a total of \$4,830. Since the Public Works Department already has a number of attachments for a Bobcat brand Skid-Steer loader, the most cost effective option was to purchase another Bobcat brand Skid-Steer loader so that all of the equipment can be used. There is only one Bobcat dealer in the state and therefore, this is a sole source purchase in accordance with Section 4-247. As this purchase is over \$25,000, staff is requesting Council to approve the purchase of the Bobcat Skid-Steer loader and attachments for \$32,789.00

Funding for this purchase will come out of the General Fund, Public Works Department under line items 01-431-7420 Lease Purchase Payments (budgeted amount of \$98,000) and 01-431-7424 Equipment Purchase (budgeted amount of \$60,000).

As Council has previously approved other funding out of the line items referenced, below is a detail of the expenditures that will be coming out of those line items to reflect that this request is still within budget compliance.

The total amount budgeted between line items 01-431-7420 and 01-431-7424 is \$158,000.

| | | | |
|------------------------------|---------------------|------------------|-------------------|
| Snow Plow Lease Payment | \$ 58,000.00 | | |
| Street Sweeper Lease Payment | \$ 28,956.61 | | |
| Medved Trucks Purchases | \$ 34,095.10 | | |
| <u>Bobcat Skid-Steer</u> | <u>\$ 32,789.00</u> | | |
| Total Expenditures | \$153,840.71 | Remaining | \$4,159.29 |

Alderman Spain moved to approve the purchase of an S185 Bobcat Skid-Steer Loader with bucket and grader attachments in the amount of \$32,789.00. Alderman Voorhies seconded and, without discussion, the motion carried unanimously.

1st Amendment to Establishing Contract for Gilpin Ambulance Authority

Mayor Engels recused himself and left the room. Mayor *pro tem* Spain assumed control of the meeting.

Manager Lanning explained that when the Gilpin Ambulance Authority was initiated, the original IGA provided for a specific formula for revenue collection from the participating jurisdictions. The original formula existed until this year. The GAA is seeking approval of the new collection formula. As of 2012, the County is assessed at 33% of “net”; Black Hawk 5% of “net”; Central City .5% of “net”. In addition, the parties to the agreement will split the remaining 57% allocation based upon call volume. In the event of a shortfall, the Authority Board will forward a recommended plan to each entity. At some point, we believe there will be a desire to revisit this formula.

For 2012, we budgeted \$155,000, so the City’s portion of \$151,668 will be a decrease.

Alderman Giancola moved to approve the Gilpin Ambulance Authority IGA. Alderman Voorhies seconded and, without discussion, the motion carried unanimously.

Mayor Engels returned and assumed control of the meeting.

Resolution 12-04: A resolution of the City Council of the City of Central, Colorado, approving a lease for Washington Hall.

Finance Director Flowers explained that in the process of working with the non-profit organizations in town on marketing and event related issues, it came to staff’s attention that there has not been a current and updated Lease Agreement for the portion of Washington Hall that the Arts Association uses though they have been using this side of Washington Hall since at least the 1960’s. To ensure that both parties have a good understanding as to how the space in Washington Hall is to be used and which party is responsible for what, it is necessary to adopt and execute a current Lease Agreement. As the Lease does not have any requirements or stipulations that are new to either party, the term of the Lease is proposed at one year.

The 2012 Budget allocated funding for the elevator maintenance service on the Arts Association side of the building. Adoption of this Lease is not expected to add any additional costs to the City’s building maintenance line items. However, in the process of working with the Arts Association, a number of maintenance related issues in the building have been brought to the City’s attention. Staff is currently investigating the costs of getting these issues corrected. If staff finds that corrective measures will cost more than that approved and/or allocated for in the 2012 Budget, the item will be brought before Council for approval.

Alderman Giancola moved to approve Resolution 12-04: A resolution of the City Council of the City of Central, Colorado, approving a lease for Washington Hall. Alderman Spain seconded and, without discussion, the motion carried unanimously.

Resolution 12-05: A resolution of the City Council of the City of Central, Colorado, approving a License Agreement authorizing the Gilpin Arts Association to utilize a portion of the Visitor Center.

