

**MINUTES OF ACTION OF
BOARD OF DIRECTORS
GRANBY SANITATION DISTRICT
Acting by and through its Wastewater Activity Enterprise
March 9, 2016**

The regular meeting of the Board of Directors of the Granby Sanitation District was duly called to order at the Granby Sanitation District Treatment Plant on Wednesday, March 9, 2016, at 7:06 p.m. by Chairman, Wayne Kerber. Present were Board members Wayne Kerber, Casey Farrell and Nancy Stuart. The Board voted to excuse the absence of Debra Brynoff and Kelly Griesch. Also in attendance were District Administrator, Tammy Granger; Operations Superintendent, Thom Yoder and the District's attorney, Rod McGowan.

The minutes from the regular meeting held on February 13, 2016 were considered. Nancy Stuart moved to approve the minutes as presented. The motion was seconded by Casey Farrell and unanimously approved.

Next, the bills listing and financial reports were reviewed and discussed. Casey Farrell moved to pay the bills, including Power to the People Electric invoice 3550 in the amount of \$26,250.00, and approve the financial reports. Nancy Stuart seconded and the motion was unanimously approved.

Thom Yoder reviewed the Operations Report and discussed the following matters:

- The electrical wiring for the new control panel and change in power supply to the influent pumps from 480 to 208 has been completed by Power to the People Electric. The new control panel built by Browns Hill Engineering has been installed. Switchover to the new components went very well. There are a few programming and SCADA issues to be resolved but everything is operating as expected.

Thom estimates that the electric demand for the influent pumps will drop by about 50%.

- The New Church Avenue main was cleaned with the new root cutter and it was very effective. Thom believes that the issues in that particular section of the main are resolved. Due to the recently purchased root cutter, staff will reprioritize this summer's collection system maintenance plan.

- A letter was sent to Tom Curry by e-mail and regular mail advising him of the District's expectations regarding the installation of grease trap equipment. To date he has not responded.

- The Indian Peaks Charter School tour was conducted last week and it went very well.

- Hopper Becker recently took his Wastewater A Certification exam and, unfortunately, did not pass. Dan Reynolds is scheduled to take his Wastewater B Certification exam on March 26, 2016. Both employees will be attending wastewater classes next week.

- Josh Hardy and his wife welcomed a baby boy on March 8, 2016.

- A Request for Bids for the Jasper Court Sanitary Sewer Main Replacement project will be published on March 24, 2016. Bid opening will be set prior to the April Board meeting so that the Board can issue a Notice of Award and authorize staff to issue the Notice to Proceed upon all bid

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conditions being met.

Discussion was held regarding the February 22, 2016 e-mail to Warren Swanson of SGM, Inc. regarding discharge from the Town of Granby SSA Water Treatment Plant. Thom explained that the proposed water treatment plant will employ membrane treatment. Pollutants and metals removed through this process may be discharged to the public sewer. Accepting this discharge could trigger the need for Granby Sanitation District to implement an industrial pretreatment program and modify our discharge permit, not to mention treatment plant upgrades which would require additional monitoring and treatment as well as impact the District's biosolids process. The intent of the e-mail is to try to determine the pollutants and the level of concentration that would be discharged so that a determination of their impacts could be made. Staff has not heard back from Mr. Swanson.

In regards to the Moraine Park water treatment facility, the Town of Granby has addressed staff's concerns and at this time 1 single-family equivalent will be assessed. The Town Manager advised staff that the contractor will pay the plant investment fee prior to connecting the sewer service line to the sewer main.

The delinquent account list was reviewed and discussed. There were no account holders in attendance. Casey Farrell moved to authorize staff to proceed with collection and disconnection proceedings on the following accounts:

15700.2	Bendoraitis
9800.2	Bravo
13050.2	Bravo
31100.1	Palm
800.3	Parrish

The motion was seconded by Nancy Stuart and unanimously approved.

Tammy Granger gave the Administrative report as written. Tammy updated the Board on the cancellation of the May 3, 2016 election. Casey Farrell moved to adopt the Cancellation of Election and Declaration Deeming Candidates Elected Board of Directors Resolution. Nancy Stuart seconded and the resolution was unanimously adopted.

In the Attorney's report, Rod McGowan followed up on election matters:

- Oaths of Office must be administered within 30 days after the May 3, 2016 election date and will, therefore, be administered at the May 11, 2016 Board meeting. Should anyone be unable to make that meeting they are asked to contact Rod or Tammy to make alternate arrangements to be sworn in.

- Board officers will be elected at the May 11, 2016 meeting after Oaths of Office are administered.

- The District holds a blanket bond for Directors and Officers and it will be filed appropriately.

Rod also stated that the deadline for the auditor to submit the audit report to the Board is June 30, 2016.

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There being no further business to come before the Board it was duly moved by Casey Farrell, seconded by Nancy Stuart and unanimously adopted that the meeting stand adjourned at 7:50 p.m.



Casey Farrell, Secretary