Finance Director Flowers explained that in an effort to increase the types of tourist based activities within the City that are available on a year-round basis staff has been working with the existing non-profits to increase the tourist experience. The Gilpin County Arts Association already leases the upper portion of Washington Hall to use as its display space for its juried art shows during the summer months and is an extremely popular attraction when it is open. However, because there is no heat in this portion of Washington Hall it is not possible for the Arts Association to have art displays there during the colder months of the year. For that reason, staff and the Arts Association thought that utilizing the second floor of the Visitors Center to display and sell art would be a great way add another year round attraction and support the Art Association as well. The display would be open to the public seven days a week during the Visitors Center's normal hours of operation. No additional staff will be needed as the Visitor Center attendant on duty will be able to make any sales through the City's established point-of-sale system. It is expected that the art on display will be changed out approximately every two months during the summer months and approximately every quarter during the winter months.

The City will be investing approximately \$2,800.00 in some lighting upgrades on the second floor of the building. This will allow for a better display area for art as well as any other future uses for the space. This funding will be coming out of line item 02-456-7201, Historic Property Renovation (budget \$65,000). There are no other expected fiscal impacts from this project.

Alderman Lee questioned the ADA accessibility of the upper level of the Visitor Center. Attorney Michow offered to give this further review.

Alderman Voorhies moved to table the proposed resolution to April 3, 2012. Alderman Giancola seconded and, without discussion, the motion carried unanimously.

Ordinance No. 12-02: *An ordinance of the City Council of the City of Central, Colorado, repealing Article IX of Chapter 6 of the Central City Municipal Code and enacting a new Article IX of Chapter 6 concerning licensing and regulation of Pawnbrokers, and providing a penalty for violation thereof.*

Ordinance No. 12-03: *An ordinance of the City Council of the City of Central, Colorado, amending Sections 16-35 and 16-163 of Chapter 16 titled Zoning, of the Central City Municipal Code concerning Pawnbrokering.*

Attorney Michow explained that staff has brought these revisions forward to update and add clarity to the current code as well as a change to the area that this business may locate. There will be fiscal impacts to the City in terms of use of police department resources in performing background checks and processing of pawn ticket information. Overall, the ordinance is drafted to streamline administration of the licensing process and is similar to liquor licensing in terms of background checks, changes in ownership, etc. Chief Krelle has recommended this form of Ordinance which is based on Centennial and Lakewood regulations.

The City is authorized pursuant to Section 31-15-501(c), C.R.S., to license and regulate any lawful occupation or business. The City is further authorized pursuant to Section 12-56-102, C.R.S. to license pawnbrokers, require that pawnbrokers be bonded and insured and to enact regulations governing pawnbrokers. Ordinance No. 12-02 addresses business licensing and regulation of pawnbrokers and is summarized as follows:

Licensing:

1. A license is required, and the process is managed by the City Clerk. The City Manager grants licenses on the Clerk's recommendation for a period of one year, to be renewed annually.
2. Pawnbroker pays application, investigation, and licensing fees and furnishes a \$10,000 bond.
3. Background investigation required for company operators, officers, and managers.
4. License may be denied, suspended, or revoked if not financially responsible, in good standing with the state, or if not of good moral character (as defined by ordinance). Suspension and revocation decisions are subject to review in district court.

Operating Requirements:

1. Changes in the ownership of fifty percent or more and changes in managers must be reported to the City and investigated as in application process; fees are assessed to cover this process.
2. Retail pawnbrokers can operate around the clock – which is consistent with the casinos hours of operation.
3. Pawnbrokers may only be licensed for one location, and any relocation must be approved by the Clerk and the pawnbroker must notify all pledgors of the relocation.
4. Pawnbrokers hold the pledged items in a safe place that is separate and apart from the rest of their inventory for thirty days plus ten days after the maturity date of the contract for purchase. After notice to the pledgor and after the required time has passed without the contract being cancelled, the item is forfeited to the pawnbroker. Pawnbrokers must insure all pledged property for fifty percent of its real value.
5. Pawnbrokers may not enter into transactions with persons under 18 years of age or who lack capacity to contract, and may not accept certain weapons, property with altered or missing serial numbers, or other illegal property.
6. Pawnbrokers may not charge interest in excess of 1/5 of the original purchase price for each month, and may only rely on the pledged property for payment of the contract.
7. Pawnbrokering of “tangible personal property” excludes automobiles and motor vehicles to avoid the issue of storage and creation of “used car lots” within the City’s historic downtown.

Recordkeeping Requirements.

1. All pawnbrokers must maintain for three years a ledger containing a description of the item, the transaction, and identification and contact information of the pledgor and must obtain a signed declaration of ownership. Retail pawnbrokers must also obtain a fingerprint and photograph of the pledgor and video record the transaction. They give pawn tickets to the pledgor as evidence of the transaction.
2. All records are subject to inspection by law enforcement, and all pawnbrokers must submit records of property submitted and the declaration of ownership to law enforcement.
3. Ordinance contains provisions for transferred, lost, or altered pawn tickets, fraudulent identification or counterfeit tickets, and sale of pledged items.

Enforcement:

1. Accomplished by law enforcement or anyone authorized to enforce municipal law, which grants the greatest amount of flexibility to allocate resource if or as needed.
2. Police Department may place a “hold” on items under investigation.
3. Ordinance contains process for disposal of stolen property if not otherwise disposed of by court (based on Lakewood, which has never used it). Process exists to protect property rights of individuals.

Ordinance No. 12-03 addresses the zoning of pawnbrokers, allowing such uses in the HDG and GGG zoning districts as a permitted use. Ordinance No. 12-03 also clarifies that pawnbrokering is not an allowed home occupation.

Alderman Lee asked to schedule a work session to better understand these revisions. Council consensus is to have a work session at 6:00 pm on April 3, 2012.

Alderman Spain moved to approve Ordinance Nos. 12-02 and Ordinance 12-03 on first reading, refer Ordinance 12-03 to Planning Commission for its review and comment, and set for public hearings on April 17, 2012 at 7 p.m. Alderman Voorhies seconded and, without discussion, the motion carried unanimously.

STAFF REPORTS

Manager Lanning offered to answer any questions from Council.

COUNCIL COMMENTS

Alderman Voorhies stated that she has had questions from citizens:

- Safety on Gregory and Lawrence especially on Saturday afternoons with the increased parking
- The change to be included in Timberline Fire District and if Central City would have sufficient fire coverage

PUBLIC FORUM/AUDIENCE PARTICIPATION

No one requested time to address the Council.

At 7:51 p.m. Alderman Spain moved to adjourn into Executive Session – Pursuant to C.R.S. 24-6-402(4)(b) for purposes of receiving legal advice regarding a personnel matter and legal advice regarding the status of Central City water damage claims. Alderman Voorhies seconded and, without discussion, the motion carried unanimously.

The next regular Council meeting is scheduled for April 3, 2012 at 7:00 p.m.

Ronald E. Engels, Mayor

Reba Bechtel, City Clerk



AGENDA ITEM # 7

CITY COUNCIL COMMUNICATION FORM

FROM: Reba Bechtel, City Clerk

DATE: April 3, 2012

ITEM: Modification of Premise for Central City Opera House Association dba Teller House at 120 Eureka Street

NEXT STEP: Council Motion

ORDINANCE
 MOTION
 INFORMATION

- I. **REQUEST OR ISSUE:** Staff is requesting Council approval for Modification of Premise for Central City Opera House Association dba Teller House at 120 Eureka
- II. **RECOMMENDED ACTION / NEXT STEP:** Approve request as stated above
- III. **FISCAL IMPACTS:** N/A
- IV. **BACKGROUND INFORMATION:** This modification adds the Opera House and Opera Patio Garden
- V. **LEGAL ISSUES:** None
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None
- VII. **SUMMARY AND ALTERNATIVES:**
Council may take one of the following actions:
 1. Move to approve the request.
 2. Move to deny the request.

PERMIT APPLICATION AND REPORT OF CHANGES

CURRENT LICENSE NUMBER 01-13400 - 0003

ALL ANSWERS MUST BE PRINTED IN BLACK INK OR TYPEWRITTEN

LOCAL LICENSE FEE \$ _____

APPLICANT SHOULD OBTAIN A COLORADO LIQUOR & BEER CODE BOOK TO ORDER CALL (303) 370-2165

| | | |
|---|--------|-------------------------------|
| 1. Applicant is a | | PRESENT LICENSE NUMBER |
| <input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company | | 01-13400 - 0003 |
| 2. Name of Licensee | | 3. Trade Name |
| CENTRAL CITY OPEN HOUSE ASSOC. | | TELLER HOUSE |
| 4. Location Address | | |
| 120 EUREKA ST. | | |
| City | County | ZIP |
| CENTRAL CITY | GILPIN | 80427 |

SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.

| Section A - Manager reg/change | Section C |
|--|---|
| • License Account No. _____ 1983-750 (999) <input type="checkbox"/> Manager's Registration (Hotel & Restr.)..\$75.00 2012-750 (999) <input type="checkbox"/> Manager's Registration (Tavern).....\$75.00 <input type="checkbox"/> Change of Manager (Other Licenses) NO FEE | 2210-100 (999) <input type="checkbox"/> Retail Warehouse Storage Permit (ea) \$100.00 2200-100 (999) <input type="checkbox"/> Wholesale Branch House Permit (ea).... 100.00 2260-100 (999) <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) .50.00 2230-100 (999) <input type="checkbox"/> Change Location Permit (ea)..... 150.00 2280-100 (999) <input checked="" type="checkbox"/> Change, Alter or Modify Premises \$150.00 x _____ Total Fee _____ |
| Section B - Duplicate License | |
| • Liquor License No. _____ 2270-100 (999) <input type="checkbox"/> Duplicate License\$50.00 | 2220-100 (999) <input type="checkbox"/> Addition of Optional Premises to Existing H/R \$100.00 x _____ Total Fee _____ 1988-100 (999) <input type="checkbox"/> Addition of Related Facility to Resort Complex \$75.00 x _____ Total Fee _____ |

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

| | | |
|---------------------|------------------------|-------------------------------|
| DATE LICENSE ISSUED | LICENSE ACCOUNT NUMBER | PERIOD |
| | | |
| -750 (999) | -100 (999) | TOTAL AMOUNT DUE \$ _____ .00 |

The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.

| | | |
|--------------------|---|---|
| STORAGE PERMIT | <p>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</p> <p><input type="checkbox"/> Retail Warehouse Permit for:</p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> Wholesalers Branch House Permit</p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p> | |
| | <p>6. Change of Trade Name or Corporation Name</p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> | |
| | <p>Old Trade Name</p> <hr/> <p>Old Corporate Name</p> | <p>New Trade Name</p> <hr/> <p>New Corporate Name</p> |
| CHANGE OF LOCATION | <p>7. Change of Location</p> <p>NOTE TO RETAIL LICENSEES: An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 12-47-311 (1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p> | |

CHANGE OF MANAGER

8. Change of Manager or to Register the Manager of a Tavern or a Hotel and Restaurant liquor license.

(a) Change of Manager (attach Individual History DR 8404-I H/R and Tavern only)

Former manager's name _____

New manager's name _____

(b) Date of Employment _____

Has manager ever managed a liquor licensed establishment?..... Yes No

Does manager have a financial interest in any other liquor licensed establishment?..... Yes No

If yes, give name and location of establishment _____

MODIFY PREMISES OR ADDITION OF OPTIONAL PREMISES OR RELATED FACILITY

9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility

NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.

(a) Describe change proposed modification ADDS OPERA House AND OPERA PATIO GARDEN

(b) If the modification is temporary, when will the proposed change:

Start _____ (mo/day/year) End PERMANET (mo/day/year)

NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00

(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?

(If yes, explain in detail and describe any exemptions that apply) Yes No

(d) Is the proposed change in compliance with local building and zoning laws?..... Yes No

(e) If this modification is for an additional Hotel and Restaurant Optional Premises or Resort Complex Related Facility, has the local authority authorized by resolution or ordinance the issuance of optional premises?

..... NIA Yes No

(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.

(g) Attach any existing lease that is revised due to the modification.

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

| | | |
|--|--------------------------------|-------------------------|
| Signature  | Title <u>Teller MANAGER</u> | Date <u>2-9-2012</u> |
|--|--------------------------------|-------------------------|

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY / COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 12, Articles 46 and 47, C.R.S., as amended. **THEREFORE, THIS APPLICATION IS APPROVED.**

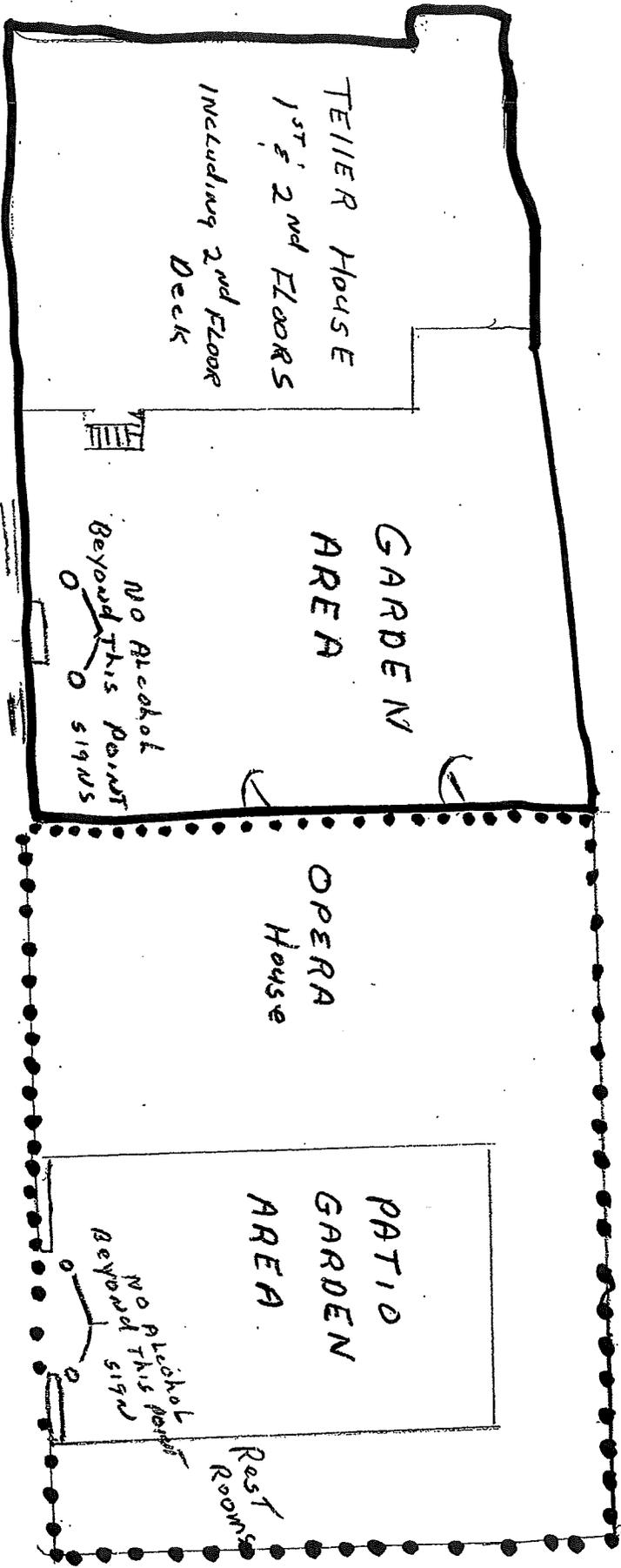
| | |
|--|---------------------------------|
| Local Licensing Authority (City or County) | Date filed with Local Authority |
| | |

| | | |
|-----------|-------|------|
| Signature | Title | Date |
| | | |

REPORT OF STATE LICENSING AUTHORITY

The foregoing has been examined and complies with the filing requirements of Title 12, Article 47, C.R.S., as amended.

| | | |
|-----------|-------|------|
| Signature | Title | Date |
| | | |



DATE: March 29, 2012
TO: Alan Lanning, City Manager
Mayor & Council
FROM: Shannon Flowers, Finance Director/Treasurer

Following is an update of the Finance Department's activities for the weeks of Friday, March 16, 2011 through Thursday March 29, 2012. I will be in the office 8 a.m. to 5:00 p.m. Monday through Friday. The Finance Clerk will be in the office Monday and Friday from 8:00 a.m. to 4:30 p.m. and Tuesday and Thursday from 8:00 a.m. to 12:00 p.m.

- Filed and tracked various CIRSA claims
- Obtained titles and registrations on various City vehicles/equipment
- Began drafting 2011 CAFR in preparation for Audit in April
- Drafted letter of support for Gilpin County Historical Society Thomas House grant
- Met with Operations Director, Planning Director and Ennovate regarding Parkway lighting
- Met with City Manager and Johnny Z's representatives regarding devices
- Worked with Gilpin County Arts Association and Planning Director on finalizing details of a display space at the Visitors Center, spoke with City Attorney regarding same
- Worked on new website changes with City Clerk and Susie Allen for the Fire Department
- Filed and/or followed up on property/casualty claims with CIRSA
- Obtained fish stocking proposal for Chase Gulch Reservoir
- Began journal entries for March bank reconciliation
- Processed accounts payable and prepared check listing for Council
- Processed Bi-weekly payroll and all associated tax and retirement filings
- Finance Clerk Processed Accounts Payable
- Finance Clerk processed Accounts Receivable and prepared weekly deposits
- Finance Clerk administered Municipal Court and Jury Trial

City Clerk's Office

To: City Manager Alan Lanning, Mayor Engels, and City Council

From: Reba Bechtel, City Clerk

Date: April 3, 2012

Re: Bi-weekly Report

- Council minutes from March 20 completed
- Packet prep for the April 3 meeting
- Packet Prep for PC meeting April 4
- Grant process in full swing. Lots of phone calls for information and residents coming in to pick up or return packets.
- Ongoing: Business license: Processing new applications
Contractor license: Processing new application
Records room work
- **Opera Picnic – save the date—June 25 at 4:00 pm at Russell Park**

Memo

To: Mayor, City Council and City Manager
From: Greg Thompson, Community Development Director
Subject: Community Development Department Bi-Weekly summary
Date: April 3, 2012

The Community Development Department/Historic Preservation Office took the following actions and participated in the following events since the last summary was created:

1. Met with the City's building inspection subcontractor and discussed a variety of issues. Decided to meet with him on a monthly basis for coffee so we can have a scheduled time to work through issues and have a better understanding of each others work preferences.
2. Am working with the Gilpin County High School art department and a downtown building owner to allow an art showing in an empty store front. All are on-board with the idea and anticipate the artwork will be in place the first part of May.
3. During my brief tour of Deadwood, South Dakota, I learned they are relatively "dead" on Sunday nights in March!
4. Accepted a number of grant applications for the 2012 grant cycle.
5. Met with Ennovate to discuss a variety of issues in regard to their project.

Central City - Streets

| Description of Task | Date Requested | % of Completion | Estimated Date of Completion | Estimated Cost | Completed By | Comments |
|--|----------------|-----------------|------------------------------|----------------|--------------|--|
| 279 curb and gutter, asphalt overlay | Goal | | | \$100,000 | | |
| Saint James Street gutter pans | Project | | | | | asphalt fix |
| Pine Street storm drains | Project | | | | | asphalt fix |
| Lower Gregory asphalt overlay | Goal | | | | | |
| Ditch work by Lawrence Street bridge at the wye | Project | | | | | rip rap rock |
| Parkway - asphalt repair | 5/27/2011 | | | | | cracksealing, budget chipseal |
| Parkway - additional lights | Goal | | | | | funding for lighting remainder of parkway |
| Parkway - burnt out lights | active | | | | | fix after 10 burn out |
| Gregory Street - trench drain, yellow house | 6/7/2011 | | | | | |
| Levit and Gregory - bollards | Project | | | | | Alan |
| Bollards - paint | 6/13/2011 | 30% | | | | |
| Asphalt curb Cappello | 6/22/2011 | | | | | |
| Nevada - ditch work | 7/28/2011 | | | | | washout from storms - place new rip rap |
| asphalt patch - christine polluck | 8/22/2011 | | | | | |
| | | | | | | |
| | | | | | | |
| Gaundrail - Parkway | 9/30/2011 | 100% | | | | 88" 3 rib to 2 rib |
| Plow Trucks - CDOT inspection | 9/30/2011 | 100% | | | | Phil at Gilpin County |
| Striping - speed bumps and parking spot Eureka | 9/30/2011 | 100% | | | | striping at FV crosswalk |
| FV sidewalk project | 9/30/2011 | 100% | | | | backfill, flagstone, benches, sign |
| OJ Watson | 9/30/2011 | 100% | | | | new Truck - when complete 303-295-2885 |
| Century Link - wire on Eureka | 9/30/2011 | 100% | | | | |
| Johnson Reservoir - fence | 9/30/2011 | 100% | | | | repair barb wire fence |
| | | | | | | |
| Signage | 1/27/2012 | 10% | | | | leaning poles, paint, direction |
| City | 1/27/2012 | 100% | 2/10/2012 | | PWD | banners, xmas decorations |
| Light Post Century Garage | 1/27/2012 | 80% | | | | 30 flags and 2 large flags |
| City Limit Sign | 1/27/2012 | 100% | 3/5/2012 | | Xcel | insurance claim damaged light, removed |
| Parkway | 1/31/2012 | 60% | | | | city limit sign road from black hawk |
| City | 1/31/2012 | | | | | reflectors replace |
| Parkway | 1/31/2012 | | | | | guardrail |
| Lights | 1/31/2012 | 100% | | | | finish painting hydrants |
| Eureka Street manholes sinking | 2/17/2012 | 100% | 3/2/2012 | | PWD | fencing Bob Young - repair |
| City Dump - burning | 3/1/2012 | 20% | | | | number lights on streetscape project |
| Washington Hall - rats | 3/1/2012 | 100% | | | | riser rings manholes |
| Levit Street - bus staging area | 3/1/2012 | 100% | | | | burned pile on 3-8-12 |
| Washington Hall - sidewalk | 3/5/2012 | 100% | 3/5/2012 | | PWD | add class 6 base to potholes near approaches |
| Gregory Street - Wood Bridge | 3/5/2012 | 100% | | | | sink hole |
| Clean Lights Main Street | 3/6/2012 | 60% | | | | remove bridge safety hazard |
| Clean Gulch | 3/6/2012 | 100% | | | | |
| Wetlands/Boodle Mill clean up | 3/6/2012 | 30% | 3/7/2012 | | PWD | wooden sign not in use |
| Spruce St - sign removal | 3/6/2012 | 100% | | | | new ditch and rip-rap |
| Nevada St - ditchwork | 3/6/2012 | 100% | | | | new reflectors guardrail within the City |
| City - reflectors | 3/6/2012 | 30% | | | | remove and salvage every other reflector |
| Parkway - reflectors first mile | 3/6/2012 | 100% | | | | paint green and straighten |
| Parkway - delineator posts paint | 3/6/2012 | 100% | | | | patchback area - design |
| Parkway - frost heave | 3/6/2012 | 100% | | | | leaning away from roadway |
| Parkway - jersey barriers @ 4.5 | 3/6/2012 | 100% | | | | trash and debris |
| Parkway - reflectors last 3.5 miles | 3/6/2012 | 100% | | | | deer xing, missing sign |
| Parkway - cleanup @ 0.0 mm | 3/6/2012 | 100% | 3/6/2012 | | PWD | near superfund site |
| Parkway - mm 1 missing speed limit sign | 3/6/2012 | 100% | | | | |
| Parkway - mm 7.5 warning sign down | 3/6/2012 | 100% | | | | |
| Nevada St - catch basin | 3/6/2012 | | | | | |
| CDA Mine - poles, steel, wood, cleanup | 3/6/2012 | | | | | |
| D Street - Gregory St - jersey barriers, guardrail | 3/6/2012 | | | | | |

Central City - Facilities

| Description of Task | Date Requested | % of Completion | Estimated Date of Completion | Estimated Cost | Completed By | Comments |
|---|----------------|-----------------|------------------------------|----------------|--------------|-----------------------------------|
| City Hall - sweep outside | 4/12/2011 | | Weekly | | PWD | |
| City Hall - trash and Recyclables | 4/12/2011 | | Monday & Wednesday | | PWD | |
| City Hall - front door plates | 4/12/2011 | 100% | 6/22/2011 | | | completed April |
| City Hall - weather striping | 4/12/2011 | 100% | | | | coordinate with Rita |
| City Hall - records room (move to 2nd floor) | 4/12/2011 | 70% | | | | April complete |
| City Hall - vacuum back stairwell | 4/12/2011 | 100% | Monthly | | | |
| Townhouse 740 Louis Drive - carpet cleaning | 4/20/2011 | 100% | 4/20/2011 | \$225 | | |
| Visitors Center - sheetrock and shelves | 4/19/2011 | 100% | 6/1/2011 | \$200 | PWD | Whitney |
| Visitors Center - decon and mouse traps | 4/19/2011 | 100% | 4/20/2011 | | PWD | |
| Visitors Center - ice melt, paper towels, tp rolls, forks | 4/19/2011 | 100% | 4/19/2011 | | PWD -Larry | |
| Visitors Center - door handle | 4/19/2011 | 100% | 4/20/2011 | | PWD | |
| Washington Hall - move bar from Academy Building | 4/20/2011 | 100% | 4/26/2011 | | PWD | |
| City Hall - plan boxes, shelves | 4/20/2011 | 100% | | | | |
| City Hall - light Shannons office | 4/21/2011 | 100% | 4/22/2011 | | PWD | |
| Townhouse 740 Louis Drive - re-key home | 4/25/2011 | 100% | | | City Manager | new door locks |
| Johnson Reservoir - next to PW | 5/2/2011 | 5% | | | | inspection, letter to alan |
| Academy Reservoir - next to church - clean out | 5/13/2011 | 100% | | | | |
| City Dump - grading | 6/7/2011 | | | | | |
| Clean out old sign shop and remove | 6/15/2011 | 100% | | | | water items have been separated |
| City Park - handicap toilets asphalt patch | 7/1/2011 | 100% | | | | ADA |
| Lyons Park - bushes and cut dead trees | 7/11/2011 | 80% | | | | |
| Washington Hall - elevator | 7/15/2011 | 100% | 7/22/2011 | \$900 | Morning Star | Estimate to fix |
| Masonic Temple - loose railing | 7/27/2011 | 100% | | | | |
| Water Plant | 9/30/2011 | 100% | | | | paint trim |
| City Hall | 1/27/2012 | | | | | paint City Hall Sign |
| City Hall | 1/27/2012 | | | | | paint City Hall |
| City Hall | 1/27/2012 | 100% | | | PWD | Fix bricks on parapet |
| City Hall | 1/27/2012 | 100% | | | PWD | Quilt Cabinet |
| City Lot top of hill bathrooms | 1/27/2012 | 100% | 1/27/2012 | | PWD | secure building |
| Sidewalks - City assessment | 1/27/2012 | 100% | | | | assess sidewalks - send letters |
| City Hall | 1/31/2012 | 100% | | | | door glass planner |
| City Hall | 2/1/2012 | 50% | | | | halogen flag light |
| Visitors Center | 2/17/2012 | 100% | | | | paint visitor steps |
| City Hall - file cabinet planner | 3/1/2012 | | | | | visitors center |
| Quilt - location and install | 3/1/2012 | 50% | | | | clean up hallway |
| City Hall - 3rd floor hallway | 3/1/2012 | 100% | 3/2/2012 | | PWD | new locks |
| Washington Hall - locks | 3/1/2012 | | | | | update fire extinguishers - CIRSA |
| Fire Extinguishers all facilities | 2/22/2012 | 100% | 3/1/2012 | | | smoke detectors - CIRSA |
| Washington Hall | 2/22/2012 | 100% | | | | Fuse panel tape - CIRSA |
| Washington Hall | 2/22/2012 | 100% | | | | Wire for coffee pot |
| Washington Hall | 2/22/2012 | 100% | | | | Junction boxes - CIRSA |
| Public Works Shop | 2/22/2012 | 100% | 3/5/2012 | | PWD | bollards for building - CIRSA |
| City Dump | 3/5/2012 | 80% | | | | salvage wood beams |
| Academy Reservoir | 3/6/2012 | 100% | 3/15/2012 | | PWD | clean out and salvage |
| Lyons Park | 3/16/2012 | 80% | | | | dead trees Lyons park |
| Cemetery - replace flag | 3/22/2012 | 100% | | | | Y near Booodle Mill |
| Visitors Center - quilt | 3/22/2012 | 100% | | | | quilt upstairs |
| Gallery - sidewalk patch | 3/19/2012 | 100% | 3/19/2012 | | PWD | fence around train car |
| City Park - fence | 3/22/2012 | | | | | |

MEMORANDUM

DATE: 29 March 2012
TO: Alan Lanning / City Manager
FROM: Gary Allen / Fire Chief
RE: **Activity Report**

The Fire Department has responded to 79 incidents as of 29 March 2012 with 10 incidents being out of city, and of those 6 incidents was for Mutual Aid to other agencies. Following are the activities the department responded to and conducted for this reporting period.

Thursday 15 March, 2012 - 09:04 AM / Fire Alarm

Friday 16 March, 2012 - 23:32 PM / Medical

Sunday 18 March, 2012 - 18:51 PM / Wildland Fire

Sunday 18 March, 2012 - 22:00 PM / Service Call

Monday 19 March, 2012 - 18:57 PM / Medical

Wednesday 21 March, 2012 - 20:13 PM / Medical

Thursday 22 March, 2012 - 09:37 AM / Fire Alarm

Friday 23 March, 2012 - 13:19 PM / Medical

Tuesday 27 March, 2012 - 10:35 AM / Fire Alarm

Tuesday 27 March, 2012 - 22:36 PM / Medical

We conducted regular department training on 15 March on SCBA's. On Friday 16 March, I assisted Zane Labaughn as Incident Commander on a search in Silver Gulch north of Black Hawk. On Sunday 18 March, we responded to a Wildland fire in Cottonwood Gulch off Hwy 119 and finished it up on Monday 19 March. I began a Rookie class with a new member on 21 March.

I had to move trucks around at both stations for the energy people lighting crews so they could change out light bulbs and fixtures. I worked on NFIRS and attended a city council meeting. I attended a Public Safety Committee meeting in Idaho Springs and met with Allen Owen our Colorado State District Forester on a fire investigation of the Cottonwood Gulch fire.